

# Warren County Board of Supervisors

**AGENDA  
FRIDAY JULY 16, 2021  
BOARD MEETING**



**10:00 a.m. Call Meeting to Order**

**Pledge of Allegiance - Supervisor Strough**

**Roll Call**

**Motion to approve minutes of the June 16, 2021 Board Meeting, subject to correction by the Clerk of the Board**

**Presentation of Employee of the Month Award**

**Chair declares public hearing open on the possible submission of one or more Community Development Block Grant (CDBG) applications for the current 2021 Program Year, and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege of the floor extended to anyone wishing to be heard on this matter**

**Chair declares public hearing open on the proposed adoption of a tentative operating budget for Adirondack Community College for the fiscal year 2021-22, and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege of the floor extended to anyone wishing to be heard on this matter**

**Reports by Committee Chairs**

**Report by County Administrator**

**Report by County Attorney**

**Reading of Communications**

**Reading of Resolutions**

**Discussion and Public Comment on Proposed Resolutions**

**Requests for roll call votes**

**Vote on Resolutions**

**Privilege of the Floor and Public Comment**

**Announcements**

**Motion to Adjourn**

# Warren County Board of Supervisors

## JULY 16, 2021 BOARD MEETING INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
PR14		<b>PROCLAMATION - JOAN GRISHKOT DAY</b>
257	ROLL CALL	<b>FINANCE - MAKING SUPPLEMENTAL APPROPRIATIONS</b>
258	ROLL CALL	<b>FINANCE - AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY</b>
259	ROLL CALL	<b>COUNTY FACILITIES (<i>AIRPORT</i>) - AMENDING AGREEMENT WITH NEXAMP SOLAR FOR FLOYD BENNETT MEMORIAL AIRPORT SOLAR OR OTHER APPROVED USE LAND LEASE (WC 44-20), TO REDUCE RATES <i>RESOLUTION AMENDED AFTER MAILING</i></b>
260		<b>COUNTY FACILITIES (<i>BUILDINGS &amp; GROUNDS</i>) - AWARDING BID AND AUTHORIZING AGREEMENT WITH C&amp;L MECHANICAL CORP. FOR PLUMBING SERVICES (WC 36-21)</b>
261		<b>CRIMINAL JUSTICE (<i>PROBATION</i>) - RATIFYING THE ACTIONS OF THE DIRECTOR OF PROBATION IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR FUNDING TO SUPPORT THE PRE-TRIAL RELEASE PROGRAM</b>
262		<b>CRIMINAL JUSTICE (<i>PUBLIC DEFENDER</i>) - AUTHORIZING AGREEMENT WITH BUDDI US, LLC FOR ELECTRONIC MONITORING OF JUVENILES FOR THE PROBATION DEPARTMENT</b>
263		<b>CRIMINAL JUSTICE (<i>PUBLIC DEFENDER</i>) - AUTHORIZING AGREEMENTS WITH VARIOUS TRANSCRIBERS TO PROVIDE LEGAL TRANSCRIPTS FOR THE PUBLIC DEFENDER'S OFFICE</b>
264		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>) - AMENDING RESOLUTION NO. 28 OF 2021, "AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION, OFFICE OF COMMUNITY RENEWAL, FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING", TO AUTHORIZE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE GRANT AGREEMENT(S) AND ANY AND ALL OTHER NECESSARY DOCUMENTS RELATING TO SAID AGREEMENT</b>
265		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>) - AUTHORIZING THE COUNTY PLANNER TO APPOINT A SECTION 3 COORDINATOR TO ENSURE CONTRACTOR CONFORMANCE FOR PROJECTS FUNDED WITH CDBG GRANT FUNDS</b>

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
266		<b>HEALTH SERVICES (<i>PUBLIC HEALTH</i>)-AMENDING RESOLUTION NO. 315 OF 2020, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH GRANTS ADMINISTRATION/HEALTH RESEARCH INSTITUTE FOR EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) COVID-19 ENHANCED DETECTION FUNDING, TO EXTEND THE TERMINATION DATE AND AUTHORIZE THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE ANY FURTHER EXTENSIONS</b>
267		<b>HEALTH SERVICES (<i>PUBLIC HEALTH</i>)- AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH/HEALTH RESEARCH INSTITUTE TO ENABLE WARREN COUNTY SCHOOL DISTRICTS AND DAYCARE CENTERS TO ESTABLISH COVID-19 TESTING AND SCREENING IN ORDER TO MAINTAIN IN-PERSON LEARNING</b>
268		<b>HEALTH SERVICES (<i>PUBLIC HEALTH</i>) - AUTHORIZING RENEWAL AMENDMENT AGREEMENT WITH STRATEGIC HEALTHCARE PROGRAMS, LLC TO PROVIDE BENCHMARKING AND CONSUMER ASSESSMENT OF HEALTH CARE PROVIDERS AND SYSTEMS (CAHPS) SURVEY ADMINISTRATION AS REQUIRED BY CENTERS FOR MEDICARE AND MEDICAID SERVICES (CMS)</b>
269		<b>HEALTH SERVICES (<i>OFFICE FOR THE AGING</i>) - AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING NY CONNECTS EXPANSION AND ENHANCEMENT PROGRAM</b>
270		<b>HUMAN SERVICES (<i>COUNTRYSIDE ADULT HOME</i>) - AUTHORIZING CONTINUATION OF AGREEMENT WITH MAHONEY NOTIFY-PLUS, INC. TO PROVIDE SEMI-ANNUAL TESTING, MONITORING AND INSPECTION OF THE FIRE AND SECURITY ALARMS AT COUNTRYSIDE ADULT HOME WHICH INCLUDES VISUAL INSPECTION OF THE "K" RATED FIRE EXTINGUISHER AND ANY UNPLANNED REPAIRS</b>
271		<b>PARK OPERATIONS &amp; MANAGEMENT (<i>O&amp;M</i>)- AUTHORIZING EVENT FEE RATES FOR USE OF THE FESTIVAL COMMONS AT THE CHARLES R. WOO PARK FOR THE ICE CASTLE EVENT</b>
272		<b>PUBLIC SAFETY (<i>SHERIFF</i>) - APPOINTING MEMBERS OF THE WARREN COUNTY TRAFFIC SAFETY BOARD</b>

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<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
273		<b>PUBLIC WORKS (DPW)</b> - AUTHORIZING CONTINUATION OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE AND INCLUDING A CATEGORY FOR EQUIPMENT IMPROVEMENT
274		<b>PUBLIC WORKS (DPW)</b> - RESOLUTION AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO PROCEED WITH EMINENT DOMAIN PROCEDURES FOR THE CR7 OVER HALFWAY CREEK BRIDGE REPLACEMENT PROJECT
275		<b>PUBLIC WORKS (DPW)</b> - AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION, TOWN OF LAKE LUZERNE
276		<b>PUBLIC WORKS (DPW)</b> - AMENDING AGREEMENT WITH GREENMAN PEDERSEN, INC. TO PROVIDE CONSULTANT SERVICES FOR EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION, TOWN OF LAKE LUZERNE, TO INCLUDE CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION SERVICES
277		<b>PUBLIC WORKS (DPW)</b> - AWARDING BID AND AUTHORIZING AGREEMENT WITH PECKHAM ROAD CORP. FOR EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION (WC 26-21)
278		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND TRAIL DEVELOPMENT AND MAINTENANCE
279		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AMENDING FEE SCHEDULE FOR THE UP YONDA ENVIRONMENTAL EDUCATION CENTER FOR PARKS, RECREATION & RAILROAD
280		<b>TOURISM &amp; OCCUPANCY TAX COORDINATION (OCCUPANCY TAX COORDINATION)</b> - AMENDING RESOLUTION NO. 229 OF 2021, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES, TO AWARD FUNDING TO ICE CASTLES, LLC

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<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
281	ROLL CALL	<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION - AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021</b> <i>AMENDED FROM THE FLOOR DURING THE MEETING</i>
282		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION - RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD IN SIGNING A LETTER TO THE GOVERNOR REGARDING FUNDING FOR OPIOID PAYMENTS</b>
283		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION - RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD IN SIGNING A LETTER TO COUNSEL WITH REGARD TO OPIOID BANKRUPTCY LITIGATION</b>
284	ROLL CALL	<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION - SETTING POLICY ON CORRESPONDENCE TO THE BOARD OF SUPERVISORS</b>
285		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (CLERK OF THE BOARD) - AMENDING RESOLUTION NO. 64 OF 2021, APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO REPLACE A WASHINGTON COUNTY APPOINTMENT</b>
286		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (DEPARTMENT OF SOCIAL SERVICES) - AUTHORIZING TEMPORARY OUT-OF-TITLE PAY FOR PRINCIPAL SOCIAL WELFARE EXAMINER FOR DEPARTMENT OF SOCIAL SERVICES DUE TO AN EXTENDED MEDICAL LEAVE</b>
287	ROLL CALL	<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (TOURISM &amp; OCCUPANCY TAX COORDINATION) - REVISING AND RE-ESTABLISHING CRITERIA FOR THE EXPENDITURE OF COUNTY OCCUPANCY TAX REVENUES IN CONNECTION WITH CONVENTIONS, TRADE SHOWS AND EVENTS</b>
288	ROLL CALL	<b>FINANCE (BUILDINGS &amp; GROUNDS) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE REHAB COUNTY BUILDINGS RESERVE TO THE BUILDINGS BUDGET TO COVER THE COST OF THE GENERATOR SWAPOUT FOR THE HUMAN SERVICES BUILDING; AMENDING WARREN COUNTY BUDGET FOR 2021</b>
289		<b>FINANCE (COUNTY TREASURER) - CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES</b>

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<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
290	ROLL CALL	<b>FINANCE (DPW)</b> - INCREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE & CULVERT PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021
291	ROLL CALL	<b>FINANCE (DPW)</b> - INCREASING CAPITAL PROJECT NO. H396, EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021
292	ROLL CALL	<b>FINANCE (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTY RAILROAD REPAIRS RESERVE TO THE RAILROAD BUDGET TO COVER THE COST OF A WELL PUMP; AMENDING 2021 WARREN COUNTY BUDGET
293	ROLL CALL	<b>FINANCE (PLANNING &amp; COMMUNITY DEVELOPMENT)</b> - ESTABLISHING COMMUNITY DEVELOPMENT FUND CD 76 COUNTRYSIDE RENOVATIONS; AUTHORIZING TRANSFER OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2021
294	ROLL CALL	<b>FINANCE (PLANNING &amp; COMMUNITY DEVELOPMENT)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE PLANNING AND COMMUNITY DEVELOPMENT BUDGET; AMENDING 2021 WARREN COUNTY BUDGET
295	ROLL CALL	<b>FINANCE (PLANNING &amp; COMMUNITY DEVELOPMENT)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE COUNTRYSIDE REHABILITATION RESERVE UPON AWARD OF THE GRANT FROM THE NEW YORK STATE HOUSING TRUST FUND, OFFICE OF COMMUNITY RENEWAL; AMENDING 2021 WARREN COUNTY BUDGET UPON APPROPRIATION OF FUNDS <i>RESOLUTION AMENDED AFTER MAILING</i> <b>RESOLUTION WITHDRAWN</b>
296	ROLL CALL	<b>FINANCE</b> - ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2021-2022
CAO4		<b>CERTIFICATE OF APPOINTMENT</b> - RE-APPOINTING MEMBERS OF THE SARATOGA-WARREN-WASHINGTON COUNTIES WORKFORCE DEVELOPMENT BOARD

*RESOLUTION NOS. 257-295 AND ONE CERTIFICATE OF APPOINTMENT WERE POSTED TO THE COUNTY WEBSITE AND DISTRIBUTED TO THE BOARD OF SUPERVISORS ON JULY 7, 2021*

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
297		WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION AMENDING THE RULES OF THE BOARD
298		INTRODUCING PROPOSED LOCAL LAW NO. 6 OF 2021, ENTITLED "A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021, 'A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014, WARREN COUNTY ETHICS AND DISCLOSURE LAW'"

*FLOOR RESOLUTION NOS. 1 AND 2 (LATER RESOLUTION NOS. 297 AND 298) WERE DISTRIBUTED TO THE BOARD OF SUPERVISORS ON JULY 15, 2021 PURSUANT TO ACTION TAKEN BY THE ETHICS FINANCIAL DISCLOSURE FORM REVIEW SPECIAL COMMITTEE ON THE SAME DAY*

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FRIDAY, JULY 16, 2021**



*Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>*

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Strough.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-17; Absent -3 Supervisor Hogan, Dickinson and Merlino.

