

# Warren County Board of Supervisors

## RESOLUTION NO. 197 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN**

### **AUTHORIZING EXTENSION OF THE DEADLINE FOR USE OF EARNED LEAVE TIME HOURS CARRIED OVER FROM 2020 BY WARREN COUNTY EMPLOYEES**

WHEREAS, Warren County has in place a policy which allows employees to carryover up to five days of earned vacation time from the year in which they are earned to the next, but requires that such hours be used before May 31<sup>st</sup> or they shall be lost, and

WHEREAS, due to ongoing duties and responsibilities related to the COVID-19 pandemic, certain employees have been prevented from using their 2020 carryover time prior to the May 31, 2021 deadline, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed this matter and does recommend that the County Administrator be empowered to consider and approve extensions of this deadline for 2021 only, now, therefore, be it

RESOLVED, that the Board does hereby empower the County Administrator to consider and approve an extension of the deadline for use of 2020 carryover time, with all unused hours to be used within the 2021 calendar year, and be it further

RESOLVED, that the County Administrator will report the new deadline to the Board of Supervisors by way of the Personnel, Administration & Higher Education Committee.

