

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: SHARED SERVICES**

**DATE: MAY 18, 2020**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS BEATY  
SEEBER  
DIAMOND  
FRASIER  
SIMPSON

**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS SHEPLER  
DICKINSON

**OTHERS PRESENT:**

FRANK E. THOMAS, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
KEVIN B. GERAGHTY, BUDGET OFFICER  
SUPERVISORS BRAYMER  
BRUNO  
CONOVER  
DRISCOLL  
HOGAN  
LEGGETT  
MAGOWAN  
WILD  
JULIE BUTLER, PURCHASING AGENT  
AMY CLUTE, SELF-INSURANCE ADMINISTRATOR  
JOANNE CONLEY, DIRECTOR, TOURISM  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES  
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
CHRIS HANCHETT, COMMISSIONER, DEPARTMENT OF SOCIAL SERVICES  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES  
TRISH NENNINGER, PERSONNEL OFFICER  
DEE PARK, DIRECTOR, OFFICE FOR THE AGING  
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER  
CARLA SHERMAN, COUNTY AUDITOR  
MIKE SWAN, COUNTY TREASURER  
JEFF WOODELL, DIRECTOR, WEIGHTS & MEASURES  
ROBERT YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES  
ED BARTHOLOMEW, PRESIDENT, ECONOMIC DEVELOPMENT CORP.  
MICHAEL BITTEL, PRESIDENT/CEO, ADIRONDACK REGIONAL CHAMBER OF  
COMMERCE

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*Please note, the following contains a summarization of the May 18, 2020 meeting of the Shared Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<http://www.warrencountyny.gov/gov/comm/Archive/2020/shared>

*Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members in attendance participated by video conference, except for Mr. Diamond who was physically present.*

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Mr. Beaty called the meeting of the Shared Services Committee to order at 10:47 a.m.

Copies of the meeting agenda were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. A copy of the agenda is on file with the meeting minutes.

Mr. Beaty called for approval of the minutes from the prior Committee meeting and the Committee voted unanimously to approve them, subject to correction by the Clerk of the Board.

Mr. Beaty announced no action was expected to be taken at this meeting; he advised the purpose of the meeting was to review the analysis of mergers provided in the agenda, with that review to be led by Ryan Moore, *County Administrator*. Mr. Moore proceeded with a brief overview of the listing of areas proposed for consolidation, beginning with the proposal to merge outside economic development-related entities; he noted that this would take a considerable amount of thought and planning to facilitate and could not likely be accomplished in the short term. Next he reviewed the listing of County Departments cited for possible consolidation, emphasizing the idea was not to reduce staff through layoffs, but rather by attrition upon retirements. A discussion ensued regarding this matter, as well as the possibility of determining opportunities for cost sharing measure between the towns and County. It was determined that Mr. Beaty and Mr. Moore would work together to develop individual sub-Committees for the Town of Queensbury, the City of Glens Falls and the remaining towns to determine where these cost sharing opportunities may be.

There being no further business to come before the Committee, on motion made by Mr. Diamond, seconded by Mrs. Frasier and carried unanimously, Mr. Beaty adjourned the meeting at 11:16 a.m.

Respectfully submitted,  
Amanda Allen, Clerk of the Board