Motion was made by Supervisor Bruno, seconded by Supervisor Shepler and carried unanimously to approve the minutes of the June 16, 2021 Board Meeting, subject to correction by the Clerk of the Board.

The following individuals were recognized for completing their Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions: Roseann O'Rourke, Deanna Park and Jackie Figueroa.

Presentation of the Employee of the Month Award was made to Brenda Hilton.

Proceeding with the Agenda review, Chair declared the Public Hearing on the possible submission of one or more Community Development Block Grant (CDBG) applications for the current 2021 Program Year open at 10:07 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

Patricia Tatich, *Associate Planner*, spoke regarding a handout she had distributed to the Board regarding the CDBG grant application involving a housing needs assessment, as well as a demand analysis the Planning & Community Development Department was working on; a copy of handout is on file with the July 16, 2021 Board Meeting minutes.

Members of the Board commented on and asked questions about the CDBG grant application; however, there were no public comments made. Chair declared the Public Hearing closed at 10:21 a.m.

Chair declared the Public Hearing on the proposed adoption of a tentative operating budget for Adirondack Community College for the fiscal year 2021-22 open at 10:22 a.m. and requested Clerk of the Board read the Notice of Public Hearing aloud. Chair called for any public comment; there being none, Chair declared Public Hearing closed at 10:23 a.m.

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Report by the Chair of the Board was given.

Reports by Committee Chairs were given. During Committee Reports the following actions were taken:

Motion was made by Supervisor Beaty, seconded by Supervisor Thomas and carried unanimously to withdraw proposed Resolution No. 295, *Authorizing the Appropriation of Funds from the General Fund Unappropriated Surplus to the Countryside Rehabilitation Reserve upon Award of the Grant from the New York State Housing Trust Fund, Office of Community Renewal; Amending 2021 Warren County Budget upon Appropriation of Funds.*

Motion was made by Supervisor Braymer, seconded by Supervisor Magowan and carried unanimously to amend Proposed Resolution No. 281, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021*, to change the effective date of the creation of the Coordinating Assistant Public Defender - Part Time (16 hrs week) position from August 1, 2021 to July 19, 2021.

Discussion involving Jim Siplon, *President & CEO, Warren County EDC*, took place regarding the EDC's request for a letter of endorsement from the County on the submission of a grant application to the NTIA (*National Telecommunications and Information*) for the purpose of addressing the remaining broadband gap. No action was taken, it was suggested that the matter be brought before the Economic Growth & Development Committee.

Upon the request of Supervisor Smith, Chairwoman Seeber agreed to replace Supervisor Smith with Supervisor Driscoll as the Chair of the Extension Services Committee.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by the Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Jury Board - 2020 Annual Report
2. Capital District Regional Off Track Betting Corp. - Financial Report dated March 31, 2021
3. Capital District Regional Off Track Betting Corp. - Financial Report dated April 30, 2021

Minutes from:

1. Warren County Jury Board - July 7, 2021 meeting.

Letters/emails from:

1. Counties of Warren and Washington Industrial Development Agency - Notice of Public Hearing on proposed CHPE LLC Project.
2. June Maxam, North Country Gazette - email regarding "Vacancies in Office".

Other:

1. Capital District Regional Off Track Betting Corp. - May 2021 surcharge payment in the amount of \$3,725.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution Installments #15, #16 & #17 each in the amount of \$1,631.
3. Washington County Board of Supervisors - Resolution Nos.: 101 of 2021, *"Approving the Issuance of Certain Obligations by the Counties of Warren and Washington Civic Development Corporation to Finance a Certain Not-for-Profit Project for the Glen"*

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*at Hiland Meadows, Inc.”*

122 of 2021, *“Setting Time and Place for a Public Hearing Concerning the 2021-2022 Adirondack Community College Budget”*

132 of 2021, *“Appointing Members of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation”*

134 of 2021, *“Urging the New York State Governor to Not Sign New York State Bill S07196/A06762b Entitled “An Act to Amend the General Business Law, in Relation to the Dangers to Safety and Health and Creation of Public Nuisance Caused by the Sale, Manufacturing, Distribution, Importing and Marketing of Firearms” into Law*

Reading of resolutions by the Clerk of the Board was announced as follows:

Proposed Resolution Nos. 257-296 were distributed to the Board and posted to the Warren County website on Wednesday, July 7<sup>th</sup> which met the distribution deadline specified in the Rules of the Board. Proposed Resolution Nos. 259 and 295 were amended after mailing and posted to the Warren County website on Thursday, July 15<sup>th</sup>; Resolution No. 295 was withdrawn. A motion was requested to approve the amendments, as provided, to Resolution No. 259; the necessary motion was made by Supervisor Leggett, seconded by Supervisor Bruno and carried unanimously.

Two Floor Resolutions were distributed that morning which did not meet the deadline specified in the Rules of the Board which required that resolutions be distributed on the Tuesday prior to the Board Meeting: Floor Resolution No. 1 - *“Waiving the Rules of the Board Requiring that Resolutions be Provided to the Members of the Board of Supervisors on the Tuesday Prior to a Regular Board Meeting Regarding a Resolution Amending the Rules of the Board”*; and Floor Resolution No. 2 - *“Introducing Proposed Local Law No. 6 of 2021, Entitled “A Local Law Amending and Updating Local Law No. 5 of 2021, ‘A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law””*.

Motion was made by Supervisor Geraghty and seconded by Supervisor Diamond to introduce Floor Resolution No. 1; a brief discussion ensued following which Chair called the question and the motion was carried by a majority vote of those present, with Supervisors Strough and Wild voting in opposition.

Floor Resolution No. 1 was then labeled as Resolution No. 297 of 2021.

Motion was made by Supervisor Diamond and seconded by Supervisor Leggett to introduce Proposed Floor Resolution No. 2; a lengthy discussion ensued.

Supervisor Wild exited the meeting at 12:42 p.m.

Supervisor Driscoll exited the meeting at 12:48 p.m.

Chair called the question and the motion to introduce Floor Resolution No. 2 was carried by a majority vote of those present, with Supervisor Strough voting in opposition.

Floor Resolution No. 2 was then labeled as Resolution No. 298 of 2021.

Discussion on resolutions occurred, during which:

Motion was made by Supervisor Strough and seconded by Supervisor McDevitt to table Resolution No. 259, *Amending Agreement with Nexamp Solar for Floyd Bennett Memorial Airport Solar or Other Approved Use Land Lease (WC 44-20), to Reduce Rates, until the August 20<sup>th</sup> Board Meeting. The*

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motion failed due to a lack of majority vote, with a vote of 290 in favor (*Supervisors Strough, Shepler, Geraghty, Conover, McDevitt, Frasier and Smith*) and 443 against (*Supervisors Magowan, Beaty, Thomas, Leggett, Diamond, Braymer, Bruno and Seeber*) and 267 Absent (*Supervisors Wild, Driscoll, Hogan, Dickinson and Merlino*).

Supervisor Leggett exited the meeting at 1:26 p.m.

Supervisor Conover requested a roll call vote on proposed Resolution No. 284, *Setting Policy on Correspondence to the Board of Supervisors*.

Supervisor Strough requested roll call votes on proposed Resolution Nos. 259, *Amending Agreement with Nexamp Solar for Floyd Bennett Memorial Airport Solar or Other Approved Use Land Lease (WC 44-20), to Reduce Rates*, and 287, *Revising and Re-establishing Criteria for the Expenditure of County Occupancy Tax Revenues in Connection with Conventions, Trade Shows and Events*.

Suggestion was made to combine roll call votes for Proposed Resolution Nos. 292-294. There being no objection, Chair announced one roll call vote would be taken for Resolution Nos. 292-294.

Vote on resolutions occurred; Resolution Nos. 257-298 were approved as presented, with the exception of Resolution No. 295 which was withdrawn and Resolution No. 281 which was approved as amended from the floor.

Chair offered privilege of the floor and the following spoke:

Supervisor Braymer noted the Director of Real Property Tax Services was working with a potential buyer for the former Mullen's property on Bay Road in the Town of Queensbury.

Supervisor Thomas spoke regarding his frustration with the issues Verizon was having getting the communications tower located behind the Town Hall in the Town of Stony Creek operational. Chair agreed to compose a letter on behalf of the Board expressing concerns and asked the County Administrator to contact the Governor's Office to inquire if any action had been taken on their part to move the process along.

Ginelle Jones, *Director, Public Health/Patient Services*, recognized the Buildings and Grounds staff for the assistance provided to her Department in preparing for the Memorial event for Joan Grishkot, *former Director of Public Health*. She also noted a request would be forthcoming to purchase a memorial tree and plaque which would be placed near the entrance to the building where the Health Services Office was located.

Chair called for announcements and the following were made:

Chairwoman Seeber advised she had distributed some trinkets from the NACo (*National Association of Counties*) Conference to the Board members prior to the meeting.

Supervisor Geraghty invited everyone to attend the Smoke Eaters Jamboree hosted by the Warrensburg Volunteer Fire Company on Friday, July 23<sup>rd</sup> at 6:00 p.m. and Saturday, July 24<sup>th</sup> at 5:00 p.m. He also spoke about how more needed to be done to convince individuals to get vaccinated.

Chairwoman Seeber announced the State had begun closing their mass vaccination sites down, noting she was grateful for the time the site in the Town of Queensbury remained open, as she suspected the State would be shutting it down within the coming weeks.

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Supervisor Shepler advised Warren County Public Health would be returning on July 19<sup>th</sup> to the Town of Thurman to offer the second dose of the vaccine to those who had gotten their first round at the pop-up Covid-19 vaccination clinic last month. She added this event would also be opened up to anyone who would like to receive their first dose of the vaccination. Supervisor Shepler announced the Concert Series would begin in the Town of Thurman beginning August 1<sup>st</sup> in the park and would be offered every Monday from 7:00 p.m. until 9:00 p.m. during the month of August.

Supervisor Smith announced next Friday, July 23<sup>rd</sup>, a pop-up Vaccination clinic would be offered at the Town of Horicon Food Truck Friday event.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Geraghty and seconded by Supervisor Magowan, Chairwoman Seeber adjourned the Board Meeting at 1:48 p.m.

