

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: ARPA ADVISORY

**DATE: NOVEMBER 30, 2021**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS ANDREA HOGAN  
WAYNE LAMOTHE  
RAY AGNEW  
BETH GILLIS  
MICHAEL BITTEL  
FRANK THOMAS  
DOUGLAS BEATY  
CLAUDIA BRAYMER  
MICHAEL WILD  
RACHEL SEEBER  
RYAN MOORE  
MICHAEL SWAN  
ETHAN GADDY

**OTHERS PRESENT:**

AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
SUPERVISOR LEGGETT (VIA ZOOM)  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
STAN CIANFARANO, COUNTY HISTORIAN  
KIM COOK, OPEN DOOR MISSION  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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Please note, the following contains a summarization of the November 30, 2021 meeting of the ARPA Advisory Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<https://warrencountyny.gov/mma>

*Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All Committee Members in attendance were physically present aside from Mr. Thomas and Ms. Braymer who participated virtually.*

Ms. Hogan called the meeting of the ARPA Advisory Committee to order at 3:00 p.m.

The ARPA Advisory Committee agenda was distributed to those present; those participating remotely accessed the agenda via the Warren County website. *A copy of the agenda is on file with the meeting minutes.*

The meeting commenced with Mike Swan, *County Treasurer*, who spoke regarding revenue recovery, informing when the pandemic began in March 2020 he projected the County could lose \$10-15 million in revenue because the future was uncertain. He advised during the 2021 budgeting process \$5.5 million was cut from the budget and by the end of the year the County closed the books with no loss and \$500,000 remaining in surplus. Regarding the Stimulus Plan, Mr. Swan advised after calculations by his office were done as part of the Treasury Report the County had a \$900,000 deficit which qualified the County to receive \$12.4 million over the next two years as part of the Federal Stimulus Plan. He said the revenue recovery funds could be used for County needs such as repairs at Countryside Adult Home, infrastructure problems, highways, sewer and water lines along with capital improvements.

Discussion ensued regarding projects that could use grant funds versus projects that could use Stimulus funds along

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with the various projects that were mentioned. Mr. Swan reminded the Committee the Stimulus funds could not be used for taxes or debt.

Ethan Gaddy, *Assistant County Planner*, advised moving along the Committee should put together a public plan to reach more individuals, along with stake holder engagement for a more substantial plan. Mr. LaMothe suggested setting aside 3% to 5% for personnel issues and implementation of the plan. He anticipated prior to the December 7<sup>th</sup> meeting there would be a list of Stakeholders. Mr. Gaddy spoke of a Stakeholder evaluation sheet that was provided to the Committee. Ms. Hogan expressed the need for guiding principles for ways to spend the funds and have them prepared for the next meeting.

Ms. Hogan questioned what the immediate needs were and Ryan Moore, *County Administrator*, replied an immediate need was a mass vaccine site and testing along with supplies related to needs such as white boards, laptops, phones and home testing kits. He advised there were staffing issues as well, informing they could possibly remove the cap that was placed on the number of Contact Tracers the County can hire. Following, a brief discussion ensued with regard to compensation and supplies for the Public Health Department along with a referral to the Personnel, Administration & Higher Education Committee to recommend payment to the Health Services staff for unused leave due to the pandemic. Concluding, Mr. Moore stated a list of supplies would be compiled for the Public Health Department, along with the possibility of going through the Purchasing Department for at home tests for the public.

Finally, Ms. Hogan reminded the Committee they had homework before the next meeting on December 7<sup>th</sup> pertaining to a list of stockholders, guiding principles and potential changes to the ARPA Funding form.

There being no further business to come before the ARPA Advisory, Ms. Hogan adjourned the meeting at 4:15 p.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist