

Warren County Board of Supervisors

**AGENDA
WEDNESDAY JUNE 16, 2021
BOARD MEETING**



4:00 p .m. Call Meeting to Order

Pledge of Allegiance - Supervisor Dickinson

Roll Call

Motion to approve minutes of the May 21, 2021 Board Meeting, subject to correction by the Clerk of the Board

Presentation of Employee of the Month Award

Presentation of Certificate of Excellence to 2021 SUNY Adirondack Graduate Christine Bramer

Chair declares public hearing open on proposed Local Law No. 4 of 2021, entitled "A Local Law Adopting a Pilot Youth Deer Hunting Program", and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege of the floor extended to anyone wishing to be heard on this matter

Chair declares public hearing open on proposed Local Law No. 5 of 2021, entitled "A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law", and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege of the floor extended to anyone wishing to be heard on this matter

Reports by Committee Chairs

Report by County Administrator

Report by County Attorney

Reading of Communications

Reading of Resolutions

Discussion and Public Comment on Proposed Resolutions

Requests for roll call votes

Vote on Resolutions

Privilege of the Floor and Public Comment

Announcements

Motion to Adjourn

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<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
198	ROLL CALL	FINANCE - MAKING SUPPLEMENTAL APPROPRIATIONS
199	ROLL CALL	FINANCE - AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY
200		CRIMINAL JUSTICE (<i>DISTRICT ATTORNEY</i>)- AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR STATE AID TO PROSECUTION FUNDING FOR THE DISTRICT ATTORNEY'S OFFICE
201		CRIMINAL JUSTICE (<i>DISTRICT ATTORNEY</i>)- AMENDING RESOLUTION NO. 96 OF 2020, "AMENDING RESOLUTION NO. 374 OF 2019, AUTHORIZING AGREEMENT WITH THE NEW YORK STATE PROSECUTORS TRAINING INSTITUTE TO PROVIDE DIGITAL STORAGE FOR FILES IN THE PROSECUTOR CASES MANAGEMENT SYSTEM, TO INCREASE THE NOT TO EXCEED AMOUNT", TO FURTHER INCREASE THE NOT TO EXCEED AMOUNT
202		CRIMINAL JUSTICE (<i>PUBLIC DEFENDER</i>)- AUTHORIZING THE CHAIR TO EXECUTE A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #11 (CONTRACT C110052) FOR THE PUBLIC DEFENDER'S OFFICE
203		CRIMINAL JUSTICE (<i>PUBLIC DEFENDER</i>)- AUTHORIZING AGREEMENT WITH QUEENSBURY TAXI TO PROVIDE TRANSPORTATION TO CLIENTS FOR NECESSARY COURT APPEARANCES, COURT MANDATED APPOINTMENTS, ETC. FOR THE PUBLIC DEFENDER'S OFFICE
204		CRIMINAL JUSTICE (<i>PUBLIC DEFENDER</i>) - AUTHORIZING A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE
205		ECONOMIC GROWTH & DEVELOPMENT (<i>PLANNING & COMMUNITY DEVELOPMENT</i>)- AUTHORIZING WARREN COUNTY TO PARTICIPATE IN THE CLEAN ENERGY COMMUNITIES SOLAR CAMPAIGN
206		ECONOMIC GROWTH & DEVELOPMENT (<i>PLANNING & COMMUNITY DEVELOPMENT</i>) - AUTHORIZING AGREEMENT WITH L&S ENERGY SERVICES TO CONDUCT A LEVEL 2 ENERGY AUDIT FOR THE WARREN COUNTY MUNICIPAL CENTER

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207		ECONOMIC GROWTH & DEVELOPMENT (<i>PLANNING & COMMUNITY DEVELOPMENT</i>) - AMENDING RESOLUTION NO. 407 OF 2020, "RATIFYING THE ACTIONS OF THE PLANNING DEPARTMENT IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR A MUNICIPAL WASTE REDUCTION AND RECYCLING PROGRAM", TO AUTHORIZE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE GRANT AGREEMENT/GRANT AGREEMENTS AND ANY AND ALL OTHER NECESSARY DOCUMENTS RELATING TO SAID AGREEMENT
208		ECONOMIC GROWTH & DEVELOPMENT (<i>PLANNING & COMMUNITY DEVELOPMENT</i>) - AUTHORIZING SUBMISSION OF CONSOLIDATED FUNDING APPLICATION FOR MULTIPLE LOCAL WATERFRONT PROGRAMS AND COMMUNITY DEVELOPMENT PROGRAMS, AND PROVIDING FOR PUBLIC HEARING THEREON
209		HEALTH SERVICES (<i>PUBLIC HEALTH</i>) - AMENDING AGREEMENT WITH GLENS FALLS ANIMAL HOSPITAL TO ADMINISTER RABIES INOCULATIONS FOR DOMESTIC DOGS AND CATS WITHIN WARREN COUNTY AT MANDATED RABIES CLINICS AND FOR THE PREPARATION OF ANIMAL HEADS AND/OR ANIMAL PARTS FOR LABORATORY TESTING FOR WARREN COUNTY HEALTH SERVICES DEPARTMENT, TO INCREASE RATES PAID FOR SUBMISSION AND SHIPPING OF ANIMAL SPECIMENS FOR RABIES TESTING
210		HUMAN SERVICES (<i>COUNTRYSIDE ADULT HOME</i>) - AMENDING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE PHYSICAL EXAMINATIONS TO NEW COUNTRYSIDE ADULT HOME EMPLOYEES, TO INCLUDE REQUIREMENTS FOR EMPLOYEES AS SET FORTH BY NEW YORK STATE DEPARTMENT OF HEALTH, OSHA, ETC. FOR NEW HIRES AND EXISTING EMPLOYEES
211		PUBLIC SAFETY (<i>OFFICE OF EMERGENCY SERVICES</i>) - ADOPTING THE OFFICE OF EMERGENCY SERVICES PUBLIC ACCESS DEFIBRILLATION PROGRAM PLAN
212		PUBLIC SAFETY (<i>OFFICE OF EMERGENCY SERVICES</i>) - AUTHORIZING CONTINUATION OF AN AGREEMENT WITH EMERGENCY SERVICES MARKETING CORPORATION, INC. TO CONTINUE THE PROVISION OF I AM RESPONDING SOFTWARE FOR THE OFFICE OF EMERGENCY SERVICES

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213		PUBLIC SAFETY (<i>SHERIFF'S OFFICE</i>)- AUTHORIZING AGREEMENT WITH WATCH SYSTEMS, LLC FOR REGISTERED SEX OFFENDER MANAGEMENT AND PUBLIC NOTIFICATION SOFTWARE AND SUPPORT FOR THE WARREN COUNTY SHERIFF'S OFFICE
214		PUBLIC SAFETY (<i>SHERIFF'S OFFICE</i>)- AUTHORIZING AGREEMENT WITH SECURE WATCH 24 FOR ANNUAL CONNECTION TO THE LICENSE PLATE READER SYSTEM FOR THE WARREN COUNTY SHERIFF'S OFFICE
215		PUBLIC SAFETY (<i>SHERIFF'S OFFICE</i>) - AUTHORIZING A ONE-TIME PAYMENT TO CHIC'S MARINA, INC. FOR WINTER STORAGE OF TWO 17' BOSTON WHALER PATROL VESSELS ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE
216		PUBLIC WORKS (<i>DPW</i>) - AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE PALISADES ROAD (CR26) OVER BRANT LAKE INLET, TOWN OF HORICON
217		PUBLIC WORKS (<i>DPW</i>) - AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE OXBOW HILL & MOON HILL ROAD (CR 63) RECONSTRUCTION, TOWN OF QUEENSBURY
218		PUBLIC WORKS (<i>DPW</i>)- AWARDING BID AND AUTHORIZING AGREEMENT WITH KUBRICKY CONSTRUCTION CORP. FOR OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION, TOWN OF QUEENSBURY, WARREN COUNTY, NY (WC 23-21)
219		PUBLIC WORKS (<i>DPW</i>)- AMENDING AGREEMENT WITH MJ ENGINEERING & LAND SURVEYING, P.C. TO PROVIDE CONSULTANT SERVICES FOR OXBOW HILL & MOON HILL ROAD (CR 63) RECONSTRUCTION, TOWN OF QUEENSBURY, TO INCLUDE CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION SERVICES

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220		PUBLIC WORKS (DPW) - AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR CR 7 OVER HALFWAY CREEK BRIDGE REPLACEMENT, TOWN OF QUEENSBURY
221		PUBLIC WORKS (DPW) - AMENDING AGREEMENT WITH CREIGHTON MANNING ENGINEERING TO PROVIDE CONSULTANT SERVICES IN CONNECTION WITH CAPITAL PROJECT H386, CR 7 OVER HALFWAY CREEK BRIDGE REPLACEMENT, TOWN OF QUEENSBURY, TO ADD RIGHT OF WAY INCIDENTALS AND RIGHT OF WAY ACQUISITION SERVICES
222		PUBLIC WORKS (DPW) - AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CORRESPONDENCE APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO THE CR 7 OVER HALFWAY CREEK BRIDGE REPLACEMENT PROJECT
223		PUBLIC WORKS (DPW) - AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE OLMSTEDVILLE ROAD (CR 19) RECONSTRUCTION, TOWN OF CHESTER
224		PUBLIC WORKS (DPW) - AMENDING AGREEMENT WITH MCFARLAND JOHNSON TO PROVIDE CONSULTANT SERVICES FOR OLMSTEDVILLE ROAD (CR 19) RECONSTRUCTION, TOWN OF CHESTER, TO INCLUDE RIGHT-OF-WAY INCIDENTALS AND RIGHT-OF-WAY ACQUISITION SERVICES
225		PUBLIC WORKS (DPW) - AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR CLIMATE SMART COMMUNITIES GRANT PROGRAM FOR ORGANICS MANAGEMENT PLAN/REDUCTION OF ORGANIC WASTE
226		PUBLIC WORKS (DPW) - AUTHORIZING INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR MAINTENANCE AND REVENUE COLLECTION AT THE WEST BROOK PARKING LOT

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227		PUBLIC WORKS (PARKS, RECREATION & RAILROAD) - INTRODUCING PROPOSED LOCAL LAW NO. 6 OF 2021, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 11 OF 2011, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 7 OF 1978 AND LOCAL LAW NO. 2 OF 1984 TO AUTHORIZE SNOWMOBILE USAGE ON THE WARREN COUNTY BIKEWAY IN A CERTAIN SECTION DESIGNATED WITHIN LOCAL LAW NO. 11 OF 2011", TO AUTHORIZE CLASS 1 AND CLASS 2 BIKE USAGE ON THE WARREN COUNTY BIKEWAY," AND AUTHORIZING PUBLIC HEARING THEREON <i>NOT APPROVED - REFERRED TO COMMITTEE</i>
228		TOURISM - ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH BBG&G ADVERTISING, INC. TO PROVIDE WORD PRESS OR DRUPAL WEB RE-DESIGN/WEBSITE HOSTING/PRODUCTION SERVICES (WC 30-21) FOR THE WARREN COUNTY TOURISM DEPARTMENT
229	ROLL CALL	TOURISM - AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES
230	ROLL CALL	PERSONNEL, ADMINISTRATION & HIGHER EDUCATION - AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021
231		PERSONNEL, ADMINISTRATION & HIGHER EDUCATION - RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING AN AGREEMENT WITH THE CIVIL SERVICE EMPLOYEES ASSOCIATION, INC. (CSEA)
232		PERSONNEL, ADMINISTRATION & HIGHER EDUCATION - AUTHORIZING AGREEMENT WITH SPECTRUM ENTERPRISE TO REPLACE THE CURRENT PUBLIC INTERNET CONNECTION FOR THE INFORMATION TECHNOLOGY DEPARTMENT
233	ROLL CALL	FINANCE - RESOLUTION ELIMINATING MILEAGE REIMBURSEMENT PAID TO MEMBERS OF THE WARREN COUNTY BOARD OF SUPERVISORS FOR TRAVEL TO THE WARREN COUNTY MUNICIPAL CENTER TO ATTEND COMMITTEE AND BOARD MEETINGS <i>RESOLUTION AMENDED FROM THE FLOOR</i> <i>RESOLUTION FAILED</i>
234	ROLL CALL	FINANCE - APPROVING TENTATIVE OPERATING BUDGET FOR FISCAL YEAR 2021-2022 FOR ADIRONDACK COMMUNITY COLLEGE AND PROVIDING FOR PUBLIC HEARING

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235		FINANCE (COUNTY ADMINISTRATOR) - ADOPTING AMENDED WARREN COUNTY VOLUNTEER POLICY AND PROCEDURE
236	ROLL CALL	FINANCE (DPW) - INCREASING CAPITAL PROJECT NO. H322, PALISADES ROAD OVER BRANT LAKE INLET BRIDGE (CR26); AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021
237	ROLL CALL	FINANCE (DPW) - INCREASING CAPITAL PROJECT NO. H386, CR7 OVER HALFWAY CREEK BRIDGE REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021
238	ROLL CALL	FINANCE (DPW) - INCREASING CAPITAL PROJECT NO. H394, OLMSTEDVILLE ROAD (CR 19) RECONSTRUCTION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021
239	ROLL CALL	FINANCE (DPW) - INCREASING CAPITAL PROJECT NO. H395, OXBOW HILL ROAD & MOON HILL ROAD (CR 63) RECONSTRUCTION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021
240	ROLL CALL	FINANCE (OFFICE OF EMERGENCY SERVICES) - INCREASING CAPITAL PROJECT NO. H254, FIRE TRAINING CENTER PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021
241		FINANCE (PLANNING & COMMUNITY DEVELOPMENT) - AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED STATE RECEIVABLES FOR CD#34 REC. IMPROV & BUS LEND-CL
242	ROLL CALL	FINANCE (PLANNING & COMMUNITY DEVELOPMENT) - ESTABLISHING CAPITAL PROJECT NO. H405, LAKE GEORGE SEPTIC REPLACEMENT PROGRAM; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021
243	ROLL CALL	FINANCE (REAL PROPERTY TAX SERVICES) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY ATLANTIC TESTING LABORATORIES FOR A LIMITED HAZARDOUS MATERIALS SURVEY OF THE MOSHER'S GARAGE FOR TOWN OF JOHNSBURG TAX MAP PARCEL NO. 133.8-1-27; AMENDING 2021 WARREN COUNTY BUDGET

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<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
244	ROLL CALL	FINANCE (TOURISM) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AMENDING 2021 WARREN COUNTY BUDGET
245		FINANCE (TREASURER) - CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES
246	ROLL CALL	FINANCE (TREASURER) - AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED MEDICARE AND PRIVATE PAY RECEIVABLES CARRIED OVER FROM DECEMBER 31, 2015 FOR THE FORMER WESTMOUNT HEALTH FACILITY
247	ROLL CALL	FINANCE (TREASURER) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE WESTMOUNT LEGACY RESERVE FUND TO THE PUBLIC NURSING HOME BUDGET TO PARTIALLY FUND THE WRITE OFF OF WESTMOUNT NURSING HOME RECEIVABLES; AMENDING WARREN COUNTY BUDGET FOR 2021
248		FINANCE (TREASURER) - AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS
249	ROLL CALL	GOVERNMENTAL OPERATIONS & ADVOCACY - ENACTING LOCAL LAW NO. 4 OF 2021, ENTITLED "A LOCAL LAW ADOPTING A PILOT YOUTH DEER HUNTING PROGRAM"
250	ROLL CALL	PERSONNEL, ADMINISTRATION & HIGHER EDUCATION - ENACTING LOCAL LAW NO. 5 OF 2021, ENTITLED "A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014, WARREN COUNTY ETHICS AND DISCLOSURE LAW"
251		SUPERVISORS BRUNO & MAGOWAN - WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING REGARDING: 1) AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021; 2) AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE APPROPRIATED FUND BALANCE TO THE COUNTY ATTORNEY BUDGET; AMENDING 2021 WARREN COUNTY BUDGET; AND 3) AUTHORIZING PAYMENT OF BACK WAGES, LESS TAXES AND OTHER LAWFUL DEDUCTIONS TO A REINSTATED EMPLOYEE

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<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
252	ROLL CALL	SUPERVISOR BRAYMER & MAGOWAN - AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021
253	ROLL CALL	SUPERVISOR BRAYMER & MAGOWAN - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE APPROPRIATED FUND BALANCE TO THE COUNTY ATTORNEY BUDGET; AMENDING 2021 WARREN COUNTY BUDGET
254		SUPERVISOR BRAYMER & MAGOWAN - AUTHORIZING PAYMENT OF BACK WAGES, LESS TAXES AND OTHER LAWFUL DEDUCTIONS TO A REINSTATED EMPLOYEE

RESOLUTION NOS. 198-250 AND FLOOR RESOLUTION NOS. 1-4 (LATER RESOLUTION NOS. 251-254) WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON JUNE 11, 2021 WHICH MET THE DEADLINE SPECIFIED IN THE RULES OF THE BOARD

255		SUPERVISORS BRAYMER & BEATY - WAIVING THE RULES OF THE BOARD REQUIRING THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE AND DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO THE BOARD MEETING IN ORDER TO CONSIDER A RESOLUTION ESTABLISHING A SPECIAL COMMITTEE TO PRESENT A PROPOSAL TO THE BOARD OF SUPERVISORS AT THEIR SEPTEMBER WORKSHOP MEETING IN REGARD TO A PROPOSED SEPTIC INSPECTION AT TRANSFER LAW
256		SUPERVISORS BRAYMER & MAGOWAN - ESTABLISHING A SPECIAL COMMITTEE TO PRESENT A PROPOSAL TO THE BOARD OF SUPERVISORS AT THEIR SEPTEMBER WORKSHOP MEETING IN REGARD TO A PROPOSED SEPTIC INSPECTION AT TRANSFER LAW

RESOLUTION NOS. 255 & 256 WERE INTRODUCED FROM THE FLOOR DURING THE MEETING

Warren County Board of Supervisors

**BOARD MEETING
FRIDAY, JUNE 16, 2021**



Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 4:03 p.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Hogan.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Hogan, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-20; Absent -2 Supervisors Dickinson and Merlino .*All Supervisors in attendance were physically present, aside from Supervisor McDevitt who attended remotely.*

Motion was made by Supervisor Beaty, seconded by Supervisor Bruno and carried unanimously to approve the minutes of the May 21, 2021 Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Zachary Ruland.

Following the presentation of the Employee of the Month Award, Chairwoman Seeber spoke regarding the Leadership Program that was new and being offered to Department Heads and she recognized Marcy Flores, *Public Defender*, and Amy Clute, *Self-Insurance Administrator*, for completing the program and obtaining their leadership badges.

Presentation of Certificate of Excellence was made to 2021 SUNY Adirondack Graduate Christine Braymer.

Proceeding with the Agenda review, Chairwoman Seeber declared the Public Hearing on Proposed Warren County Local Law No. 4 of 2021, entitled "A Local Law Adopting a Pilot Youth Deer Hunting Program" open at 4:14 p.m. and she requested that Amanda Allen, *Clerk of the Board*, read aloud the Notice of Public Hearing, which she proceeded to do. Chairwoman Seeber then called for any public comment.

Dan Ladd, *Representing the Warren County Conservation Council*, voiced support of Proposed Local Law Local Law No. 4 of 2021 which he believed was long overdue.

WARREN COUNTY BOARD OF SUPERVISORS

BOARD MEETING

WEDNESDAY, JUNE 16, 2021

John Bowe, *Cornell Cooperative Extension 4-H & Family Living Coach*, advised his organization was not present virtually to advocate for or against proposed Local Law No. 4 of 2021, but rather to provide facts on behalf of their 4-H Shooting Program. He said individuals aged 12-13 had to be accompanied by a mentor, and were typically the safest hunting age group. He explained in the past 30 years the 4-H program had never had an accident. He remarked New York State was one of four states that did not allow this age group to hunt big game.

George Gedney, *Hudson Falls Fish & Game Board Member*, spoke about the proposal, informing he was a hunting and 4-H firearms instructor who had been involved in the sport for 25 years. He apprised he was a huge advocate for lowering the hunting age and had been advocating for the measure for 27 years.

Chairwoman Seeber once again called for anyone wishing to speak on Proposed Warren County Local Law No. 4 of 2021; there being no response she closed the Public Hearing at 4:26 p.m.

Continuing with the Agenda review, Chairwoman Seeber declared the Public Hearing on Proposed Local Law No. 5 of 2021, entitled "A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law", open at 4:26 p.m. and requested that Mrs. Allen read aloud the Notice of Public Hearing, which she proceeded to do. Chairwoman Seeber then called for any public comment.

James LaFarr, *Warren County Sheriff*, discussed how the adoption of Proposed Local Law No. 5 of 2021 would assist the Sheriff's Office with filling vacancies within the department that they were struggling to attract qualified applicants to apply for. He concluded by volunteering to participate in meetings of and provide input to the newly formed Sub-Committee that was created for the purpose of working further on the financial disclosure form required by the Warren County Ethics and Disclosure Law.

Chairwoman Seeber once again called for anyone wishing to speak on Proposed Warren County Local Law No. 5 of 2021; there being no response she closed the Public Hearing at 4:31 p.m.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given.

During the Committee reports a motion was made by Supervisor Conover, seconded by Supervisor Diamond and carried unanimously to refer proposed Resolution No. 227, *Introducing Proposed Local Law No. 6 of 2021, Entitled "A Local Law Amending Local Law No. 11 of 2011, Entitled "A Local Law Amending Local Law No. 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated Within Local Law No. 11 of 2011", to Authorize Class 1 and Class 2 Bike Usage on the Warren County Bikeway," and Authorizing Public Hearing Thereon*, to a joint meeting of the Public Works and Public Safety Committees for further discussion.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by the Clerk of the Board was provided, as follows:

Other:

1. Capital District Regional Off Track Betting Corp. - April 2021 surcharge payment in the amount of \$2,988.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution

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Installments #11, in the amount of \$2,408, and #12 & #13, each in the amount of \$1,631.

Reading of resolutions by the Clerk of the Board was announced as follows:

Proposed Resolution Nos. 198-250 were distributed to the Board and posted to the Warren County website on Thursday, May 13th which met the distribution deadline specified in the Rules of the Board. She noted there were four Floor Resolutions in the resolution packets which were not approved by a Committee and a waiving of the Rules would be required to consider them. The necessary motion to Waive the Rules was made by Supervisor Bruno, seconded by Supervisor Magowan and carried unanimously. Mrs. Allen announced a motion was required to bring proposed Floor Resolution Nos. 2-4 to the floor. The necessary motion was made by Supervisor Braymer, seconded by Supervisor Magowan and carried unanimously. Mrs. Allen informed Proposed Floor Resolution No. 1 would now be referred to as Proposed Resolution No. 251, Proposed Floor Resolution No. 2 would be referred to as Proposed Floor Resolution No. 252, Proposed Floor Resolution No. 3 was now referred to as Proposed Floor Resolution No. 253 and Proposed Floor Resolution 4 would now be referred to as Proposed Floor Resolution No. 254. She added Proposed Resolution Nos. 253 and 254 would be subject to roll call votes.

During the discussion on resolutions, A motion was made by Supervisor Braymer, seconded by Supervisory Beaty and carried unanimously to waive the Rules of the Board in order to entertain a resolution establishing a Special Committee for the purpose of drafting a proposal for a Septic Inspection at Transfer Law. A motion was made by Supervisor Braymer and seconded by Supervisor Magowan to establish a Special Committee for the purpose of drafting a proposal for a Septic Inspection at Transfer Law to be presented to the Board of Supervisors at their September Workshop Meeting. A lengthy discussion ensued during which the following members of the public were permitted to voice their opinions on the matter.