# Warren County Board of Supervisors

## CERTIFICATE OF APPOINTMENT

I, RACHEL E. SEEBER, Chair of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY RE-APPOINT, the following named persons as members of the Saratoga-Warren-Washington Counties Workforce Development Board, for the term set opposite their name:

<u>NAME</u>	<u>SECTOR/AFFILIATION</u>	<u>TERM</u>
<b>Re-appointing:</b> Michael Bittel	President & CEO Adirondack Regional Chamber of Commerce	7/01/21 - 6/30/24
John Wheatley	Vice President Economic Development Corp., Warren County	7/01/21 - 6/30/24
Tracey Riley	Vice President of Human Resources Finch Paper, LLC	7/01/21 - 6/30/24
Ash Anand	President & CEO Lotus Group of Companies	7/01/21 - 6/30/24

Dated: July 16, 2021



RACHEL E. SEEBER, CHAIRWOMAN  
Warren County Board of Supervisors

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, Joan W. Grishkot was hired by Warren County on July 1, 1966 to serve as a registered nurse, the County's first Supervising Public Health Nurse, and eventually spent more than two decades as Director of Health Services during a 31-year career with Warren County, and

**WHEREAS**, Joan has been credited by many for helping build the public health system in Warren County in a era when public health was an emerging entity, and

**WHEREAS**, Joan brought the Women, Infant and Children (WIC) program to Warren County in 1977, a program that has helped thousands of families, and

**WHEREAS**, Joan organized the first Early Intervention and Early Pre-School Education Services programs for children in Warren County in 1994, and

**WHEREAS**, Joan's dedication to nursing was recognized many times by numerous professional organizations, including being selected to be listed in "Who's Who of American Nursing" in 1994; the Liberty Bell Award in 1997; and was named an "Outstanding Professional Nurse" by the Warren County Medical Society for the initial organization of the Home Care Division of Warren County Health Services, and

**WHEREAS**, Joan gave countless hours of her own time to help local charitable organizations such as St. Mary's Church, Fort Hudson Health Services, Greater Adirondack Home Health Aides, Warren-Washington CARE Center, Liberty House Foundation, WAIT House, Warren County Community Services, Caritas, Warren County Cooperative Extension, Warren County Cancer Society, Zonta Club of Glens Falls, and many others, and

**WHEREAS**, Countless people from around the region, state and nation have enjoyed the annual Adirondack Balloon Festival that was founded by Joan and her late husband, Walter, in 1973, and

**WHEREAS**, Joan passed away suddenly on July 8<sup>th</sup> at the age of 79, leaving an unsurpassed legacy of dedication to public health, Warren County and the region, now, therefore, be it

**RESOLVED**, that I, Rachel E. Seeber, Chairwoman, on behalf of the Board of Supervisors, do declare July 1<sup>st</sup> to be

**"JOAN GRISHKOT DAY"**

in Warren County.

DATED: JULY 16, 2021



A large, fluid, handwritten signature in black ink, which appears to read "Rachel E. Seeber".

RACHEL E. SEEBER, CHAIRWOMAN  
WARREN COUNTY BOARD OF SUPERVISORS

# Warren County Board of Supervisors

## RESOLUTION NO. 257 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO

### MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<b>DEPARTMENT: HEALTH SERVICES</b>				
A.4018.0020 110	Preventive Program, Family Health, Salaries-Regular	A.4018.0030 110	Preventive Program, Disease Control, Salaries-Regular	\$20,000.00
A.4018.0020 810	Retirement	A.4018.0030 810	Retirement	2,000.00
A.4018.0020 830	Social Security	A.4018.0030 830	Social Security	1,240.00
A.4018.0020 831	Medicare Contribution	A.4018.0030 831	Medicare Contribution	290.00
A.4054.0060 130	Ed/Physically Hand. Children, Ed. Phys. Hndcppd/Early Intervent., Salaries-Part Time	A.4054.0060 110	Ed/Physically Hand. Children, Ed. Phys. Hndcppd/Early Intervent., Salaries- Regular	27,714.00
<b>DEPARTMENT: SHERIFF</b>				
A.3110 110	Sheriff's Law Enforcement, Salaries- Regular	A.3110 413	Sheriff's Law Enforcement, Repair & Maint-Bldg/Property	25,000.00
A.3110 110	Salaries-Regular	A.3110 422	Repair/Maint-Equipment	2,500.00
A.3110 110	Salaries-Regular	A.3110 440	Legal/Transcript Fees	12,500.00
A.3150 110	Sheriff's Correction Division, Salaries- Regular	A.3150 230	Automotive Equipment	10,500.00
A.3150 110	Salaries-Regular	A.3150 210	Furniture/Furnishings	6,000.00
A.3150 130	Salaries-Part Time	A.3150 470	Sheriff's Correction Division, Contract	60,000.00
A.3110 110	Salaries-Regular	A.3110 441	Auto Supplies & Repairs	25,000.00

*RESOLUTION No. 257 OF 2021*

*PAGE 2 OF 2*

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b>Special Items:</b>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1620 470	Buildings, Contract	\$7,655.00
		A.8021 424	Planning (and Comm. Dev.), Postage	1,859.00

# Warren County Board of Supervisors

## RESOLUTION NO. 258 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

### **AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT OF HEALTH SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4193 4408	Public Health - COVID-CommCare, Public Health - COVID-CommCare	\$50,000.00
<b><u>APPROPRIATIONS</u></b>		
A.4193 120	Public Health - COVID-CommCare, Salaries-Overtime	3,000.00
A.4193 130	Salaries-Part Time	43,000.00
A.4193 423	Telephone	481.00
A.4193 830	Social Security	2,852.00
A.4193 831	Medicare Contribution	667.00
<b>DEPARTMENT OF PROBATION</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3140 3320	Probation, Y-ReCONNECTS gant	35,000.00
<b><u>APPROPRIATIONS</u></b>		
A.3140 439	Probation, Misc Fees & Expenses	1,000.00
A.3140 470	Contract	34,000.00

**RESOLUTION NO. 258 OF 2021**

**PAGE 2 OF 2**

**DEPARTMENT OF PUBLIC WORKS, UP YONDA FARM**

**ESTIMATED REVENUE**

A.7111 2706	Up Yonda Farm, Donation-Up Yonda Farm	\$3,600.00
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**APPROPRIATIONS**

A.7111 410	Supplies	3,600.00
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RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 259 OF 2021

### RESOLUTION INTRODUCED BY SUPERVISORS MAGOWAN, BRUNO, WILD, SHEPLER AND STROUGH AMENDING AGREEMENT WITH NEXAMP SOLAR FOR FLOYD BENNETT MEMORIAL AIRPORT SOLAR OR OTHER APPROVED USE LAND LEASE (WC 44-20), TO REDUCE RATES

WHEREAS, Resolution No. 114 of 2021 authorized a land lease with Nexamp Solar for the Floyd Bennett Memorial Airport Solar or other Approved Use Land Lease, for a term commencing upon execution and extending for a term of twenty-five (25) years at a rate of Three Thousand Seven Hundred Sixty-Five Dollars (\$3,765) per acre for Site 1 and Four Thousand Six Hundred Seven Dollars (\$4,607) per acre for Site 2, with a two percent 2% increase per year, with the option for one (1) additional five (5) year extension term upon mutual agreement of the parties and the Federal Aviation Administration, and

WHEREAS, the County Facilities Committee approved a request to reduce the rates to Two Thousand Three Hundred Fifty-Four Dollars (\$2,354) per acre for Site 1 and Two Thousand Nine Hundred Seventy-Three Dollars (\$2,973) per acre for Site 2, and

WHEREAS, if Nexamp Solar receives incentives from NYSERDA the above rates will change to be the rates shown in Schedule "A," now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Nexamp Solar to reduce the rates to Two Thousand Three Hundred Fifty-Four Dollars (\$2,354) per acre for Site 1 and Two Thousand Nine Hundred Seventy-Three Dollars (\$2,973) per acre for Site 2, in a form approved by the County Attorney, and be it further

RESOLVED, that if Nexamp Solar receives incentives from NYSERDA the above rates will change to be the rates shown in Schedule "A," and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 114 of 2021 will remain the same.

*RESOLUTION No. 259 OF 2021**PAGE 2 OF 2***SCHEDULE "A"**

Environmental Value (\$/kWh)	Warren County North Site Lease Rate (\$/MW)	Warren County North Site Lease Rate (\$/Acre)	Warren County South Site Lease Rate (\$/MW)	Warren County South Site Lease Rate (\$/Acre)
\$0.03103	\$10,000	\$2,354	\$10,000	\$2,973
\$0.03403	\$13,000	\$3,018	\$13,000	\$3,841
\$0.03703	\$16,000	\$3,714	\$16,000	\$4,727
\$0.04003	\$19,000	\$4,411	\$19,000	\$5,614

# Warren County Board of Supervisors

## RESOLUTION NO. 260 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS MAGOWAN, BRUNO, WILD, SHEPLER AND STROUGH**

### **AWARDING BID AND AUTHORIZING AGREEMENT WITH C&L MECHANICAL CORP. FOR PLUMBING SERVICES (WC 36-21)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Plumbing Services (WC 36-21),  
and

WHEREAS, the bids were opened on June 1, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to C&L Mechanical Corp., located at P.O. Box 187, Fort Edward, New York 12828, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify C&L Mechanical Corp., located at P.O. Box 187, Fort Edward, New York 12828, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with C&L Mechanical Corp. relative to Plumbing Services, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 36-21), for a term commencing August 1, 2021 and terminating July 31, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department budget codes.

