

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: NOVEMBER 16, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MAGOWAN
LEGGETT
WILD
BRUNO
DRISCOLL
HOGAN
SHEPLER

OTHERS PRESENT:

AMY CLUTE, SELF-INSURANCE ADMINISTRATOR
REPRESENTING ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC.:
SULIM BARTOK, RISK MANAGEMENT ADVISOR
COLIN DAVID, CLIENT SERVICE ASSOCIATE
FRANK E. THOMAS, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
KEVIN B. GERAGHTY, BUDGET OFFICER
SUPERVISORS BRAYMER
DIAMOND
FRASIER
MCDEVITT
MERLINO
SEEBER
SIMPSON
MICHAEL SWAN, COUNTY TREASURER
ROBERT LYNCH, DEPUTY COUNTY TREASURER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TOSHA BROWNELL, COMPUTER HELP DESK TECHNICIAN
JIM SIPLON, INTERIM PRESIDENT, WARREN COUNTY EDC
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the November 16, 2020 meeting of the Support Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2020/support/>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". Supervisors Magowan, Wild, Driscoll, and Shepler who were physically present, while Supervisors Leggett, Bruno and Hogan participated via videoconference.

Copies of the Self-Insurance agenda were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. A copy of the agenda is on file with the meeting minutes.

Mr. Magowan called the meeting of the Support Services Committee to order at 9:32 a.m.

Motion was made by Mr. Driscoll, seconded by Ms. Hogan and carried unanimously to approve the minutes of the previous Support Services Committee Meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Sulim Bartok, Risk Management Advisor, Arthur J. Gallagher Risk Management Services Inc., who provided an overview of the documents included in the agenda packet, entitled "Warren County - Insurance Program Premium Summary" and "Warren County - Insurance Program Structure".

A discussion ensued, during which Mr. Bartok answered questions posed by the Committee. During this discussion, Ryan Moore, *County Administrator*, pointed out that in 2019 the County had expended \$870,000 on insurance through NYMIR, the County's previous insurance carrier, and he noted a 5% increase to the 2019 cost would have increased the 2021 insurance cost to \$960,000 which was considerably more than the \$780,000 cost Arthur J. Gallagher Risk Management Services, Inc. was proposing after reviewing the County's policies and removing coverages which were not necessary.

Amy Clute, *Self-Insurance Administrator*, advised the agenda included a request to authorize Warren County's 2021 property, commercial general liability, business auto, public officials liability, umbrella liability, employee benefit liability, employment practices liability, boiler and machinery and inland marine insurance coverages, as presented by Arthur J. Gallagher Risk Management Services, Inc., in an amount not to exceed \$785,000.

Motion was made by Mr. Driscoll, seconded by Ms. Hogan and carried unanimously to approve the request and the necessary resolution was authorized for the November 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

As there was no further business to come before the Support Services Committee, on motion made by Ms. Hogan, seconded by Mr. Bruno and carried unanimously, Mr. Magowan adjourned the meeting at 10:06 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board