Mr. Gedney implored with the Board not to make the same mistakes they had with the mandatory Boat Inspection Program and to illicit feedback from the experts in this area, such as the local municipal zoning departments, as well as the public to ensure this was handled in the appropriate manner.

Dennis Fredette, *Warren County Resident*, voiced his support of moving forward with a Septic at Transfer Law as soon as possible.

During the public comments Supervisors Hogan and Shepler exited the meeting at 6:15 p.m.

Further discussion ensued following which Supervisor Braymer amended her motion and Supervisor Magowan amended his second to indicate the special Committee being established for the purpose of a proposal for a Septic Inspection at Transfer Law to be presented to the Board of Supervisors at their September Workshop Meeting, with the Committee being dissolved on December 31, 2021. Chairwoman Seeber called the question and the motion was carried by majority vote, with a vote of 655 in favor (*Supervisors Strough, Magowan, Beaty, Geraghty, Conover, Leggett, Diamond, Braymer, Bruno, Driscoll and Seeber*) and 186 opposed (*Supervisors Wild, Thomas, McDevitt, Frasier and Smith*) and 159 Absent (*Supervisors Dickinson, Merlino, Shepler and Hogan*).

Mrs. Allen noted the Proposed Resolution waiving the Rules of the Board would now be referred to as Proposed Resolution No. 255 and the Proposed Resolution concerning the establishment of a special Committee for the purpose of a proposal for a Septic Inspection at Transfer Law was Proposed Resolution No. 256.

Returning to discussion on resolutions, the majority of which pertained to proposed Resolution No. 233, *Resolution Eliminating Mileage Reimbursement Paid to Members of the Warren County Board of*

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WEDNESDAY, JUNE 16, 2021

Supervisors for Travel to the Warren County Municipal Center to Attend Committee and Board Meetings.

During the discussion Supervisor Driscoll requested a roll call vote on Proposed Resolution No. 233. A motion was made by Supervisor Wild, seconded by Supervisor Diamond and carried by majority vote, with Supervisor Thomas voting in opposition, to amend proposed Resolution No. 233 to include eliminating milage reimbursement paid to Board members for travel to the Warren County Municipal Center to attend Committee and Board Meetings effective on January 1, 2022.

Supervisor Strough requested a roll call vote on proposed Resolution No. 234, *Approving Tentative Operating Budget for Fiscal Year 2021-2022 for Adirondack Community College and Providing for Public Hearing.*

Stewart Allen, *Town of Queensbury Resident*, voiced his support of proposed Resolution No. 256 *Establishing a Special Committee to Present a Proposal to the Board of Supervisors at Their September Workshop Meeting in Regard to a Proposed Septic Inspection at Transfer Law*, which he implored with the Board to move forward with adopting today, as he believed it was long overdue.

Don Lehman, *Director of Public Affairs*, read aloud a comment received from Travis Whitehead, *Town of Queensbury Resident*, regarding proposed Resolution No. 256, *Establishing Capital Project No. H405, Lake George Septic Replacement Program; Authorizing Transfer of Funds; and Amending Warren County Budget for 2021*, which he was supportive of; he added he believed the County should withdraw its annual financial contribution to the plant until the Town of Lake George agreed to take actions to monitor and control the waste entering Lake George from town residents who lived beside the Lake and its tributaries.

Supervisor Thomas requested a roll call vote on proposed Resolution No. 229, *Authorizing Agreements with Certain Applicants for the Disbursement of 2021 Occupancy Tax Revenues.*

Upon the suggestion of Supervisor Braymer, Chairwoman Seeber inquired whether anyone was opposed to doing one roll call vote for proposed Resolution Nos. 236-239 to which no objections were made.

There being no further discussion, Chairwoman Seeber called for a vote on resolutions, following which Resolution Nos. 198-256 were approved as presented, with the exception of Resolution No. 227 which was referred back to the Committee and Resolution No. 233 which was amended from the floor and failed due to obtaining the lack of majority vote required, with 233 voting in favor (*Supervisors Magowan, Beaty, McDevitt, Braymer, Bruno and Seeber*) and 442 voting in opposition (*Supervisors Strough, Wild, Thomas, Geraghty, Conover, Leggett, Diamond, Driscoll, Frasier, and Smith*) and 159 Absent (*Supervisors Dickinson, Merlino, Shepler and Hogan*).

Chairwoman Seeber called for privilege of the floor.

Supervisor Bruno asked whether the plexiglass in between the Supervisors desks in the Board Room could be removed since the restrictions pertaining to the pandemic had been lifted by the State and Chairwoman Seeber responded they would be removed before the July 16th Board Meeting.

Supervisor Leggett advised he had enjoyed attending the meeting this evening.

Supervisor Strough read aloud an editorial written by Ken Tingley that was featured in *The Post Star* which voiced Mr. Tingley's displeasure with Chairwoman Seeber and the leadership she was providing to the Board, as well as the fact that she had not appointed Supervisor Strough to Chair a Committee. He also announced that tomorrow was the 246th anniversary of the death of Joseph Warren, who had given his life for the independence of this Country.

WARREN COUNTY BOARD OF SUPERVISORS

BOARD MEETING

WEDNESDAY, JUNE 16, 2021

Supervisor Diamond remarked although he had voted in favor of Resolution No. 253, *Authorizing the Appropriation of Funds from the Unappropriated Fund Balance to the County Attorney Budget; Amending 2021 Warren County Budget*, he wanted to state for the record that he was opposed to the paid administrative leave that was referenced in this resolution.

Supervisor Geraghty provided an update on Supervisor Merlino's health, informing he had been released from the hospital, was home and would be taking some time off to recuperate. He indicated Supervisor Merlino had asked him to extend appreciation on his behalf to his colleagues on the Board who had expressed well wishes to him. Chairwoman Seeber noted a get well card had been mailed to him on behalf of the entire Board.

Norman Dasher, *Executive Director, The Hyde Collection*, voiced his appreciation for the support the Board had provided to his organization with occupancy tax funding in prior years and spoke regarding their plans to improve and recover from the time they were closed during the pandemic.

Mr. Gedney thanked the Board for adopting Resolution No. 249, *Enacting Local Law No. 4 of 2021, Entitled "A Local Law Adopting a Pilot Youth Deer Hunting Program"*.

Chairwoman Seeber called for announcements.

Chairwoman Seeber thanked Supervisor Diamond for agreeing to Chair the Sub-Committee that was formed for the purpose of working on updates to the financial disclosure form associated with the Warren County Ethics and Disclosure Law and Supervisor Bruno for volunteering to serve as the Vice-Chair. She stated Supervisor Braymer had also expressed an interest in being appointed to the Committee and she asked that anyone else interested in serving on the Committee, which needed two additional members, to contact her.

In regard to the comments made by Supervisor Diamond regarding his opposition to paying administrative leave for the position referenced in Resolution No. 253, *Authorizing the Appropriation of Funds from the Unappropriated Fund Balance to the County Attorney Budget; Amending 2021 Warren County Budget*, Supervisor Braymer advised this related to a position within the County Attorney's Office for which the County was currently in active litigation on to defend the County's position. She noted this was being done as a result of the advice from the County's Outside Counsel with respect on how to move forward with that particular employee, adding she personally was not supportive of this, but it was necessary for them to follow the legal advice provided to them.

Supervisor Driscoll mentioned he hoped last month he had recognized all of the members of the Board and County staff who were mother's and this month he would like to acknowledge all of the Board members and County staff who were father's.

Supervisor Diamond requested that a timetable be placed on when the two remaining vacancies would be filled on the Sub-committee charged with working on the financial disclosure form to allow them to begin the process of working on this as soon as possible. Following a brief discussion Supervisors Geraghty and Leggett volunteered to be members and were appointed to the Sub-Committee.

Supervisor Beaty thanked the Board members, with the exception of one, for communicating well and being civil to one another during the meeting today.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Bruno and seconded by Supervisor Smith, Chairwoman Seeber adjourned the Board Meeting at 7:22 p.m.

Warren County Board of Supervisors

RESOLUTION NO. 198 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: EMPLOYMENT AND TRAINING				
40.6293 0300 110	Workforce Invest Act. WIA/WIOA, Adult, Salaries-Regular	40.6293 0305 110	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Salaries-Regular	\$10,000.00
40.6293 0300 110		40.6293 0313 110	Administrative, Salaries-Regular	3,000.00
DEPARTMENT: PUBLIC HEALTH				
A.4192 428	Public Health - COVID 19 Addition, Data Processing & Internet Fees	A.4192 120		283.00
A.4192 435	Public Health-COVID 19 Addition, Medical Fees	A.4192 120	Public Health-COVID 19 Addition, Salaries- Overtime	2,264.00
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1010 444	Legislative Board, Travel/Education/ Conference	10,000.00
		A.1628 470	Waste Management Containment, Contract	12,000.00
		A.8021 470	Planning (and Comm. Dev.), Contract	4,984.00
		A.9901 910	Transfers, Interfund Transfers	1,443.34

Warren County Board of Supervisors

RESOLUTION NO. 199 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF EMPLOYMENT AND TRAINING		
<u>ESTIMATED REVENUE</u>		
40.6293.0305 4791	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Workforce Invest. Act/Workforce Innovation & Opportunity Act	\$11,222.48
<u>APPROPRIATIONS</u>		
40.6293.0305 433	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Training-Client	11,222.48
DEPARTMENT OF PLANNING		
<u>ESTIMATED REVENUE</u>		
A.8021 3950	Planning (and Comm. Dev.), NYSERDA	5,000.00
<u>APPROPRIATIONS</u>		
A.8021 470	Planning (and Comm. Dev.), Contract	5,000.00
DEPARTMENT OF PUBLIC HEALTH		
<u>ESTIMATED REVENUE</u>		
A.4192 4401	Public Health - COVID-19 Addition, Public Hlth-Bio Terrorism	4,660.00
<u>APPROPRIATIONS</u>		
A.4192 120	Public Health - COVID-19 Addition, Salaries-Overtime	4,400.00
A.4192 130	Public Health - COVID-19 Addition, Salaries-Part Time	260.00

RESOLUTION No. 199 OF 2021

PAGE 2 OF 2

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF TOURISM & OCCUPANCY COORDINATION		
<u>ESTIMATED REVENUE</u>		
A.6417.0002 2065	Tourism/Occupancy, Occupancy Tax, Special Events	\$40,744.02
<u>APPROPRIATIONS</u>		
A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events	40,744.02

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 200 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SHEPLER, STROUGH, DIAMOND AND DRISCOLL

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR STATE AID TO PROSECUTION FUNDING (CONTRACT T445286) FOR THE DISTRICT ATTORNEY'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a grant application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for State Aid to Prosecution (Contract T445286) funding for an amount not to exceed Thirty-Eight Thousand One Hundred Seventy-Two Dollars (\$38,172), for a term commencing April 1, 2021 and terminating March 31, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further Federal or State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Warren County Board of Supervisors

RESOLUTION NO. 201 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SHEPLER, STROUGH, DIAMOND AND DRISCOLL

AMENDING RESOLUTION NO. 96 OF 2020, “AMENDING RESOLUTION NO. 374 OF 2019, AUTHORIZING AGREEMENT WITH THE NEW YORK STATE PROSECUTORS TRAINING INSTITUTE TO PROVIDE DIGITAL STORAGE FOR FILES IN THE PROSECUTOR CASES MANAGEMENT SYSTEM, TO INCREASE THE NOT TO EXCEED AMOUNT”, TO FURTHER INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 374 of 2019, Warren County authorized an agreement with the New York State Prosecutors Training Institute, to provide digital storage for files in the Prosecutor Cases Management System for a total amount not to exceed One Thousand Three Hundred Twenty Dollars (\$1,320), and

WHEREAS, pursuant to Resolution No. 96 of 2020, Warren County authorized an amendment agreement to increase the not to exceed amount to Five Thousand Dollars (\$5,000), and

WHEREAS, the District Attorney has requested and the Criminal Justice Committee has approved that the agreement be amended to increase the not to exceed amount to Twenty Thousand Dollars (\$20,000) per year, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an amendment agreement with the New York State Prosecutors Training Institute to increase the not to exceed amount to Twenty Thousand Dollars (\$20,000) per year, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 96 of 2020 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 202 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SHEPLER, STROUGH, DIAMOND AND DRISCOLL

AUTHORIZING THE CHAIR TO EXECUTE A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #11 (CONTRACT C110052) FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender is requesting approval for the Chair of the Board of Supervisors to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #11 (Contract C110052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing January 1, 2021 and terminating December 31, 2023, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to Supervisors to execute an agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #11 (Contract C110052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing January 1, 2021 and terminating December 31, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, that any extensions of Contract #C110052 (Distribution #11) are authorized without further need for a Board resolution, and the Chair of the Board of Supervisors is authorized to sign any and all extension agreements with the New York State Office of Indigent Legal Services, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Warren County Board of Supervisors

RESOLUTION NO. 203 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SHEPLER, STROUGH, DIAMOND AND DRISCOLL

AUTHORIZING AGREEMENT WITH QUEENSBURY TAXI TO PROVIDE TRANSPORTATION TO CLIENTS FOR NECESSARY COURT APPEARANCES, COURT MANDATED APPOINTMENTS, ETC. FOR THE PUBLIC DEFENDER'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Queensbury Taxi, 60 South Street, Glens Falls, New York 12801, to provide transportation to clients for necessary court appearances, court mandated appointments, etc., for the Public Defender's Office, with all costs to be covered by New York State Office of Indigent Legal Services grant funding, for a term commencing upon execution by both parties and terminating upon exhaustion of grant funds, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 204 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SHEPLER, STROUGH, DIAMOND AND DRISCOLL

AUTHORIZING A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender has requested a lease agreement with 333 Glen Street Associates, LLC for use of space located at 333 Glen Street, Suite 102, Glens Falls, New York 12801, for additional office space at a cost not to exceed Twelve Thousand Dollars (\$12,000) to be covered by New York State Office of Indigent Legal Services grant funding, for a term commencing upon execution by both parties and terminating one (1) year from date of execution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Public Defender to execute a lease agreement with 333 Glen Street Associates, LLC consistent with the terms and conditions set forth in the preambles of this resolution and in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 205 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS HOGAN, FRASIER, WILD, STROUGH, LEGGETT, GERAGHTY AND MERLINO

AUTHORIZING WARREN COUNTY TO PARTICIPATE IN THE CLEAN ENERGY COMMUNITIES SOLAR CAMPAIGN

WHEREAS, a Community Solar Campaign is a short term, local effort that brings together groups of potential community solar customers through outreach and education, and

WHEREAS, this model helps customers better understand community solar, which is a new concept in New York State, and

WHEREAS, this model helps customers choose a community solar subscription company that is offering competitive, transparent pricing, and

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) provides technical assistance and other tools and resources to communities in support of community solar campaigns, now, therefore, be it

RESOLVED that Warren County hereby supports, endorses, and is committed to participate in the Warren County Community Solar Campaign, and be it further

RESOLVED, that Warren County stands ready to assist with community outreach and education in support of the Warren County Community Solar Campaign, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute an agreement, as well as any and all documents necessary to carry out the terms of the resolution, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 206 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS HOGAN, WILD, FRASIER, STROUGH, LEGGETT, GERAGHTY AND MERLINO

AUTHORIZING AGREEMENT WITH L&S ENERGY SERVICES TO CONDUCT A LEVEL 2 ENERGY AUDIT FOR THE WARREN COUNTY MUNICIPAL CENTER

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with L&S Energy Services, 58 Clifton Country Road, Clifton Park, New York 12065, to conduct a Level 2 energy audit for the Warren County Municipal Center utilizing FlexTech contractor as per NYSERDA program guidelines, over a term commencing prior to June 30, 2021 and terminating November 30, 2021, at a cost not to exceed Nine Thousand Nine Hundred Eighty-Four Dollars (\$9,984), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.8021 470, Planning (and Comm. Dev.), Contract.

Warren County Board of Supervisors

RESOLUTION NO. 207 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS HOGAN, FRASIER, WILD, STROUGH, LEGGETT, GERAGHTY AND MERLINO

AMENDING RESOLUTION NO. 407 OF 2020, “RATIFYING THE ACTIONS OF THE PLANNING DEPARTMENT IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR A MUNICIPAL WASTE REDUCTION AND RECYCLING PROGRAM”, TO AUTHORIZE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE GRANT AGREEMENT/GRANT AGREEMENTS AND ANY AND ALL OTHER NECESSARY DOCUMENTS RELATING TO SAID AGREEMENT

WHEREAS, pursuant to Resolution No. 407 of 2020, the Planning Department was authorized to execute a grant application to the New York State Department of Environmental Conservation for a Municipal Waste Reduction and Recycling Program, for an amount to be determined, with fifty percent (50%) matching County funds required, for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, the Economic Growth & Development Committee has approved a request that Resolution No. 407 of 2020 be amended to include provisions authorizing the Chair of the Board of Supervisors is authorized to execute the grant agreement/grant agreements with the New York State Department of Environmental Conservation and any and all other necessary documents relating to said agreement, now, therefore, be it

RESOLVED, that Resolution No. 407 of 2020 be, and hereby is, amended to include that the Chair of the Board of Supervisors is authorized to execute the grant agreement/grant agreements with the New York State Department of Environmental Conservation and any and all other necessary documents relating to said agreement, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 407 of 2020 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 208 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS HOGAN, FRASIER, WILD, STROUGH, LEGGETT, GERAGHTY AND MERLINO

AUTHORIZING SUBMISSION OF CONSOLIDATED FUNDING APPLICATION FOR MULTIPLE LOCAL WATERFRONT PROGRAMS AND COMMUNITY DEVELOPMENT PROGRAMS, AND PROVIDING FOR PUBLIC HEARING THEREON

WHEREAS, the County Planner is requesting to submit a New York State Consolidated Funding Application for Local Waterfront Programs and Community Development Programs for multiple projects, with any required matching funds to be provided by the community sponsoring the project, and

WHEREAS, the County Planner is requesting to hold a public hearing with regard to the multiple projects in order to consider any comments or views expressed by citizens concerning the project implementation, and

WHEREAS, the public hearing will be held on the 16th day of July, 2021 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute and submit a Consolidated Funding Application for Local Waterfront Programs and Community Development Programs for multiple projects, with any required matching funds to be provided by the community sponsoring the project, and be it further

RESOLVED, that upon notification of a grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute a grant agreement and other necessary grant documents to effect the terms of the grant, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement, the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all necessary documents to accept said additional funds in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a public hearing regarding the various projects on the 16th day of July, 2021 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center in order to give interested members of the public the opportunity to be heard thereon.

Warren County Board of Supervisors

RESOLUTION NO. 209 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, CONOVER, HOGAN AND STROUGH
AMENDING AGREEMENT WITH GLENS FALLS ANIMAL HOSPITAL TO ADMINISTER RABIES
INOCULATIONS FOR DOMESTIC DOGS AND CATS WITHIN WARREN COUNTY AT
MANDATED RABIES CLINICS AND FOR THE PREPARATION OF ANIMAL HEADS AND/OR
ANIMAL PARTS FOR LABORATORY TESTING FOR WARREN COUNTY HEALTH SERVICES
DEPARTMENT, TO INCREASE RATES PAID FOR SUBMISSION AND SHIPPING OF ANIMAL
SPECIMENS FOR RABIES TESTING**

WHEREAS, Resolution No. 83 of 2004, which was subsequently amended by Resolution Nos. 143 of 2008; 507 of 2016; 108 of 2020; and 153 of 2020, authorized an agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12804, to administer rabies inoculations to domestic dogs and cats within Warren County at mandated rabies clinics implemented by the Warren County Health Services Department and to prepare animal heads and/or other animal parts for submission to a laboratory for testing at the rates specified in that resolution, and

WHEREAS, the Health Services Committee has approved a request to amend the agreement to increase the rates for submission and shipping of animal specimens for rabies testing, as outlined in the attached "Schedule A," for a term commencing May 17, 2021 and continuing upon automatic renewal unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 5% rate increase, now, therefore, be it

RESOLVED, that the agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12804, be and hereby is, amended to increase the rates for submission and shipping of animal specimens for rabies testing, as outlined in the attached "Schedule A" for a term commencing May 17, 2021 and continuing upon automatic renewal unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 5% rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.4018.0030 435 Preventive Program, Disease Control, Medical Fees, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 83 of 2004; 143 of 2008; 507 of 2016; 108 of 2020; and 153 of 2020 will remain the same.

SCHEDULE "A"

**Pricing for Services Provided by Glens Falls Animal Hospital
Effective May 17, 2021**

	Euthanasia	Rabies Specimen Prep	Cremation	Boarding or Quarantine (per day)	Submission and Shipping
Bats	\$17.00	\$35.00	N/A	N/A	\$100.00 \$110.00
Small Animals (Less than 25 lbs)	\$25.00	\$40.00	\$65.00	\$17.00	\$100.00 \$110.00
Medium Animals (25-50 lbs)	\$40.00	\$55.00	\$90.00	\$17.00	\$100.00 \$110.00
Large Animals (50 lbs and over)	\$70.00	\$70.00	\$120.00	\$17.00	\$100.00 \$110.00
Adult Deer	N/A	N/A	\$116.00	N/A	\$80.00 \$90.00

Warren County Board of Supervisors

RESOLUTION NO. 210 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, FRASIER, MAGOWAN, SHEPLER AND SMITH

AMENDING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE PHYSICAL EXAMINATIONS TO NEW COUNTRYSIDE ADULT HOME EMPLOYEES, TO INCLUDE REQUIREMENTS FOR EMPLOYEES AS SET FORTH BY NEW YORK STATE DEPARTMENT OF HEALTH, OSHA, ETC. FOR NEW HIRES AND EXISTING EMPLOYEES

WHEREAS, Resolution 555 of 2019 authorized an agreement with Hudson Headwaters Health Network to provide physical examinations to new employees of Countryside Adult Home at a rate of One Hundred Twenty-Seven Dollars and Fifty Cents (\$127.50) per examination and Sixteen Dollars (\$16) per Purified Protein Derivative Shot (PPDS), for a term commencing January 1, 2020 and terminating December 31, 2021, and

WHEREAS, the Human Services Committee approved a request to include requirements for employees as set forth by New York State Department of Health, OSHA, etc. for new hires and existing employees, at an agreed upon rate by both parties, for a term commencing January 1, 2020 and terminating December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Hudson Headwaters Network to include requirements for employees as set forth by New York State Department of Health, OSHA, etc. for new hires and existing employees, at an agreed upon rate by both parties, for a term commencing January 1, 2020 and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6030 435 Countryside Adult Home, Medical Fees.

Warren County Board of Supervisors

RESOLUTION NO. 211 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER, AND SHEPLER

ADOPTING THE OFFICE OF EMERGENCY SERVICES PUBLIC ACCESS DEFIBRILLATION PROGRAM PLAN

WHEREAS, the Director of Office of Emergency Services presented to the Public Safety Committee the Office of Emergency Services Public Access Defibrillation Program Plan, and

WHEREAS, the Public Safety Committee has reviewed the plan and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Office of Emergency Services Public Access Defibrillation Program Plan annexed hereto, be and the same hereby is, adopted as the official Plan for Warren County.

Warren County



Office of Emergency Services

Public Access Defibrillation Program

PUBLIC ACCESS DEFIBRILLATION PROGRAM

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**WARREN COUNTY
PUBLIC ACCESS DEFIBRILLATION (“PAD”) PROGRAM**

Warren County Office of Emergency Services has instituted a public access defibrillation program (the “PAD Program”). The purpose of this program is to insure that all New York State laws, rules and regulations applicable to the program are strictly adhered to. This document sets forth the practices, protocols, and procedures of the PAD Program, and is deemed incorporated into each collaborative agreement to which the Warren County Office of Emergency Services is or becomes a party.

“The program goal is to improve an individual’s chance of survival after experiencing sudden cardiac arrest”

TRAINING:

1. Training will be offered to County Employees in CPR and the use of an Automatic External Defibrillator (AED) utilizing an American Heart Association training course.
2. A data base of all trained Employees will be kept on file within the Office of Emergency Services. This data will include the name of the employee and a copy of the current certification card.
3. The Warren County Office of Emergency Services will provide initial PAD training and recertification programs for County Employees upon request of their department head.
4. An Employee may also obtain initial or recertification through any American Heart Association training course.
5. All trained Employees shall be familiar with and trained to use the specific model of AED units owned by Warren County.

LOCATION of AED's

The Warren County Office of Emergency Services has fifteen (15) AED units, which are to be available at the following locations:

1. Municipal Center, 1st floor by DMV
2. Municipal Center, 2nd floor by Board of Supervisors
3. Human Services Building, 1st floor Security Area
4. Up Yonda Farm
5. Warren County Airport
6. Warren County Fish Hatchery
7. Countryside Adult Home
8. EMS Car 1
9. EMS Car 2
10. EMS Car 3
11. EMS Car 4
12. Fire Car 1
13. Fire Car 3
14. Fire Car 4
15. EMS Rehab Trailer

Placement of units will vary by building and will be located to minimize response time in the event of an emergency.

If the Warren County Office of Emergency Services elects to obtain additional AED's, this program shall be amended to reflect such additions, and the location at which they shall be employed.

MAINTENANCE AND INSPECTION OF AED's

All AED units shall be stored in their cases or cabinets, as supplied by the manufacturer, and shall be kept in a clean, warm, and dry location at all times when not in use.

(a) Weekly Inspection: Certified staff or their designee of any facility at which an AED unit is located, shall conduct a weekly *visual* inspection during regular working hours of such AED to determine whether the seal has been broken, or any of the self-diagnostic tests indicate that attention is required. If the security seal has been broken or any repair or other maintenance condition is identified, the Office of Emergency Services should be notified immediately.

** Recording of weekly inspections is not required.*

** Certified staff is anyone trained in the use of the AED.*

(b) Monthly Inspection: The Warren County Office of Emergency Services, EMS (Emergency Medical Services) Coordinator or Deputy Coordinator shall, at the beginning of the month, inspect the AED unit(s) stationed at such facility, and complete the Monthly Inspection Report (See Appendix D). These reports will be kept on file in the EMS Coordinators office. If any inventory problems are noted, the appropriate supplies will be replenished or replaced as necessary. Appropriate levels of batteries/pads will be ordered according to current expiring dates.

Each monthly inspection shall include observation of all self-diagnostic indicators on the equipment, as well as verification that each unit is complete, clean, and in good operating condition.

If a problem is detected in any of the above inspections, or if some attention otherwise seems warranted, then the person inspecting the AED unit should notify the Office of Emergency Services immediately.

In the event that such service or attention so warrants, arrangements shall be made immediately through the Office of Emergency Service to have this completed promptly.

IN THE EVENT OF EMERGENCY

Call 911 or direct someone else to call 911. Caller should be prepared to provide the location and any pertinent details of the event. Provide CPR and use AED as per American Heart Association Guidelines.

AFTER THE ARRIVAL OF MEDICAL ASSISTANCE

After EMS (Emergency Medical Services) has reached the location of the emergency, the Warren County Employees who have been attending to the patient may remain at the scene to assist the emergency medical service personnel unless otherwise directed.

AFTER THE DEPARTURE OF MEDICAL ASSISTANCE

1. When the AED is no longer needed it should be secured, taken out of service and the EMS Coordinator or Deputy EMS Coordinator shall download reports and restock the unit.
2. Employees involved in the use of the AED will be asked to meet with the EMS Coordinator or a Deputy Coordinator in order to fill out the QI report. (Appendix C).
3. Due to the possible emotional stress caused by a critical incident, determination of the need for Critical Incident Stress Debriefing will be made and reevaluated periodically after the event by the EMS Coordinator or Deputy Coordinator.

DOCUMENTATION REQUIREMENTS

In the event that any AED is used, the following steps are required:

a.) The EMS Coordinator or Deputy Coordinator will complete the QI Incident Report and mail it to the Mountain Lakes Regional Emergency Medical Services Council within 5 days. (Appendix C)

b.) EMS Coordinator or Deputy Coordinator will notify the Warren County Pad Program Medical Director promptly and provided them with the Incident Report and other relevant data.

**** Documentation requirements are the same should a non-Warren County Employee use the AED.**

EMERGENCY HEALTH CARE PROVIDER

The Warren County Office of Emergency Services has entered into a collaborative agreement with a Medical Director: (Appendix A and B)

Dr. Douglas Girling
100 Park Street
Glens Falls, N.Y. 12801
Office (518) 926-1000

If the identity of the Medical Director changes, the Warren County Office of Emergency Services shall enter into a collaborative agreement with the new Medical Director, and shall submit the new collaborative as per the current requirement at that time.

QUALITY IMPROVEMENT PROGRAM

As required by the NYS Health Department, the Warren County Office of Emergency Services will participate in a regionally approved quality improvement program.

APPENDIX A

Date

Mr. Travis Howe
Mountain Lakes Regional Emergency Medical Services Council
375 Bay Road, STE 100
Queensbury, NY 12804

Dear Mr. Howe:

Enclosed is the Collaborative Agreement between Warren County and Dr. _____. You will also find our Notice of Intent to provide public access defibrillation.

Also, included is a copy of our public access defibrillation program for your review. Any comments and suggestions are welcome.

Please feel free to call anytime should you need any additional information.

Sincerely,

PAD Coordinator

	<p>APPENDIX B Mountain Lakes Regional EMS Council 375 Bay Rd., STE 100 Queensbury, NY 12804</p>
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Public Access Defibrillation Collaborative Agreement

This document shall serve as a collaborative agreement between _____ located at _____ and Warren County's medical director / emergency health care provider. This document shall meet the provisions set forth in Section 3000-B Article 30 of the Public Health Law of the State of New York for the provisions Automated External Defibrillator (AED).

PURPOSE:

Warren County is participating in Public Access Defibrillation to insure that as many employees as necessary can be trained in the use of an Automated External Defibrillator (AED). This training will be provided for the acquisition, deployment, and use of an AED(s) within the facility in an effort to reduce the number of deaths associated with sudden cardiac arrest.

MEDICAL DIRECTOR / EMERGENCY HEALTH CARE PROVIDER:

Warren County operates under the guidance of a medical director. This shall fulfill the requirements of an "emergency health care provider" as outlined on the New York State Department of Health form 4135 *Notice of Intent to Provide PAD*.

TRAINING:

Warren County has adopted the _____ guidelines for PAD and the training of employees in the use of the AED. All emergency response personnel and any other interested persons MUST successfully complete the required training course. All personnel must complete refresher training in accordance with the guidelines set forth by the training program. The trained employees shall be familiar with the location of the AED and perform regularly scheduled inspections (as recommended by the manufacturer) on the unit.

PROTOCOL FOR USE OF AED:

Warren County has adopted the _____ AED Treatment algorithm for the use of the AED(s). Warren County's AED(s) shall be programmed to prompt the user and deliver counter shocks as outlined by the _____ algorithm.

EMS NOTIFICATION:

Warren County will notify the (Ambulance Service Name) _____, (Fire Dept Name) _____ and the (County Name) _____ County Public Safety Answering Point (Dispatch Center) by mail of the placement and training for public access defibrillation. The

RESOLUTION NO. 211 OF 2021

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(County Name) _____ County Public Safety Answering Point (Dispatch Center) will also be notified in the time of emergency.

DOCUMENTATION AND QUALITY IMPROVEMENT:

Anytime the AED is used in the resuscitation efforts of a patient, the operator shall complete a written report it shall be photocopied for Warren County's records and mailed to the REMSCO for data collection. This will be done as soon as possible to allow for further compilation of data as well as review of the incident. The address to return this information is:

Mountain Lakes Regional EMS Council
375 Bay Road, STE 100
Queensbury, NY 12804

All incidents involving the use of the AED shall be reviewed by Warren County's Medical Director / Emergency Health Care Provider, as well as the Mountain Lakes Regional EMS Council (REMSCO) in an effort to continue providing better care to future patients.

SUMMARY:

Warren County is participating in Public Access Defibrillation in an effort to provide progressive quality emergency medical care to the employees, students and / or visitors who have experienced cardiac arrest. A number of employees will be trained to the standards of the _____ to perform CPR and utilize an AED in accordance with these provisions in an effort to lessen the number of deaths caused by sudden cardiac arrest.

AUTHORIZATION NAMES AND SIGNATURES:

Authorized Signature for Warren County

Date

(Print name)

Title

Signature of Medical Director / EHCP Representative

Date

(Print name)



APPENDIX B
Mountain Lakes Regional EMS Council
375 Bay Rd., STE 100
Queensbury, NY 12804

Public Access Defibrillation QI Report

Name of PAD Provider Organization: _____

Date of Incident: ____/____/____ Time of Incident: _____am/pm

Patient's Age: _____ Patient's Sex: () Male () Female

CPR prior to Defibrillation: () Attempted () Not Attempted

Cardiac Arrest: () Not Witnessed () Witnessed by Bystander () Witnessed by AED

Estimated Time (in minutes) from Arrest to: CPR: _____ Shock: () Indicated () Not Indicated

Estimated Time (in minutes) from Arrest to 1st shock _____ Number of Shocks: _____

Additional Comments: _____

Patient Outcome at Incident Site:

- () Return of pulse and breathing () No return of pulse or breathing
() Return of pulse with no breathing () Became responsive
() Return of pulse, then loss of pulse () Remained unresponsive

Name of AED Operator: _____ Transporting Ambulance: _____

Name of Facility Patient Transported to: _____

Name of Emergency Health Care Provider: _____

Signature of Health Care Provider

Date of Report

This report is to be completed within five (5) business days of use of an AED.

The completed report must be mailed to: Mountain Lakes Regional EMS Council
375 Bay Rd., STE 100
Queensbury, NY 12804

The information obtained from this report will be maintained as confidential Quality Assurance information pursuant to Article 30, Section 3004-A and 3006 of the Public Health Law of the State of NY

APPENDIX D

WARREN COUNTY OFFICE OF EMERGENCY SERVICES
AUTOMATED EXTERNAL DEFIBRILLATOR (AED)
MONTHLY INSPECTION REPORT

DEVICE LOCATION: _____

DATE OF INSPECTION: _____

INVENTORY ITEM:	UNIT # Loc:	UNIT # Loc:	UNIT # Loc:	UNIT # Loc:
1.Storage Cabinet Intact / Sealed				
2.AED Unit Intact				
3.Battery Installed & Functional				
4. Ready Light Operational				
5.AED Self Test				
6.AED User Guide In Cabinet				
7.CPR Guide In Cabinet				
8.Spare Battery(Exp. Date)				
9a.Adult Electrode Pad Exp. date				
9b.Child Electrode Pad Exp. date				
10.Incident Report Forms (2)				
11.Pen				
12.Mouth Barrier Device				
13.Razor				
14.Scissors				
15.Non-Latex Glove (2 Pairs)				
16.Gauze Pads or Towel				
17.Serial Number				
SIGNATURE OF INSPECTOR:				

COMMENTS:

APPENDIX E

Warren County Board of Supervisors Resolution of Acceptance of this plan.

APPENDIX F

COPY OF
NOTICE OF INTENT TO PROVIDE
PUBLIC ACCESS DEFIBRILLATION

Warren County Board of Supervisors

RESOLUTION NO. 212 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

AUTHORIZING CONTINUATION OF AN AGREEMENT WITH EMERGENCY SERVICES MARKETING CORPORATION, INC. TO CONTINUE THE PROVISION OF I AM RESPONDING SOFTWARE FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the Director of the Office of Emergency Services has requested to continue the agreement with Emergency Services Marketing Corporation, Inc. to continue the provision of I Am Responding Software, a program designed to reduce emergency response time and enhance communication for all emergency responders, and

WHEREAS, the Public Safety Committee has considered and approved the request as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Emergency Services Marketing Corporation, Inc., P.O. Box 93, Dewitt, New York 13214, to continue the provision of I Am Responding Software, for a lump sum amount not to exceed Seventeen Thousand Three Hundred Eighty-Eight Dollars (\$17,388) annually, for a five (5) year term commencing on January 1, 2022 and terminating on December 31, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that funds for this agreement shall be expended from Budget Code A.3640 470, Civil Defense, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 213 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

AUTHORIZING AGREEMENT WITH WATCH SYSTEMS, LLC FOR REGISTERED SEX OFFENDER MANAGEMENT AND PUBLIC NOTIFICATION SOFTWARE AND SUPPORT FOR THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Watch Systems, LLC, 516 East Rutland Street, Covington, Louisiana 70433, for registered sex offender management and public notification software and support, for a term commencing upon execution by both parties and terminating April 30, 2024, at a total cost not to exceed Eleven Thousand Three Hundred Fifty-Five Dollars and Seventy-Five Cents (\$11,355.75), or Three Thousand Seven Hundred Eighty-Five Dollars and Twenty-Five Cents (\$3,785.25) per year, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 470 Sheriff's Law Enforcement, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 214 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

AUTHORIZING AGREEMENT WITH SECURE WATCH 24 FOR ANNUAL CONNECTION TO THE LICENSE PLATE READER SYSTEM FOR THE WARREN COUNTY SHERIFF'S OFFICE

WHEREAS, the Warren County Sheriff's Office has requested to enter into an agreement with Secure Watch 24, One Penn Plaza, Suite 4000, New York, New York, 10119, for annual connection to the license plate reader system for the Warren County Sheriff's Office, at a total cost not to exceed Four Hundred Eighty Dollars (\$480), or One Hundred Sixty Dollars (\$160) per year, for a term commencing upon execution by both parties and terminating December 31, 2023, and

WHEREAS, the Public Safety Committee has approved the request for an agreement with Secure Watch 24 as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors, be and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 470 Sheriff's Law Enforcement, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 215 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

AUTHORIZING A ONE-TIME PAYMENT TO CHIC'S MARINA, INC. FOR WINTER STORAGE OF TWO 17' BOSTON WHALER PATROL VESSELS ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE

WHEREAS, the Warren County Sheriff has requested authorization to make a one-time payment in the amount of One Thousand Eight Hundred Six Dollars and Twenty-Six Cents to Chic's Marina, Inc. for winter storage for two (2) 17' Boston Whaler patrol vessels that were not included in the agreement for 2020, and

WHEREAS, the Public Safety Committee has approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in the amount of One Thousand Eight Hundred Six Dollars and Twenty-Six Cents (\$1,806.26) to Chic's Marina, Inc. for winter storage of two (2) 17' Boston Whaler patrol vessels, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 470 Sheriff's Law Enforcement, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 216 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE PALISADES ROAD (CR26) OVER BRANT LAKE INLET, TOWN OF HORICON

WHEREAS, a Project Palisades Road (CR26) over Brant Lake Inlet, Town of Horicon P.I.N. 1759.28 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and ROW Acquisition and Incidentals, Construction/Construction Inspection work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and ROW Acquisition & Incidentals, Construction/Construction Inspection work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Two Million Two Hundred Seven Thousand Five Hundred Fifty-Five Dollars and no cents (\$2,207,555.00) has been appropriated from Capital Project No. H322.9550 280 Palisades Road over Brant Lake Inlet Bridge (CR26) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of One Hundred Sixty-Three Thousand Six Hundred Ninety-Seven Dollars (\$163,697) is hereby appropriated from Capital Project No. H322.9550 280 Palisades Road over Brant Lake Inlet Bridge (CR26) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation

RESOLUTION No. 216 OF 2021

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in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Warren County Board of Supervisors

RESOLUTION NO. 217 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE OXBOW HILL & MOON HILL ROAD (CR 63) RECONSTRUCTION, TOWN OF QUEENSBURY

WHEREAS, the County Route 63 Oxbow/Moon Hill Road Reconstruction, NYS 149 to CR 7, Town of Queensbury, P.I.N. 1761.45 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and Construction/Construction Inspection work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and Construction/Construction Inspection work for the Project or portions thereof, and it is further

RESOLVED, that the sum of One Hundred Forty-Five Thousand Five Hundred Dollars and no cents (\$145,500.00) has been appropriated from Capital Project No. H395.9550 Oxbow Hill & Moon Hill Road Reconstruction and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Two Million One Hundred Seventy-Five Thousand Four Hundred Sixty-Five Dollars (\$2,175,465) is hereby appropriated from Capital Project No. H395.9550 280 Oxbow Hill & Moon Hill Road Reconstruction and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the

RESOLUTION No. 217 OF 2021

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Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Warren County Board of Supervisors

RESOLUTION NO. 218 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

**AWARDING BID AND AUTHORIZING AGREEMENT WITH
KUBRICKY CONSTRUCTION CORP. FOR OXBOW HILL ROAD & MOON HILL ROAD
(CR 63) REHABILITATION & RECONSTRUCTION, TOWN OF QUEENSBURY, WARREN
COUNTY, NY (WC 23-21)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Oxbow Hill Road & Moon Hill Road (CR 63) Rehabilitation & Reconstruction, Town of Queensbury, Warren County, NY (WC 23-21), and

WHEREAS, the bids were opened on May 27, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Kubricky Construction Corp., located at 269 Ballard Road Wilton, NY 12831, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Kubricky Construction Corp., located at 269 Ballard Road Wilton, NY 12831, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Kubricky Construction Corp. relative to Oxbow Hill Road & Moon Hill Road (CR 63) Rehabilitation & Reconstruction, Town of Queensbury Warren County, NY, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 23-21), for a term commencing upon execution by both parties and terminating one hundred fifty (150) days after issuing notice to proceed, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H.395.9550 280 Oxbow Hill & Moon Hill Road (CR 63), Capital Projects, Projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY	Kubricky Construction Corp. Attn: Suzanne Olden 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864	Galusha & Sons, LLC. Attn: Scott Howe 426 Dix Avenue Queensbury, NY 12804 Ph: 518-761-0400	Rifenburg Construction, Inc. Attn: Russell Huta 159 Brick Church Road Troy, NY 12180 Ph: 518-279-3265
DATE: MAY 27, 2021			
TIME: 3:00 PM.			
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
BID AWARDED TO:	TERM: The work will be substantially completed on or before November 1, 2021 and completed and ready for final payment in accordance with section 14.07 of the General Conditions on or before June 1, 2022.		
JULIE A. BUTLER, PURCHASING AGENT	RESOLUTION NO. XXX OF 2021		
TOTAL BID FOR ALL UNIT PRICES:	\$1,478,736.85	\$1,546,502.18	\$1,562,115.00
LINE ITEM BREAKDOWN:			
CLEARING & GRUBBING:	\$12,300.00	\$11,280.00	\$10,000.00
UNCLASSIFIED EXCAVATION & DISPOSAL:	\$17.00	\$29.50	\$17.00
EMBANKMENT IN PLACE:	\$10.00	\$45.86	\$6.00
SELECT GRANULAR FILL:	\$28.00	\$15.60	\$27.50
SHOULDER BACKUP MATERIAL:	\$29.00	\$49.53	\$40.00
SAND BACKFILL:	\$58.00	\$15.60	\$38.00
CONTROLLED LOW STRENGTH MATERIAL (CLSM):	\$220.00	\$160.00	\$75.00
TRENCH & CULVERT EXCAVATION:	\$28.00	\$28.78	\$18.00
TEST PIT EXCAVATION:	\$550.00	\$2,750.00	\$675.00
		\$1,835.00	\$3,375.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
GEO-TEXTILE SEPARATION:	\$0.85	\$4,590.85	\$0.78	\$4,212.78	\$2.00	\$10,802.00
MULCH TEMPORARY:	\$0.65	\$6,955.00	\$0.66	\$7,062.00	\$0.72	\$7,704.00
SEED & MULCH - TEMP:	\$0.80	\$5,144.00	\$0.83	\$5,336.90	\$0.75	\$4,822.50
CHECK DAM (DITCH BOTTOM WIDTH 0.0 TO 3')	\$300.00	\$23,400.00	\$76.70	\$5,982.60	\$225.00	\$17,550.00
CHECK DAM (DITCH BOTTOM WIDTH >10') GRAVEL BAG - TEMP:	\$680.00	\$680.00	\$453.00	\$453.00	\$250.00	\$250.00
CHECK DAM (DITCH BOTTOM WIDTH 0.0 TO 3') STONE PERMANENT:	\$450.00	\$7,650.00	\$257.00	\$4,369.00	\$325.00	\$5,525.00
SILT-FENCE - TEMPORARY:	\$4.50	\$13,657.00	\$5.94	\$18,027.90	\$4.00	\$12,140.00
DRAINAGE STRUCTURE INLET PROTECTION, SILT FENCE - TEMP:	\$12.00	\$180.00	\$14.50	\$217.50	\$7.00	\$105.00
ROLLED EROSION CONTROL PRODUCT, CLASS II, TYPE C, INTERMEDIATE:	\$4.00	\$4,900.00	\$2.70	\$3,307.50	\$3.90	\$4,777.50
SUBBASE COURSE, TYPE 2:	\$49.00	\$138,180.00	\$59.20	\$166,944.00	\$48.00	\$135,360.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS:	\$70.00	\$14,070.00	\$70.00	\$14,000.00	\$70.00	\$14,000.00
TRUE & LEVELING F9, HMA, 80 SERIES COMPACTION:	\$97.00	\$74,690.00	\$114.49	\$88,157.30	\$88.00	\$67,760.00
12.5 F3 TOP COURSE HMA, 70 SERIES COMPACTION:	\$79.00	\$111,864.00	\$70.16	\$99,346.56	\$88.00	\$124,608.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
DESCRIPTION OF ITEM	BID PRICE		BID PRICE		BID PRICE	
19 F9 BINDER COURSE HMA, 70 SERIES COMPACTION:	\$89.00	\$101,994.00	\$69.90	\$80,105.40	\$88.00	\$100,848.00
37.5 F9 BASE COURSE HMA, 70 SERIES COMPACTION:	\$73.00	\$105,047.00	\$57.08	\$82,138.12	\$83.00	\$119,437.00
STRAIGHT TACK COAT:	\$3.50	\$8,820.00	\$7.55	\$19,026.00	\$3.00	\$7,560.00
ASPHALT PAVEMENT JOINT ADHESIVE:	\$0.50	\$13,745.00	\$1.06	\$29,139.40	\$0.25	\$6,872.50
MISCELLANEOUS COLD MILLING OF BITUMINOUS CONCRETE:	\$3.00	\$12,912.00	\$5.30	\$22,811.20	\$3.00	\$12,912.00
SHIELDS & SHORING:	\$0.25	\$625.00	\$1.15	\$2,875.00	\$0.10	\$250.00
CORRUGATED STEEL PIPE (2-2/3 IN. X 1/2" CORRUGATIONS), 18 INCH, 16 GAUGE:	\$320.00	\$960.00	\$507.00	\$1,521.00	\$250.00	\$750.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 15" DIAMETER, 16 GAUGE:	\$280.00	\$560.00	\$113.00	\$226.00	\$275.00	\$550.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 18" DIAMETER, 16 GAUGE:	\$310.00	\$1,240.00	\$149.00	\$596.00	\$300.00	\$1,200.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 21" DIAMETER, 16 GAUGE:	\$330.00	\$1,320.00	\$190.00	\$760.00	\$350.00	\$1,400.00

Rifenburg Construction, Inc.
Attn: Russell Huta
159 Brick Church Road
Troy, NY 12180
Ph: 518-279-3265

Galusha & Sons, LLC.
Attn: Scott Howe
426 Dix Avenue
Queensbury, NY 12804
Ph: 518-761-0400

Kubricky Construction Corp.
Attn: Suzanne Olden
269 Ballard Road
Wilton, NY 12831
Ph: 518-792-5864

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 12" DIAMETER:	\$35.00	\$11,795.00	\$42.57	\$14,346.09	\$45.00	\$15,165.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 15" DIAMETER:	\$57.00	\$16,701.00	\$58.12	\$17,029.16	\$52.00	\$15,236.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 18" DIAMETER:	\$90.00	\$5,670.00	\$86.80	\$5,468.40	\$76.00	\$4,788.00
LEACHING BASIN, TYPE M60:	\$5,650.00	\$45,200.00	\$4,653.00	\$37,224.00	\$4,500.00	\$36,000.00
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$5,650.00	\$5,650.00	\$1,011.00	\$1,011.00	\$2,500.00	\$2,500.00
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$1,500.00	\$1,500.00	\$521.00	\$521.00	\$1,000.00	\$1,000.00
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$570.00	\$570.00	\$532.00	\$532.00	\$1,000.00	\$1,000.00
RECTANGULAR DRAINAGE STRUCTURE TYPE A FOR #3 WELDED FRAME:	\$650.00	\$16,250.00	\$405.60	\$10,140.00	\$600.00	\$15,000.00
ROUND PRECAST CONCRETE MANHOLE, TYPE 48	\$730.00	\$2,920.00	\$479.00	\$1,916.00	\$600.00	\$2,400.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
BOX BEAM GUIDE RAILING:	\$60.00	\$20,700.00	\$60.50	\$20,872.50	\$55.00	\$18,975.00
BOX BEAM GUIDE RAILING (SHOP BENT OR SHOP MITERED):	\$64.00	\$16,000.00	\$65.18	\$16,295.00	\$59.25	\$14,812.50
BOX BEAM END PIECE:	\$820.00	\$820.00	\$825.00	\$825.00	\$750.00	\$750.00
BOX BEAM GUIDE RAILING END ASSEMBLY, TYPE IIA:	\$2,300.00	\$20,700.00	\$2,310.00	\$20,790.00	\$2,100.00	\$18,900.00
RESETTING CORRUGATED BEAM GUIDE RAILING:	\$15.00	\$1,725.00	\$15.68	\$1,803.20	\$14.25	\$1,638.75
REMOVING & DISPOSING CORRUGATED BEAM GUIDE RAILING:	\$5.00	\$650.00	\$4.95	\$643.50	\$4.50	\$585.00
REMOVING & DISPOSING BOX BEAM GUIDE RAILING:	\$5.50	\$577.50	\$5.78	\$606.90	\$5.25	\$551.25
REMOVING & DISPOSING ANCHORAGE UNITS FOR CORRUGATED BEAM GUIDE RAILING & MEDIAN BARRIER:	\$550.00	\$1,100.00	\$555.50	\$1,111.00	\$505.00	\$1,010.00
TEMPORARY PLASTIC BARRIER FENCE:	\$5.00	\$2,950.00	\$4.37	\$2,578.30	\$4.50	\$2,655.00
CONCRETE SIDEWALKS & DRIVEWAYS:	\$1,400.00	\$5,600.00	\$1,252.00	\$5,008.00	\$1,138.00	\$4,552.00
HOT MIX ASPHALT (HMA) SIDEWALKS, DRIVEWAYS & BICYCLE PATHS, AND VEGETATION CONTROL STRIPS:	\$200.00	\$32,600.00	\$169.35	\$27,604.05	\$185.00	\$30,155.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
DESCRIPTION OF ITEM						
CAST-IN-PLACE CONCRETE CURB TYPE VF150:	\$200.00	\$5,000.00	\$200.00	\$5,000.00	\$182.00	\$4,550.00
FERTILIZER:	\$11.00	\$1,485.00	\$11.54	\$1,557.90	\$5.00	\$675.00
MYCORRHIZAL FUNGI:	\$27.00	\$3,645.00	\$28.85	\$3,894.75	\$50.00	\$6,750.00
TOPSOIL - REUSE ON-SITE MATERIALS:	\$72.00	\$3,600.00	\$37.38	\$1,869.00	\$51.00	\$2,550.00
TOPSOIL - ROADSIDE:	\$69.00	\$21,597.00	\$69.81	\$21,850.53	\$81.00	\$25,353.00
TOPSOIL - LAWNS:	\$87.00	\$14,355.00	\$57.36	\$9,464.40	\$92.00	\$15,180.00
TURF ESTABLISHMENTS - ROADSIDE:	\$1.05	\$3,429.30	\$1.16	\$3,788.56	\$1.00	\$3,266.00
TURF ESTABLISHMENTS - LAWNS:	\$1.05	\$1,558.20	\$1.16	\$1,721.44	\$1.00	\$1,484.00
WATERING VEGETATION:	\$16.00	\$448.00	\$33.00	\$924.00	\$15.00	\$420.00
PLANTING - HERBACEOUS PLANTS - AS SPECIFIED CONTAINER GROWN:	\$22.00	\$440.00	\$27.50	\$550.00	\$20.00	\$400.00
TREE REMOVAL OVER 18" TO 24" DIAMETER BREST HEIGHT - STUMPS GRUBBED:	\$410.00	\$820.00	\$378.00	\$756.00	\$100.00	\$200.00
TREE REMOVAL OVER 24" TO 36" DIAMETER BREST HEIGHT - STUMPS CUT TO BELOW GRADE:	\$5,250.00	\$5,250.00	\$4,730.00	\$4,730.00	\$5,440.00	\$5,440.00
BASIC WORK ZONE TRAFFIC CONTROL:	\$103,000.00	\$103,000.00	\$124,500.00	\$124,500.00	\$166,813.25	\$166,813.25

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
DESCRIPTION OF ITEM						
(PVMs) STANDARD SIZE - FULL MATRIX (LED) NO OPTIONAL EQUIPMENT SPECIFIED, CELLULAR COMMUNICATIONS:	\$5,300.00	\$10,600.00	\$3,410.00	\$6,820.00	\$1,000.00	\$2,000.00
MAIL BOXES:	\$240.00	\$6,960.00	\$176.00	\$5,104.00	\$250.00	\$7,250.00
STONE FILLING (LIGHT):	\$240.00	\$10,080.00	\$174.40	\$7,324.80	\$75.00	\$3,150.00
BEDDING MATERIAL, TYPE 2:	\$380.00	\$3,040.00	\$288.80	\$2,310.40	\$120.00	\$960.00
CLEANING CULVERTS WITH SPAN OF 50" OR LESS:	\$9.50	\$2,802.50	\$7.70	\$2,271.50	\$7.00	\$2,065.00
CLEANING CLOSED DRAINAGE SYSTEMS:	\$9.50	\$2,090.00	\$7.70	\$1,694.00	\$7.00	\$1,540.00
CLEANING DRAINAGE STRUCTURES:	\$160.00	\$1,600.00	\$82.50	\$825.00	\$75.00	\$750.00
CLEAN, GRADE & SHAPE EXISTING ROADSIDE SECTION:	\$24.00	\$480.00	\$38.80	\$776.00	\$22.00	\$440.00
CONVENTIONALLY FORMED OR MACHINE FORMED CONCRETE GUTTERS:	\$16.00	\$36,272.00	\$14.25	\$32,304.75	\$13.00	\$29,471.00
SURVEY OPERATIONS:	\$20,800.00	\$20,800.00	\$26,650.00	\$26,650.00	\$75,000.00	\$75,000.00
CUTTING PAVEMENT:	\$2.00	\$11,670.00	\$3.14	\$18,321.90	\$4.00	\$23,340.00
ENGINEER'S FIELD OFFICE: TYPE 1:	\$1,600.00	\$11,200.00	\$3,294.00	\$23,058.00	\$2,000.00	\$14,000.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
GROUND MOUNTED SIGN PANELS LESS THAN OR EQUAL TO 30 SF, WITH Z BARS:	\$37.00	\$1,295.00	\$37.40	\$1,309.00	\$34.00	\$1,190.00
GROUND MOUNTED SIGN PANELS WITH Z BARS, HIGH VISIBILITY:	\$42.00	\$630.00	\$42.00	\$630.00	\$38.25	\$573.75
TYPE A SIGN POSTS:	\$220.00	\$4,620.00	\$222.00	\$4,662.00	\$202.00	\$4,242.00
RETROREFLECTIVE SIGN POST STRIP:	\$71.00	\$284.00	\$71.50	\$286.00	\$65.00	\$260.00
RELOCATE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$110.00	\$1,650.00	\$115.50	\$1,732.50	\$105.00	\$1,575.00
REMOVE & DISPOSE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$46.00	\$46.00	\$46.20	\$46.20	\$42.00	\$42.00
WELDED FRAME & RECTANGULAR GRATE 3:	\$1,100.00	\$4,400.00	\$1,204.00	\$4,816.00	\$900.00	\$3,600.00
WELDED FRAME & RECTANGULAR GRATE 11:	\$1,150.00	\$8,050.00	\$1,253.00	\$8,771.00	\$900.00	\$6,300.00
MANHOLE FRAME & GRATE:	\$1,050.00	\$2,100.00	\$1,031.00	\$2,062.00	\$950.00	\$1,900.00
WHITE EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS:	\$0.70	\$9,033.50	\$0.72	\$9,291.00	\$0.65	\$8,388.25
YELLOW EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS:	\$0.70	\$8,074.50	\$0.72	\$8,305.20	\$0.65	\$7,497.75

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DESCRIPTION OF ITEM	BID PRICE		BID PRICE
FIELD CHANGE PAYMENT:	\$1.00	\$94,000.00	\$1.00
ASPHALT PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1,000.00
FUEL PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1,000.00
SUBTOTAL:	\$1,423,736.85	\$1,507,939.18	\$1,502,115.00
MOBILIZATION:	\$55,000.00	\$38,563.00	\$60,000.00
BASE BID TOTAL:	\$1,478,736.85	\$1,546,502.18	\$1,562,115.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER Peckham Road Corp. Attn: Tyler Pratt 375 Bay Road - Suite 201 Queensbury, NY 12804 Ph: 518-792-3157	NAME & ADDRESS OF BIDDER Evolution Construction Services, LLC. Attn: Jeffrey Russo PO Box 511 Mechanicville, NY 12118 Ph: 518-956-4407
DESCRIPTION OF ITEM	BID PRICE	BID PRICE
TOTAL BID FOR ALL UNIT PRICES:	\$1,789,731.60	\$2,186,403.70
LINE ITEM BREAKDOWN:		
CLEARING & GRUBBING:	\$12,000.00	\$22,000.00
UNCLASSIFIED EXCAVATION & DISPOSAL:	\$32.50	\$36.00
EMBANKMENT IN PLACE:	\$50.50	\$48.00
SELECT GRANULAR FILL:	\$19.25	\$70.00
SHOULDER BACKUP MATERIAL:	\$30.00	\$48.25
SAND BACKFILL:	\$17.25	\$51.00
CONTROLLED LOW STRENGTH MATERIAL (CLSM):	\$170.00	\$281.00
TRENCH & CULVERT EXCAVATION:	\$30.75	\$28.00
TEST PIT EXCAVATION:	\$415.00	\$1,250.00
GEO-TEXTILE SEPARATION:	\$0.86	\$3.00

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	Peckham Road Corp. Attn: Tyler Pratt 375 Bay Road -Suite 201 Queensbury, NY 12804 Ph: 518-792-3157		Evolution Construction Services, LLC. Attn: Jeffrey Russo PO Box 511 Mechanicville, NY 12118 Ph: 518-956-4407	
DESCRIPTION OF ITEM	BID PRICE		BID PRICE	
MULCH TEMPORARY:	\$0.80	\$8,560.00	\$1.20	\$12,840.00
SEED & MULCH - TEMP:	\$0.80	\$5,144.00	\$0.75	\$4,822.50
CHECK DAM (DITCH BOTTOM WIDTH 0.0 TO 3') GRAVEL BAG - TEMP:	\$84.50	\$6,591.00	\$527.00	\$41,106.00
CHECK DAM (DITCH BOTTOM WIDTH >10') GRAVEL BAG - TEMP:	\$500.00	\$500.00	\$900.00	\$900.00
CHECK DAM (DITCH BOTTOM WIDTH 0.0 TO 3') STONE PERMANENT:	\$278.00	\$4,726.00	\$299.00	\$5,083.00
SILT-FENCE - TEMPORARY:	\$4.25	\$12,898.75	\$3.80	\$11,533.00
DRAINAGE STRUCTURE INLET PROTECTION, SILT FENCE - TEMP:	\$20.15	\$302.25	\$35.00	\$525.00
ROLLED EROSION CONTROL PRODUCT, CLASS II, TYPE C, INTERMEDIATE:	\$3.75	\$4,593.75	\$4.20	\$5,145.00
SUBBASE COURSE, TYPE 2:	\$65.00	\$183,300.00	\$46.00	\$129,720.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS:	\$70.00	\$14,000.00	\$70.00	\$14,000.00
TRUE & LEVELING F9, HMA, 80 SERIES COMPACTION:	\$92.00	\$70,840.00	\$113.25	\$87,202.50
12.5 F3 TOP COURSE HMA, 70 SERIES COMPACTION:	\$70.00	\$99,120.00	\$82.00	\$116,112.00
19 F9 BINDER COURSE HMA, 70 SERIES COMPACTION:	\$91.00	\$104,286.00	\$104.50	\$119,757.00

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	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
37.5 F9 BASE COURSE HMA, 70 SERIES COMPACTION:	\$78.50	\$112,961.50	\$94.80	\$136,417.20
STRAIGHT TACK COAT:	\$1.75	\$4,410.00	\$3.75	\$9,450.00
ASPHALT PAVEMENT JOINT ADHESIVE:	\$0.75	\$20,617.50	\$0.40	\$10,996.00
MISCELLANEOUS COLD MILLING OF BITUMINOUS CONCRETE:	\$3.80	\$16,355.20	\$2.75	\$11,836.00
SHIELDS & SHORING:	\$1.20	\$3,000.00	\$28.00	\$70,000.00
CORRUGATED STEEL PIPE (2-2/3 IN. X 1/2" CORRUGATIONS), 18 INCH, 16 GAUGE:	\$239.74	\$719.22	\$930.00	\$2,790.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 15" DIAMETER, 16 GAUGE:	\$259.10	\$518.20	\$400.00	\$800.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 18" DIAMETER, 16 GAUGE:	\$283.18	\$1,132.72	\$400.00	\$1,600.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 21" DIAMETER, 16 GAUGE:	\$306.00	\$1,224.00	\$450.00	\$1,800.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 12" DIAMETER:	\$39.40	\$13,277.80	\$68.00	\$22,916.00

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	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 15" DIAMETER:	\$56.00	\$16,408.00	\$90.00	\$26,370.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 18" DIAMETER:	\$60.15	\$3,789.45	\$150.00	\$9,450.00
LEACHING BASIN, TYPE M60:	\$4,525.00	\$36,200.00	\$7,800.00	\$62,400.00
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$2,900.00	\$2,900.00	\$654.00	\$654.00
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$1,125.00	\$1,125.00	\$654.00	\$654.00
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$1,100.00	\$1,100.00	\$660.00	\$660.00
RECTANGULAR DRAINAGE STRUCTURE TYPE A FOR #3 WELDED FRAME:	\$550.00	\$13,750.00	\$1,138.00	\$28,450.00
ROUND PRECAST CONCRETE MANHOLE, TYPE 48	\$615.00	\$2,460.00	\$1,820.00	\$7,280.00
BOX BEAM GUIDE RAILING:	\$60.20	\$20,769.00	\$48.00	\$16,560.00
BOX BEAM GUIDE RAILING (SHOP BENT OR SHOP MITERED):	\$64.85	\$16,212.50	\$71.00	\$17,750.00

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	Peckham Road Corp. Attn: Tyler Pratt 375 Bay Road -Suite 201 Queensbury, NY 12804 Ph: 518-792-3157		Evolution Construction Services, LLC. Attn: Jeffrey Russo PO Box 511 Mechanicville, NY 12118 Ph: 518-956-4407	
DESCRIPTION OF ITEM	BID PRICE		BID PRICE	
BOX BEAM END PIECE:	\$815.00	\$815.00	\$2,950.00	\$2,950.00
BOX BEAM GUIDE RAILING END ASSEMBLY, TYPE IIA:	\$2,275.00	\$20,475.00	\$2,950.00	\$26,550.00
RESETTING CORRUGATED BEAM GUIDE RAILING:	\$15.60	\$1,794.00	\$81.00	\$9,315.00
REMOVING & DISPOSING CORRUGATED BEAM GUIDE RAILING:	\$5.00	\$650.00	\$48.00	\$6,240.00
REMOVING & DISPOSING BOX BEAM GUIDE RAILING:	\$5.75	\$603.75	\$80.50	\$8,452.50
REMOVING & DISPOSING ANCHORAGE UNITS FOR CORRUGATED BEAM GUIDE RAILING & MEDIAN BARRIER:	\$550.00	\$1,100.00	\$2,950.00	\$5,900.00
TEMPORARY PLASTIC BARRIER FENCE:	\$4.50	\$2,655.00	\$8.00	\$4,720.00
CONCRETE SIDEWALKS & DRIVEWAYS:	\$810.00	\$3,240.00	\$2,400.00	\$9,600.00
HOT MIX ASPHALT (HMA) SIDEWALKS, DRIVEWAYS & BICYCLE PATHS, AND VEGETATION CONTROL STRIPS:	\$225.00	\$36,675.00	\$275.00	\$44,825.00
CAST-IN-PLACE CONCRETE CURB TYPE VF150:	\$100.00	\$2,500.00	\$260.00	\$6,500.00
FERTILIZER:	\$5.40	\$729.00	\$26.00	\$3,510.00
MYCORRHIZAL FUNGI:	\$54.25	\$7,323.75	\$30.20	\$4,077.00

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DESCRIPTION OF ITEM	BID PRICE		BID PRICE	
TOPSOIL - REUSE ON-SITE MATERIALS:	\$56.15	\$2,807.50	\$43.00	\$2,150.00
TOPSOIL - ROADSIDE:	\$70.15	\$21,956.95	\$75.00	\$23,475.00
TOPSOIL - LAWNS:	\$160.00	\$26,400.00	\$70.00	\$11,550.00
TURF ESTABLISHMENTS - ROADSIDE:	\$0.98	\$3,200.68	\$1.25	\$4,082.50
TURF ESTABLISHMENTS - LAWNS:	\$1.05	\$1,558.20	\$1.25	\$1,855.00
WATERING VEGETATION:	\$16.27	\$455.56	\$255.00	\$7,140.00
PLANTING - HERBACEOUS PLANTS - AS SPECIFIED CONTAINER GROWN:	\$21.69	\$433.80	\$150.00	\$3,000.00
TREE REMOVAL OVER 18" TO 24" DIAMETER BREST HEIGHT - STUMPS GRUBBED:	\$410.00	\$820.00	\$4,000.00	\$8,000.00
TREE REMOVAL OVER 24" TO 36" DIAMETER BREST HEIGHT - STUMPS CUT TO BELOW GRADE:	\$5,175.00	\$5,175.00	\$5,000.00	\$5,000.00
BASIC WORK ZONE TRAFFIC CONTROL:	\$264,756.36	\$264,756.36	\$315,000.00	\$315,000.00
(PVMs) STANDARD SIZE - FULL MATRIX (LED) NO OPTIONAL EQUIPMENT SPECIFIED, CELLULAR COMMUNICATIONS:	\$4,550.00	\$9,100.00	\$5,200.00	\$10,400.00
MAIL BOXES:	\$362.00	\$10,498.00	\$390.00	\$11,310.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	Peckham Road Corp. Attn: Tyler Pratt 375 Bay Road - Suite 201 Queensbury, NY 12804 Ph: 518-792-3157		Evolution Construction Services, LLC. Attn: Jeffrey Russo PO Box 511 Mechanicville, NY 12118 Ph: 518-956-4407	
DESCRIPTION OF ITEM	BID PRICE		BID PRICE	
STONE FILLING (LIGHT):	\$192.00	\$8,064.00	\$97.00	\$4,074.00
BEDDING MATERIAL, TYPE 2:	\$315.00	\$2,520.00	\$151.00	\$1,208.00
CLEANING CULVERTS WITH SPAN OF 50" OR LESS:	\$14.60	\$4,307.00	\$10.00	\$2,950.00
CLEANING CLOSED DRAINAGE SYSTEMS:	\$19.55	\$4,301.00	\$12.00	\$2,640.00
CLEANING DRAINAGE STRUCTURES:	\$429.79	\$4,297.90	\$400.00	\$4,000.00
CLEAN, GRADE & SHAPE EXISTING ROADSIDE SECTION:	\$7.50	\$150.00	\$139.00	\$2,780.00
CONVENTIONALLY FORMED OR MACHINE FORMED CONCRETE GUTTERS:	\$17.25	\$39,105.75	\$28.00	\$63,476.00
SURVEY OPERATIONS:	\$28,800.00	\$28,800.00	\$36,250.00	\$36,250.00
CUTTING PAVEMENT:	\$2.20	\$12,837.00	\$5.20	\$30,342.00
ENGINEER'S FIELD OFFICE: TYPE 1:	\$2,150.00	\$15,050.00	\$2,700.00	\$18,900.00
GROUND MOUNTED SIGN PANELS LESS THAN OR EQUAL TO 30 SF, WITH Z BARS:	\$37.20	\$1,302.00	\$38.50	\$1,347.50
GROUND MOUNTED SIGN PANELS WITH Z BARS, HIGH VISIBILITY:	\$42.00	\$630.00	\$96.25	\$1,443.75
TYPE A SIGN POSTS:	\$221.10	\$4,643.10	\$267.00	\$5,607.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	Peckham Road Corp. Attn: Tyler Pratt 375 Bay Road -Suite 201 Queensbury, NY 12804 Ph: 518-792-3157		Evolution Construction Services, LLC. Attn: Jeffrey Russo PO Box 511 Mechanicville, NY 12118 Ph: 518-956-4407	
DESCRIPTION OF ITEM	BID PRICE		BID PRICE	
RETROFLECTIVE SIGN POST STRIP:	\$71.15	\$284.60	\$59.25	\$237.00
RELOCATE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$115.00	\$1,725.00	\$267.00	\$4,005.00
REMOVE & DISPOSE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$46.00	\$46.00	\$255.00	\$255.00
WELDED FRAME & RECTANGULAR GRATE 3:	\$1,155.00	\$4,620.00	\$490.00	\$1,960.00
WELDED FRAME & RECTANGULAR GRATE 11:	\$1,100.00	\$7,700.00	\$1,825.00	\$12,775.00
MANHOLE FRAME & GRATE:	\$1,350.00	\$2,700.00	\$1,050.00	\$2,100.00
WHITE EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS:	\$0.70	\$9,033.50	\$0.80	\$10,324.00
YELLOW EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS:	\$0.70	\$8,074.50	\$0.80	\$9,228.00
FIELD CHANGE PAYMENT:	\$1.00	\$94,000.00	\$1.00	\$94,000.00
ASPHALT PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1.00	\$1,000.00
FUEL PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1.00	\$1,000.00
SUBTOTAL:		\$1,721,731.60		\$2,130,403.70

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>DATE: MAY 27, 2021 TIME: 3:00 PM.</p>	<p>Peckham Road Corp. Attn: Tyler Pratt 375 Bay Road -Suite 201 Queensbury, NY 12804 Ph: 518-792-3157</p>	<p>Evolution Construction Services, LLC. Attn: Jeffrey Russo PO Box 511 Mechanicville, NY 12118 Ph: 518-956-4407</p>
<p>DESCRIPTION OF ITEM</p>	<p>BID PRICE</p>	<p>BID PRICE</p>
<p>MOBILIZATION:</p>	<p>\$68,000.00</p>	<p>\$56,000.00</p>
<p>BASE BID TOTAL:</p>	<p>\$1,789,731.60</p>	<p>\$2,186,403.70</p>

Warren County Board of Supervisors

RESOLUTION NO. 219 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AMENDING AGREEMENT WITH MJ ENGINEERING & LAND SURVEYING, P.C. TO PROVIDE CONSULTANT SERVICES FOR OXBOW HILL & MOON HILL ROAD (CR 63) RECONSTRUCTION, TOWN OF QUEENSBURY, TO INCLUDE CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION SERVICES

WHEREAS, Resolution No. 577 of 2019 authorized an agreement with MJ Engineering & Land Surveying, P.C., to provide consultant services for Capital Project H395, Oxbow Hill & Moon Hill Road (CR 63) Reconstruction, PIN 1761.45, in an amount not to exceed One Hundred Forty-Five Thousand Five Hundred Dollars (\$145,500), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to include construction support and construction inspection services for an amount not to exceed One Hundred Eighty-Seven Thousand Dollars (\$187,000), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with MJ Engineering & Land Surveying, P.C., 1533 Crecent Road, Clifton Park, New York 12065, to include construction support and construction inspection services for an amount not to exceed One Hundred Eighty-Seven Thousand Dollars (\$187,000), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 577 of 2019 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 220 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR CR 7 OVER HALFWAY CREEK BRIDGE REPLACEMENT, TOWN OF QUEENSBURY

WHEREAS, a project for the Bridge NY, BIN 3360320, County Road 7 (CR 7) over Halfway Creek, Town of Queensbury, Warren County P.I.N. 1761.23 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, ROW Incidentals and ROW Acquisition work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design, ROW Incidentals and ROW Acquisition work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Four Hundred Sixty-One Thousand Nine Hundred Eighty-Nine Dollars and no cents (\$461,989.00) has been appropriated from Capital Project No. H386 CR 7 over Halfway Creek Bridge Replacement and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Forty-Six Thousand Eighty-Six Dollars (\$46,086) is hereby appropriated from Capital Project No. H386 CR 7 over Halfway Creek Bridge Replacement and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agrees that the County of Warren shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the County of Warren, and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid or NY Bridge funding exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLUTION No. 220 OF 2021

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RESOLVED, that the County of Warren hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Warren County Board of Supervisors

RESOLUTION NO. 221 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AMENDING AGREEMENT WITH CREIGHTON MANNING ENGINEERING TO PROVIDE CONSULTANT SERVICES IN CONNECTION WITH CAPITAL PROJECT H386, CR 7 OVER HALFWAY CREEK BRIDGE REPLACEMENT, TOWN OF QUEENSBURY, TO ADD RIGHT OF WAY INCIDENTALS AND RIGHT OF WAY ACQUISITION SERVICES

WHEREAS, Resolution No. 228 of 2019 authorized an agreement with Creighton Manning Engineering, to provide consultant services for Capital Project H386, CR 7 over Halfway Creek Bridge Replacement, PIN 1761.23, in an amount not to exceed Four Hundred Sixty-One Thousand Nine Hundred Eighty-Nine Dollars (\$461,989), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to add right-of-way incidentals and right-of-way acquisition services, for an amount not to exceed Thirty-Three Thousand Three Hundred Thirty-Seven Dollars (\$33,337), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Creighton Manning Engineering, 2 Winners Circle, Suite 201, Albany, New York 12205, to include right-of-way incidentals and right-of-way acquisition services, for an amount not to exceed Thirty-Three Thousand Three Hundred Thirty-Seven Dollars (\$33,337), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 228 of 2019 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 222 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CORRESPONDENCE APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO THE CR 7 OVER HALFWAY CREEK BRIDGE REPLACEMENT PROJECT

WHEREAS, R.K. Hite & Company, Inc., right-of-way consultant for the County has completed appraisals of property to be acquired as part of the CR 7 over Halfway Creek Bridge Replacement Project (the "Project"), and

WHEREAS, the consultant provided appraisals of numerous properties, located in the Town of Queensbury, that are crucial/necessary for the Project and has provided correspondence to the Superintendent of the Department of Public Works outlining a highest approved appraisal amount/recommended just compensation amount for each property, based on the Uniform Appraisal Standards for Federal Land Acquisitions and verified by an independent reviewer, which are listed on the attached Schedule "A" and made a part of this resolution, and

WHEREAS, in order to commence negotiations with the property owners to purchase the properties, the County needs to acknowledge the just compensation amounts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any and all documentation from R.K. Hite & Company, Inc., which documentation may consist of: (1) correspondence approving just compensation amounts; (2) correspondence acknowledging receipt of partial title search certifications; (3) agreements to purchase real property; and (4) any other documentation that may be necessary in order to acquire the properties listed on the attached Schedule "A," with all documentation to be in a form approved by the County Attorney, and be it further

RESOLVED, that the expenses incurred for such Project shall be expended from Capital Project No. H386 - CR 7 over Halfway Creek Bridge Replacement.

RESOLUTION No. 222 OF 2021

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SCHEDULE "A"

JUST COMPENSATION RECOMMENDATIONS

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
01 & 02	296.20-1-53	The Town of Queensbury	\$2,800.00	\$2,800.00
03 & 04	296.20-1-50.1	Lowe's Home Centers, Inc. n/k/a Lowe's Home Centers, LLC	\$2,600.00	\$2,600.00
05	296.20-1-52	Niagara Mohawk Power Corporation	\$600.00	\$600.00
06	296.20-1-54	AAA Northway, Inc.	\$4,200.00	\$4,200.00

Warren County Board of Supervisors

RESOLUTION NO. 223 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE OLMSTEDVILLE ROAD (CR 19) RECONSTRUCTION, TOWN OF CHESTER

WHEREAS, the Olmstedville Road (CR 19) Reconstruction, Town of Chester, P.I.N. 1761.44 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and ROW Incidentals & Acquisition, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and ROW Incidentals & Acquisition for the Project or portions thereof, and it is further

RESOLVED, that the sum of Three Hundred Thirty-Six Thousand Five Hundred Twenty-Seven Dollars and no cents (\$336,527.00) has been appropriated from Capital Project No. H394.9550 Olmstedville Road Reconstruction and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Ninety Thousand Thirty-Three Dollars (\$90,033) is hereby appropriated from Capital Project No. H394.9550 280 Olmstedville Road Reconstruction and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore

RESOLUTION No. 223 OF 2021

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that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Warren County Board of Supervisors

RESOLUTION NO. 224 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AMENDING AGREEMENT WITH MCFARLAND JOHNSON TO PROVIDE CONSULTANT SERVICES FOR OLMSTEDVILLE ROAD (CR 19) RECONSTRUCTION, TOWN OF CHESTER, TO INCLUDE RIGHT-OF-WAY INCIDENTALS AND RIGHT-OF-WAY ACQUISITION SERVICES

WHEREAS, Resolution No. 575 of 2019 authorized an agreement with McFarland Johnson, to provide consultant services for Capital Project H394, Olmstedville Road (CR 19) Reconstruction, PIN 1761.44, in an amount not to exceed Three Hundred Thirty-Six Thousand Five Hundred Twenty-Seven Dollars (\$336,527), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to add right-of-way incidentals and right-of-way acquisition services, for an amount not to exceed Eighty Thousand Thirty-Three Dollars (\$80,033), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with McFarland Johnson, 60 Railroad Place, Suite 402, Saratoga Springs, New York 12866, to include right-of-way incidentals and right-of-way acquisition services, in an amount not to exceed Eighty Thousand Thirty-Three Dollars (\$80,033), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 575 of 2019 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 225 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR CLIMATE SMART COMMUNITIES GRANT PROGRAM FOR ORGANICS MANAGEMENT PLAN/REDUCTION OF ORGANIC WASTE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to submit a grant application to the New York State Department of Environmental Conservation for Climate Smart Communities Grant Program for organics management plan/reduction of organic waste, in the estimated amount of Seventy-Five Thousand Dollars (\$75,000) to Eighty Thousand Dollars (\$80,000), with the final amount to be determined, which shall be subject to a fifty percent (50%) Local Match to be paid from a source to be determined, for a term commencing upon execution by both parties and terminating upon exhaustion of grant funds, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this agreement, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Warren County Board of Supervisors

RESOLUTION NO. 226 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

AUTHORIZING INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR MAINTENANCE AND REVENUE COLLECTION AT THE WEST BROOK PARKING LOT

WHEREAS, the Warren County Public Works Committee recommends an Intermunicipal Agreement with the Village of Lake George with regard to the maintenance and revenue collection at the West Brook Parking Lot (“Parking Lot”), for a term commencing May 1, 2021 and terminating April 30, 2026, with either party being able to terminate the Intermunicipal Agreement by giving notice of termination to the other party in December of each year of the term, with the following provisions:

1. The Village of Lake George will:
 - a) Sweep and clean the Parking Lot daily;
 - b) Provide and service some refuse cans;
 - c) Collect Pay Stations weekly as necessary;
 - d) Count bills and coins at Village Hall;
 - e) Provide payment to Warren County as required;
 - f) Provide daily and required maintenance of the Pay Stations e.g. clean, replace paper, repair;
 - g) Enforce parking regulations as adopted by Warren County utilizing the Village of Lake George personnel and tickets; and
 - h) Deliver tickets to the Town Court Clerk for follow-up.

2. Warren County will:
 - a) Construct the Parking Lot;
 - b) Provide all barriers, striping, signage, etc.;
 - c) Provide and install lighting;
 - d) Be responsible for all parts, replacement items or other capital costs as necessary;
 - e) Provide covers for the Pay Stations during the winter months;
 - f) Plow the lot during snowfall; and
 - g) Purchase all paper and contract with banks,

and

RESOLUTION No. 226 OF 2021

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WHEREAS, the Superintendent of the Department of Public Works advises that the Village of Lake George will accept as payment for the above services provided by the Village, ten percent (10%) of the cash receipts collected only from the Pay Stations with the County retaining all other payments including one hundred percent (100%) of the payments made electronically from the Pay Stations, and all collected funds accounted for and disbursed to the County on a bi-weekly basis at no additional cost to the County, and

WHEREAS, the processing fee paid by the Village is to be deducted prior to calculating the County's share and a report of payment to the County will be completed in November of each year, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an Intermunicipal Agreement with the Village of Lake George for the maintenance, revenue collection and enforcement at the Parking Lot, for a term commencing May 1, 2021 and terminating April 30, 2026, with either party being able to terminate the Intermunicipal Agreement by giving notice of termination to the other party in December of each year of the term and said Intermunicipal Agreement shall contain the aforementioned conditions and any other conditions that the Superintendent of the Department of Public Works and/or the County Attorney deem appropriate, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 227 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO

INTRODUCING PROPOSED LOCAL LAW NO. 6 OF 2021, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 11 OF 2011, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 7 OF 1978 AND LOCAL LAW NO. 2 OF 1984 TO AUTHORIZE SNOWMOBILE USAGE ON THE WARREN COUNTY BIKEWAY IN A CERTAIN SECTION DESIGNATED WITHIN LOCAL LAW NO. 11 OF 2011", TO AUTHORIZE CLASS 1 AND CLASS 2 BIKE USAGE ON THE WARREN COUNTY BIKEWAY," AND AUTHORIZING PUBLIC HEARING THEREON

NOT APPROVED - REFERRED TO COMMITTEE

RESOLVED, that proposed Local Law No. 6 of 2021 entitled "A Local Law Amending Local Law No. 11 of 2011, Entitled "A Local Law Amending Local Law No. 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated within Local Law No. 11 of 2011", to Authorize Class 1 and Class 2 Electric Bike Usage on the Warren County Bikeway," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Room in the Warren County Municipal Center on the 16th day of July, 2021, at 10:00 a.m. on the matter of the adoption of said proposed Local Law No. 6 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

RESOLUTION No. 227 OF 2021

NOT APPROVED - REFERRED TO COMMITTEE

SCHEDULE "A"

**COUNTY OF WARREN
LOCAL LAW NO. 6 OF 2021**

A LOCAL LAW AMENDING LOCAL LAW NO. 11 OF 2011, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 7 OF 1978 AND LOCAL LAW NO. 2 OF 1984 TO AUTHORIZE SNOWMOBILE USAGE ON THE WARREN COUNTY BIKEWAY IN A CERTAIN SECTION DESIGNATED WITHIN LOCAL LAW NO. 11 OF 2011", TO AUTHORIZE CLASS 1 AND CLASS 2 ELECTRIC BIKE USAGE ON THE WARREN COUNTY BIKEWAY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be known as "A Local Law Amending Local Law No. 11 of 2011, Entitled "A Local Law Amending Local Law No. 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated Within Local Law No. 11 of 2011" to Authorize Class 1 and Class 2 Electric Bike Usage on the Warren County Bikeway."

SECTION 2. Legislative Intent and Purpose. The Warren County Board of Supervisors desires to amend Local Law No. 11 of 2011, to authorize use of Class 1 and Class 2 electric bike usage on the Warren County Bikeway.

SECTION 3. Enactment Authority. This Local Law is enacted under the authority of Section 10 of the Municipal Home Rule of New York State.

SECTION 4. Subsection 3 of Section 6 of Local Law No. 11 of 2011 is amended to read as follows:

"Section 6. Except as provided for in subsection (a) herein, or as otherwise provided by resolution of the Warren County Board of Supervisors, motor vehicles are prohibited from operating in or on the areas of the facilities except as may be permitted on roads and parking areas designated and marked for motor vehicle use by the Superintendent.

(a) Snowmobiles may be operated on the Warren County Bikeway from a point beginning at approximately 920' south of the centerline of County Route 59 (Bloody Pond Road), and extending the boundary of the Lands of the State of New York north of the bridge over State Route 9L (exclusive of segments within Town Highway ROW), from the day following the close of the local Big Game muzzleloader season (as annually determined by NYSDEC), through the following March 31st, and only between the hours of 8:00 a.m. to 10:00 p.m., unless otherwise restricted by applicable law or regulation. Notwithstanding the foregoing, the Superintendent or his designee may restrict snowmobile access and usage on the above described section of the Warren County Bikeway if weather conditions are not conducive to snowmobile use or, for other reasons as determined by the

Superintendent or his designee.

(b) Class 1 and Class 2 Electric Bikes may be operated on the Warren County Bikeway one (1) hour before sunrise and closing one (1) hour after sunset, unless otherwise restricted by applicable law or regulation. Notwithstanding, the foregoing, the Superintendent or his designee may restrict Class 1 and Class 2 electric bikes usage of the Warren County Bikeway if weather conditions are not conducive to use or, for other reasons as determined by the Superintendent or his designee.”

SECTION 5. Effective Date. This Law shall be effective immediately upon filing with the Secretary of State as provided by law.

SECTION 6. Prior Local Laws Amended. This Local Law amends Warren County Local Law No. 7 of 1978 “A Local Law Providing for the Rules and Regulations for the Use of the Warren County Bikeway” and Local Law 11 of 2011 “A Local Law Amending Local Law 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated within Local Law No. 11 of 2011.”

Except as amended herein, all of the terms and conditions of Local Law No. 7 of 1978 and Local Law No. 11 of 2011, shall remain in full force and effect.

Warren County Board of Supervisors

RESOLUTION NO. 228 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, MERLINO, BRAYMER, WILD, HOGAN, BEATY AND STROUGH

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH BBG&G ADVERTISING, INC. TO PROVIDE WORD PRESS OR DRUPAL WEB RE-DESIGN/WEBSITE HOSTING/PRODUCTION SERVICES (WC 30-21) FOR THE WARREN COUNTY TOURISM DEPARTMENT

WHEREAS, the Purchasing Agent requested bids to provide Warren County with Word Press or Drupal Web Re-Design/Website Hosting/Production Services (WC 30-21) for the Tourism Department, and

WHEREAS, the Director of Tourism has recommended that Warren County award the agreement to BBG&G Advertising, Inc., now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify BBG&G Advertising, Inc. of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with BBG&G Advertising, Inc., to provide the Warren County Tourism Department with Word Press or Drupal Web Re-Design/Website Hosting/Production Services, pursuant to the terms and provisions of the bid documents and proposal (WC 30-21), for a term commencing July 1, 2021 and terminating June 30, 2022, with the option for three (3) additional one (1) year terms upon mutual agreement of the parties, for an amount not to exceed Eighty Thousand Six Hundred Fifty-Five Dollars (\$80,655), plus the cost of hosting services, at the rates defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0007 470 Tourism/Occupancy, Tourism, Contract.

WARREN COUNTY BID TABULATION SHEET

<p>BID NO.: WC 30-21 ITEM(S): REQUEST FOR PROPOSALS FOR DRUPAL WEB RE-DESIGN/WEBSITE HOSTING/PRODUCTION SERVICES FOR THE WARREN COUNTY TOURISM DEPARTMENT DATE: APRIL 22, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>DESCRIPTION OF ITEM</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>
<p>BID AWARDED TO:</p>	<p>Term: Commencing upon Execution of Agreement and terminating one year thereafter</p>			
<p>JULIE A. BUTLER, PURCHASING AGENT</p>	<p>Resolution No.</p>			
<p>Total (not including hosting):</p>	<p>\$23,700.00</p>	<p>\$35,850.00</p>	<p>\$37,800.00</p>	<p>\$55,030.00</p>
<p>Website Hosting:</p>	<p>\$720.00 - year 1</p>	<p>\$8,750.00 for 2021</p>	<p>\$2,600/year - any yearly fee plugin will be billed at cost</p>	<p>\$65.00/mo.</p>
	<p>\$745.00 - year 2</p>			
	<p>\$775.00 - year 3</p>			
<p>Hourly rate (for web additions, consulting, etc.)</p>	<p>\$95.00/hr - Design</p>	<p>\$850 for 10 hours retainer for monthly maintenance</p>	<p>\$200.00/hr - website maintenance (design, development, new features, regular maintenance)</p>	<p>\$990.00 for 9 hours retainer for monthly maintenance</p>
	<p>\$125.00/hr - Programmer/Developer</p>	<p>\$85.00/hr for work beyond the scope of services thru 12/31/22. Rate will increase 4% per year thereafter.</p>	<p>\$3,000/month - SEO Onsite</p>	<p>\$1,400/mo. SEO maintenance deliverables</p>
	<p>\$450.00 per online meeting</p>			
	<p>\$750.00 per onsite meeting</p>			
<p>Out-of-Pocket Expenses:</p>		<p>\$1,000 including travel, office expenses, mail, phone</p>		

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 30-21 ITEM(S): REQUEST FOR PROPOSALS FOR DRUPAL- WEB RE-DESIGN/WEBSITE HOSTING/PRODUCTION SERVICES FOR THE WARREN COUNTY TOURISM DEPARTMENT DATE: APRIL 22, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE
Total (not including hosting):	\$80,655.00	\$89,000.00	\$61,000 - \$89,500.00 estimate	\$102,500.00
Website Hosting:	\$1,815.00/yr -see proposal for size limits	Park Circle does not offer hosting services	See proposal for note regarding hosting on Pantheon	\$65.00/mo.
Hourly rate (for web additions, consulting, etc.)	\$2,300.00 for 14 hours for monthly maintenance & support \$3,300.00 for 20 hours for monthly maintenance & support	\$900.00 for 12 hours for monthly maintenance	\$2000.00/month for maintenance (including quarterly reports)	\$200.00 - \$1,200.00 per month maintenance depending on package selected
	\$225.00/year for Sucuri Security Software (unless included within hosting package)	\$85.00/hr for additional work.	Concept & Design: \$200	\$1,000.00 - \$3,000.00 per month SEO depending on package selected
	\$300.00 estimated cost for theme license & plug-ins		Account Mgmt: \$150	
Out-of-Pocket Expenses:	See proposal for details. Some charged at 15% mark-up, some are included in the above total.		Marketing/Strategic Planning: \$200	
			Copywriting: \$175	\$0.00
			Media Planning: \$175	
			Comps & Layout: \$150	
			Mechanical Art: \$150	
			Scanning & Retouching: \$175	
			Illustration: \$175	
			Multimedia: \$200	
			Photo Direction: \$150	
			Press Proofing: \$150	

WARREN COUNTY BID TABULATION SHEET

<p>BID NO.: WC 30-21 ITEM(S): REQUEST FOR PROPOSALS FOR DRUPAL WEB RE-DESIGN/WEBSITE HOSTING/PRODUCTION SERVICES FOR THE WARREN COUNTY TOURISM DEPARTMENT DATE: APRIL 22, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>DESCRIPTION OF ITEM</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>
<p>Total (not including hosting):</p>	<p>\$105,000.00</p>	<p>\$162,100.99</p>	<p>Disqualified: Addendums not submitted</p>	<p>Disqualified: Addendums & Iran Divestment Act Certification were not submitted</p>
<p>Website Hosting:</p>	<p>\$1,920 - 1 year</p>	<p>\$22,000.00 - Year 1 \$22,000.00 - Year 2 \$22,000.00 - Year 3</p>		
<p>Hourly rate (for web additions, consulting, etc.)</p>	<p>\$120,000.00 - production services - 1 year</p>	<p>\$14,500 - Year 1 - product support & maintenance \$14,500 - Year 2 - product support & maintenance \$14,500 - Year 3 - product support & maintenance</p>		
<p>Out-of-Pocket Expenses:</p>				

WARREN COUNTY BID TABULATION SHEET

<p>BID NO.: WC 30-21 ITEM(S): REQUEST FOR PROPOSALS FOR DRUPAL- WEB RE-DESIGN/WEBSITE HOSTING/PRODUCTION SERVICES FOR THE WARREN COUNTY TOURISM DEPARTMENT DATE: APRIL 22, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>DESCRIPTION OF ITEM</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>
<p>Total (not including hosting):</p>	<p>Disqualified: Addendums not submitted</p>	<p>Disqualified: Addendum #2 not submitted</p>	<p>Disqualified: Non-Collusion Certificate not submitted</p>	<p>Disqualified: Addendums not submitted</p>
<p>Website Hosting:</p>				
<p>Hourly rate (for web additions, consulting, etc.)</p>				
<p>Out-of-Pocket Expenses:</p>				

WARREN COUNTY BID TABULATION SHEET

<p>BID NO.: WC 30-21 ITEM(S): REQUEST FOR PROPOSALS FOR DRUPAL- WEB RE-DESIGN/WEBSITE HOSTING/PRODUCTION SERVICES FOR THE WARREN COUNTY TOURISM DEPARTMENT DATE: APRIL 22, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>DESCRIPTION OF ITEM</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>
<p>Total (not including hosting):</p>	<p>Disqualified: Non-Collusion Certification & Iran Divestment Act Certification not submitted</p>	<p>Disqualified: Addendums not submitted</p>	<p>Disqualified: Addendums not submitted</p>	<p>Disqualified: Addendum #1 not submitted</p>
<p>Website Hosting:</p>				
<p>Hourly rate (for web additions, consulting, etc.)</p>				
<p>Out-of-Pocket Expenses:</p>				

Warren County Board of Supervisors

RESOLUTION NO. 229 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, MERLINO, BRAYMER, WILD, HOGAN, BEATY AND STROUGH

AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES

RESOLVED, that Warren County enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants as listed on the attached "Schedule A" with each agreement to be in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute the agreements identified herein and that the funds will be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events - \$387,000.

