

**Human Services Committee**  
**Warren County Department of Social Services**  
**COMMITTEE MEETING AGENDA**  
**November 23, 2020**

**Committee Members:** Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler.

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business

**1. Request Resolution: PERSONNEL REQUESTS**

**(NOTE: Base Annual Salary figures are based on the 2019 Salary Chart)**

-**Notice of Intent to Fill** the vacant position of Principal Social Welfare Examiner in the Temporary Assistance Unit, Base Annual Salary \$42,141 (Grade 15/Step 30), due to retirement effective September 26, 2020.

-**Notice of Intent to Fill** the vacant position of Intake Clerk #4, in the Reception/SNAP Unit, Base Annual Salary \$29,333 (Grade 4/Step 2), due to promotion effective November 23, 2020.

-**Notice of Intent to fill** the vacant position of Intake Clerk #7 in the Reception/Medicaid Unit, Base Annual Salary \$29,333 (Grade 4/Step 5), due to promotion effective September 21, 2020.

-**Notice of Intent to Fill** the vacant position of Grade B Supervisor in the Preventive Unit, Base Annual Salary \$49,557 (Grade 20/Step 30), due to retirement effective May 30, 2020.

-**Notice of Intent to Fill** the vacant position of Senior Caseworker # (tbd) in the Preventive Unit, Base Annual Salary \$46,492 (Grade 18), due to promotion effective in 2021.

-**Notice of Intent to Fill** the vacant position of Caseworker # (tbd), in the Preventive Unit, Base Annual Salary \$43,390 (Grade 16), due to promotion effective 2021.

-**Notice of Intent to Fill** the vacant position of Case Manager Full-Time (formerly PT DSS/PT Countryside), Base Annual Salary \$40,954 (Grade 14, Step 28), due to Grant Renewal Funding, effective January 1, 2021.

-**Notice of Intent to Fill** the vacant position of Caseworker #38, Child Protective Services, Base Annual Salary \$43,390 (Grade 16), due to creation (approved March 2020 and deferred to 2021), to be effective January 1, 2021.

-**Notice of Intent to Fill** vacant position of Caseworker #39, Child Protective Services, Base Annual Salary \$43,390, due to creation (approved March 2020 and deferred to 2021), to be effective January 1, 2021.

-**Notice of Intent to Fill** vacant position of Social Services Attorney, Annual Salary \$79,241, due to termination effective October 15, 2020.

**Rationale:** These are existing vacant positions which are reimbursed as follows: Federal (50%) and State (25%), and for Medicaid positions only: Federal (50%), State (50%).

**PLEASE SEE ATTACHMENT #1**

2. **Request Resolution:**

Requesting continuation of the Memorandum of Understanding between the Warren County Department of Social Services and the Warren County Employment & Training Administration, for Temporary Assistance and SNAP Units to Provide Employment Referrals, for a term commencing January 1, 2021 and terminating December 31, 2021, for a total amount not to exceed \$98,123.30.

**Rationale:** This collaborative effort will assist and improve outcomes pertaining to job seeking efforts; thereby increasing self-sufficiency for Social Services recipients.

**PLEASE SEE ATTACHMENT#2**

3. **Request Resolution:**

Request to Amend the 2020 Budget, to increase revenues and expenditures in the amount of \$13,000 to reflect an allocation from the New York State Office of Children and Family Services, to be used for Foster Care Aging Out support.

**Rationale:** The funds will be used to help the Foster Care Unit provide essential transitional services to recipients.

**PLEASE SEE ATTACHMENT #3**

4. **Request Resolution:**

Request for Transfer of Funds from Hospitalization to Salaries – Overtime, in the amount of \$50,000, to cover overtime expenses through year-end 2020.

**Rationale:**

**PLEASE SEE ATTACHMENT #4**

IV. Pending Item –

*Commissioner of Social Services to look into programs requesting payment for services not rendered; to provide updates at a future meeting.*

V. Information for Discussion and/or Review

-Julie Montero, Fiscal Manager – DSS Monthly Revenue & Expenditures, and Overtime Reports.

**PLEASE SEE ATTACHMENT #5**

-Amy McByrne, Countryside Adult Home

VI. Privilege of the Floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to Adjourn

**ATTACHMENTS:**

1. PERSONNEL REQUESTS

- Notice of Intent to Fill-Principal Social Welfare Examiner, Temporary Assistance Unit, due to retirement
- Notice of Intent to Fill-Intake Clerk #4, Reception (SNAP), due to promotion
- Notice of Intent to Fill-Intake Clerk #7, Reception (Medicaid), due to promotion
- Notice of Intent to Fill-Grade B Supervisor, Preventive Unit, due to retirement
- Notice of Intent to Fill-Sr. Caseworker # (tbd), Preventive Unit (back-fill)
- Notice of Intent to Fill-Caseworker # (tbd), Preventive Unit (back-fill)
- Notice of Intent to Fill-Case Manager Full-Time (Grant Funded)
- Notice of Intent to Fill-Caseworker #38, due to creation (approved March 2020)
- Notice of Intent to Fill-Caseworker #39, due to creation (approved March 2020)
- Notice of Intent to Fill-Social Services Attorney, due to termination

2. Request to Renew MOU with Employment and Training Administration

3. Request to Amend Budget in the amount of \$13,000, NYS OCFS funds for Foster Care Aging Out Services

4. Request to Transfer Funds in the amount of \$50,000, for 2020 overtime

5. Monthly Revenue & Expenditures, and Overtime Reports.

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.12  
Title of Position: Principal Social Welfare Examiner Base Salary of Position: \$42,141 (2019) Grade: 15  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: 8221/Barker Date of Vacancy: 9/28/20  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 25 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. 20/11/20

Human Resources Director has approved this form when initialed. AP 11/16/20

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/16/20

### BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/23/20

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.06  
Title of Position: Intake Clerk #4 Base Salary of Position: \$29,333 (2019) Grade: 4  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: 13181/Jandzinski Date of Vacancy: 11/23/20  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 25 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. Personnel Officer Signature: [Signature] Date: 11/16/20