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO:</b> WC 36-21 <b>ITEM(S):</b> PLUMBING SERVICES <b>DATE:</b> JUNE 1, 2021 <b>TIME:</b> 3:00 P.M.</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> C&amp;L Mechanical, Corp. Attn: Nelson Charron PO Box 187 Fort Edward, NY 12828 Ph: 518-531-8998</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> BPI Mechanical Services, Inc. Attn: Daniel Keating 95 Hudson River Road Waterford, NY 12188 Ph: 518-362-6414</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> Eckert Mechanical, LLC. Attn: Russell Lincoln 1062 Central Avenue Albany, NY 12205 Ph: 518-459-4116 Fax: 518-459-1208</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> Rozell East, Inc. Attn: Tim Guidon 45 Casey Road Queensbury, NY 12804 Ph: 518-793-2634 Fax: 518-615-0162</p>
<p><b>BID AWARDED TO:</b> RESOLUTION NO. XX OF 2021</p>				
<p><b>TERM OF BID:</b> AUGUST 1, 2021 THROUGH JULY 31, 2022</p>				
<p>√ JULIE A. BUTLER, PURCHASING AGENT</p>				
<p><b>DESCRIPTION OF ITEM</b></p>	<p><b>BID PRICE/ HOURLY RATE</b></p>	<p><b>BID PRICE/HOURLY RATE</b></p>	<p><b>BID PRICE/HOURLY RATE</b></p>	<p><b>BID PRICE/HOURLY RATE</b></p>
<p><b>SCHEDULE #1 HOURLY LABOR RATES</b></p>				
<p>Plumber / Steamfitter - Standard Rate:</p>	<p>\$77.00</p>	<p>\$81.00</p>	<p>\$98.25</p>	<p>\$110.46</p>
<p>Plumber / Steamfitter - Overtime Rate:</p>	<p>\$115.50</p>	<p>\$120.00</p>	<p>\$138.00</p>	<p>\$149.79</p>
<p>Plumber / Steamfitter - Emergency Rate:</p>	<p>\$154.00</p>	<p>\$120.00</p>	<p>\$152.00</p>	<p>\$189.12</p>
<p>Plumber, Journeyman - Standard Rate:</p>	<p>\$74.00</p>	<p>\$81.00</p>	<p>\$98.25</p>	<p>\$105.69</p>
<p>Plumber, Journeyman - Overtime Rate:</p>	<p>\$111.00</p>	<p>\$120.00</p>	<p>\$138.00</p>	<p>\$142.63</p>
<p>Plumber, Journeyman - Emergency Rate:</p>	<p>\$148.00</p>	<p>\$120.00</p>	<p>\$152.00</p>	<p>\$179.58</p>
<p>Plumber, Apprentice - Standard Rate:</p>	<p>\$54.00</p>	<p>\$70.00</p>	<p>\$98.25</p>	<p>\$89.44</p>
<p>Plumber, Apprentice - Overtime Rate:</p>	<p>\$81.00</p>	<p>\$100.00</p>	<p>\$138.00</p>	<p>\$119.00</p>
<p>Plumber, Apprentice - Emergency Rate:</p>	<p>\$108.00</p>	<p>\$100.00</p>	<p>\$152.00</p>	<p>\$148.55</p>
<p><b>SCHEDULE #2 - RESPONSE TIME &amp; MARK-UP</b></p>				
<p>Response Time for Repairs During Normal Work Hours:</p>	<p>1 Hour</p>	<p>1-2 Hours</p>	<p>2 Hours</p>	<p>2 Hours</p>

WARREN COUNTY BID TABULATION SHEET

<b>BID NO:</b> WC 36-21 <b>ITEM(S):</b> PLUMBING SERVICES <b>DATE:</b> JUNE 1, 2021 <b>TIME:</b> 3:00 P.M.	<b>NAME &amp; ADDRESS OF BIDDER</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE/ HOURLY RATE</b>	<b>BID PRICE/HOURLY RATE</b>	<b>BID PRICE/HOURLY RATE</b>	<b>BID PRICE/HOURLY RATE</b>
<b>SCHEDULE #2 - RESPONSE TIME &amp; MARK-UP - CONTINUED</b>				
Response Time for Emergency / After Hours Repairs:	1 Hour	1-2 Hours	2 Hours	2 Hours
Specialized Equipment Furnished; Percent Mark-Up:	4%	10%	20%	10%
Materials Furnished; Percent Mark-Up:	4%	17%	20%	15%
Parts Furnished; Percent Mark-Up:	4%	17%	20%	15%
<b>COMMENTS:</b>	We also service & install back flow prevention devices.			

# Warren County Board of Supervisors

## RESOLUTION NO. 261 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SHEPLER, STROUGH, DIAMOND AND DRISCOLL**

**RATIFYING THE ACTIONS OF THE DIRECTOR OF PROBATION IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR FUNDING TO SUPPORT THE PRE-TRIAL RELEASE PROGRAM**

WHEREAS, the Director of Probation requested authorization to submit a grant application to the New York State Division of Criminal Justice Services for funding under the Pre-Trial Release program, for a term commencing July 1, 2021 and terminating June 30, 2022, for an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), and

WHEREAS, the Director of Probation executed the grant application prior to the July 16, 2021 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Director of Probation be, and hereby are, ratified with regard to executing the grant application to the New York State Division of Criminal Justice Services for funding under the Pre-Trial Release program, for a term commencing July 1, 2021 and terminating June 30, 2022, for an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

# Warren County Board of Supervisors

## RESOLUTION NO. 262 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SHEPLER, STROUGH, DIAMOND AND DRISCOLL**

**AUTHORIZING AGREEMENT WITH BUDDI US, LLC FOR  
ELECTRONIC MONITORING OF JUVENILES FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested to enter into an agreement with Buddi US, LLC, 1964 Bayshore Boulevard, Suite B, Dunedin, Florida, 34698, for electronic monitoring of juveniles, for an amount not to exceed Three Thousand Dollars (\$3,000), for a term commencing upon execution by both parties and terminating December 31, 2021, and

WHEREAS, the Criminal Justice Committee has approved the request for an agreement with Buddi US, LLC as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 263 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, SHEPLER, STROUGH, DIAMOND AND DRISCOLL**

**AUTHORIZING AGREEMENTS WITH VARIOUS TRANSCRIBERS TO PROVIDE LEGAL TRANSCRIPTS FOR THE PUBLIC DEFENDER'S OFFICE**

WHEREAS, the Public Defender has requested to contract with various transcribers to provide legal transcripts at a rate agreed upon by the Public Defender's Office and the transcriber, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, and

WHEREAS, the Criminal Justice Committee has approved the request for agreements with various transcribers as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute agreements with various transcribers to provide legal transcripts at a rate agreed upon by the Public Defender's Office and the transcriber, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171 440 Public Defender, Legal/Transcript Fees.

# Warren County Board of Supervisors

## RESOLUTION NO. 264 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS HOGAN, WILD, FRASIER, STROUGH, LEGGETT, GERAGHTY AND MERLINO**

**AMENDING RESOLUTION NO. 28 OF 2021, “AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION, OFFICE OF COMMUNITY RENEWAL, FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING”, TO AUTHORIZE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE GRANT AGREEMENT(S) AND ANY AND ALL OTHER NECESSARY DOCUMENTS RELATING TO SAID AGREEMENT**

WHEREAS, pursuant to Resolution No. 28 of 2021, the Chair of the Board of Supervisors was authorized to execute a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding, with the amount of the grant to be determined, and

WHEREAS, the Economic Growth & Development Committee has approved a request that Resolution No. 28 of 2021 be amended to include provisions authorizing the Chair of the Board of Supervisors is authorized to execute the grant agreement/grant agreements with the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding and any and all other necessary documents relating to said agreement, now, therefore, be it

RESOLVED, that Resolution No. 28 of 2021 be, and hereby is, amended to include that the Chair of the Board of Supervisors is authorized to execute the grant agreement(s) with the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding and any and all other necessary documents relating to said agreement, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 28 of 2021 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 265 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS HOGAN, WILD, FRASIER, STROUGH, LEGGETT, GERAGHTY AND MERLINO**

**AUTHORIZING THE COUNTY PLANNER TO APPOINT  
A SECTION 3 COORDINATOR TO ENSURE CONTRACTOR CONFORMANCE FOR  
PROJECTS FUNDED WITH CDBG GRANT FUNDS**

WHEREAS, the County Planner has advised that the New York State Office of Community Renewal (“NYSOCR”) has instituted a new policy which requires the County to have on staff a Section 3 Coordinator for projects funded with Community Development Block Grants (“CDBG”) funds that are greater than Two Hundred Thousand Dollars (\$200,000), and

WHEREAS, the establishment of the Section 3 Coordinator is required before NYSOCR can release funds for CD76 Countryside Adult Home, and

WHEREAS, the County Planner is requesting authorization to appoint a Section 3 Coordinator at no cost to the County to ensure contractor conformance for projects funded with CDBG grant funds and the Economic Growth & Development Committee has recommended the authorization, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Planner to appoint a Section 3 Coordinator at no cost to the County to ensure contractor conformance for projects funded with CDBG grant funds that are greater than Two Hundred Thousand Dollars (\$200,000).

# Warren County Board of Supervisors

## RESOLUTION NO. 266 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, CONOVER, HOGAN AND STROUGH**

**AMENDING RESOLUTION NO. 315 OF 2020, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH GRANTS ADMINISTRATION/HEALTH RESEARCH INSTITUTE FOR EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) COVID-19 ENHANCED DETECTION FUNDING, TO EXTEND THE TERMINATION DATE AND AUTHORIZE THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE ANY FURTHER EXTENSIONS**

WHEREAS, pursuant to Resolution No. 315 of 2020, the Chair of the Board of Supervisors was authorized to execute and submit a grant application to the New York State Department of Health Grants Administration/Health Research Institute for Epidemiology and Laboratory Capacity (ELC) COVID-19 Enhanced Detection funding, for an amount not to exceed One Million Two Hundred Sixty-One Thousand Three Hundred Seventy-Nine Dollars (\$1,261,379), for a term commencing July 1, 2020 and terminating June 30, 2022, and

WHEREAS, the Director of Public Health/Patient Services has requested that the resolution be amended to extend the termination date to March 31, 2023 and to authorize the Chair of the Board of Supervisors to execute any further extensions relative to the grant without the need for further Board resolution, now, therefore, be it

RESOLVED, that Resolution No. 315 of 2020 be, and hereby is, amended to extend the termination date to March 31, 2023 and to authorize the Chair of the Board of Supervisors to execute any further extensions relative to the grant without the need for further Board resolution, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 315 of 2020 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 267 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, CONOVER, HOGAN AND STROUGH**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH/HEALTH RESEARCH INSTITUTE TO ENABLE WARREN COUNTY SCHOOL DISTRICTS AND DAYCARE CENTERS TO ESTABLISH COVID-19 TESTING AND SCREENING IN ORDER TO MAINTAIN IN-PERSON LEARNING**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York State Department of Health/Health Research Institute, 150 Broadway, Suite 560, Albany, New York 12204, to enable Warren County School Districts and Daycare Centers to establish COVID-19 testing and screening in order to maintain in-person learning, for an amount not to exceed One Million Seven Hundred Thirty Thousand Twelve Dollars (\$1,730,012), for a term commencing July 1, 2021 and terminating July 31, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 268 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, CONOVER, HOGAN AND STROUGH**

**AUTHORIZING RENEWAL AMENDMENT AGREEMENT WITH STRATEGIC HEALTHCARE PROGRAMS, LLC TO PROVIDE BENCHMARKING AND CONSUMER ASSESSMENT OF HEALTH CARE PROVIDERS AND SYSTEMS (CAHPS) SURVEY ADMINISTRATION AS REQUIRED BY CENTERS FOR MEDICARE AND MEDICAID SERVICES (CMS)**

WHEREAS, the Director of Public Health/Patient Services is requesting a renewal amendment agreement with Strategic Healthcare Programs, LLC to provide benchmarking and consumer assessment of health care providers and systems for an annual lump sum of Eight Thousand Four Hundred Forty Dollars (\$8,440) and a fee of One Dollar and Ninety-Five Cents (\$1.95) per HH-CAHPS survey paid quarterly, for a term commencing July 1, 2021 and terminating June 30, 2022, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 5% rate increase, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute a renewal amendment agreement with Strategic Healthcare Programs, LLC to provide benchmarking and consumer assessment of health care providers and systems for an annual lump sum of Eight Thousand Four Hundred Forty Dollars (\$8,440) and a fee of One Dollar and Ninety-Five Cents (\$1.95) per HH-CAHPS survey paid quarterly, for a term commencing July 1, 2021 and terminating June 30, 2022, which agreement may be automatically renewed on an annual basis without the need for further resolution, provided there is no more than a 5% rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 428 Health Services, Data Processing & Internet Fees.

