

Warren County Board of Supervisors

RESOLUTION NO. 171 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH CONTINGENCY MANAGEMENT CONSULTING GROUP, LLC TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY PLANNING, TRAINING AND EXERCISE (WC 17-21) FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the Purchasing Agent requested bids to provide Warren County with Assistance in Emergency Planning, Training and Exercise (WC 17-21) for the Office of Emergency Services, and

WHEREAS, the Director of the Office of Emergency Services has recommended that Warren County award the agreement to Contingency Management Consulting Group, LLC, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Contingency Management Consulting Group, LLC of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Contingency Management Consulting Group, LLC, to provide the Warren County Office of Emergency Services with Assistance in Emergency Planning, Training and Exercise, pursuant to the terms and provisions of the bid documents and proposal (WC 17-21), for a term commencing June 19, 2021 and terminating December 31, 2021, with the option for four (4) additional one (1) year terms upon mutual agreement of the parties, at the hourly rates defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the cost of this contract shall be funded from various Office of Emergency Services budget codes.

SCHEDULE "A"

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 17-21 ITEM(S): RFP TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY PLANNING, TRAINING AND EXERCISE DATE: MARCH 11, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Emergency Preparedness Solutions, LLC Attn: Robin Riecker 11037 Cosby Manor Road Utica, NY 13502 Ph: 518-649-6492 Fx: N/a	Contingency Management Consulting Group, LLC Attn: Robert Bradshaw 1602 Walnut Bottom Road Newville, PA 17241 Ph: 717-458-8134 Fx: N/a	Foit-Albert Associates, Architecture, Engineering, P.C. Attn: John Robson 425 New Karner Road Albany, NY 12205 Ph: 518-452-1037 Fx: 716-856-3961	Meridian Strategic Services, Inc. Attn: Seamus Leary PO Box 158 Esopus, NY 12429 Ph: 845-332-5599 Fx: N/a	Spin Global, LLC Attn: Joel Thomas 2334 Belleview Ave Cheverly, MD 20785 Ph: 202-731-8018 Fx: N/a	OPH Consulting Services Attn: Paul Luciano 112 W. Beach Drive Hilton, NY 14468 Ph: 802-881-1654 Fx: N/a	Tetra Tech, Inc. Attn: Andrew Mazzeo 240 Continental Drive Suite 200 Dewark, DE 19713 Ph: 302-283-2233 Fx: 302-454-5988
BID AWARDED TO:				TERM: JUNE 19, 2021 THROUGH DECEMBER 31, 2021			
√ JULIE A. BUTLER, PURCHASING AGENT				RESOLUTION NO.: XX OF 2021			
PROPOSED STAFF TITLES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES
Project Manager	\$120.00						
Senior Planner	\$100.00						
Senior Exercise Planner	\$100.00						
Senior Trainer	\$100.00						
Subject Matter Expert	\$100.00						
Consultant II	\$80.00						

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Consultant I	\$60.00						
Senior Management		\$155.00					
Project Manager/Senior Consultant		\$135.00					
Senior Consultant		\$135.00					
Associate EP Consultant		\$115.00					
Junior EP Consultant		\$75.00					
Administrative/Graphics Support		\$75.00					

PROPOSED STAFF TITLES	HOURLY RATES						
Technician			\$105.00				
Sr. Technician			\$115.00				
Sr. Emergency Planner			\$120.00				
Sr. Project Manager			\$175.00				
Principal-in-Charge			\$225.00				
Principal				\$200.00			
Senior Advisor				\$175.00			
Project Manager				\$135.00			
Subject Matter Expert				\$200.00			
Emergency Management Consultant I				\$120.00			
Emergency Management Consultant II				\$110.00			
Emergency Management Consultant III				\$75.00			
Emergency Management Analyst I				\$120.00			
Emergency Management Analyst II				\$110.00			

PROPOSED STAFF TITLES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES
Administrative Assistant				\$50.00			
Grant Administrator				\$120.00			
Accountant				\$150.00			
Project Executive					\$170.00		
Project Manager					\$125.00		
Subject Matter Expert					\$150.00		
HSEM Specialist II					\$90.00		
HSEM Specialist I					\$75.00		
Administrative Specialist					\$65.00		
Project Manager						\$145.00	
Comments	Complete Proposal	Complete Proposal	-Missing Non-Collusive Certification -Reimbursable expenses at cost -Mileage at IRS rate -No markup	-Missing Addendums -Did Not Include Copy	-Missing Addendums -Other Direct Costs as ordered plus 10% fee	-Missing Addendum #3 -Missing Corporate Resolution	-Missing Cost Proposal