Human Resources Director has approved this form when initialed. [Signature] Date: 11/16/20

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/16/20

### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/23/20

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.03  
Title of Position: Intake Clerk #7 Base Salary of Position: \$29,333 (2019) Grade: 4  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: 12755-S Hanchett Date of Vacancy: 9/21/20  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 50 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. Pay 11/16/20

Human Resources Director has approved this form when initialed. AS 11/16/20

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/16/20

### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/23/20

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

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### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01  
Title of Position: Grade B Supervisor-Preventive Unit #1 Base Salary of Position: \$49,557 (2019) Grade: 20  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: 7260/Mulcahy Date of Vacancy: 1/1/21  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 25 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_  
**Actual Impact to Budget Report will be provided monthly by Human Resources Director.**  
**Candidate's qualifications must be approved by Personnel Officer prior to hiring.** PCO 11/16/20  
**Human Resources Director has approved this form when initialed.** 11/16/20

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/16/20

### BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/23/20

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

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### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01  
Title of Position: Senior Caseworker (# tbd) Base Salary of Position: \$46,492 (2019) Grade: 18  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: TBD - backfill due to promotion Date of Vacancy: 1/1/21  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 25 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

**Actual Impact to Budget Report will be provided monthly by Human Resources Director.**

**Candidate's qualifications must be approved by Personnel Officer prior to hiring.**

**Human Resources Director has approved this form when initialed.**

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/16/20

### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/23/20

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

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### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01  
Title of Position: Caseworker (# tbd) Base Salary of Position: \$43,390 (2019) Grade: 16  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: TBD - backfill due to promotion Date of Vacancy: 1/1/21  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 25 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. pay 11/16/20

Human Resources Director has approved this form when initialed. 13 11/16/20

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/16/20

### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature L. B. Hight Date 11/18/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Bennett F. Dussall Date 11/23/20

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

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### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.00  
Title of Position: Case Manager (Full-Time) Base Salary of Position: \$40,954 (2019) Grade: 14  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: 8253/Hill Date of Vacancy: 1/1/21  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 25 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. Ray 11/16/20

Human Resources Director has approved this form when initialed. 11/16/20

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/20/20

### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/23/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/23/20

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01  
Title of Position: Caseworker #38 Base Salary of Position: \$43,390 (2019) Grade: 16  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: Newly created position (March 2620) Date of Vacancy: 1/1/21  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 25 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. 11/16/20

Human Resources Director has approved this form when initialed. 11/16/20

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/16/20

### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/23/20

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01  
Title of Position: Caseworker #39 Base Salary of Position: \$43,390 (2019) Grade: 16  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: Newly created position (March 2020) Date of Vacancy: 1/1/21  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 25 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. [Signature] 11/11/20

Human Resources Director has approved this form when initialed. [Signature] 11/11/20

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/16/20

### BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/23/20

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.02  
Title of Position: Social Services Attorney Base Salary of Position: ~~\$77,688~~ \$79,241 Grade: \_\_\_\_\_  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A6010 110 - Salaries - Regular Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: 13018/Lesperance Date of Vacancy: 10.15.20  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal 50 %  State 25 %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. Personnel Officer

Human Resources Director has approved this form when initialed. 10/26/20

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 10/26/20

### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/2/20

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/23/20

**RESOLUTION REQUEST FORM NO. 4**

***Request for Extending, Rescinding or Amending Existing Contract***

DEPARTMENT NAME: Social Services

DATE: 11/23/20

- (a) Purpose of Contract Change:  
**To continue the Memorandum of Understanding between Warren County Dept. of Social Services and Warren County Employment & Training Admin., for the Temp. Assist. and SNAP Units to provide employment referrals.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:  
**Resolution No. 387 of 2019**
- (c) Name of Contractor:  
**Warren County Employment & Training Administration**
- (d) Address of Contractor: **333 Glen St., Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:  
**518.743-0925**
- (f) Commencement Date of Extension: **1/1/21**
- (g) Termination Date of Extension: **12/31/21**
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed **98,123.30**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 387 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, BRAYMER, LEGGETT, LOEB, DRISCOLL, HYDE, MAGOWAN AND SOKOL

AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR TEMPORARY ASSISTANCE AND SNAP UNITS TO PROVIDE EMPLOYMENT REFERRALS

RESOLVED, that Warren County enter into a memorandum of understanding between the Warren County Department of Social Services and the Warren County Employment & Training Administration for temporary assistance and SNAP units to provide employment referrals, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, the Director of the Warren County Employment & Training Administration and the Commissioner of the Warren County Department of Social Services be, and hereby are, authorized to execute a memorandum of understanding for temporary assistance and SNAP units to provide employment referrals, in an amount not to exceed Ninety-Eight Thousand One Hundred Twenty-Three Dollars and Thirty Cents (\$98,123.30), for a term commencing January 1, 2020 and terminating December 31, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6010 470 Social Services, Contract.

**RESOLUTION REQUEST FORM NO. 7**

**ATTACHMENT #3**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Social Services**

**DATE: 11/5/20**

- (a) Purpose of Amendment: **To increase expenses and revenue based on allocation received from NYS OCFS, money to be used for Foster Care Aging Out Support during Covid-19.**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6010 439 Misc Fees & Expenses \$13,000**
  
- (c) Revenue Code (with title), and Amount: **A.6010 3610 State Aid Admin \$13,000**

NYS Office of Children and Family Services  
Aging Out Support During COVID-19  
County Allocations