# Warren County Board of Supervisors

## RESOLUTION NO. 269 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, MCDEVITT, CONOVER, HOGAN AND STROUGH**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING NY CONNECTS EXPANSION AND ENHANCEMENT PROGRAM**

WHEREAS, the Warren/Hamilton Counties Office for the Aging has been given the opportunity to submit a grant application to the New York State Office for the Aging NY Connects Expansion and Enhancement Program in an amount not to exceed Two Hundred Three Thousand Six Hundred Thirty-Six Dollars (\$203,636), which requires no County matching funds and is one hundred percent (100%) reimbursable, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and directs the Chair of the Board to execute a grant application for grant funding for the NY Connects Expansion and Enhancement Program in an amount not to exceed Two Hundred Three Thousand Six Hundred Thirty-Six Dollars (\$203,636), for a term commencing April 1, 2021 and terminating March 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of the grant be extended, the Chair of the Board of Supervisors is authorized to execute any extensions relative to the grant without need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 270 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, FRASIER, MAGOWAN, SHEPLER AND SMITH**

**AUTHORIZING CONTINUATION OF AGREEMENT WITH MAHONEY NOTIFY-PLUS, INC. TO PROVIDE SEMI-ANNUAL TESTING, MONITORING AND INSPECTION OF THE FIRE AND SECURITY ALARMS AT COUNTRYSIDE ADULT HOME WHICH INCLUDES VISUAL INSPECTION OF THE “K” RATED FIRE EXTINGUISHER AND ANY UNPLANNED REPAIRS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the agreement (the previous agreement being authorized by Resolution Nos. 263 of 2019, 406 of 2019 and 234 of 2020) with Mahoney Notify-Plus, Inc., P.O. Box 767, 15 Cooper Street, Glens Falls, New York 12801, to provide semi-annual testing and inspection of the fire and security alarms at Countryside Adult Home for an amount not to exceed One Thousand Six Hundred Sixty-Nine Dollars (\$1,669), and to provide for additional unplanned repairs in an amount not to exceed One Thousand Dollars (\$1,000), billed at prevailing wage rates, for a term commencing on August 1, 2021 and terminating on July 31, 2022, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470 Countryside Adult Home, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 271 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, MAGOWAN, DICKINSON AND GERAGHTY (ALTERNATE COUNTY MEMBER - SUPERVISOR HOGAN)**

### **AUTHORIZING EVENT FEE RATES FOR USE OF THE FESTIVAL COMMONS AT THE CHARLES R. WOOD PARK FOR THE ICE CASTLE EVENT**

WHEREAS, the Park Operations & Management (O&M) Committee recognizes the value of programs administered and funded by Ice Castles, LLC, and

WHEREAS, Ice Castles, LLC plans to host their Ice Castle event at the Festival Commons at the Charles R. Wood Park from October 1, 2021 to April 30, 2022, and

WHEREAS, the Park Operations & Management (O&M) Committee approved a request to authorize a fee of Fifty Thousand Dollars (\$50,000) for use of the Festival Commons at the Charles R. Wood Park to host the Ice Castle event to be held October 1, 2021 through April 30, 2022, with the option to continue usage for two (2) additional six (6) month terms (October 1, 2022 to April 30, 2023 and October 1, 2023 to April 30, 2024), upon mutual agreement of the parties, with a ten percent (10%) increase in rate per term, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a fee of Fifty Thousand Dollars (\$50,000) for use of the Festival Commons at the Charles R. Wood Park to host the Ice Castle event to be held October 1, 2021 through April 30, 2022, with the option to continue usage for two (2) additional six (6) month terms (October 1, 2022 to April 30, 2023 and October 1, 2023 to April 30, 2024), upon mutual agreement of the parties, with a ten percent (10%) increase in rate per term, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Ice Castles, LLC outlining the terms above, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 272 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER**

### **APPOINTING MEMBERS OF THE WARREN COUNTY TRAFFIC SAFETY BOARD**

RESOLVED, that the following individuals be, and hereby are, appointed as members of the Warren County Traffic Safety Board for the term set opposite their name:

APPOINTING:

TERM:

John Diamond, Supervisor  
City of Glens Falls

01/01/21 - 12/31/21

Craig Leggett, Supervisor  
Town of Chester

01/01/21 - 12/31/21

Tammie DeLorenzo, Assistant to the County Administrator  
Warren County Administrator's Office

01/01/21 - 12/31/21

James LaFarr  
Warren County Sheriff

01/01/21 - 12/31/21

Rachel Seeber, Chair  
Warren County Board of Supervisors

01/01/21 - 12/31/22

Matthew Burin, First Assistant District Attorney  
Warren County District Attorney's Office

01/01/21 - 12/31/22

Adam Stephenson, Supervisor  
Warren County Probation Department

01/01/21 - 12/31/22

Jarrold Smith, Chief of Police  
Glens Falls Police Department

01/01/21 - 12/31/23

Ann Marie Mason, Director  
Warren County Office of Emergency Services

01/01/21 - 12/31/23

Charles "Ben" Geisler, Patrol Sergeant  
Warren County Sheriff's Office

01/01/21 - 12/31/23

Terry Comeau, Undersheriff  
Warren County Sheriff's Office

01/01/21 - 12/31/23

# Warren County Board of Supervisors

## RESOLUTION NO. 273 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO**

### **AUTHORIZING CONTINUATION OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE AND INCLUDING A CATEGORY FOR EQUIPMENT IMPROVEMENT**

RESOLVED, that Warren County continue the agreements (previously authorized by Resolution No. 285 of 2020) with various municipalities for the purpose of providing roadway maintenance and services, as recommended by the Superintendent of Public Works on County roadways, for a continued term commencing January 1, 2022 and terminating December 31, 2022, said agreements shall renew on an annual basis for a period of five years unless there is an increase and/or a decrease in the rates or mileage, for the total amounts listed for each municipality as set forth on the attached Schedule "A," and the Chair of the Board of Supervisors be, and hereby is, authorized to execute the agreements in the form approved by the County Attorney, and be it further

RESOLVED, that the payment to the municipalities shall be as follows: (1) Lump sum payment of Eight Thousand Dollars (\$8,000) or Ten Thousand Dollars (\$10,000) upon receipt of equipment upgrade confirmation from each municipality; (2) Sixty-Seven Percent (67%) of the payment for snow and ice removal to be paid in January of each year; (3) Thirty-Three Percent (33%) of the payment for snow and ice removal to be paid in July of each year; and (4) One Hundred Percent (100%) of the payment for mowing and sweeping to be paid in July of each year, and be it further

RESOLVED, that the funds for these agreements shall be expended from Budget Codes: D.5142 470 County Road, Snow Removal - County, Contract (in the amount of One Million Four Hundred Sixty-One Thousand Eight Hundred Sixty-Six Dollars and Sixty-Nine Cents (\$1,461,866.69) and D.5110 470 County Road, Maintenance of Roads, Contract (in the amount of Ninety-Eight Thousand Five Dollars and Twenty-Six Cents (\$98,005.26), for a total of One Million Five Hundred Fifty-Five Thousand Eight Hundred Seventy-One Dollars and Ninety-Five Cents (\$1,559,871.95).

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*Schedule "A"*

**2022 MUNICIPAL CONTRACT  
HIGHWAY RECOMMENDED PAYMENT RATE**

- \$9,095.43/MI. PLOW/ICE CONTROL APPLICATION WITH TYPICAL SNOW/ICE REMOVAL OPERATIONS BETWEEN STORMS, ADJUST MILES APPROPRIATE FOR MULTIPLE LANE HIGHWAYS.
- \$8,000 Lump Sum MUNICIPALITIES WITHIN THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.
- \$10,000 Lump Sum MUNICIPALITIES OUTSIDE THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.
- \$ 710.50/EACH ADDITIONAL FOR WEIGHT RESTRICTED OR BRIDGES THAT REQUIRE SPECIAL EQUIPMENT OTHER THAN TYPICAL ROAD PLOW VEHICLE.
- \$ 554/MI. SWEEP, PICKUP & REMOVAL OF ROAD SAND IN SPRING AFTER WINTER OPERATIONS ARE COMPLETED ONE TIME PER YEAR.
- \$ 140/MI. MOWING IN MID JUNE TO LATE JULY, ONE TIME PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE.
- \$ 280/MI. MOWING IN MID JUNE TO LATE JULY, TWO TIMES PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE

TOWN	MILES \$9,095.43	EQUIPMENT UPGRADES	BRIDGES \$710.50	D.5142 TOTAL	MILES \$554.00	MILES \$140.00 \$280.00	D.5110 TOTAL	ESTIMATE OF PAYMENT
<b>BOLTON</b>	17.64	\$ 8,000	0	\$168,443.39	17.64	17.64	\$12,242.16	\$180,685.55
<b>CHESTER</b>	32.87	\$10,000	0	\$308,966.78	32.87	32.87	\$22,811.78	\$331,778.56
<b>HAGUE</b>	9.02	\$ 8,000	0	\$90,040.78	9.02	0.0	\$ 4,997.08	\$ 95,037.86
<b>HORICON</b>	26.32	\$10,000	0	\$249,391.72	26.32	0.0	\$14,581.28	\$263,973.00
<b>LAKE GEORGE</b>	0.95	\$ 8,000	0	\$16,640.66	0.95	0.95	\$ 659.30	\$ 17,299.96
<b>LAKE LUZERNE</b>	8.94	\$10,000	0	\$91,313.14	8.94	8.94	\$ 6,204.36	\$ 97,517.50
<b>STONY CREEK</b>	21.72	\$10,000	0	\$207,552.74	21.72	0.0	\$12,032.88	\$219,585.62
<b>THURMAN</b>	26.53	\$10,000	0	\$251,301.76	26.53	26.53	\$18,411.82	\$269,713.58
<b>WARRENSBURG</b>	6.82	\$10,000	0	\$72,030.83	6.82	6.82	\$ 5,687.88	\$ 77,718.71
<b>WASHINGTON CO.</b>	0.68		0	\$6,184.89	0.68	0.0	\$ 376.72	\$ 6,561.61
	<b>151.49 MI</b>	<b>\$84,000</b>	<b>0</b>	<b>\$1,461,866.69</b>	<b>151.49 MI</b>	<b>93.75 MI</b>	<b>\$ 98,005.26</b>	<b>\$1,559,871.95</b>

# Warren County Board of Supervisors

## RESOLUTION NO. 274 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO**

**RESOLUTION AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO PROCEED WITH EMINENT DOMAIN PROCEDURES FOR THE CR7 OVER HALFWAY CREEK BRIDGE REPLACEMENT PROJECT**

WHEREAS, Warren County is responsible for the maintenance of County Route 7 (“CR7”) and the bridge (BIN 3360320) that carries CR7 over Halfway Brook in the Town of Queensbury, and

WHEREAS, CR7 is classified as an Urban Minor Arterial and is a critical component of the regional transportation network, and

WHEREAS, it is important to maintain the functional operation of the structure of the bridge (“Bridge”) that carries CR7 over Halfway Brook, and

WHEREAS, the existing Bridge was initially constructed in 1975 and consists of three (3) corrugated metal pipes with individual spans of seven (7) feet, eight (8) feet and seven (7) feet to form an overall structure length of thirty (30) feet, and

WHEREAS, the exiting Bridge structure has not undergone structural restoration since its completion in 1975, and