SCHEDULE "A"

2021 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Tim Cianciola (Craft Producers)	Lake George Arts & Crafts Festival	7/30/21 - 8/1/21	\$3,000.00
2	Tim Cianciola (Craft Producers)	Lake George BBQ Festival	8/13/21- 8/15/21	\$4,000.00
3	Lake George Music Festival	Classical Music Festival	8/18/21- 8/25/21	\$15,000.00
4	LGD/50 Concert Series	Five Different Concerts	5/27/21- 5/30/21; 6/11/21- 6/12/21; 7/2/21- 7/4/21; 7/8/21- 7/10/21; 8/5/21- 8/6/21	\$25,000.00
5	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2021	\$20,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/23/21- 9/26/21	\$40,000.00
7	Adirondack Sports Complex	ADKSC Travel Team Softball Tournaments	1/1/21- 12/20/21	\$40,000.00
8	Albany Rods & Kustoms, Inc.	Adirondack Nationals	9/9/21- 9/12/21	\$25,000.00
9	Alpha Win formerly Adk. Race Mgmt	Lake George Triathlon Festival	9/3/21- 9/5/21	\$15,000.00
10	Americade, Inc.	Americade	9/20/21- 9/25/21	\$50,000.00
11	Hyde Collection	Marketing and Publications	5/1/21- 10/31/21	\$15,000.00

RESOLUTION No. 229 OF 2021

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	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
12	Improv Records, Inc.	Adirondack Independence Music Festival	9/3/21-9/5/21	\$25,000.00
13	Prime Time Lacrosse	Lake George National Invitational	7/24/21-7/25/21	\$30,000.00
14	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/1/21-10/3/21	\$28,000.00
15	Village of Lake George	Weekly Fireworks Shows	7/1/21-12/31/21	\$25,000.00
16	Town of Horicon	Food Truck Friday's on the Pond	7/1/21-8/31/21	\$12,000.00
17	Town of Johnsbury	Website Maint./Marketing Initiative	1/1/21-12/31/21	\$15,000.00
	TOTAL			\$387,000.00

Warren County Board of Supervisors

RESOLUTION NO. 230 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

DISTRICT ATTORNEY

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1168 110</u>		
<u>TITLE:</u> Crime Victim Specialist	June 21, 2021	\$40,954 Grad 14

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1168 110</u>		
<u>TITLE:</u> Senior Crime Victim Specialist	June 21, 2021	\$45,455 Grade 17

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1165 110</u>		
<u>TITLE:</u> 6 th Assistant District Attorney	June 17, 2021	\$68,603

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1165 110</u>		
<u>TITLE:</u> 6 th Assistant District Attorney	June 17, 2021	\$66,563

OFFICE FOR THE AGING

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6772 110</u>		
<u>TITLE:</u> Services Assistant - Office for the Aging #1	June 21, 2021	\$33,600 Grade 7

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OFFICE FOR THE AGING

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6772 110</u>		
<u>TITLE:</u> Services Specialist - Office for the Aging	June 21, 2021	\$37,633 Grade 10

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6772 110</u>		
<u>TITLE:</u> Services Assistant - Office for the Aging #2	June 21, 2021	\$33,600 Grade 7

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6772 110</u>		
<u>TITLE:</u> Supervisor of Volunteers	June 21, 2021	\$29,333 Grade 4

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6772 130</u>		
<u>TITLE:</u> Services Assistant - Office for the Aging PT	June 21, 2021	\$33,600 Grade 7 (20 hrs/week)

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6772 130</u>		
<u>TITLE:</u> Aging Services Assistant - PT	June 21, 2021	\$29,333 Grade 4 (20 hrs/week)

COUNTRYSIDE ADULT HOME

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6030 110</u>		
<u>TITLE:</u> Case Manager	June 21, 2021	\$40,954 Grade 14

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6030 130</u>		
<u>TITLE:</u> Case Manager - PT	June 21, 2021	\$25,596 Grade 14 (25hrs/week)

Warren County Board of Supervisors

RESOLUTION NO. 231 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS
IN EXECUTING AN AGREEMENT WITH THE
CIVIL SERVICE EMPLOYEES ASSOCIATION, INC. (CSEA)**

WHEREAS, as a result of collective bargaining, a proposed agreement has been reached establishing the terms and conditions of employment and compensation of employees of the Warren County chapter of the Civil Service Employees Association, Inc. (CSEA) for a term commencing July 1, 2020 and terminating December 31, 2023, and

WHEREAS, the Chair of the Board of Supervisors executed the agreement with the CSEA prior to the June 16, 2021 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the agreement between the County of Warren and CSEA negotiated by the County's representatives is hereby approved, and be it further

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing an agreement on behalf of the County of Warren with the CSEA, for a term commencing July 1, 2020, and terminating December 31, 2023.

Warren County Board of Supervisors

RESOLUTION NO. 232 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN

AUTHORIZING AGREEMENT WITH SPECTRUM ENTERPRISE TO REPLACE THE CURRENT PUBLIC INTERNET CONNECTION FOR THE INFORMATION TECHNOLOGY DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Spectrum Enterprise, 4782 Lakeshore Drive, 12405 Powerscourt Drive, St. Louis, Missouri 63131, to replace the current public internet connection for the Information Technology Department, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, for an amount not to exceed One Hundred Nineteen Dollars and Ninety-Nine Cents (\$119.99) per month with a one time installation fee of Ninety-Nine Dollars (\$99), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1680 428 Information Technology, Data Processing & Internet Fees.

Warren County Board of Supervisors

RESOLUTION NO. 233 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

RESOLUTION ELIMINATING MILEAGE REIMBURSEMENT PAID TO MEMBERS OF THE WARREN COUNTY BOARD OF SUPERVISORS FOR TRAVEL TO THE WARREN COUNTY MUNICIPAL CENTER TO ATTEND COMMITTEE AND BOARD MEETINGS

RESOLUTION FAILED

WHEREAS, County Law §203 2(b) provides that the Board of Supervisors may authorize payment to Supervisors of a reasonable mileage allowance for miles actually and necessarily traveled on official business of the County by the use of his or her own automobile, including travel on official business of the County in going from and returning to his or her residence, and

WHEREAS, the Finance Committee has recommended eliminating mileage reimbursement paid to Supervisors for traveling to the Warren County Municipal Center to attend Committee and Board meetings, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby eliminate mileage reimbursement paid to Supervisors for traveling to the Warren County Municipal Center to attend Committee and Board meetings effective January 1, 2022.

Warren County Board of Supervisors

RESOLUTION NO. 234 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

APPROVING TENTATIVE OPERATING BUDGET FOR FISCAL YEAR 2021-2022 FOR ADIRONDACK COMMUNITY COLLEGE AND PROVIDING FOR PUBLIC HEARING

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2021 to August 31, 2022, in the gross amount of Thirty-Two Million Seven Hundred Ten Thousand Four Hundred Twenty Dollars (\$32,710,420), which, if adopted by the Board of Supervisors, would require the sum of Two Million One Hundred Thirty Thousand Four Hundred Sixty-Six Dollars (\$2,130,466) as that portion to be raised by taxation in the County of Warren for the year 2021-2022 for the operational costs to pay Warren County's share as one of the sponsors of Adirondack Community College, and

WHEREAS, the Finance Committee has reviewed and approved the tentative operating budget and recommends that such tentative budget be approved and a public hearing be held thereon, now, therefore, be it

RESOLVED, that the tentative operating budget of Adirondack Community College for fiscal year September 1, 2021 to August 31, 2022, as prepared and submitted by the Vice President for Administrative Services, be, and the same hereby is, approved, and be it further

RESOLVED, that the Board of Supervisors will hold a public hearing on said tentative operating budget of Adirondack Community College in the Board Room of the Warren County Municipal Center on the 16th day of July, 2021 at 10:00 a.m., at which time and place all persons interested in said tentative Adirondack Community College budget will be heard, and the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give due public notice of such hearing as required by law.

Warren County Board of Supervisors

RESOLUTION NO. 235 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

ADOPTING AMENDED WARREN COUNTY VOLUNTEER POLICY AND PROCEDURE

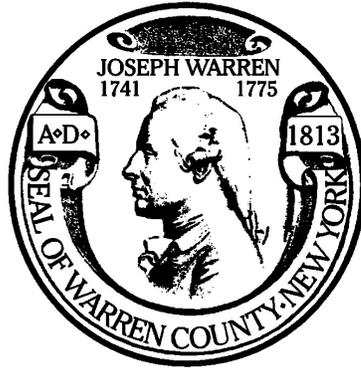
WHEREAS, the Warren County Board of Supervisors adopted a Warren County Volunteer Policy and Procedure (hereinafter the “Volunteer Policy”) by Resolution No. 415 of 2015, and

WHEREAS, the County Administrator presented to the Finance Committee a revised Volunteer Policy, and

WHEREAS, the Finance Committee has reviewed the changes presented by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Volunteer Policy and Procedure annexed hereto, be and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Volunteer Policies, Resolutions or parts thereof inconsistent with the annexed are hereby repealed effective June 16, 2021.



**WARREN COUNTY
VOLUNTEER POLICY AND PROCEDURE**

Approved 06/16/2021

Resolution No. 236 of 2021

1. Introduction

Warren County desires to involve more people in volunteering to enhance the services that are provided by the county and to enrich the lives of people in our communities. Warren County appreciates and acknowledges the dedication and time that our valued volunteers provide to our community and we thank you in advance for your desire and commitment to volunteering.

Warren County is committed to involving volunteers directly within the organization to:

- contribute to the delivery of our services
- assist on various boards
- make sure we are responsive to the needs of those who use our services
- provide different skills and perspectives
- offer opportunities for participation by people who might otherwise be excluded
- increase our contact with the local communities we serve

This policy sets out the principles and practice by which we may involve volunteers.

2. Principles

Warren County:

- recognizes that voluntary work brings benefits to volunteers themselves, to clients and to paid staff
- will ensure that volunteers are properly integrated into the organization structure and that mechanisms are in place for them to contribute to the services that Warren County provides
- will not introduce volunteers to replace paid staff
- expects that staff at all levels will work positively with volunteers and, where appropriate, will actively seek to involve them in their work
- recognizes that volunteers require satisfying work and personal development and will seek to help volunteers meet these needs, as well as providing the training for them to do their work effectively

3. Scope of volunteer policy and definition of Volunteer

Unless specifically stated, these policies apply to all volunteers in all programs and projects undertaken on or on behalf of the County, and to all departments and sites of operation of the County.

The County also accepts as volunteers those participating in student community service activities (e.g. Youth Court), student interns (See Warren County Internship Policy), alternative sentencing or diversion programs, and other similar volunteer referral programs. In each of these cases, however, a special agreement must be in effect with the organization, schools, or program from which the special case volunteers originate and must be responsible for management and care of the volunteers.

A volunteer as that word is used in this policy is anyone who, without compensation or expectation of compensation beyond reimbursement, performs a task at the direction of and on behalf of the County.

RESOLUTION No. 235 OF 2021

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A volunteer must be officially accepted and enrolled by the County Department prior to performance of the task. Unless specifically stated, volunteers shall not be considered as “employees” of the County.

4. Service at the discretion of the County and Volunteer

Before a Department of the County may accept the services of a volunteer, the Department Head shall request and receive approval from the County Administrator, whose approval shall be based on whether the volunteer will positively impact the work of the department and County as a whole. The County Administrator shall consider the tasks to be performed by the volunteer, staff supervision time, impact on department workload and space needs as well as overall County impacts, if any.

The County accepts the services of all volunteers with the understanding that such service is at the sole discretion of the County. Volunteers by accepting a volunteer position with the County agree that the County may at any time, for whatever reason, decide to terminate the volunteer’s relationship with the County.

The volunteer may anytime, for whatever reason, decide to sever the volunteer’s relationship with the County. Notice of such a decision should be communicated as soon as possible to the volunteer’s supervisor. Upon separation from volunteer service, the volunteer will be offered an opportunity to meet with their Supervisor to discuss their volunteer experience and possible ways in which improvements can be made. The Department Head will send notice to the County Administrator and Clerk of the Board indicating the end date of the volunteer service so that the volunteer list can be updated and acknowledgment of the Volunteer service can occur.

5. Recruitment, screening and physical requirements

Recruitment of volunteers will generally be from all sections of the community, and will be in line with Warren County’s Equal Opportunities Policy. The sole qualification for volunteer recruitment shall be suitability to perform a task on behalf of the County. Persons interested in becoming volunteers for Warren County should contact a Warren County Department. The Department Head will provide information about the Department in general and information about the specific volunteer opportunities available. If the person is still interested in becoming a volunteer the Department Head will request the person complete the “Volunteer Registration Form” (Appendix A). The Department Head will review the request, if approved by the Department Head, the Volunteer Registration Form will be forwarded to the County Administrator for Approval. If approved by the County Administrator, the volunteer will be added to the volunteer list maintained by the County Administrator’s office and a Volunteer Registration Form will be returned to the Department.

In certain cases and as appropriate for the protection of clients, volunteers in certain assignments may be asked to submit to a background criminal check. Volunteers who do not agree to the background check may be refused assignment.

In cases where volunteers will be working with clients with health difficulties, a health screening procedure may be required. In addition if there are physical requirements necessary for performance of the task, health screening or testing procedures may be required to ascertain the ability of the volunteer to safely perform the tasks.

A volunteer is a person who offers services to Warren County, without pay, and whose offer is accepted by the Department Head on behalf of the County. Volunteers are not employees, nor are they unpaid employees.

Volunteers must be at least 16 years of age with working papers. Volunteers aged 16 to 17 are subject to pertinent labor laws. Volunteers under the age of 16, fulfilling requirements for community service, must be accompanied by a parent, guardian or teacher.

6. Introduction, Training and Support

Every volunteer will receive information from the department as to what their role is. Training appropriate to the role will be provided by the County. All volunteers will have a named person as their main point of contact.

7. Conduct

Volunteers are expected to follow rules of conduct that will protect the interest and safety of all volunteers, staff and the County. If applicable, volunteers will also be required to comply with NYS Department of Health Regulations.

Volunteers are expected to comply with the Warren County Ethics and Disclosure Law.

Each volunteer must act in all matters in a manner that will safeguard the reputation and integrity of Warren County and will preserve and strengthen public confidence in Warren County activities. Likewise, volunteers must refrain from engaging in any activity in which personal interests conflict, potentially conflict or appear to conflict with those of Warren County. If a Department head has concerns regarding conflicts of interest they shall meet with the volunteer to review the situation and take action as appropriate.

Volunteers will be bound by the same requirement for confidentiality as paid staff. Department Heads concerned with confidentiality issues shall discuss the situation with the volunteer and take action as appropriate.

Volunteers shall refrain from providing their personal contact information to the clients that they serve.

8. Health and Safety

Warren County will take all reasonable and practicable steps to ensure the volunteers' health, safety and welfare while volunteering for Warren County. The Department supervisor will provide Volunteers with information about the County's various policies as applicable to their type of volunteer service. I.e. Warren County Plan and Program on Workplace Harassment, Workplace Violence Prevention Plan and Program, Warren County Emergency Action and Response Plans.

Volunteers are additional insured's on Warren County's liability insurance policy while they are working within the scope of duties for the County.

The County does not carry or maintain health, medical or disability insurance for any volunteer. However, Warren County Local Law No. 4 of 2005 may provide limited assistance with the payment of medical bills incurred by Volunteers as a result of injuries sustained by reason of accidents while volunteers are working within the scope of duties.

If a volunteer is injured during the course of their services to Warren County they should immediately notify their supervisor and also complete the “Visitor, Volunteer, or Other Non-employee Incident Report form in the packet of forms under Appendix C. The volunteer should forward the completed form to their supervisor as soon as possible.

9. Volunteer Drivers

Volunteers, clients, members of volunteers family, etc. are not authorized to operate County owned vehicles, except county volunteers who hold a valid New York State driver’s license and are requested by a Department Had shall be authorized to operate County owned vehicles for: 1) programs offered by Veteran’s Services under Executive Law Section 358 of Veteran’s Affairs; 2) programs offered to residents or persons participating in Countryside Adult Home programs whether such is directly sponsored by Countryside Adult Home; and 3) volunteers working at the Department of Social Services. All volunteers allowed to operate County vehicles with conditions set forth above must also comply with the County’s Travel, Education and Vehicle Use Policy.

All volunteers that agree to drive their own personal motor vehicles or a County vehicle as part of their volunteer service will be required to complete the “Warren County Volunteer DMV release” (Appendix B) attached to this policy. Volunteering to drive will be dependent upon a satisfactory driver record. The volunteers will become part of the NYS DMV License Event Notification Service utilized by Warren County. Departments that utilize volunteer drivers should contact the Warren County Self-Insurance Department to determine if the volunteer has a satisfactory driver record prior to allowing the volunteer to drive as part of their service to the County.

All volunteers that are using their own personal automobile while volunteering for Warren County must provide their own automobile insurance at their own expense. If the volunteer should suffer a loss while volunteering for Warren County their personal automobile insurance will be the primary coverage. Volunteer will provide for towing and recovery if needed at their own expense. Volunteers involved in an accident resulting in personal injury or vehicle damage shall promptly report the incident to their supervisor and also complete the Visitor, Volunteer, or Other non-Employee Incident report form (Appendix C).

10. Expenses

Warren County will ensure that there is a clear and accessible system to enable volunteers to claim out of pocket expenses that are pre-authorized by the County Department for which they volunteer. Reimbursement forms and instructions for claiming eligible expenses will be provided by the department as applicable.

11. Emergency Closings and Volunteers Inability to Perform Service

The County strives to ensure the safety of all volunteers. In the event of inclement weather or the volunteer’s inability to perform services, volunteers will be responsible for contacting the volunteer

department to inform their supervisor that they will not be performing their scheduled service. If the County should close, the sponsoring Department will use a previously established system to inform their volunteers of the closing.

12. Equal Opportunities

All volunteers and staff will work in accordance with Warren County's equal opportunities policy and Warren County's ADA/Section 504 Policy and will prevent discrimination on any grounds.

13. Monitoring and Recordkeeping

Each Department may evaluate an individual volunteer service as needed. In addition, County Departments should continually monitor and evaluate their use of volunteers with reference to this Volunteer Policy. Departments that find concerns with the policy should forward the concern to the Warren County Risk Management Steering Committee for review. Each Department will keep various records and forms in association with the policy on file within their department.

14. Implementation

This policy will be effective upon approval by the Warren County Board of Supervisors. All current volunteers will be advised of the new policy by their assigned supervisor. All current volunteers should complete the Volunteer Registration Form (Appendix A). All Department Heads and those supervising Volunteers will be provided with and shall comply with this policy.

APPENDIX A

VOLUNTEER REGISTRATION FORM (Page 1 of 2)

Department Completes:

Department: _____

Volunteer Will Report to: _____

Responsibilities: _____

Anticipated State Date: _____ Anticipated End Date: _____

Anticipated Days/Hours: _____

Volunteer Applicant Completes:

Name: _____

Address: _____

Telephone: _____

Emergency Contact Name: _____ Telephone: _____

Can you perform the required duties with or without reasonable accommodation? Warren County is an equal opportunity/affirmative action employer. If necessary, please explain.

Have you ever been convicted of any crime that impacts the volunteer work you are applying for?

Yes__ No__

If yes, please explain and provide dates (Note: This will not automatically bar you from the position as each case is considered on its merits.)

Do you know any foreign language? Yes _____ No _____

Language: _____ Speak _____ Read _____ Write _____

Language: _____ Speak _____ Read _____ Write _____

References:

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Continued next page....

Volunteer Registration Form continued (Page 2 of 2):

By signing below, the Volunteer Applicant acknowledges the following:

- Volunteer has received a copy of the Warren County Volunteer Policy and Procedure, and agrees to adhere to the standards contained therein while serving in the capacity of a Volunteer.
- Warren County does not provide compensation or financial assistance for volunteer services.
- Volunteers must conduct themselves to protect the interest and safety of all other volunteers, staff and the County.
- volunteers are an additional insured on the County’s liability policy while they are within the scope of their services.
- The County does not carry health, medical, or disability insurance for any volunteer. However, very limited medical expense reimbursement may be available per Local Law No. 4 of 2005.
- Warren County does not provide automobile insurance for any volunteer utilizing a private automobile during their service
- Volunteers must act in all matters in a manner that will safeguard the reputation and integrity of Warren County and strengthen public confidence in Warren County activities.
- The Volunteer understands that the Activities include work that may be hazardous and releases Warren County from all liability for injury, illness, death, or property damage arising out of or resulting from the Volunteer’s activities.
- Volunteer acknowledges that a background check may be done and agrees to provide additional information as requested by Warren County to complete the background check.
- Volunteer’s assignment or activities for Warren County may be terminated by Warren County at any time for any reason.

I authorize the release of my name and contact information for the purposes of recognition to the Clerk of the Board if requested: _____ Yes _____ No

Volunteer Applicant Signature _____ Date _____

Printed Name: _____

Legal Guardian Signature (if under 18) _____

Date _____

Volunteer Applicant date of birth (if under 18) _____

To be completed by the Department Head ~~Completes~~:

Volunteer Approved? _____ Yes _____ No

Department Head Signature: _____ Date: _____

To be Complete by the County Administrator:

Volunteer Approved? _____ Yes _____ No

County Administrator Signature: _____ Date: _____

Appendix B

Warren County Volunteer DMV Release

Federal Drivers Privacy Protection Act
Authorization to Obtain Motor Vehicle Report

For the sole purpose of the determination and evaluation of my motor vehicle operating record and pursuant to the State and Federal regulations of compliance,

I(Name of Volunteer) _____

authorize Warren County to obtain my Motor Vehicle Record. I understand that this record may contain personal information* in addition to any/all driver violations and/or accidents, which may be on record through the New York State Department of Motor Vehicles.

I also authorize release of this information to Warren County and its agents.

Signature of Volunteer

Address: _____ City: _____ State _____ Zip _____

Drivers License Number _____ State _____ Date of Birth _____

Street Address & Mailing Address

City _____ State _____ Zip _____

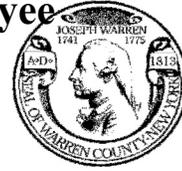
Date signed: _____

*Personal information means information that identifies an individual including an individual's photograph, social security number, driver identification number, name, address and telephone number. It does not include information on vehicular accidents, driving violations and driver status.

Visitor, Volunteer, or other Non-Employee

Incident Report Form

Facility Where Incident Occurred



Name of Facility: _____ Address: _____

Injured Person

Name: _____ Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

If a minor, please provide Parent or Guardian Name: _____ Phone: _____

If more than one party involved, please attach additional sheets.

Incident Details

Date of incident: _____ Time: _____ AM PM

Specific Location: (e.g., floor, room, area, etc): _____

Weather conditions: _____

Type of incident (circle one) Trip & Fall Slip & Fall Fall From Height Crime Other _____

Description of incident: _____

Description of Property Damage or Injury: _____

Photos Taken: Yes (attach) No (explain why not _____)

Witnesses: Yes _____ No (if yes, list below, attach additional sheets if necessary)

Name(1): _____ Address: _____

Phone: _____ If County Employee, Department: _____

Name(2): _____ Address: _____

Phone: _____ If County Employee, Department: _____

Medical Attention Provided, if Any

Professional Medical Attention Offered or Requested: Yes _____ No Explain: _____

First Aid Measures Applied: Yes _____ No if Yes, by whom: _____

Ambulance Yes _____ No Hospital: _____

Reporting Information

Above completed by: _____ Phone: _____ Date: _____ Dept: _____

Immediately send to County Attorney, fax 761-6377 or email turcottea@warrencountyny.gov and copy Self-Insurance, fax 761-6249 or email warrencountyinsurance@warrencountyny.gov.