District	Count of Foster Youth Aging Out 3/1/20 - 12/31/20	Funding Available Per Foster Youth	Allocation
Albany	3	\$ 6,500	\$ 19,500
Cattaraugus	1	\$ 6,500	\$ 6,500
Chautauqua	1	\$ 6,500	\$ 6,500
Chenango	1	\$ 6,500	\$ 6,500
Clinton	1	\$ 6,500	\$ 6,500
Columbia	2	\$ 6,500	\$ 13,000
Cortland	1	\$ 6,500	\$ 6,500
Dutchess	6	\$ 6,500	\$ 39,000
Erie	15	\$ 6,500	\$ 97,500
Genesee	1	\$ 6,500	\$ 6,500
Herkimer	1	\$ 6,500	\$ 6,500
Madison	1	\$ 6,500	\$ 6,500
Monroe	4	\$ 6,500	\$ 26,000
Nassau	7	\$ 6,500	\$ 45,500
Niagara	5	\$ 6,500	\$ 32,500
Oneida	4	\$ 6,500	\$ 26,000
Onondaga	9	\$ 6,500	\$ 58,500
Ontario	1	\$ 6,500	\$ 6,500
Orange	6	\$ 6,500	\$ 39,000
Otsego	1	\$ 6,500	\$ 6,500
Rockland	2	\$ 6,500	\$ 13,000
St. Lawrence	1	\$ 6,500	\$ 6,500
Saratoga	1	\$ 6,500	\$ 6,500
Schenectady	5	\$ 6,500	\$ 32,500
Steuben	2	\$ 6,500	\$ 13,000
Suffolk	10	\$ 6,500	\$ 65,000
Sullivan	3	\$ 6,500	\$ 19,500
Warren	2	\$ 6,500	\$ 13,000
Westchester	11	\$ 6,500	\$ 71,500
<b>Upstate Totals</b>	<b>108</b>	<b>\$ 188,500</b>	<b>\$ 702,000</b>
New York City	400	\$ 3,245	\$ 1,298,000
<b>Statewide Totals</b>	<b>508</b>	<b>\$ 191,745</b>	<b>\$ 2,000,000</b>

ALCOLO LOGOS.  
MISC. 439

**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Social Services

**SIGNED:**

**DATE:** 11/5/20

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6010 860	Hospitalization	A.6010 120	Salaries - Overtime	\$50,000

**Please state reason for transfers requested:** To cover overtime cost through year end.

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

**BUDGET ANALYSIS**  
**REVENUE AND EXPENDITURES FOR OCT 2020**

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2020 BUDGETED	Oct 2020 EXP	OCT 2019 EXP	2020 YTD ACTUAL	2019 Prior Year Totals
110 Salaries - Regular	\$6,581,907.00	\$483,391.88	\$470,884.41	\$5,222,550.74	\$6,097,473.11
120 Salaries - Overtime	\$75,222.00	\$11,056.80	\$7,964.47	\$90,365.82	\$130,008.89
130 Salaries - Part Time	\$255,907.00	\$14,045.88	\$20,226.44	\$102,549.82	\$223,940.89
<b>100's PERSONAL SERVICES Total</b>	<b>\$6,913,036.00</b>	<b>\$508,494.56</b>	<b>\$499,075.32</b>	<b>\$5,415,466.38</b>	<b>\$6,451,422.89</b>
200's EQUIPMENT	\$23,000.00	\$2.21	\$71.97	\$100,824.20	\$88,746.00
400's CONTRACTUAL	\$22,863,554.00	\$1,231,353.25	\$1,560,756.73	\$15,808,443.17	\$3,283,414.26
800's EMPLOYEE BENEFITS	\$3,682,346.00	\$223,220.64	\$221,582.14	\$2,713,578.60	\$23,845,317.60
<b>TOTALS</b>	<b>\$33,481,936.00</b>	<b>\$1,963,070.66</b>	<b>\$2,281,486.16</b>	<b>\$24,038,312.35</b>	<b>\$33,668,900.75</b>

REVENUES	2020 BUDGETED	OCT 2020 REVENUE	OCT 2019 REVENUE	2020 YTD ACTUAL	2019 Prior Year Totals
	\$16,212,757.00	\$1,132,133.10	\$1,344,902.54	\$10,220,618.87	\$14,227,903.00

**ATTACHMENT #5**

# Expense Budget Performance Report

Fiscal Year to Date 10/31/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund A - General</b>										
Department 6010 - Social Services										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	5,961,408.00	(250,000.00)	5,711,408.00	418,632.98	.00	4,543,355.29	1,168,052.71	80	5,366,249.52
120	Salaries - Overtime	49,222.00	.00	49,222.00	4,740.16	.00	55,588.41	(6,366.41)	113	97,797.78
130	Salaries - Part Time	73,017.00	.00	73,017.00	6,967.10	.00	27,050.96	45,966.04	37	62,655.17
<i>Personal Services Totals</i>		\$6,083,647.00	(\$250,000.00)	\$5,833,647.00	\$430,340.24	\$0.00	\$4,625,994.66	\$1,207,652.34	79%	\$5,526,702.47
<i>Equipment</i>										
210	Furniture/Furnishings	6,000.00	23,884.71	29,884.71	.00	.00	28,484.66	1,400.05	95	3,424.99
220										
220	Office Equipment	4,000.00	5,500.00	9,500.00	61.01	4,288.00	3,863.44	1,348.56	86	11,736.55
220.1	Office Equipment - Reserve	.00	30,000.00	30,000.00	.00	.00	29,864.62	135.38	100	.00
<b>220 - Totals</b>		\$4,000.00	\$35,500.00	\$39,500.00	\$61.01	\$4,288.00	\$33,728.06	\$1,483.94	96%	\$11,736.55
230										
230.1	Automotive Equipment - Reserve	.00	23,150.00	23,150.00	.00	.00	23,150.00	.00	100	61,686.00
<b>230 - Totals</b>		\$0.00	\$23,150.00	\$23,150.00	\$0.00	\$0.00	\$23,150.00	\$0.00	100%	\$61,686.00
<i>Equipment Totals</i>		\$10,000.00	\$82,534.71	\$92,534.71	\$61.01	\$4,288.00	\$85,362.72	\$2,883.99	97%	\$76,847.54
<i>Contractual Expense</i>										
410	Supplies	62,000.00	1,686.67	63,686.67	540.63	13,997.55	38,909.04	10,780.08	83	54,265.58
411	Rent-Building/Property	650,000.00	.00	650,000.00	54,166.67	.00	541,666.70	108,333.30	83	650,000.00
418	Ins-General Liability	31,898.00	(4,000.00)	27,898.00	.00	.00	27,844.03	53.97	100	31,433.53
423	Telephone	20,000.00	.00	20,000.00	1,134.60	.00	13,566.43	6,433.57	68	17,308.21
424	Postage	30,000.00	.00	30,000.00	.00	.00	16,959.08	13,040.92	57	27,439.92
426	Subscriptions	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	1,188.00
427	Memberships & Dues	5,000.00	.00	5,000.00	.00	.00	4,964.00	36.00	99	4,829.00
428	Data Processing & Internet Fees	5,000.00	.00	5,000.00	235.57	681.71	2,153.84	2,164.45	57	2,810.08
432	Special Project Supply	95,000.00	.00	95,000.00	.00	.00	.00	95,000.00	0	127,292.00
435	Medical Fees	500.00	500.00	1,000.00	(313.36)	.00	(1,471.31)	2,471.31	-147	290.45
436	Advertising Fees	500.00	.00	500.00	.00	.00	397.98	102.02	80	49.57
439	Misc Fees & Expenses	7,000.00	3,000.00	10,000.00	52.52	.00	7,680.42	2,319.58	77	4,853.33
440	Legal/Transcript Fees	17,000.00	(1,000.00)	16,000.00	.00	.00	.00	16,000.00	0	3,016.84
441	Auto-Supplies & Repair	8,000.00	.00	8,000.00	.00	.00	1,183.39	6,816.61	15	5,322.44
442	Automotive - Gas & Oil	8,000.00	.00	8,000.00	.00	.00	2,466.32	5,533.68	31	7,026.21
444	Travel/Education/Conference	15,000.00	(500.00)	14,500.00	50.60	.00	4,288.28	10,211.72	30	9,022.86
457	Child Care Fees	.00	.00	.00	.00	.00	.00	.00	+++	480.00
469	Other Payments/Contributions	2,000.00	.00	2,000.00	.00	(1,000.00)	1,000.00	2,000.00	0	2,000.00
470	Contract	407,624.00	48,000.00	455,624.00	72,471.56	121,648.67	247,378.17	86,597.16	81	370,841.89
<i>Contractual Expense Totals</i>		\$1,367,022.00	\$47,686.67	\$1,414,708.67	\$128,338.79	\$135,327.93	\$908,986.37	\$370,394.37	74%	\$1,319,469.91
<i>Employee Benefits</i>										
810	Retirement	769,593.00	.00	769,593.00	54,287.49	.00	607,987.50	161,605.50	79	672,939.45

# Expense Budget Performance Report

Fiscal Year to Date 10/31/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Employee Benefits</i>										
830	Social Security	374,057.00	(15,500.00)	358,557.00	24,687.31	.00	267,100.43	91,456.57	74	317,363.55
831	Medicare Contribution	87,481.00	(3,625.00)	83,856.00	5,773.67	.00	62,467.08	21,388.92	74	74,222.07
860	Hospitalization	1,458,101.00	(30,875.00)	1,427,226.00	99,414.34	.00	1,123,323.93	303,902.07	79	1,379,348.60
865	Dental Insurance	23,304.00	.00	23,304.00	1,678.88	.00	18,879.97	4,424.03	81	22,243.71
<i>Employee Benefits Totals</i>		\$2,712,536.00	(\$50,000.00)	\$2,662,536.00	\$185,841.69	\$0.00	\$2,079,758.91	\$582,777.09	78%	\$2,466,117.38
<i>Other Benefits</i>										
840	Workmen's Compensation	39,606.00	.00	39,606.00	.00	.00	39,605.51	.49	100	43,856.65
850	Unemployment Insurance	10,000.00	.00	10,000.00	.00	.00	1,805.01	8,194.99	18	8,601.00
855	Disability	6,000.00	.00	6,000.00	.00	.00	680.95	5,319.05	11	3,971.58
861	Retirees Hospitalization	270,831.00	.00	270,831.00	.00	.00	175,338.68	95,492.32	65	259,095.21
862	Health Insurance Cost Reimbursement	5,000.00	.00	5,000.00	.00	.00	1,684.78	3,315.22	34	4,348.47
<i>Other Benefits Totals</i>		\$331,437.00	\$0.00	\$331,437.00	\$0.00	\$0.00	\$219,114.93	\$112,322.07	66%	\$319,872.91
EXPENSE TOTALS		\$10,504,642.00	(\$169,778.62)	\$10,334,863.38	\$744,581.73	\$139,615.93	\$7,919,217.59	\$2,276,029.86	78%	\$9,709,010.21
Department 6010 - Social Services Totals		(\$10,504,642.00)	\$169,778.62	(\$10,334,863.38)	(\$744,581.73)	(\$139,615.93)	(\$7,919,217.59)	(\$2,276,029.86)	78%	(\$9,709,010.21)
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	838,782.00	.00	838,782.00	64,758.90	.00	679,195.45	159,586.55	81	731,223.59
120	Salaries - Overtime	26,000.00	.00	26,000.00	6,316.64	.00	34,777.41	(8,777.41)	134	32,211.11
130	Salaries - Part Time	129,084.00	.00	129,084.00	7,078.78	.00	75,498.86	53,585.14	58	161,285.72
<i>Personal Services Totals</i>		\$993,866.00	\$0.00	\$993,866.00	\$78,154.32	\$0.00	\$789,471.72	\$204,394.28	79%	\$924,720.42
<i>Equipment</i>										
210	Furniture/Furnishings	4,000.00	11,557.00	15,557.00	.00	7,288.00	6,758.00	1,511.00	90	950.00
220	Office Equipment	2,000.00	.00	2,000.00	(58.80)	585.90	736.00	678.10	66	1,010.99
220.1	Office Equipment - Reserve	.00	7,530.00	7,530.00	.00	.00	7,530.00	.00	100	.00
<i>220 - Totals</i>		\$2,000.00	\$7,530.00	\$9,530.00	(\$58.80)	\$585.90	\$8,266.00	\$678.10	93%	\$1,010.99
260	Other Equipment	18,000.00	.00	18,000.00	.00	.00	69.73	17,930.27	0	9,612.23
270	Lawn & Landscaping	500.00	.00	500.00	.00	82.25	367.75	50.00	90	325.24
<i>Equipment Totals</i>		\$24,500.00	\$19,087.00	\$43,587.00	(\$58.80)	\$7,956.15	\$15,461.48	\$20,169.37	54%	\$11,898.46
<i>Contractual Expense</i>										
410	Supplies	31,000.00	(6,500.00)	24,500.00	3,209.49	.00	22,420.26	2,079.74	92	32,265.85
413	Repair & Maint.-Bldg/Property	20,000.00	.00	20,000.00	1,259.06	3,316.10	14,516.37	2,167.53	89	24,986.81
415	Electricity	28,000.00	(1,000.00)	27,000.00	2,322.52	.00	17,916.37	9,083.63	66	24,584.73
416	Oil & Gas-Heating	26,000.00	(6,500.00)	19,500.00	1,451.73	.00	11,742.51	7,757.49	60	22,397.57
417	Water/Sewer/Taxes	7,000.00	3,500.00	10,500.00	2,991.16	.00	9,484.06	1,015.94	90	1,379.39
418	Ins-General Liability	10,325.00	.00	10,325.00	.00	.00	8,419.51	1,905.49	82	9,152.00