WHEREAS, the Bridge received a yellow flag for section loss and perforations in the lower portion of the pipe along the mudline in the span 3 barrel, and a condition rating of 4 from the August 15, 2019 inspection, and

WHEREAS, hydrologic analyses of the Bridge crossing have been conducted, and the results of those analyses have raised serious concerns about the sufficiency of the hydraulic opening of the Bridge, and

WHEREAS, in the course of determining how to best address the structural defects and hydraulic issues with the Bridge, Warren County considered three (3) alternatives and three (3) sub-alternatives

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associated with the Bridge replacement alternative, and

WHEREAS, after considering all alternatives and sub-alternatives, Warren County selected as its preferred alternative replacing the existing three (3) culvert pipes with a new structure consisting of a 40 foot span, 3-sided pre-cast concrete rigid frame, with the bridge roadway section consisting of five (5) 11-foot travel lanes, two (2) 5-foot shoulders and two (2) 5-foot sidewalks (“Project”), and

WHEREAS, in addition to the bridge replacement alternative, Warren County has selected as its preferred sub-alternative closing CR7 (Bay Road) and the detour of traffic around the site for the duration of construction, and

WHEREAS, the purpose of the Project is to improve the hydraulic opening and structural condition of the existing Bridge, with the main objectives being to: restore the bridge condition rating to 5 or greater for at least 75 years using cost effective techniques to minimize the life cycle cost of maintenance and repair; and improve the hydraulic opening, reduce scour vulnerability, and reduce the likelihood that the bridge and adjoining roadway will flood during major storms, and

WHEREAS, it is anticipated that it will be necessary for the County to acquire real property interests in and to five (5) separate tax map parcels in order to accomplish the Project, and

WHEREAS, in the event the County is unable to acquire by purchase the real property interests that are necessary to accomplish the Project, it will be necessary for the County to acquire such real property interests by resorting to proceedings pursuant to Article 4 of the New York Eminent Domain Procedure Law (“EDPL”), and

WHEREAS, EDPL Article 2 requires, as a condition precedent to acquiring title by means of an EDPL Article 4 proceeding, that the County conduct a public hearing to inform the public and to review the public use to be served by the proposed project and the impact on the environment and residents of the locality where the proposed Project will be constructed unless such Project is exempt from the EDPL Article 2 hearing requirements in accordance with EDPL §206, and

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WHEREAS, EDPL §206(A) provides that the County is exempt from compliance with the provisions of EDPL Article 2 when pursuant to other state, federal, or local law or regulation it considers and submits factors similar to those enumerated in Article 2, subdivision B of section 204, to a state, federal, or local government agency, board, or commission before proceeding with the acquisition and obtains a license, a permit, a certificate of public convenience or necessity, or other similar approval from such agency, board, or commission, and

WHEREAS, the factors for consideration that are set forth in EDPL §204(B) are as follows:

- (1) the public use, benefit or purpose to be served by the proposed public project;
- (2) the approximate location for the proposed public project and the reasons for the selection of that location;
- (3) the general effect of the proposed project on the environment and residents of the locality;
- (4) such other factors as the County considers relevant, and

WHEREAS, the Project is a locally administered Federal Aid Transportation Project sponsored by the County, and

WHEREAS, the Project is being progressed by the Superintendent of Public Works, with oversight from the New York State Department of Transportation (“NYSDOT”), in accordance with the requirements of the NYSDOT “Procedures for Locally Administered Federal Aid Projects” manual and other applicable NYSDOT regulations and policies, and

WHEREAS, in order to progress to the Project through the scoping and initial design phases to the final design and acquisition phases, it has been necessary for the County to obtain NYSDOT and Federal Highway Administration (“FHWA”) approval that the County has satisfied the requirements of FHWA and NYSDOT, as set forth in the NYSDOT “Procedures for Locally Administered Federal Aid Projects” manual and other applicable statutes, regulations and policies, and

WHEREAS, the County, in conjunction with its consultant, completed a Final Design Report for the

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Project in October, 2020 and submitted same to FHWA and NYSDOT Region 1 for its review and approval, and

WHEREAS, FHWA and NYSDOT Region 1 have completed their review of the Final Design Report and FHWA has issued Final Design Authorization and Authorization to Proceed with right-of-way acquisition, and

WHEREAS, in accordance with the provisions of 23 C.F.R. 771.118(c), the County was required to undertake and complete an environmental review under the National Environmental Policy Act of 1969 (“NEPA”), and

WHEREAS, in satisfaction of its duties to conduct an environmental review under NEPA, the County prepared a Federal Environmental Approval Sheet, following which the County determined that the Project is properly classified as a Class II action (Categorical Exclusion), which determination was approved by NYSDOT Region 1, and

WHEREAS, in addition to its environmental investigatory responsibilities under NEPA, the County was required to conduct an environmental review of the Project pursuant to the New York State Environmental Quality Review Act (“SEQRA”), and

WHEREAS, the County has completed its review under SEQRA and has determined that the Project is properly classified as a SEQRA Type II action in accordance with 6 N.Y.C.R.R. 617.5(b)(2) upon its finding that the Project involves the replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading of buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4, and

WHEREAS, the County has also undertaken an examination of the potential effects of the Project on endangered species, historic and cultural resources and social and economic features within the Project are, all of which were detailed in the Final Design Report that was reviewed and approved by FHWA and NYSDOT in the course of approving the design of the Project authorizing right-of-way acquisitions, and

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WHEREAS, in the course of completing the Project, it is anticipated that it will be necessary for the County to obtain the following additional permits/approvals: USACE Section 404 Nationwide Permit #3; NYYSEDEC Section 401 Water Quality Certification; and NYSDEC Use and Protection of Waters Permit, and

WHEREAS, EDPL §206(c) provides that the County is exempt from compliance with the hearing and determination and findings requirements of EDPL Article 2 when, “pursuant to other law or regulation it undergoes or conducts or offers to conduct prior to an acquisition one or more public hearings upon notice to the public and owners of property to be acquired, and provided further that factors similar to those enumerated in subdivision (B) of section 204 herein may be considered at such public hearings,” and

WHEREAS, as a Federally funded project, the Project is subject to the provisions of 23 USCA §128, which requires, among other things, that prior to the acquisition, a public hearing be held, or the opportunity for such be afforded, at which public hearing there is considered factors similar to those enumerated in subdivision (B) of Eminent Domain Procedure Law §204, and

WHEREAS, in accordance with the requirements of 23 USCA §128 and other applicable federal and state statutes and regulations, the County, on prior notice to the public and potentially affected landowners, conducted a public informational meeting on September 9, 2020, to present information regarding the Project, including the use, benefit and purpose of the Project, the approximate location of the Project, the alternatives considered and the reasons for selecting the location, and the general effect of the Project on the environment and residents of the locality, and to obtain comments from individuals, groups, officials, and local agencies, and

WHEREAS, EDPL §206(d) provides that the County is exempt from compliance with the hearing and determination and findings requirements of EDPL Article 2 “when in the opinion of the condemnor an acquisition is *de minimis* in nature so that the public interest will not be prejudiced by the construction of the project or because of an emergency situation the public interest will be endangered by any delay caused

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by the public hearing requirement in this article,” and

WHEREAS, it is anticipated that the Project will require the County to acquire for a fee, permanent easement and temporary easement interests in small portions of five (5) tax parcels, none of which will be significantly adversely impacted by such acquisitions or the Project, and

WHEREAS, in light of the foregoing, the County is of the opinion that it is exempt from the hearing requirements of EDPL Article 2 with respect to the Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors has considered all relevant information pertaining to the proposed CR7 (Bay Road) over Halfway Brook Bridge Replacement Project and has determined the Project development process implemented by the County qualifies the Project to be exempt from the hearing requirements of EDPL Article 2, pursuant to EDPL Section 206(a), (c) and (d), and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to take such steps and perform such acts as are necessary for the County to acquire the real property interests that may be necessary to accomplish the Project, including acquisition of real property interests in accordance with the provisions of Article 4 of the New York State Eminent Domain Procedure Law.

# Warren County Board of Supervisors

## RESOLUTION NO. 275 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION, TOWN OF LAKE LUZERNE**

WHEREAS, the East River Drive (CR 16) & Call Street (CR 32) Pavement Rehabilitation, Town of Lake Luzerne, P.I.N. 1761.46 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design Phase and the Construction/Construction Inspection Phase for the Project or portions thereof, and it is further

RESOLVED, that the sum of One Hundred Forty-Nine Thousand Nine Hundred Twenty Dollars and no cents (\$149,920.00) has been appropriated from Capital Project No. H396.9550 280 East River Drive (CR 16) & Call Street (CR 32) Rehabilitation and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Two Million Seven Hundred Five Thousand Three Hundred Thirty-Seven Dollars and no cents (\$2,705,337.00) is hereby appropriated from Capital Project No. H396.9550 280 East River Drive (CR 16) & Call Street (CR 32) Rehabilitation and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the

*RESOLUTION No. 275 OF 2021*

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Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

# Warren County Board of Supervisors

## RESOLUTION NO. 276 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO**

**AMENDING AGREEMENT WITH GREENMAN PEDERSEN, INC. TO PROVIDE CONSULTANT SERVICES FOR EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION, TOWN OF LAKE LUZERNE, TO INCLUDE CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION SERVICES**

WHEREAS, Resolution No. 573 of 2019 authorized an agreement with Greenman Pedersen, Inc., to provide consultant services for Capital Project H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, PIN 1761.46, in an amount not to exceed One Hundred Forty-Nine Thousand Nine Hundred Twenty Dollars (\$149,920), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to add construction support and construction inspection services, for an amount not to exceed Two Hundred Forty-Four Thousand Seven Hundred Forty-Two Dollars (\$244,742), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greenman Pedersen, Inc., 80 Wolf Road, Albany, New York 12205, to include construction support and construction inspection services, in an amount not to exceed Two Hundred Forty-Four Thousand Seven Hundred Forty-Two Dollars (\$244,742), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2019 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 277 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH PECKHAM ROAD CORP. FOR EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION (WC 26-21)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for East River Drive (CR 16) & Call Street (CR 32) Rehabilitation (WC 26-21), and

WHEREAS, the bids were opened on June 29, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Peckham Road Corp., located at 348 Vaughn Road, Hudson Falls, New York 12804, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Peckham Road Corp., located at 348 Vaughn Road, Hudson Falls, New York 12839, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Peckham Road Corp. relative to East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 26-21), for a term commencing upon execution by both parties and terminating sixty (60) days after issuing notice to proceed, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds shall be expended from Capital Project H396.9550 280 East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, Capital Projects, Projects.