Warren County Board of Supervisors

RESOLUTION NO. 236 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

INCREASING CAPITAL PROJECT NO. H322, PALISADES ROAD OVER BRANT LAKE INLET BRIDGE (CR26); AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H322, Palisades Road Over Brant Lake Inlet Bridge (CR26), as follows:

1. Capital Project No. H322, Palisades Road Over Brant Lake Inlet Bridge (CR26), is hereby increased in the amount of One Hundred Sixty-One Thousand Nine Hundred Eighty-Five Dollars and Sixty-Nine Cents (\$161,985.69).
2. The estimated total cost of Capital Project No. H322, Palisades Road Over Brant Lake Inlet Bridge (CR26) is now Six Hundred Thirty-One Thousand Two Hundred Sixty-One Dollars (\$631,261.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of One Hundred Thirty Thousand Nine Hundred Fifty-Seven Dollars (\$130,957);
 - b. State Marchiselli grant funding in the amount of Twenty-Four Thousand Five Hundred Fifty-Five Dollars (\$24,555);
 - c. Local share funding in the amount of Six Thousand Four Hundred Seventy-Three Dollars and Sixty-Nine Cents (\$6,473.69), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H322 - Palisades Road Over Brant Lake Inlet Bridge (CR26)	\$161,985.69

Warren County Board of Supervisors

RESOLUTION NO. 237 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

INCREASING CAPITAL PROJECT NO. H386, CR7 OVER HALFWAY CREEK BRIDGE REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H386, CR7 over Halfway Creek Bridge Replacement, as follows:

1. Capital Project No. H386, CR7 over Halfway Creek Bridge Replacement, is hereby increased in the amount of Forty-Four Thousand Eighty-Six Dollars (\$44,086).
2. The estimated total cost of Capital Project No. H386, CR7 over Halfway Creek Bridge Replacement is now Five Hundred Eight Thousand Seventy-Five Dollars (\$508,075).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of Forty-One Thousand Eight Hundred Eighty-Two Dollars (\$41,882);
 - b. Local share funding in the amount of Two Thousand Two Hundred Four Dollars (\$2,204), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H386 - CR7 over Halfway Creek Bridge Replacement	\$44,086

Warren County Board of Supervisors

RESOLUTION NO. 238 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

INCREASING CAPITAL PROJECT NO. H394, OLMSTEDVILLE ROAD (CR 19) RECONSTRUCTION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H394, Olmstedville Road (CR 19) Reconstruction, as follows:

1. Capital Project No. H394, Olmstedville Road (CR 19) Reconstruction, is hereby increased in the amount of Ninety Thousand Thirty-Three Dollars (\$90,033).
2. The estimated total cost of Capital Project No. H394, Olmstedville Road (CR 19) Reconstruction is now Four Hundred Twenty-Six Thousand Five Hundred Sixty Dollars (\$426,560).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of Seventy-Two Thousand Twenty-Six Dollars (\$72,026);
 - b. State Marchiselli grant funding in the amount of Thirteen Thousand Five Hundred Five Dollars (\$13,505);
 - c. Local share funding in the amount of Four Thousand Five Hundred Two Dollars (\$4,502), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H394 - Olmstedville Road (CR 19) Reconstruction	\$90,033

Warren County Board of Supervisors

RESOLUTION NO. 239 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

INCREASING CAPITAL PROJECT NO. H395, OXBOW HILL ROAD & MOON HILL ROAD (CR 63) RECONSTRUCTION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H395, Oxbow Hill Road & Moon Hill Road (CR 63) Reconstruction, as follows:

1. Capital Project No. H395, Oxbow Hill Road & Moon Hill Road (CR 63) Reconstruction, is hereby increased in the amount of Two Million One Hundred Seventy-Five Thousand Four Hundred Sixty-Five Dollars (\$2,175,465).
2. The estimated total cost of Capital Project No. H395, Oxbow Hill Road & Moon Hill Road (CR 63) Reconstruction is now Two Million Three Hundred Twenty Thousand Nine Hundred Sixty-Five Dollars (\$2,320,965.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of One Million Seven Hundred Forty Thousand Three Hundred Seventy-Two Dollars (\$1,740,372);
 - b. State Marchiselli grant funding in the amount of Three Hundred Twenty-Six Thousand Three Hundred Twenty Dollars (\$326,320);
 - c. Local share funding in the amount of One Hundred Eight Thousand Seven Hundred Seventy-Three Dollars (\$108,773), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H395 - Oxbow Hill Road & Moon Hill Road (CR 63) Reconstruction	\$2,175,465

Warren County Board of Supervisors

RESOLUTION NO. 240 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

**INCREASING CAPITAL PROJECT NO. H254, FIRE TRAINING CENTER PROJECT;
AUTHORIZING TRANSFER OF FUNDS;
AND AMENDING WARREN COUNTY BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H254, Fire Training Center Project, as follows:

1. Capital Project No. H254, Fire Training Center Project, is hereby increased in the amount of Seven Thousand Nine Hundred Ninety-Two Dollars and Seventy-Three Cents (\$7,992.73).
2. The estimated total cost of Capital Project No. H254, Fire Training Center Project is now Six Hundred Fifty-Four Thousand Five Hundred Eight Dollars and Seven Cents (\$654,508.07).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Seven Thousand Nine Hundred Ninety-Two Dollars and Seventy-Three Cents (\$7,992.73), to be transferred from Budget Code H.254.9550 2390, Fire Training Center, Capital Projects, Share of Joint Activity, Govt,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H254.9550 280 Fire Training Center Project	\$7,992.73

Warren County Board of Supervisors

RESOLUTION NO. 241 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED STATE RECEIVABLES FOR CD#34 REC. IMPROV & BUS LEND-CL

WHEREAS, the County Planner has requested to write off uncollected State receivables for CD#34 Rec. Improv & Bus Lend-CL in the total amount of One Thousand Four Hundred Forty-Three Dollars and Thirty-Four Cents (\$1,443.34), and

WHEREAS, the Finance Committee has considered and approved the request, now, therefore, be it

RESOLVED, that State receivables in the amount of One Thousand Four Hundred Forty-Three Dollars and Thirty-Four Cents (\$1,443.34) have been deemed uncollectible and such amounts to be written off by the County Treasurer.

Warren County Board of Supervisors

RESOLUTION NO. 242 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

ESTABLISHING CAPITAL PROJECT NO. H405, LAKE GEORGE SEPTIC REPLACEMENT PROGRAM; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H405, Lake George Septic Replacement Program, as follows:

1. Capital Project No. H405, Lake George Septic Replacement Program, is hereby established.
2. The estimated cost of such Capital Project is the amount of Three Hundred Forty Thousand Dollars (\$340,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. State Septic System Replacement Fund Program in the amount of Three Hundred Forty Thousand Dollars (\$340,000.00),

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Three Hundred Forty Thousand Dollars (\$340,000.00) to Capital Project H405, Lake George Septic Replacement Program, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H405 - Lake George Septic Replacement Program	\$340,000.00

Warren County Board of Supervisors

RESOLUTION NO. 243 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY ATLANTIC TESTING LABORATORIES FOR A LIMITED HAZARDOUS MATERIALS SURVEY OF THE MOSHER'S GARAGE FOR TOWN OF JOHNSBURG TAX MAP PARCEL NO. 133.8-1-27; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Six Thousand Dollars (\$6,000) from Budget Code A.893.00 Reserve, Environmental Testing Fund to Budget Code A.1355 470 Real Property Tax Services, Contract, to pay Atlantic Testing Laboratories for a limited hazardous materials survey of the Mosher's Garage for Town of Johnsburg Tax Map Parcel No. 133.8-1-27 (3485 State Route 8), and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 244 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM
THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET;
AMENDING 2021 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby sets aside the rules previously established by the Board concerning the use of occupancy tax funds, and appropriates funds in an amount not to exceed Four Hundred Thousand Dollars (\$400,000) from the Occupancy Tax Reserve (A.881.00) to the following budget codes:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 469	Tourism/Occupancy, Tourism, Other Payments/Contributions	\$184,610.00
A.6417.0002 480	Tourism/Occupancy, Tourism, Tourism-Special Events	\$215,390.00
	TOTAL	\$400,000.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 245 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

RESOLUTION No. 245 OF 2021

PAGE 2 OF 2

SCHEDULE "A"

CHARGEBACK OF TAXES

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Bolton	2021	Jones, Margaret 214.03-1-6	10 Elizabeth ls.	County \$171.79 Town 20.64 Fire Prot 12.58 <u>\$205.01</u>	Assessment Change
Chester	2021	McKenna, Clinton 35.4-2-47	71 Olmstedville Rd.	Pottersville Fire \$2,416.63 Pottersville Water <u>3,641.09</u> \$6,057.72	Bill Adjustment
Chester	2021	Gabriel, Francis J 120.7-1-5	837 Atateka Dr.	County \$313.36 Town 138.80 Fire Prot 64.24 <u>\$516.40</u>	Bill Adjustment
Horicon	2021	Fitts, Kathleen A. 36.11-1-10	370 East Shore Dr.	County \$81.93 Town 18.94 Fire Prot 7.94 Schroon Lk Pk 0.69 <u>\$109.50</u>	Correction
Horicon	2021	State Lands 903.-1-1 903.-2-2./1 903.-2-3		Fire Protection \$0.28 Fire Protection 26.22 Fire Protection 1,774.21	Billed in Error Billed in Error Billed in Error
Johnsburg	2021	State Lands 904.-1-1 904.4-4-4 146.-1-52		No. Creek Fire \$37.28 Johnsburg Fire 408.05 Johnsburg Fire 1.29	Billed in Error Billed in Error Billed in Error
Lake George	2021	Sullivan, Hugh James 251.16-1-25	18 Ledges Ln.	County \$35.28 Town 11.71 Fire Prot 3.14 <u>\$50.13</u>	Correction
Queensbury	2021	Tribals, LLC 296.9-1-2	1043 State Route 9	County \$6,976.71 Town 930.47 School Relevy <u>30,825.82</u> \$38,733.00	PILOT Billed in Error
Chester	2019 & 2020	Paul & Eileen Whitman 120.19-1-15	625 Atateka Dr.	County 2019 \$598.05 County 2020 <u>471.71</u> \$1,069.76	Assessment Reduction

Warren County Board of Supervisors

RESOLUTION NO. 246 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED MEDICARE AND PRIVATE PAY RECEIVABLES CARRIED OVER FROM DECEMBER 31, 2015 FOR THE FORMER WESTMOUNT HEALTH FACILITY

WHEREAS, the County Treasurer has requested to write off uncollected Medicare and Private Pay receivables for the former Westmount Health Facility in the total amount of Three Hundred Forty-Two Thousand Five Hundred Sixty Dollars and Ten Cents (\$342,560.10), as follows:

A.382.01, Private Pay - \$299,713.88

A.380.02, Medicare A - \$9,605.05

A.382.02, Private Pay Part B - \$20,240.72

A.382.03, Private Pay Comm Ins - \$13,000.45,

and

WHEREAS, the Finance Committee has considered and approved the request, now, therefore, be it

RESOLVED, that Medicare and Private Pay receivables in the amount of Three Hundred Forty-Two Thousand Five Hundred Sixty Dollars and Ten Cents (\$342,560.10) for the former Westmount Health Facility have been deemed uncollectible and that such amounts be written off by the County Treasurer, as outlined above.

Warren County Board of Supervisors

RESOLUTION NO. 247 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE WESTMOUNT LEGACY RESERVE FUND TO THE PUBLIC NURSING HOME BUDGET TO PARTIALLY FUND THE WRITE OFF OF WESTMOUNT NURSING HOME RECEIVABLES; AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Twenty-One Thousand Fifty-Three Dollars and Fifteen Cents (\$121,053.15), to partially fund the write off of Westmount Nursing Home Receivables from the Reserve, Westmount Legacy Costs (A.897.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4530 475	Public Nursing Home, Bad Debt Expense	\$121,053.15

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 248 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Projects and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H368 - SUNY Adirondack NSTEM	\$52,034.46	V.884.00 Debt Service Fund
H373 - SUNY Adirondack Culinary Expansion	\$41.53	A.909.00 General Fund

Warren County Board of Supervisors

RESOLUTION NO. 249 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, LEGGETT, WILD, CONOVER AND DIAMOND

**ENACTING LOCAL LAW NO. 4 OF 2021, ENTITLED
“A LOCAL LAW ADOPTING A PILOT YOUTH DEER HUNTING PROGRAM”**

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled “A Local Law Adopting a Pilot Youth Deer Hunting Program,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 186 of 2021 on May 21, 2021, authorizing a public hearing to be held by the Board of Supervisors on the 16th day of June, 2021, at 4:00 p.m. on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 16th day of June 2021, does hereby enact and adopt Local Law No. 4 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

COUNTY OF WARREN

LOCAL LAW NO. 4 OF 2021

A LOCAL LAW ADOPTING A PILOT YOUTH DEER HUNTING PROGRAM

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title

This Local Law shall be know as “A Local Law Adopting a Pilot Youth Deer Hunting Program.”

SECTION 2. Purpose

Consistent with the provisions of Environmental Conservation Law section 11-0935, this Local Law is adopted to authorize the expansion of youth hunting and allow licensed hunters ages 12 or 13 to hunt deer with a crossbow, rifle, shotgun or muzzle-loading firearm when accompanied by a parent, legal guardian, or mentor.

SECTION 3. Authority

This Local Law is adopted under the authority granted by:

1. Article IX of the New York State Constitution §2[c];
2. New York Municipal Home Rule Law §10; and
3. New York Environmental Conservation Law §11-0935.

SECTION 4. Definitions

1. “Eligible Area” means any county within the State of New York that has enacted a local law authorizing participation in a youth hunting pilot program, and has notified the New York State Department of Environmental Conservation of such participation.
2. “Hunting license holder” means a person who has successfully completed a hunter education/safety course, and currently holds a valid hunting license issued by the New York State Department of Environmental Conservation.
3. “Legal guardian” means a person legally responsible for a minor participating in the Pilot Youth Deer Hunting Program who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation and has at least three years of prior experience hunting deer as a hunting license holder.
4. “Mentor” means a person who (a) currently holds a valid hunting license issued by the New York State Department of Environmental Conservation, (b) is twenty-one years of age or older, (c) has at least three years of prior experience hunting deer as a hunting license holder, and (d) has been designated in writing by a minor’s parent or legal guardian on a form

- prescribed by the New York State Department of Environmental Conservation to serve as a mentor to said minor for purposes of the Pilot Youth Deer Hunting Program.
5. “Minor” means a youth twelve or thirteen years of age who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation to hunt deer with a crossbow, rifle, shotgun, or muzzle-loading firearm within an eligible area.
 6. “Parent” means a person who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation, has at least three years of prior experience hunting deer as a hunting license holder, and is the parent of the minor participating in the Pilot Youth Deer Hunting Program.
 7. “Physical control” means that the physical proximity of a minor to a parent, legal guardian or mentor and is such that the parent, guardian or mentor is (a) reasonably able to issue verbal directions and instructions, (b) maintain constant visual contact, and (c) otherwise able to provide guidance and supervision to the minor.

SECTION 5. Opt-In Authorization

The youth hunting opportunities authorized by Environmental Conservation Law section 11-0935 shall be applicable within the boundaries of the County of Warren upon (a) the adoption of this Local Law by the Board of Supervisors for the County of Warren, State of New York, and (b) notice provided to the New York State Department of Environmental Conservation of the adoption of this Local Law.

SECTION 6. Eligibility and Requirements

1. A minor aged 12 or 13 may hunt deer with a crossbow, rifle, shotgun, or muzzle-loading firearm within the County of Warren when accompanied by, and is under the physical control of, a parent, legal guardian or mentor as those terms are defined by Section 4 of this Local Law.
2. A minor participating in the Pilot Youth Deer Hunting Program in an eligible area must be in possession of a valid New York State hunting license and valid tags, as appropriate, while afield at all times. The accompanying parent, legal guardian or mentor must also be in possession of a valid New York State hunting license at all times when supervising a minor participating in the Pilot Youth Deer Hunting Program.
3. A minor and the accompanying parent, legal guardian or mentor must display either a minimum total of two hundred fifty square inches of solid fluorescent orange or pink or patterned fluorescent orange or pink consisting of no less than fifty percent fluorescent orange or pink material worn above the waist and visible from all directions, or a hat or cap with no less than fifty percent of the exterior

RESOLUTION NO. 249 OF 2021

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consisting of solid fluorescent orange or pink material and visible from all directions.

4. A minor aged 12 or 13 participating in the Pilot Youth Deer Hunting Program must remain at ground level at all times when hunting deer with a crossbow, rifle, shotgun, or muzzle-loading firearm.

5. A minor participating in the Pilot Youth Deer Hunting Program must remain within the physical proximity of a parent, legal guardian or mentor which means they must be capable of receiving verbal directions and instruction, and be in constant visual contact with the supervising parent, legal guardian or mentor at all times.

6. A minor participating in the Pilot Youth Deer Hunting Program must abide by all other federal, state and local laws, rules and regulations applicable to hunting including, but not limited to, manner of take, bag limits, hunting hours, geographical or general implement restrictions, hunting seasons, tagging, transporting and reporting requirements.

SECTION 7. Filing

In accordance with ECL §11-0935.2, a copy of this Local Law shall be filed with the New York State Department of Environmental Conservation. And in accordance with Municipal Home Rule §27, a copy shall be filed with the New York State Department of State.

SECTION 8. Severability

Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so determined to be unconstitutional or invalid.

SECTION 9. Repeal

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

SECTION 10. Effective Date

This Local Law shall be effective upon its filing with the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

Warren County Board of Supervisors

RESOLUTION NO. 250 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN

**ENACTING LOCAL LAW NO. 5 OF 2021, ENTITLED
“A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014,
WARREN COUNTY ETHICS AND DISCLOSURE LAW”**

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled “A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 189 of 2021 on May 21, 2021, authorizing a public hearing to be held by the Board of Supervisors on the 16th day of June, 2021, at 4:00 p.m. on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 16th day of June 2021, does hereby enact and adopt Local Law No. 5 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize and create a Special Committee which shall be comprised of five members to be appointed by the Chair which shall perform a review of the Financial Disclosure Form and make recommendations for revision to the Board at their July Board Meeting, and be it further,

RESOLVED, that said Special Committee shall be dissolved upon completion of this task.

SCHEDULE “A”

**COUNTY OF WARREN
LOCAL LAW NO. 5 OF 2021**

**A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014,
WARREN COUNTY ETHICS AND DISCLOSURE LAW**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York as follows:

SECTION 1. Title. This Local Law shall be entitled “Warren County Ethics and Disclosure Law.”

SECTION 2. Purpose. Officers and employees of Warren County hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Board of Supervisors recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This code of ethics establishes those standards.

SECTION 3. Definitions.

- (a) “Board” means Warren County Board of Supervisors.
- (b) “Code” means this Code of Ethics.
- (c) “Interest” means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly, collectively directly or indirectly owns or controls more than fifty percent (50%) of the organization.
- (d) “Municipal officer or employee” means a paid or unpaid officer or employee of Warren County, including, but not limited to, the members of any municipal board and includes elected officials and officers or employees who hold policy making positions.
- (e) “Relative” means a spouse, child or step-child, or dependent.
- (f) “Spouse” means a husband or wife of the municipal officer or employee unless living separate and apart in contemplation of divorce or formal separation.

SECTION 4. Applicability. This code of ethics applies to the officers and employees of Warren County, and shall replace and supersede the Warren County Code of Ethics dated 2014. The provisions of this code of ethics shall apply in addition to all applicable State and local laws relating to conflicts of interest and ethics including, but not limited to, Article 18 of the General Municipal Law and all rules, regulations, policies and procedures of Warren County.

SECTION 5. Prohibition on use of municipal position for personal or private gain. No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

SECTION 6. Disclosure of interest in legislation and other matters.

- (a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the County officer or employee shall refrain from the exercise of discretion in the matter.
- (b) The County officer or employee shall also disclose in writing the nature of the interest. The disclosure shall be made when the matter requiring disclosure first comes before the County officer or employee, or when the County officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
- (c) In the case of a person serving in an elective office, the disclosure shall be filed with the County Attorney and shall be provided to the Board of Ethics for a proactive review and consultation should a conflict exist within sixty (60) days of the notice being filed. In all other cases, the disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the County officer, employee or board having the power to appoint to the person's position.

SECTION 7. Annual Disclosure.

- 1) Officers and employees required to file. The officers and employees of Warren County as set forth below and more particularly but not necessarily exhaustively set forth on a representative list of such officers and employees annexed and incorporated herein as Appendix "A", shall be required to sign and file an annual disclosure statement. The form annual disclosure statement is annexed hereto and incorporated herein as Appendix "B". The Board of Ethics as established under Section 18 hereof shall enforce such filing requirements, and shall have the authority to review the annual disclosure statements and shall do so within sixty (60) days of the filing due date and as needed to determine questions that may arise under this law. All officers and employees shall comply with General Municipal Law Article 18 and any amendments or revisions relative to the filing of financial statements.
 - (a) Elected officials; and
 - (b) The heads of any agency, department, division, council, board, commission, authority or bureau of Warren County and their deputies and other persons authorized to act on their behalf who make policy decisions; and
 - (c) Officers and employees who hold policymaking positions, including members of boards, commissions and public authorities of Warren County. A person shall be considered to hold a policymaking position if he or she meets the following criteria, based either on the powers and duties of the position held by the person as set forth in the job description or any applicable law or regulation, or based on the actual duties performed by the person:
 - (1) he or she has been determined to be managerial pursuant to Civil Service Law §201(7) because he or she formulates policy; or
 - (2) he or she is in the non-competitive class under §2.2 of the rules and regulations of the New York State Department of Civil Service, provided that the person holds a position that is designated in any applicable rules and regulations promulgated by the county civil service commission or County Personnel Officer pursuant to Civil Service Law §20, on the basis that the position requires the performance of functions influencing policy; or
 - (3) he or she exercises responsibilities of a broad scope in the formulation of plans for the implementation of goals or policy for a county agency or acts as an advisor to an individual in such a position, and

- (d) Officers and employees having discretionary authority with respect to:
 - (1) Contracts, leases, franchises, concessions, permits, or licenses; or
 - (2) The purchase, sale, rental, or lease of real property, personal property, or services, or a contract therefore; or
 - (3) The obtaining of grants of money or loans; or
 - (4) Inspections; or
 - (5) The adoption or repeal of any rule or regulation having the force and effect of law, and
- 2) Time and place for filing. The annual disclosure statements shall be filed with the office of the County Attorney no later than the 31st of January each year. This filing may be completed electronically or hard copy as a fillable form, with a copy of certification of completion of the Warren County electronic ethics training. A complete list of filings shall be provided to the Board of Ethics members by February 14th of each year. Late or missing submissions shall be followed up on by the Board of Ethics with the assistance of the County Attorney's Office. After ninety (90) days, notification of any outstanding filings shall be sent to the County Administrator and members of the Board of Supervisors. Disclosure statements must be updated during the year as circumstances warrant.

SECTION 8. Recusal and abstention.