# Expense Budget Performance Report

Fiscal Year to Date 10/31/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund A - General</b>										
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Contractual Expense</i>										
422	Repair/Maint-Equipment	5,000.00	7,000.00	12,000.00	.00	865.73	11,110.27	24.00	100	2,300.58
423	Telephone	2,000.00	2,000.00	4,000.00	227.95	.00	2,663.67	1,336.33	67	2,836.08
424	Postage	200.00	.00	200.00	.00	.00	100.43	99.57	50	66.34
426	Subscriptions	500.00	.00	500.00	.00	.00	478.99	21.01	96	352.12
427	Memberships & Dues	1,400.00	.00	1,400.00	.00	.00	1,344.00	56.00	96	722.00
428	Data Processing & Internet Fees	2,000.00	1,000.00	3,000.00	.00	.00	1,908.81	1,091.19	64	1,923.12
434	Allowances	18,000.00	.00	18,000.00	1,650.00	.00	14,150.00	3,850.00	79	15,000.00
435	Medical Fees	2,000.00	1,500.00	3,500.00	1,505.00	.00	3,339.50	160.50	95	1,420.00
436	Advertising Fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
437	Consulting Fees	18,000.00	(7,000.00)	11,000.00	.00	.00	.00	11,000.00	0	18,547.00
439	Misc Fees & Expenses	1,000.00	.00	1,000.00	.00	(198.00)	605.25	592.75	41	4,269.21
440	Legal/Transcript Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
441	Auto-Supplies & Repair	1,500.00	.00	1,500.00	.00	.00	1,041.71	458.29	69	2,039.32
442	Automotive - Gas & Oil	2,000.00	.00	2,000.00	.00	.00	1,175.62	824.38	59	1,904.40
444	Travel/Education/Conference	2,000.00	.00	2,000.00	.00	.00	180.00	1,820.00	9	2,198.00
445	Foods	118,000.00	.00	118,000.00	11,190.20	6,656.84	100,212.44	11,130.72	91	125,110.28
451	Medical Supply Expense	3,000.00	.00	3,000.00	236.40	283.59	2,075.28	641.13	79	3,037.48
453	Uniforms & Clothing	200.00	.00	200.00	.00	.00	169.95	30.05	85	169.95
470	Contract	45,000.00	(4,000.00)	41,000.00	2,285.67	10,691.47	27,368.41	2,940.12	93	11,837.25
<i>Contractual Expense Totals</i>		\$345,625.00	(\$10,000.00)	\$335,625.00	\$28,329.18	\$21,615.73	\$252,423.41	\$61,585.86	82%	\$308,499.48
<i>Employee Benefits</i>										
810	Retirement	116,358.00	.00	116,358.00	9,616.12	.00	100,673.17	15,684.83	87	107,228.39
830	Social Security	61,618.00	.00	61,618.00	4,576.46	.00	46,391.31	15,226.69	75	53,980.71
831	Medicare Contribution	14,413.00	.00	14,413.00	1,070.28	.00	10,849.53	3,563.47	75	12,624.48
860	Hospitalization	210,163.00	.00	210,163.00	14,035.66	.00	154,039.17	56,123.83	73	184,158.50
865	Dental Insurance	3,864.00	.00	3,864.00	256.72	.00	2,832.18	1,031.82	73	3,554.36
<i>Employee Benefits Totals</i>		\$406,416.00	\$0.00	\$406,416.00	\$29,555.24	\$0.00	\$314,785.36	\$91,630.64	77%	\$361,546.44
<i>Other Benefits</i>										
840	Workmen's Compensation	18,428.00	.00	18,428.00	.00	.00	18,427.03	.97	100	17,716.87
850	Unemployment Insurance	5,000.00	5,000.00	10,000.00	7,823.71	.00	7,823.71	2,176.29	78	11,068.32
855	Disability	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	300.45
861	Retirees Hospitalization	95,907.00	.00	95,907.00	.00	.00	65,276.70	30,630.30	68	94,719.31
862	Health Insurance Cost Reimbursement	1,000.00	.00	1,000.00	.00	.00	86.20	913.80	9	115.16
<i>Other Benefits Totals</i>		\$123,335.00	\$5,000.00	\$128,335.00	\$7,823.71	\$0.00	\$91,613.64	\$36,721.36	71%	\$123,920.11
<b>EXPENSE TOTALS</b>		<b>\$1,893,742.00</b>	<b>\$14,087.00</b>	<b>\$1,907,829.00</b>	<b>\$143,803.65</b>	<b>\$29,571.88</b>	<b>\$1,463,755.61</b>	<b>\$414,501.51</b>	<b>78%</b>	<b>\$1,730,584.91</b>
Department 6030 - Countryside Adult Home Totals		(\$1,893,742.00)	(\$14,087.00)	(\$1,907,829.00)	(\$143,803.65)	(\$29,571.88)	(\$1,463,755.61)	(\$414,501.51)	78%	(\$1,730,584.91)