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO:</b> WC 26-21  <b>ITEM(S):</b> EAST RIVER DRIVE (CR 16) &amp; CALL STREET (CR 32) PAVEMENT PRESERVATION - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY  <b>DATE:</b> JUNE 29, 2021  <b>TIME:</b> 3:00 PM.</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Peckham Road Corp.                  Attn: Tyler Pratt                  348 Vaughn Road                  Hudson Falls, NY 12804                  Ph: 518-792-3157</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Peter Luizzi &amp; Bros Contracting, Inc.                  Attn: Michael Alix                  857 1<sup>st</sup> Street                  Watervliet, NY 12189                  Ph: 518-482-8954</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Rifenburg Construction, Inc.                  Attn: Russell Huta                  159 Brick Church Road                  Troy, NY 12180                  Ph: 518-279-3265</p>
<p><b>BID AWARDED TO:</b></p>			
<p>√  <b>JULIE A. BUTLER, PURCHASING AGENT</b></p>			
<p><b>DESCRIPTION OF ITEM</b></p>	<p><b>BID PRICE</b></p>	<p><b>BID PRICE</b></p>	<p><b>BID PRICE</b></p>
<p>TOTAL BASE BID FOR ALL UNIT PRICES:</p>	<p>\$2,549,956.35</p>	<p>\$2,617,834.60</p>	<p>\$2,749,115.00</p>
<p>BID ALTERNATE 1:                  12.5 F2 TOP COURSE HMA WITH POLYMER FIBERS, 70 SERIES COMPACTION:</p>	<p>\$627,869.00</p>	<p>\$575,979.00</p>	<p>\$503,333.00</p>
<p>LINE ITEM BREAKDOWN:</p>			
<p>UNCLASSIFIED EXCAVATION &amp; DISPOSAL:</p>	<p>\$29.28</p>	<p>\$121,014.24</p>	<p>\$24.00</p>
<p>SELECT GRANULAR FILL:</p>	<p>\$26.60</p>	<p>\$15,773.80</p>	<p>\$30.00</p>
<p>SHOULDER BACKUP MATERIAL:</p>	<p>\$30.65</p>	<p>\$97,988.05</p>	<p>\$30.00</p>
<p>TRENCH &amp; CULVERT EXCAVATION:</p>	<p>\$44.70</p>	<p>\$29,367.90</p>	<p>\$22.00</p>
<p>TEST PIT EXCAVATION:</p>	<p>\$775.00</p>	<p>\$3,875.00</p>	<p>\$800.00</p>
<p>GEO-TEXTILE BEDDING:</p>	<p>\$2.00</p>	<p>\$862.00</p>	<p>\$5.00</p>
<p>CHECK DAM, PREFABRICATED - TEMP:</p>	<p>\$15.00</p>	<p>\$1,440.00</p>	<p>\$10.00</p>
<p>SILT-FENCE - TEMPORARY:</p>	<p>\$3.50</p>	<p>\$3,500.00</p>	<p>\$3.15</p>
			<p>\$21.00</p>
			<p>\$37.00</p>
			<p>\$24.00</p>
			<p>\$11.00</p>
			<p>\$750.00</p>
			<p>\$3.00</p>
			<p>\$14.25</p>
			<p>\$4.50</p>
			<p>\$86,793.00</p>
			<p>\$21,941.00</p>
			<p>\$76,728.00</p>
			<p>\$7,227.00</p>
			<p>\$3,750.00</p>
			<p>\$1,293.00</p>
			<p>\$1,368.00</p>
			<p>\$4,500.00</p>

**RESOLUTION NO. XXX OF 2021**  
**TERM:** The work will be substantially completed on or before October 31, 2021 and completed and ready for final payment in accordance with section 14.07 of the General Conditions on or before November 12, 2021.

WARREN COUNTY BID TABULATION SHEET

<b>BID NO:</b> WC 26-21 <b>ITEM(S):</b> EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) PAVEMENT PRESERVATION - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY <b>DATE:</b> JUNE 29, 2021 <b>TIME:</b> 3:00 PM.	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>	<b>BID PRICE</b>	<b>BID PRICE</b>	<b>BID PRICE</b>	<b>BID PRICE</b>
SUBBASE COURSE, TYPE 2:	\$70.79	\$117,015.87	\$66.00	\$109,098.00	\$64.50	\$106,618.50
	\$3.00	\$50,772.00	\$4.20	\$71,080.80	\$4.00	\$67,696.00
FULL DEPTH RECLAMATION OF ASPHALT PAVEMENT:	\$70.00	\$53,060.00	\$70.00	\$53,060.00	\$70.00	\$53,060.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS:	\$70.75	\$341,722.50	\$79.00	\$381,570.00	\$81.00	\$391,230.00
TRUE & LEVELING F9, HMA, 80 SERIES COMPACTION:	\$74.73	\$387,773.97	\$80.00	\$415,120.00	\$87.00	\$451,443.00
12.5 F3 TOP COURSE HMA, 70 SERIES COMPACTION:	\$82.50	\$287,842.50	\$84.00	\$293,076.00	\$85.00	\$296,565.00
19 F9 BINDER COURSE HMA, 80 SERIES COMPACTION:	\$90.75	\$148,739.25	\$84.00	\$137,676.00	\$81.00	\$132,759.00
37.5 F9 BASE COURSE HMA, 80 SERIES COMPACTION:	\$2.15	\$19,909.00	\$4.70	\$43,522.00	\$5.00	\$46,300.00
DILUTED TACK COAT:	\$2.35	\$119,311.85	\$3.00	\$152,313.00	\$2.75	\$139,620.25
ASPHALT EMULSION:	\$0.36	\$8,646.84	\$1.10	\$26,420.90	\$0.30	\$7,205.70
ASPHALT PAVEMENT JOINT ADHESIVE:	\$8.00	\$23,160.00	\$7.00	\$20,265.00	\$4.50	\$13,027.50
MISCELLANEOUS COLD MILLING OF BITUMINOUS CONCRETE:	\$0.15	\$744.75	\$0.30	\$1,489.50	\$0.10	\$496.50
SHIELDS & SHORING:	\$285.00	\$285.00	\$350.00	\$350.00	\$430.00	\$430.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 18" DIAMETER, 16 GAUGE:	\$635.00	\$3,175.00	\$720.00	\$3,600.00	\$700.00	\$3,500.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 30" DIAMETER, 14 GAUGE:						

Peckham Road Corp.  
Attn: Tyler Pratt  
348 Vaughn Road  
Hudson Falls, NY 12804  
Ph: 518-792-3157

Peter Luizzi & Bros Contracting, Inc.  
Attn: Michael Alix  
857 1<sup>st</sup> Street  
Watervliet, NY 12189  
Ph: 518-482-8954

Rifenburg Construction, Inc.  
Attn: Russell Huta  
159 Brick Church Road  
Troy, NY 12180  
Ph: 518-279-3265

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 26-21</b> <b>ITEM(S): EAST RIVER DRIVE (CR 16) &amp; CALL STREET (CR 32) PAVEMENT PRESERVATION - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY</b> <b>DATE: JUNE 29, 2021</b> <b>TIME: 3:00 PM.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	Peckham Road Corp. Attn: Tyler Pratt 348 Vaughn Road Hudson Falls, NY 12804 Ph: 518-792-3157	Peter Luizzi & Bros Contracting, Inc. Attn: Michael Alix 857 1 <sup>st</sup> Street Watervliet, NY 12189 Ph: 518-482-8954	Rifenburg Construction, Inc. Attn: Russell Huta 159 Brick Church Road Troy, NY 12180 Ph: 518-279-3265			
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>		<b>BID PRICE</b>		<b>BID PRICE</b>	
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 36" DIAMETER, 14 GAUGE:	\$855.00	\$855.00	\$900.00	\$900.00	\$725.00	\$725.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 15" DIAMETER:	\$56.63	\$5,889.52	\$89.00	\$9,256.00	\$48.00	\$4,992.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 24" DIAMETER:	\$74.20	\$29,160.60	\$90.00	\$35,370.00	\$125.00	\$49,125.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 30" DIAMETER:	\$87.65	\$7,625.55	\$100.00	\$8,700.00	\$150.00	\$13,050.00
CONNECTION TO EXISTING DRAINAGE FACILITIES:	\$975.00	\$2,925.00	\$1,900.00	\$5,700.00	\$1,400.00	\$4,200.00
RECTANGULAR DRAINAGE STRUCTURE TYPE U FOR #22 WELDED FRAME:	\$660.00	\$7,260.00	\$1,000.00	\$11,000.00	\$575.00	\$6,325.00
HOT MIX ASPHALT (HMA) SIDEWALKS, DRIVEWAYS & BICYCLE PATHS, AND VEGETATION CONTROL STRIPS:	\$197.00	\$67,177.00	\$210.00	\$71,610.00	\$182.00	\$62,062.00
UNPAINTED HOT MIX ASPHALT CURB (MOUNTABLE):	\$0.50	\$1,202.00	\$5.00	\$12,020.00	\$4.00	\$9,616.00
TOPSOIL - LAWNS:	\$79.50	\$11,289.00	\$68.00	\$9,656.00	\$102.00	\$14,484.00
TURF ESTABLISHMENTS - LAWNS:	\$1.80	\$2,296.80	\$2.30	\$2,934.80	\$2.00	\$2,552.00
BASIC WORK ZONE TRAFFIC CONTROL:	\$205,000.00	\$205,000.00	\$95,000.00	\$95,000.00	\$266,450.75	\$266,450.75
TEMPORARY PAVEMENT MARKINGS STRIPES (TRAFFIC PAINT):	\$0.29	\$11,783.57	\$0.30	\$12,189.90	\$0.30	\$12,189.90

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 26-21 ITEM(S): EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) PAVEMENT PRESERVATION - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY DATE: JUNE 29, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
(PVMs) STANDARD SIZE - FULL MATRIX (LED) NO OPTIONAL EQUIPMENT SPECIFIED, CELLULAR COMMUNICATIONS:	\$4,600.00	\$13,800.00	\$5,600.00	\$16,800.00	\$1,000.00	\$3,000.00
MAIL BOXES:	\$265.00	\$4,240.00	\$150.00	\$2,400.00	\$350.00	\$5,600.00
STONE FILLING (FINE):	\$145.00	\$2,610.00	\$170.00	\$3,060.00	\$92.00	\$1,656.00
STONE FILLING (LIGHT):	\$145.00	\$3,915.00	\$170.00	\$4,590.00	\$92.00	\$2,484.00
CONVENTIONALLY FORMED OR MACHINE FORMED CONCRETE GUTTERS TYPE BB:	\$9.25	\$68,459.25	\$12.30	\$91,032.30	\$9.00	\$66,609.00
SURVEY OPERATIONS:	\$6,600.00	\$6,600.00	\$6,500.00	\$6,500.00	\$20,000.00	\$20,000.00
CUTTING PAVEMENT:	\$6.00	\$6,924.00	\$2.50	\$2,885.00	\$3.50	\$4,039.00
CLEANING EXISTING PAVEMENT AND/OR SHOULDERS:	\$0.06	\$2,311.74	\$0.10	\$3,852.90	\$0.10	\$3,852.90
CLEANING, SEALING AND/OR FILLING CRACKS:	\$9,550.00	\$9,550.00	\$9,000.00	\$9,000.00	\$8,800.00	\$8,800.00
GROUND MOUNTED SIGN PANELS LESS THAN OR EQUAL TO 30 SF, WITH Z BARS:	\$55.30	\$774.20	\$41.00	\$574.00	\$35.50	\$497.00
TYPE A SIGN POSTS:	\$299.00	\$5,382.00	\$180.00	\$3,240.00	\$159.00	\$2,862.00
RELOCATE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$158.00	\$4,424.00	\$120.00	\$3,360.00	\$99.00	\$2,772.00
REMOVE & DISPOSE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$28.50	\$171.00	\$63.00	\$378.00	\$51.00	\$306.00
WELDED FRAME & RECTANGULAR GRATE 22:	\$875.00	\$1,750.00	\$1,600.00	\$3,200.00	\$1,400.00	\$2,800.00
WHITE EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS:	\$0.64	\$24,171.52	\$0.65	\$24,549.20	\$0.60	\$22,660.00