- (a) No County officer or employee may directly or indirectly participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.
- (b) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:
 - (1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or
 - (2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.
 - (3) if the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

SECTION 9. Prohibition inapplicable; disclosure, recusal and abstention not required.

- (a) This code's prohibition on use of a municipal position (section 5), disclosure requirements (sections 6 and 7), and requirements relating to recusal and abstention (section 8), shall not apply with respect to the following matters:
 - (1) adoption of Warren County's annual budget;
 - (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
 - (i) all municipal officers or employees;
 - (ii) all residents or taxpayers of the municipality or an area of the municipality; or
 - (iii) the general public;
 - (3) any matter that does not require the exercise of discretion.
- (b) Recusal and abstention shall not be required with respect to any matter:

- (1) which comes before the Warren County Board of Supervisors or standing Committee or Special Committee thereof when a majority of the board's or committee's total membership would otherwise be prohibited from acting by section 8 of this code;
- (2) which comes before a municipal officer when the officer would be prohibited from acting by section 8 of this code and the matter cannot be lawfully delegated to another person.

SECTION 10. Investments in conflict with official duties.

- (a) No Warren County officer or employee may acquire the following investments:
 - (1) investments that can be reasonably expected to require more than sporadic (i.e. three to four (3-4) times per year) recusal and abstention under section 8 of this code; or
 - (2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.
- (b) This section does not prohibit a Warren County officer or employee from acquiring any other investments or the following assets:
 - (1) real property located within Warren County and used as his or her personal residence;
 - (2) less than five percent (5%) of the stock of a publicly traded corporation; or
 - (3) bonds or notes issued by a municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

SECTION 11. Private employment in conflict with official duties.

- (a) No Warren County officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, and including serving as a Board member, consultant, contractor or passive investor of an entity that engages in any business or maintains any relationship with Warren County, provides to or oversees from the County any client referrals or competes with the County when the employment or activity:
 - (1) can be reasonably expected to require more than sporadic recusal and abstention pursuant to sections 8 and 10 of this code;
 - (2) can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;
 - (3) violates section 805-a(1)(c) or (d) of the General Municipal Law; or
 - (4) requires representation of a person or organization other than Warren County in connection with litigation, negotiations or any other matter to which Warren County is a party.
- (b) Outside Interest Form. If any Warren County officer or employee or immediate family member is currently or plans to be in the future an employee, Board member, consultant, owner, contractor or even a passive investor of an entity that engages in any business or maintains any relationship with Warren County; provides to or receives from Warren County any client referrals or competes with Warren County, they must fill out an Outside Interest Form in the office of the Warren County Attorney, and a copy of the completed Form must be provided to the Board of Ethics. Annexed hereto and made a part hereof as Appendix "C" is a sample copy of the Outside Interest Form.

SECTION 12. Future employment.

- (a) No Warren County officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the Warren County officer or employee, either individually or as a member of a board, while the matter is pending or within the thirty (30) days following final

disposition of the matter.

- (b) No Warren County officer or employee, for the two-year period after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the Warren County office, board, department or comparable organizational unit for which he or she serves.
- (c) No Warren County officer or employee, at any time after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a Warren County officer or employee.

SECTION 13. Personal representations and claims permitted. This Code shall not be construed as prohibiting a Warren County officer or employee from:

- (a) representing himself or herself, or his or her spouse or minor children before Warren County;
or
- (b) asserting a claim against Warren County on his or her own behalf, or on behalf of his or her spouse or minor children.

SECTION 14. Use of Warren County resources.

- (a) Warren County resources shall be used for lawful Warren County purposes. Warren County resources include, but are not limited to, municipal personnel, and Warren County's money, vehicles, equipment, materials, supplies or other property.
- (b) No Warren County officer or employee may use or permit the use of Warren County resources for personal or private purposes, but this provision shall not be construed as prohibiting:
 - (1) any use of Warren County resources authorized by law or municipal policy;
 - (2) the use of Warren County resources for personal or private purposes when provided to a Warren County officer or employee as part of his or her compensation; or
 - (3) the occasional and incidental use during the business day of Warren County telephones and computers for necessary personal matters such as family care and changes in work schedule.
- (c) No Warren County officer or employee shall cause Warren County to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.
- (d) All Warren County officers and employees shall take a computerized ethics training course. This training provides guidance regarding your outside activities while under County employment. A certification of this training shall be filed with your supervisor annually no later than January 31st or within ten (10) days of employment with Warren County.

SECTION 15. Interests in Contracts.

- (a) No Warren County officer or employee may have an interest in a contract that is prohibited by section 801 of the General Municipal Law.
- (b) Every Warren County officer and employee shall disclose interests in contracts with Warren County at the time and in the manner required by section 803 of the General Municipal Law.

SECTION 16. Nepotism. Except as otherwise required by law:

- (a) No Warren County officer or employee shall induce others to hire a relative of the officer or employee.
- (b) No Warren County officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within Warren County or a Warren County board, except:

- (1) A Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the action is undertaken in accordance with the Civil Service Law and Rules promulgated thereunder for competitive positions; or
- (2) In all other cases, a Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the Department Head obtains approval from the Board of Supervisors, which may seek a written advisory opinion from the Board of Ethics, before undertaking the action.
- (c) No Warren County officer or employee may immediately or directly manage and/or supervise a relative in the performance of a relative's official powers or duties. If a Warren County officer or employee would be responsible for the management or supervision of a relative, an alternative supervisory arrangement must be made to manage and supervise the relative; the management and supervision must be undertaken pursuant to Civil Service Law and Rules, if applicable, and any decision to appoint, hire, promote, discipline or discharge must be in accordance with subdivision (b) above.
- (d) Any Warren County officer or employee, or prospective officer or employee, may request a written advisory opinion from the Board of Ethics regarding the implementation of this Section.

SECTION 17. Political Solicitations.

- (a) No Warren County officer or employee shall directly or indirectly to compel or induce a subordinate Warren County officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.
- (b) No Warren County officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any Warren County officer or employee, or an applicant for a position as a Warren County officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

SECTION 18. Confidential Information. No Warren County officer or employee who requires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

SECTION 19. Gifts.

- (a) No Warren County officer or employee shall solicit, accept or receive a gift in violation of section 805-a(1)(a) of the General Municipal Law as interpreted in this section.
- (b) No Warren County officer or employee may directly or indirectly solicit any gift.
- (c) No Warren County officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars (\$75) or more when:
 - (1) the gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;
 - (2) the gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
 - (3) the gift is intended as a reward for any official action on the part of the officer or employee.
- (d) For purposes of this section, a "gift" includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or a comparable

item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars (\$75) must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.

- (e) (1) A gift to a Warren County officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks Warren County action involving the exercise of discretion by or with the participation of the officer or employee.
- (2) A gift to a Warren County officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained Warren County action involving the exercise of discretion by or with the participation of the officer or employee during the preceding twelve months.
- (f) This section does not prohibit any other gift, including:
 - (1) gifts made to Warren County;
 - (2) gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a Warren County officer or employee, is the primary motivating factor for the gift;
 - (3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
 - (4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;
 - (5) awards and plaques having a value of seventy-five dollars (\$75) or less which are publicly presented in recognition of service as a Warren County officer or employee, or other service to the community; or
 - (6) meals and refreshments provided when a Warren County officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

SECTION 20. Board of Ethics.

- (a) There is hereby established a Board of Ethics for Warren County. The Board of Ethics shall consist of three (3) members, one shall be an officer or employee of Warren County, one shall be an elected or appointed officer or employee of a local Municipality located within Warren County, and one shall be a member of the public who is not a County officer or employee, nor an officer, employee, elected or appointed member of a local Municipality. The members of such Board of Ethics shall be appointed by the Board of Supervisors, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics. The Board of Supervisors may appoint alternate members for each category who shall serve in the event a member is unable to serve due to illness, unavailability or when a conflict is presented. Alternate members shall serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics.
- (b) A member of the Board of Ethics shall not be an official, officer or committee person of a political party or hold any similar office or title in a political party.
- (c) The Board of Ethics shall render advisory opinions with respect to article 18 of the General Municipal Law and this code. Such advisory opinions must be rendered pursuant to a written request under such rules and regulations as the Board of Ethics may prescribe. In addition, the Board of Ethics may make recommendations with respect to the drafting and adoption of a Code

of Ethics, or amendments to the Code of Ethics, upon the request of the Board of Supervisors. The Board of Ethics may accept from the general public or any of its own members a complaint or allegation of conflict of interest or violation of this Code of any officer or employee of Warren County. The Board of Ethics may initiate an investigation upon its own motion or upon receipt of a sworn complaint alleging a violation, and shall have the advice of legal counsel employed by the Board of Ethics, or if none, the municipality's legal counsel.

- (d) The board of ethics may establish such rules and policies that may be necessary for the proper discharge of its duties and may utilize the services of the office of the Warren County Attorney.
- (e) This Ethics and Disclosure Policy shall be reviewed and updated as needed with the new term of each Board, at a minimum of every two years. As such, the members of the Board of Ethics shall serve for the same duration and coincide with the term of the members of the Board of Supervisors. The contact information for the members of the Board of Ethics shall be maintained in the County Attorney's Office.
- (f) Members of the Board of Ethics shall meet at a minimum of twice a year to review disclosure and certifications of training and as needed. Documentation of the meeting date and time shall be provided to the County Attorney and the Board of Supervisors.
- (g) Members of the Board of Ethics shall be appointed for the remainder of the current term within sixty (60) days of the effective date of this Local Law, and they shall comply with the Local Law immediately upon appointment.

SECTION 21. Posting and distribution.

- (a) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, and a copy of any amendment to this Local Law, to be posted publicly and conspicuously in each building under Warren County's control. The code must be posted within ten (10) days following the date on which the Local Law takes effect. An amendment to the Local Law must be posted within ten (10) days following the date on which the amendment takes effect.
- (b) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, including any amendments to the Local Law, to be distributed, electronically or in hard copy, to every person who is or becomes an officer and employee of Warren County, who must acknowledge receipt to their supervisor within ten (10) days. In addition, the outside interest form (Appendix C) must be returned, if applicable, to the County Attorney's Office.
- (c) A copy of this Local Law shall be provided to all new officers and employees within ten (10) days of employment or assuming office, as the case may be.
- (d) Every Warren County officer or employee who receives a copy of this Local Law or an amendment to the Local Law must acknowledge such receipt in writing. Such acknowledgments must be filed with the Clerk of the Warren County Board of Supervisors who must maintain such acknowledgments as a public record.
- (e) The failure to post this Local Law or an amendment to the Local Law does not affect either the applicability or enforceability of the Local Law or the amendment. The failure of a Warren County officer or employee to receive a copy of this Local Law of ethics or an amendment to the Local Law, or to acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the Local Law or amendment to the Local Law.

SECTION 22. Enforcement. Any Warren County officer or employee who violates this Local Law may be censured, fined, suspended or removed from office or employment in the manner provided by law. Any County officer or employee who is being disciplined for violation of this Local Law must be referred

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by the officer's or employee's supervisor to the Board of Ethics for an opinion that will be added to the person's personnel file.

SECTION 23. Severability. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, the Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

SECTION 24. Effective date. This Local Law shall take effect immediately upon filing with the Secretary of State.

APPENDIX "A"

The following Warren County officers and employees shall file a financial disclosure statement as provided by the Warren County Code of Ethics:

Supervisor, Warren County Board of Supervisors
Clerk of the Warren County Board of Supervisors
Deputy Clerk of the Warren County Board of Supervisors
District Attorney
Assistant District Attorney
Public Defender
Assistant Public Defender
Warren County Administrator
Assistant to the Warren County Administrator
County Auditor
County Treasurer
Deputy County Treasurer
Budget Officer
Purchasing Agent
Deputy Purchasing Agent
Director of Real Property Tax Services
Deputy Director of Real Property Tax Services
County Clerk
Deputy County Clerk
County Attorney
Assistant County Attorney
Director, County Human Resources
Personnel Officer
Commissioners of Elections
Deputy Commissioners of Elections
Superintendent of Public Works
Deputy Superintendent Public Works
Deputy Superintendent Public Works/Operations
Airport Manager
Director of Probation
Sheriff
Undersheriff
Lieutenant, Sheriff's Office
Director of Public Health/Patient Services, Health Services
Assistant Director Public Health
Assistant Director Patient Services
Director, Community Mental Health Services
Assistant Director of Mental Health
Commissioner of Social Services
Deputy Commissioner of Social Services
Social Services Attorney

Appendix "A" con't

Assistant Social Services Attorney
Director Countryside Adult Home
Director of Employment and Training
Director of Tourism
Director of Weights & Measures
Director, Office for the Aging
County Historian
Warren County Planner
Associate Warren County Planner
Administrator, Fire Prevention and Building Code Enforcement
Administrator, Self-Insurance
Deputy Insurance Administrator
Director, Veterans' Services Agency
Director of Information Technology
Director, Office of Emergency Services
Fire Coordinator
Executive Director Lake Champlain/Lake George Regional Planning Board
Warren County Coroner
Warren County Medical Examiner
Director, Soil and Water Conservation District
Members of the Board of Ethics

APPENDIX "B"

ANNUAL STATEMENT OF FINANCIAL DISCLOSURE
COUNTY OF WARREN FORM F-100
FOR 20 _____

1. Name and Address

Last Name Middle Initial First Name

Title

Department or Agency

County Address

County Telephone

2. Spouse and Children

Provide the name of your spouse (if married) and the names of any dependent children:

Spouse Child / Age

Child / Age Child / Age

3. Financial Interests.

"Reporting Category" for the purpose of completing the financial disclosure reports. Do not report exact dollar amounts in the completion of the statements of financial disclosure; instead, report categories of amounts, using the following categories:

- "A" \$0 - \$5,000
- "B" \$5,001 - \$10,000
- "C" \$10,001 - \$25,000
- "D" \$25,001 - \$50,000
- "E" \$50,001 - \$100,000
- "F" Over \$100,001

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- a. Business Positions. List any office, trusteeship, directorship, partnership, or other position in any business, association, proprietary, or not-for-profit organization held by you, your spouse, and your dependent children, if any. Indicate whether these businesses are involved with the County or any municipality within Warren County.

Family Member	Position	Organization	County Department or Agency and Nature of Involvement
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- b. Outside Employment. Describe any outside occupation, employment, trade, business, or profession providing more than \$1,000 per year for you, your spouse, and your dependent children, if any, and indicate whether such activities are regulated by any State or local agency.

Family Member	Position	Organization (Name / Address)	State or Local Agency & Nature of Involvement	Category of Amount
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

- c. Future Employment. Describe any contract, promise or other agreement between you and anyone else with respect to your employment after leaving your County office or position.

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- d. Past Employment. Identify the source and nature of any income in excess of \$1,000 per year from any prior employer, including deferred income, contributions to pension or retirement fund, profit sharing plan, severance pay, or payments under buy-out agreement.

Name and Address of Income Source	Description of Income (i.e., pension, deferred, etc.)	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

- e. Investments. Itemize and describe all investments in excess of \$5,000 or five percent (5%) of the value in any business, corporation, partnership, or other assets, including stocks, bonds, loans, pledged collateral, and other investments, for you, your spouse, and dependent children, if any. List the location of all real estate within the county, or within five (5) miles thereof, in which you, your spouse, or dependent children, if any, have an interest, regardless of its value.

Family Member	Name / Address of Business or Real Estate	Category Description of Investment	of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- f. Trusts. Identify each interest in a trust or estate or similar beneficial interest in any assets in excess of \$2,000, except for IRS eligible retirement plans or interests in an estate or trust of a relative, for you and your spouse and dependent children.

Name Family Member	Trust / Executor	Description of Trust / Estate	Category of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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g. Other Income. Identify the source and nature of any other income in excess of \$1,000/year from any source not described above, including teaching income, lecture fees, consultant fees, contractual income, or other income of any nature, for you and your spouse and your dependent children, if any.

Family Member	Name / Address of Income Source	Nature of Income	Category of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Interest in Contracts

Describe any interest of you, your spouse, or your dependent children, in any contract involving the County or municipality within Warren County.

Family Member	Contract Description	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. Political Parties.

List any position you held within the last five (5) years as an officer of any political party, political committee, or political organization. The term “political organization” includes any independent body or any organization that is affiliated with or a subsidiary of a political party.

6. Debts.

Describe all debts you, your spouse or dependent children in excess of \$5,000 as of the date of filing of this statement, other than liabilities to a relative. Do not list liabilities incurred by or guarantees made by a reporting individual, or such individual’s spouse, or by any reporting proprietorship, partnership, or corporation in which the reporting individual or such individual’s spouse has an interest, when incurred or made in the ordinary course of the trade, business or professional practice of the reporting individual or such individual’s spouse. Do not list any obligation to pay maintenance in connection with a matrimonial action, alimony or child support payments. Revolving charge account information shall only be set forth if such liability is in excess of \$5,000 at the time of filing. Do not list any loan by a financial institution to finance education costs, the cost of home purchase or improvements for a primary or secondary residence or purchase of a personally owned motor vehicle, household furniture or appliances.

Name of Debtor	Name of Creditor	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Third-Party Reimbursements.

Identify and describe the source of any third-party reimbursement for travel-related expenditures in excess of \$250 of any matter that relates to your official duties. The term “reimbursement” includes any travel-related expenses provided by anyone other than the County for speaking engagements, conferences, or fact-finding events that relate to your official duties.

Source	Description	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

8. Gifts and Honorariums.

List the source of all gifts aggregating in excess of \$250 received during the last year by you, your spouse or dependent child, excluding gifts from a relative. The term “gifts” includes gifts of cash, property, personal items, payments to third parties on your behalf, forgiveness of debt, honorariums, and any other payments that are not reportable as income.

Source	Description	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The requirements of law relating to the reporting of financial interests are in the public interest and no adverse inference or unethical or illegal conduct or behavior will be drawn merely from compliance with these requirements.

Signature of Reporting Individual

Date

Warren County Board of Supervisors

RESOLUTION No. 251 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRUNO AND MAGOWAN

WAIVING THE RULES OF THE BOARD REQUIRING THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING REGARDING: 1) AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021; 2) AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE APPROPRIATED FUND BALANCE TO THE COUNTY ATTORNEY BUDGET; AMENDING 2021 WARREN COUNTY BUDGET; AND 3) AUTHORIZING PAYMENT OF BACK WAGES, LESS TAXES AND OTHER LAWFUL DEDUCTIONS TO A REINSTATED EMPLOYEE

WHEREAS, by Resolution No. 6 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider resolutions: 1) Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021; 2) Authorizing the Appropriation of Funds from the Appropriated Fund Balance to the County Attorney Budget; Amending 2021 Warren County Budget; and 3) Authorizing Payment of Back Wages, less Taxes and Other Lawful Deductions to a Reinstated Employee, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolutions.

Warren County Board of Supervisors

RESOLUTION NO. 252 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER AND MAGOWAN

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

COUNTY ATTORNEY

Increasing Salary from:

A.1420 110

TITLE:

Legal Assistant #2

EFFECTIVE DATE

Retroactive to

June 14, 2021

ANNUAL SALARY

\$45,000

Increasing Salary to:

A.1420 110

TITLE:

Legal Assistant #2

EFFECTIVE DATE

Retroactive to

June 14, 2021

BASE ANNUAL SALARY

\$49,091

Warren County Board of Supervisors

RESOLUTION NO. 253 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER AND MAGOWAN

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE UNAPPROPRIATED
FUND BALANCE TO THE COUNTY ATTORNEY BUDGET;
AMENDING 2021 WARREN COUNTY BUDGET**

WHEREAS, the Acting County Attorney has requested funding in the amount of One Hundred Twenty-Six Thousand Five Hundred Eleven Dollars and Forty-One Cents (\$126,511.41) to cover the cost of back pay, back taxes and retirement funds for a reinstated employee being put on paid administrative leave, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Hundred Twenty-Six Thousand Five Hundred Eleven Dollars and Forty-One Cents (\$126,511.41) from the Unappropriated Fund Balance (A.909.00) to the following budget codes:

CODE	DEPARTMENT	AMOUNT
A.1420 110	County Attorney, Salaries-Regular	\$108,268.21
A. 1420 830	County Attorney, Social Security	\$6,712.63
A.1420 831	County Attorney, Medicare Contribution	\$1,569.89
A.1420 810	County Attorney, Retirement	\$9,960.68

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 254 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER AND MAGOWAN

**AUTHORIZING PAYMENT OF BACK WAGES, LESS TAXES AND OTHER
LAWFUL DEDUCTIONS TO A REINSTATED EMPLOYEE**

WHEREAS, on February 18, 2021, the Third Department, Appellate Division, annulled the March 26, 2019 termination of a Warren County employee; and

WHEREAS, consistent with the annulment, the employee has been reinstated on June 14, 2021 by the appointing authority to their previous position; and

WHEREAS, consistent with the annulment: back wages, less taxes and lawful deductions, are to be paid to the employee in the gross amount as set forth below, of One Hundred Eight Thousand Two Hundred Sixty-Eight Dollars and Twenty-One Cents (\$108,268.21) and additional funds are necessary to be paid to various government entities of the County's share for the back wages to be paid to the employee, in the amounts set forth below representing a total amount to be expended by the County of One Hundred Twenty-Six Thousand Five Hundred Eleven Dollars and Forty-One Cents (\$126,511.41) as follows:

Reinstated Employee past gross wages - \$108,268.21

Employer FICA - \$6,712.63

Employee Medicare - \$1,569.89

Retirement Funds - \$9,960.68

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Treasurer to expend the total amount of One Hundred Twenty-Six Thousand Five Hundred Eleven Dollars and Forty-One Cents (\$126,511.41) as stated above, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1420 110 County Attorney, Salaries-Regular - \$108,268.21, A.1420 830 County Attorney, Social Security - \$6,712.63, A.1420 831

RESOLUTION No. 254 OF 2009

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County Attorney, Medicare Contribution - \$1,569.89, A.1420 810 County Attorney, Retirement - \$9,960.68.

Warren County Board of Supervisors

RESOLUTION NO. 255 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER AND BEATY

WAIVING THE RULES OF THE BOARD REQUIRING THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE AND DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO THE BOARD MEETING IN ORDER TO CONSIDER A RESOLUTION ESTABLISHING A SPECIAL COMMITTEE TO PRESENT A PROPOSAL TO THE BOARD OF SUPERVISORS AT THEIR SEPTEMBER WORKSHOP MEETING IN REGARD TO A PROPOSED SEPTIC INSPECTION AT TRANSFER LAW

WHEREAS, by Resolution No. 6 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure and distributed to the members of the Board of Supervisors on the Tuesday prior to the Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution establishing a Special Committee to present a proposal to the Board of Supervisors at their September Workshop Meeting in regard to a proposed Septic at Transfer Law, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that all resolutions be approved through the established Committee structure and distributed to the members of the Board of Supervisors on the Tuesday prior to a Board meeting in order to entertain the aforementioned resolution.

Warren County Board of Supervisors

RESOLUTION NO. 256 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER AND MAGOWAN

ESTABLISHING A SPECIAL COMMITTEE TO PRESENT A PROPOSAL TO THE BOARD OF SUPERVISORS AT THEIR SEPTEMBER WORKSHOP MEETING IN REGARD TO A PROPOSED SEPTIC INSPECTION AT TRANSFER LAW

RESOLVED, that the Board of Supervisors does hereby establish a Special Committee of seven (7) members which shall be charged with establishing a proposal for a Septic Inspection at Transfer Law to be presented to the Board of Supervisors at their September Workshop Meeting, and be it further

RESOLVED, that said Special Committee shall dissolve on December 31, 2021.