# Expense Budget Performance Report

Fiscal Year to Date 10/31/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund A - General</b>										
Department	<b>6050 - Public Facil. For Children</b>									
	EXPENSE									
	<i>Contractual Expense</i>									
469	Other Payments/Contributions	25,000.00	(10,000.00)	15,000.00	.00	.00	1,015.56	13,984.44	7	15,618.79
	<i>Contractual Expense Totals</i>	\$25,000.00	(\$10,000.00)	\$15,000.00	\$0.00	\$0.00	\$1,015.56	\$13,984.44	7%	\$15,618.79
	EXPENSE TOTALS	\$25,000.00	(\$10,000.00)	\$15,000.00	\$0.00	\$0.00	\$1,015.56	\$13,984.44	7%	\$15,618.79
	Department 6050 - Public Facil. For Children Totals	(\$25,000.00)	\$10,000.00	(\$15,000.00)	\$0.00	\$0.00	(\$1,015.56)	(\$13,984.44)	7%	(\$15,618.79)
Department	<b>6055 - Daycare</b>									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	1,268,396.00	.00	1,268,396.00	45,477.97	.00	353,550.76	914,845.24	28	755,951.04
	<i>Contractual Expense Totals</i>	\$1,268,396.00	\$0.00	\$1,268,396.00	\$45,477.97	\$0.00	\$353,550.76	\$914,845.24	28%	\$755,951.04
	EXPENSE TOTALS	\$1,268,396.00	\$0.00	\$1,268,396.00	\$45,477.97	\$0.00	\$353,550.76	\$914,845.24	28%	\$755,951.04
	Department 6055 - Daycare Totals	(\$1,268,396.00)	\$0.00	(\$1,268,396.00)	(\$45,477.97)	\$0.00	(\$353,550.76)	(\$914,845.24)	28%	(\$755,951.04)
Department	<b>6070 - Services for Recipients</b>									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	320,000.00	.00	320,000.00	41,582.97	.00	265,405.72	54,594.28	83	380,063.79
	<i>Contractual Expense Totals</i>	\$320,000.00	\$0.00	\$320,000.00	\$41,582.97	\$0.00	\$265,405.72	\$54,594.28	83%	\$380,063.79
	EXPENSE TOTALS	\$320,000.00	\$0.00	\$320,000.00	\$41,582.97	\$0.00	\$265,405.72	\$54,594.28	83%	\$380,063.79
	Department 6070 - Services for Recipients Totals	(\$320,000.00)	\$0.00	(\$320,000.00)	(\$41,582.97)	\$0.00	(\$265,405.72)	(\$54,594.28)	83%	(\$380,063.79)
Department	<b>6100 - Medicaid</b>									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	11,780,080.00	(700,000.00)	11,080,080.00	597,255.00	.00	9,047,945.00	2,032,135.00	82	12,006,620.00
	<i>Contractual Expense Totals</i>	\$11,780,080.00	(\$700,000.00)	\$11,080,080.00	\$597,255.00	\$0.00	\$9,047,945.00	\$2,032,135.00	82%	\$12,006,620.00
	EXPENSE TOTALS	\$11,780,080.00	(\$700,000.00)	\$11,080,080.00	\$597,255.00	\$0.00	\$9,047,945.00	\$2,032,135.00	82%	\$12,006,620.00
	Department 6100 - Medicaid Totals	(\$11,780,080.00)	\$700,000.00	(\$11,080,080.00)	(\$597,255.00)	\$0.00	(\$9,047,945.00)	(\$2,032,135.00)	82%	(\$12,006,620.00)
Department	<b>6101 - Medical Assistance</b>									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	1,000.00	.00	1,000.00	.00	.00	572.42	427.58	57	32,379.09
	<i>Contractual Expense Totals</i>	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$572.42	\$427.58	57%	\$32,379.09
	EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$572.42	\$427.58	57%	\$32,379.09
	Department 6101 - Medical Assistance Totals	(\$1,000.00)	\$0.00	(\$1,000.00)	\$0.00	\$0.00	(\$572.42)	(\$427.58)	57%	(\$32,379.09)
Department	<b>6109 - Aid To Dependent Children</b>									
	EXPENSE									
	<i>Contractual Expense</i>									
470	Contract	1,900,000.00	(100,000.00)	1,800,000.00	134,440.18	.00	1,005,714.37	794,285.63	56	1,613,229.11

