

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: SEPTEMBER 21, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MCDEVITT
CONOVER
BRUNO
FRASIER
MAGOWAN

OTHERS PRESENT:

REPRESENTING THE OFFICE OF COMMUNITY SERVICES:

ROB YORK, DIRECTOR
HARRY CARLSON, DEPUTY DIRECTOR - FISCAL

DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING

REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:

GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
TAWN DRISCOLL, FISCAL MANAGER

COMMITTEE MEMBERS ABSENT:

SUPERVISORS BEATY
SHEPLER

FRANK E. THOMAS, CHAIRMAN OF THE BOARD

MARY ELIZABETH KISSANE, COUNTY ATTORNEY

AMANDA ALLEN, CLERK OF THE BOARD

KEVIN B. GERAGHTY, BUDGET OFFICER

SUPERVISORS BRAYMER

DRISCOLL

HOGAN

LEGGETT

SEEBER

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

CHRIS HANCHETT, COMMISSIONER OF SOCIAL SERVICES

AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME

DENISE DIRESTA, DIRECTOR, VETERANS' SERVICES

JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the September 21, 2020 meeting of the Health Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/health/>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". Supervisors McDevitt, Frasier, and Magowan were physically present, while Supervisors Conover and Bruno attended by videoconference.

Mr. McDevitt called the meeting of the Health Services Committee to order at 1:31 p.m.

Copies of the Office of Community Services, Office for the Aging and Public Health meeting agendas were distributed to those in attendance, those participating virtually accessed the agendas via the Warren County website. Copies of the agendas are on file with the meeting minutes.

Motion was made by Mrs. Frasier, seconded by Ms. Shepler and carried unanimously to approve the minutes of the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Rob York, Director, Office of Community Services, who commenced review of the Office of Community Services agenda with a request for transfers of

funds amongst various budget codes totaling \$333,584 for behavioral health services.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Concluding the agenda review, Harry Carlson, *Deputy Director - Fiscal*, provided a review of the Mental Health/Office of Community Services 2021 Budget Request and answered questions posed by the Committee.

There being no further Office of Community Services business to discuss, privilege of the floor was extended to Deanna Park, *Director, Office for the Aging (OFA)*, who proceeded with a review of the OFA agenda, presenting the following requests:

- 1) To fill the vacant position of Meal Site Cook #2, *Grade 2, Base Annual Salary \$27,438, (25hrs/week)*, at the Indian Lake Meal Site, due to retirement.

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried unanimously to approve the request and refer same to the Personnel & Administration Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To amend the contract with Countryside Adult Home to increase the cost per meal from \$3.65 to \$3.85, include meals for the Chester meal site, and increase the not to exceed amount to \$115,000.

Motion was made by Mrs. Frasier, seconded by Mr. Bruno and carried unanimously to approve the request and the necessary resolution was authorized for the October 14th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Ms. Park reviewed her Department's 2021 Budget request and answered questions posed by the Committee.

There being no further OFA business to discuss, privilege of the floor was extended to Tawn Driscoll, *Fiscal Manager - Public Health*, who commenced the agenda review by presenting a request to authorize a transfer of funds in the amount of \$11,800 from Budget Code A.4018.110, *Preventative Program-Full Time Salaries*, to Budget Code A.4018.130, *Preventative Program-Part-Time Salaries*, to cover the cost of a temporary per-diem position for three months.

Motion was made by Mr. Magowan, seconded by Mr. Conover and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda proceeded as follows:
Report of Expenditures, Revenues, Overtime and Per Diem Use for 2020- Ms. Driscoll reviewed the Revenue and Expenditure Report for 2020 in Attachment #2, noting the CHHA program was in the process of being closed for August. She stated salaries were currently at 54.93% of the budget compared to last year at this time when they were at 66.09%.

Revenue and Expense Comparison Report for 2019 vs 2020 - Ms. Driscoll reviewed the Revenue and Expense Comparison Report for 2019 vs 2020 in Attachment #4. She stated the contractual expenses and revenues were lower this year due to a delay in billing because of the COVID-19 pandemic. She noted employee benefits were consistent with those in 2019. She stated the 2020 revenues reflect the CHHA accrual which was not closed at the same time last year.

Status of Referrals - Ginelle Jones, *Director of Public Health/Patient Services*, reviewed the referrals, included as Attachment #3. She informed there were four more referrals for July as compared to July of 2019. She apprised the number of revisits was up by one. She noted wound care visits were increasing, as well.

Emergency Response and Preparedness - Ms. Jones advised Attachment #5 in the agenda packet included a review of the Emergency Response and Preparedness Activities for the months of August and September.

Rabies Program Report- Ms. Jones advised Attachment #6 outlined the August rabies report.

COVID-19 Update- Ms. Jones advised there was currently 56 active quarantines, with 714 mandatory to date, and 35 precautionary quarantines, with 379 to date. She said the travel quarantine was currently at 100 with 1,327 to date. She informed there had been 360 positive cases with 1 new case, 26 presumed cases, as well as 334 lab confirmed cases of which 117 had been in skilled nursing facilities, 13 had been in assisted living facilities, and 193 in the community. She noted to date there had been 9 deaths in the hospital, 22 in skilled nursing facilities, 2 in assisted living facilities and 2 at home. She indicated over 10,000 people had been tested in Warren County and the Warren County Clinic had tested 2,767 for Warren, Washington, Hamilton and Essex Counties. She added that of the 2,767 that had been tested on site, 57% were Warren County residents with a 95% negative rate/5% positive rate with only 60 testing positive. Ms. Jones stated she was working closely with the area schools and their Superintendents to monitor school re-openings.

Next, Ms. Jones and Ms. Driscoll proceeded with a review of the 2021 Budget request for all Public Health/Patient Services Divisions and answered questions posed by the Committee.

There being no further business to come before the Health Services Committee, on motion made by Mr. Magowan, seconded by Mrs. Frasier and carried unanimously, Mr. McDevitt adjourned the meeting at 2:09 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board