# Expense Budget Performance Report

Fiscal Year to Date 10/31/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund A - General</b>										
Department 6109 - Aid To Dependent Children										
EXPENSE										
	<i>Contractual Expense Totals</i>	\$1,900,000.00	(\$100,000.00)	\$1,800,000.00	\$134,440.18	\$0.00	\$1,005,714.37	\$794,285.63	56%	\$1,613,229.11
	EXPENSE TOTALS	\$1,900,000.00	(\$100,000.00)	\$1,800,000.00	\$134,440.18	\$0.00	\$1,005,714.37	\$794,285.63	56%	\$1,613,229.11
	Department 6109 - Aid To Dependent Children Totals	(\$1,900,000.00)	\$100,000.00	(\$1,800,000.00)	(\$134,440.18)	\$0.00	(\$1,005,714.37)	(\$794,285.63)	56%	(\$1,613,229.11)
Department 6119 - Child Care										
EXPENSE										
	<i>Contractual Expense</i>									
470	Contract	3,700,000.00	.00	3,700,000.00	163,598.04	.00	2,804,991.14	895,008.86	76	5,260,121.73
	<i>Contractual Expense Totals</i>	\$3,700,000.00	\$0.00	\$3,700,000.00	\$163,598.04	\$0.00	\$2,804,991.14	\$895,008.86	76%	\$5,260,121.73
	EXPENSE TOTALS	\$3,700,000.00	\$0.00	\$3,700,000.00	\$163,598.04	\$0.00	\$2,804,991.14	\$895,008.86	76%	\$5,260,121.73
	Department 6119 - Child Care Totals	(\$3,700,000.00)	\$0.00	(\$3,700,000.00)	(\$163,598.04)	\$0.00	(\$2,804,991.14)	(\$895,008.86)	76%	(\$5,260,121.73)
Department 6123 - Juvenile Delinquent Care										
EXPENSE										
	<i>Contractual Expense</i>									
470	Contract	.00	60,000.00	60,000.00	.00	.00	42,228.00	17,772.00	70	.00
	<i>Contractual Expense Totals</i>	\$0.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$42,228.00	\$17,772.00	70%	\$0.00
	EXPENSE TOTALS	\$0.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$42,228.00	\$17,772.00	70%	\$0.00
	Department 6123 - Juvenile Delinquent Care Totals	\$0.00	(\$60,000.00)	(\$60,000.00)	\$0.00	\$0.00	(\$42,228.00)	(\$17,772.00)	70%	\$0.00
Department 6129 - State Training School										
EXPENSE										
	<i>Contractual Expense</i>									
470	Contract	250,000.00	(150,000.00)	100,000.00	.00	.00	.00	100,000.00	0	326,118.00
	<i>Contractual Expense Totals</i>	\$250,000.00	(\$150,000.00)	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%	\$326,118.00
	EXPENSE TOTALS	\$250,000.00	(\$150,000.00)	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%	\$326,118.00
	Department 6129 - State Training School Totals	(\$250,000.00)	\$150,000.00	(\$100,000.00)	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0%	(\$326,118.00)
Department 6140 - Home Relief										
EXPENSE										
	<i>Contractual Expense</i>									
470	Contract	1,315,000.00	.00	1,315,000.00	93,039.12	.00	1,104,716.74	210,283.26	84	1,612,502.47
	<i>Contractual Expense Totals</i>	\$1,315,000.00	\$0.00	\$1,315,000.00	\$93,039.12	\$0.00	\$1,104,716.74	\$210,283.26	84%	\$1,612,502.47
	EXPENSE TOTALS	\$1,315,000.00	\$0.00	\$1,315,000.00	\$93,039.12	\$0.00	\$1,104,716.74	\$210,283.26	84%	\$1,612,502.47
	Department 6140 - Home Relief Totals	(\$1,315,000.00)	\$0.00	(\$1,315,000.00)	(\$93,039.12)	\$0.00	(\$1,104,716.74)	(\$210,283.26)	84%	(\$1,612,502.47)
Department 6141 - Fuel Crisis Assistance										
EXPENSE										
	<i>Contractual Expense</i>									
470	Contract	30,000.00	.00	30,000.00	42.00	.00	16,694.78	13,305.22	56	19,482.51
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$42.00	\$0.00	\$16,694.78	\$13,305.22	56%	\$19,482.51
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$42.00	\$0.00	\$16,694.78	\$13,305.22	56%	\$19,482.51

# Expense Budget Performance Report

Fiscal Year to Date 10/31/20  
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund A - General</b>										
	Department 6141 - Fuel Crisis Assistance Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$42.00)	\$0.00	(\$16,694.78)	(\$13,305.22)	56%	(\$19,482.51)
	Department 6142 - Emergency Aid For Adults									
	EXPENSE									
	Contractual Expense									
470	Contract	50,000.00	.00	50,000.00	(750.00)	.00	3,496.76	46,503.24	7	33,489.24
	Contractual Expense Totals	\$50,000.00	\$0.00	\$50,000.00	(\$750.00)	\$0.00	\$3,496.76	\$46,503.24	7%	\$33,489.24
	EXPENSE TOTALS	\$50,000.00	\$0.00	\$50,000.00	(\$750.00)	\$0.00	\$3,496.76	\$46,503.24	7%	\$33,489.24
	Department 6142 - Emergency Aid For Adults Totals	(\$50,000.00)	\$0.00	(\$50,000.00)	\$750.00	\$0.00	(\$3,496.76)	(\$46,503.24)	7%	(\$33,489.24)
	Department 7310 - Youth Program 4-H Camp									
	EXPENSE									
	Contractual Expense									
470	Contract	25,000.00	(25,000.00)	.00	.00	.00	.00	.00	+++	25,000.00
	Contractual Expense Totals	\$25,000.00	(\$25,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$25,000.00
	EXPENSE TOTALS	\$25,000.00	(\$25,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$25,000.00
	Department 7310 - Youth Program 4-H Camp Totals	(\$25,000.00)	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$25,000.00)
	Department 7311 - Youth Bureau									
	EXPENSE									
	Contractual Expense									
410	Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	190.03
424	Postage	100.00	.00	100.00	.00	.00	3.59	96.41	4	11.21
444	Travel/Education/Conference	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
470	Contract	3,500.00	.00	3,500.00	.00	.00	416.00	3,084.00	12	1,760.00
	Contractual Expense Totals	\$3,750.00	\$0.00	\$3,750.00	\$0.00	\$0.00	\$419.59	\$3,330.41	11%	\$1,961.24
	Other Benefits									
861	Retirees Hospitalization	12,459.00	.00	12,459.00	.00	.00	8,305.76	4,153.24	67	11,957.42
	Other Benefits Totals	\$12,459.00	\$0.00	\$12,459.00	\$0.00	\$0.00	\$8,305.76	\$4,153.24	67%	\$11,957.42
	EXPENSE TOTALS	\$16,209.00	\$0.00	\$16,209.00	\$0.00	\$0.00	\$8,725.35	\$7,483.65	54%	\$13,918.66
	Department 7311 - Youth Bureau Totals	(\$16,209.00)	\$0.00	(\$16,209.00)	\$0.00	\$0.00	(\$8,725.35)	(\$7,483.65)	54%	(\$13,918.66)
	Department 7312 - Special Delinquency Prev.									
	EXPENSE									
	Equipment									
220	Office Equipment	.00	.00	.00	.00	(20.00)	.00	20.00	+++	559.99
	Equipment Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$20.00)	\$0.00	\$20.00	+++	\$559.99
	Contractual Expense									
410	Supplies	90.00	50.00	140.00	.00	.00	103.72	36.28	74	290.00
424	Postage	150.00	(50.00)	100.00	.00	.00	3.83	96.17	4	1.21
427	Memberships & Dues	275.00	.00	275.00	.00	.00	175.00	100.00	64	175.00
470	Contract	64,785.00	.00	64,785.00	.00	.00	.00	64,785.00	0	64,785.00
	Contractual Expense Totals	\$65,300.00	\$0.00	\$65,300.00	\$0.00	\$0.00	\$282.55	\$65,017.45	0%	\$65,251.21
	EXPENSE TOTALS	\$65,300.00	\$0.00	\$65,300.00	\$0.00	(\$20.00)	\$282.55	\$65,037.45	0%	\$65,811.20

# Expense Budget Performance Report

Fiscal Year to Date 10/31/20

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund A - General</b>										
	Department 7312 - Special Delinquency Prev. Totals	(\$65,300.00)	\$0.00	(\$65,300.00)	\$0.00	\$20.00	(\$282.55)	(\$65,037.45)	0%	(\$65,811.20)
	Department 7313 - Youth Court									
	EXPENSE									
	Contractual Expense									
470	Contract	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	69,000.00
	Contractual Expense Totals	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0%	\$69,000.00
	EXPENSE TOTALS	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0%	\$69,000.00
	Department 7313 - Youth Court Totals	(\$80,000.00)	\$0.00	(\$80,000.00)	\$0.00	\$0.00	\$0.00	(\$80,000.00)	0%	(\$69,000.00)
	Fund A - General Totals	\$33,224,369.00	(\$1,080,691.62)	\$32,143,677.38	\$1,963,070.66	\$169,167.81	\$24,038,312.35	\$7,936,197.22		\$33,668,900.75
	Grand Totals	\$33,224,369.00	(\$1,080,691.62)	\$32,143,677.38	\$1,963,070.66	\$169,167.81	\$24,038,312.35	\$7,936,197.22		\$33,668,900.75



## WARREN COUNTY Receipts by G/L Distribution Report - Summary

From Date: 10/01/2020 - To Date: 10/31/2020

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
<b>Fund: A - General</b>						
<b>Department: 6010 - Social Services</b>						
<b>Account: 1810 - Administration</b>						
	10/02/2020			1	\$0.00	\$646.50
	10/21/2020			1	\$0.00	\$836.24
	10/30/2020			1	\$0.00	\$1,250.00
<b>Account Total: Administration</b>				<b>3</b>	<b>\$0.00</b>	<b>\$2,732.74</b>
<b>Account: 1811 - Medical Incentive Earning</b>						
	10/02/2020			1	\$0.00	\$3,910.00
	10/09/2020			1	\$0.00	\$124.12
	10/21/2020			1	\$0.00	\$3,910.00
<b>Account Total: Medical Incentive Earning</b>				<b>3</b>	<b>\$0.00</b>	<b>\$7,944.12</b>
<b>Department Total: Social Services</b>					<b>\$0.00</b>	<b>\$10,676.86</b>
<b>Department: 6030 - Countryside Adult Home</b>						
<b>Account: 1830 - Repay - Adult Care, Pub Inst</b>						
	10/30/2020			2	\$0.00	\$49,541.41
<b>Account Total: Repay - Adult Care, Pub Inst</b>				<b>2</b>	<b>\$0.00</b>	<b>\$49,541.41</b>
<b>Department Total: Countryside Adult Home</b>					<b>\$0.00</b>	<b>\$49,541.41</b>
<b>Department: 6055 - Daycare</b>						
<b>Account: 1855 - Repayments of Day Care</b>						
	10/30/2020			1	\$0.00	\$852.00
<b>Account Total: Repayments of Day Care</b>				<b>1</b>	<b>\$0.00</b>	<b>\$852.00</b>
<b>Department Total: Daycare</b>					<b>\$0.00</b>	<b>\$852.00</b>
<b>Department: 6101 - Medical Assistance</b>						
<b>Account: 1801 - Repay of Medical Assist</b>						
	10/02/2020			1	\$0.00	\$4,130.81
	10/21/2020			1	\$0.00	\$5,869.17

	10/30/2020	1	\$0.00	\$54,079.28
Account Total: Repay of Medical Assist		<hr/>	<hr/>	<hr/>
		3	\$0.00	\$64,079.26
Department Total: Medical Assistance			<hr/>	<hr/>
			\$0.00	\$64,079.26
Department: 6109 - Aid To Dependent Children				
Account: 1809 - Repay of Aid to A.D.C.				
	10/02/2020	3	\$0.00	\$21,440.08
	10/21/2020	3	\$0.00	\$17,635.38
	10/30/2020	1	\$0.00	\$1,163.68
Account Total: Repay of Aid to A.D.C.		<hr/>	<hr/>	<hr/>
		7	\$0.00	\$40,239.14
Department Total: Aid To Dependent Children			<hr/>	<hr/>
			\$0.00	\$40,239.14
Department: 6119 - Child Care				
Account: 1819 - Repay of Child Care				
	10/02/2020	1	\$0.00	\$2,920.44
	10/21/2020	1	\$0.00	\$2,330.25
	10/30/2020	1	\$0.00	\$55,581.07
Account Total: Repay of Child Care		<hr/>	<hr/>	<hr/>
		3	\$0.00	\$60,831.76
Department Total: Child Care			<hr/>	<hr/>
			\$0.00	\$60,831.76
Department: 6140 - Home Relief				
Account: 1840 - Repay of Home Relief				
	10/02/2020	1	\$0.00	\$816.51
	10/21/2020	2	\$0.00	\$1,824.10
	10/26/2020	1	\$0.00	\$13,227.00
	10/29/2020	1	\$0.00	\$391.00
	10/30/2020	1	\$0.00	\$3,030.06
Account Total: Repay of Home Relief		<hr/>	<hr/>	<hr/>
		6	\$0.00	\$19,288.67
Department Total: Home Relief			<hr/>	<hr/>
			\$0.00	\$19,288.67
Fund Total: General			<hr/>	<hr/>
			\$0.00	\$245,509.10
Grand Total:		28	\$0.00	\$245,509.10