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Ph: 518-279-3265

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO:</b> WC 26-21  <b>ITEM(S):</b> EAST RIVER DRIVE (CR 16)                      &amp; CALL STREET (CR 32)                      PAVEMENT PRESERVATION -                      TOWN OF LAKE LUZERNE -                      WARREN COUNTY, NY  <b>DATE:</b> JUNE 29, 2021  <b>TIME:</b> 3:00 PM.</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>
<p><b>DESCRIPTION OF ITEM</b></p>	<p><b>BID PRICE</b></p>		<p><b>BID PRICE</b></p>
<p>YELLOW EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS:</p>	<p>\$0.64</p>	<p>\$25,230.08</p>	<p>\$0.65</p>
<p>FIELD CHANGE PAYMENT:</p>	<p>\$1.00</p>	<p>\$113,000.00</p>	<p>\$25,624.30</p>
<p>ASPHALT PRICE ADJUSTMENT:</p>	<p>\$1.00</p>	<p>\$100.00</p>	<p>\$1.00</p>
<p>FUEL PRICE ADJUSTMENT:</p>	<p>\$1.00</p>	<p>\$100.00</p>	<p>\$1.00</p>
<p>SUBTOTAL:</p>	<p>\$2,481,956.35</p>	<p>\$2,534,834.60</p>	<p>\$2,644,115.00</p>
<p>MOBILIZATION:</p>	<p>\$68,000.00</p>	<p>\$83,000.00</p>	<p>\$105,000.00</p>
<p>BASE BID TOTAL:</p>	<p>\$2,549,956.35</p>	<p>\$2,617,834.60</p>	<p>\$2,749,115.00</p>
<p>BID ALTERNATE 1: 12.5 F2 TOP COURSE HMA WITH POLYMER FIBERS, 70 SERIES COMPACTION:</p>	<p>\$627,869.00</p>	<p>\$575,979.00</p>	<p>\$503,333.00</p>

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Peckham Road Corp.  
 Attn: Tyler Pratt  
 348 Vaughn Road  
 Hudson Falls, NY 12804  
 Ph: 518-792-3157

# Warren County Board of Supervisors

## RESOLUTION NO. 278 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO**

**AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND TRAIL DEVELOPMENT AND MAINTENANCE**

RESOLVED, that Warren County continue the agreements (most recently authorized by Resolution No. 288 of 2020) with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, for the purpose of obtaining the license to allow use of property owned by the City of Glens Falls, County of Warren, New York, for snowmobile trail purposes (with South Warren Snowmobile Club, Inc. to develop and maintain the trails), for a term commencing July 1, 2021 and terminating June 30, 2022 and containing an early termination clause, which agreement may provide for plowing of a parking lot by Warren County employees, defense, indemnification and holding the City harmless from licensed activities, and be it further

RESOLVED, that in addition to the above agreement, Warren County enter into a separate agreement with South Warren Snowmobile Club, Inc., P.O. Box 258, Lake Luzerne, New York 12846-0258, whereby the County furnishes and/or allows use of trails it has acquired and the Club develops (as may be necessary) and maintains County and Club snowmobile trails for the purpose of allowing free public use of said trails, which agreement shall: (1) commence July 1, 2021 and terminate June 30, 2022 and contain an early termination clause, in a form approved by the County Attorney; (2) provide that the County has acquired or will acquire certain easements for snowmobile trails; (3) provide for development, as may be necessary, and maintenance of trails by the Club; (4) provide for use of the snowmobile trails by the general public at no cost; (5) provide additional insured status for the County and such other parties as the County Attorney shall recommend; (6) provide an indemnification and defense clause for the County and such other parties as the County Attorney shall recommend; and (7) contain such other provisions recommended by the County Attorney and otherwise be in a form approved by the County Attorney, with the Chair of the Board of Supervisors being authorized to execute both agreements with the City of Glens Falls and South Warren Snowmobile Club, Inc.

# Warren County Board of Supervisors

## RESOLUTION No. 279 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, HOGAN, DICKINSON, THOMAS, BRUNO, GERAGHTY AND MERLINO**

### **AMENDING FEE SCHEDULE FOR THE UP YONDA ENVIRONMENTAL EDUCATION CENTER FOR PARKS, RECREATION & RAILROAD**

RESOLVED, that the Warren County Board of Supervisors approves the amended Fee Schedule (annexed hereto as Schedule "A"), most recently amended by Resolution No. 407 of 2018, for the Up Yonda Environmental Education Center, effective July 16, 2021.

**SCHEDULE "A"**  
**Fee Schedule for the Up Yonda Environmental Education Center**

	<u>Fee</u>
Public & Group Programs	\$5.00
School Programs	\$5.00
Special Programs	\$7.00 - \$14.00
Outreach Programs	\$125.00 per hour
Birthday Party	\$7.00 per child
Birthday Bash	\$14.00 per child
Building/Pavilion Rental	\$100.00
Parking	\$5.00 per car (Sept. to June) \$6.00 per car (July and August)  \$4.00 per motorcycle  \$10.00 per camper  \$10.00 per bus (no fee if involved in program)
Virtual Programs	\$50.00
Virtual Programs (6 programs)	\$250.00
Outreach Programs outside Warren County Inside and Outside	\$150.00 per hour \$75.00 for each additional hour
<u>Memberships</u>	
Student	\$25.00 for one year \$40.00 for two years \$55.00 for three years
Individual	\$40.00 for one year \$70.00 for two years \$100.00 for three years
Family (up to 5 people)	\$80.00 for one year \$140.00 for two years \$200.00 for three years
Lifetime Membership	\$500.00

# Warren County Board of Supervisors

## RESOLUTION NO. 280 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY, MERLINO, BRAYMER, WILD, HOGAN, BEATY AND STROUGH**

**AMENDING RESOLUTION NO. 229 OF 2021, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES, TO AWARD FUNDING TO ICE CASTLES, LLC**

WHEREAS, pursuant to Resolution No. 229 of 2021, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at the June 22, 2021 Tourism & Occupancy Tax Coordination meeting, the Committee considered and approved requests from the following applicant for occupancy tax funding:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Ice Castles, LLC	Ice Castles at Lake George	10/1/21 - 4/30/22	\$50,000.00

now, therefore, be it

RESOLVED, that Resolution No. 229 of 2021 be, and hereby is, amended to authorize the Chair of the Board of Supervisors to execute the standard form Warren County Tourist and Convention Development Agreement with the above referenced applicant, in the amount of Fifty Thousand Dollars (\$50,000) and to increase the total amount of occupancy tax funding to Four Hundred Thirty-Seven Thousand Dollars (\$437,000), to be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, as listed on the revised attached Schedule "A" with said agreements to be in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 229 of 2021 will remain the same.

**SCHEDULE "A"**  
**2021 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Tim Cianciola (Craft Producers)	Lake George Arts & Crafts Festival	7/30/21 - 8/1/21	\$3,000.00
2	Tim Cianciola	Lake George BBQ Festival	8/13/21- 8/15/21	\$4,000.00
3	Lake George Music Festival	Classical Music Festival	8/18/21- 8/25/21	\$15,000.00
4	LGD/50 Concert Series	Five Different Concerts	5/27/21- 5/30/21; 6/11/21- 6/12/21; 7/2/21- 7/4/21; 7/8/21- 7/10/21; 8/5/21- 8/6/21	\$25,000.00
5	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2021	\$20,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/23/21- 9/26/21	\$40,000.00
7	Adirondack Sports Complex	ADKSC Travel Team Softball Tournaments	1/1/21- 12/20/21	\$40,000.00
8	Albany Rods & Kustoms, Inc.	Adirondack Nationals	9/9/21- 9/12/21	\$25,000.00
9	Alpha Win formerly Adk. Race Mgmt	Lake George Triathlon Festival	9/3/21- 9/5/21	\$15,000.00
10	Americade, Inc.	Americade	9/20/21- 9/25/21	\$50,000.00
11	Hyde Collection	Marketing and Publications	5/1/21- 10/31/21	\$15,000.00

*RESOLUTION No. 280 OF 2021*

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12	Improv Records, Inc.	Adirondack Independence Music Festival	9/3/21-9/5/21	\$25,000.00
13	Prime Time Lacrosse	Lake George National Invitational	7/24/21-7/25/21	\$30,000.00
14	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/1/21-10/3/21	\$28,000.00
15	Village of Lake George	Weekly Fireworks Shows	7/1/21-12/31/21	\$25,000.00
16	Town of Horicon	Food Truck Friday's on the Pond	7/1/21-8/31/21	\$12,000.00
17	Town of Johnsburg	Website Maint./Marketing Initiative	1/1/21-12/31/21	\$15,000.00
18	Ice Castles, LLC	Ice Castles at Lake George	10/1/21 - 4/30/22	\$50,000.00
	<b>TOTAL</b>			<b>\$437,000.00</b>

# Warren County Board of Supervisors

## RESOLUTION NO. 281 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN

### AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021

#### AMENDED FROM THE FLOOR

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

#### **HUMAN RESOURCES**

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1435 110		
<u>TITLE:</u> Human Resources Specialist	July 19, 2021	\$49,774

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1435 110		
<u>TITLE:</u> Human Resources Specialist	July 19, 2021	\$46,222

#### **PUBLIC DEFENDER**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171 130		
<u>TITLE:</u> Coordinating Assistant Public Defender - Part Time (16hrs/week)	August 1, 2021	\$34,670

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171 130		
<u>TITLE:</u> Assistant Public Defender - Part Time (24hrs/week)	July 19, 2021	\$44,454

#### **SOCIAL SERVICES**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6010 130		
<u>TITLE:</u> Caseworker - Part Time Temp.	July 19, 2021	\$43,390 Grade 16

*RESOLUTION No. 281 OF 2021*

*PAGE 2 OF 2*

**SOCIAL SERVICES, con't**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	July 19, 2021	\$29,333
Intake Clerk #8		Grade 4

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	July 19, 2021	\$28,026
Keyboard Specialist #2		Grade 3

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	July 19, 2021	\$29,333
Intake Clerk #9		Grade 4

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	July 19, 2021	\$28,026
Keyboard Specialist #7		Grade 3

# Warren County Board of Supervisors

## RESOLUTION NO. 282 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN**

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD IN SIGNING A LETTER TO THE GOVERNOR REGARDING FUNDING FOR OPIOID PAYMENTS**

WHEREAS, legislation is necessary to provide vital and essential support to state and local efforts to address and mitigate the harms associated with the opioid epidemic in the state of New York, and

WHEREAS, the opioid epidemic has caused a public health crisis in the United States and in particular New York State, and

WHEREAS, Bill A.6395B/S.7194 has been introduced into the New York State Assembly to establish an opioid settlement fund and advisory board to insure that any settlement monies are dedicated towards substance use disorder prevention, treatment and recovery, and

WHEREAS, Warren County has reviewed this bill and strongly encourages the Governor to sign it into law as soon as possible, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to signing a letter urging the Governor to sign Bill A.6395B/S.7194 into law as soon as possible, and be it further

RESOLVED, that the Clerk of the Board of Supervisors is authorized and directed to forward copies of this resolution to Governor Andrew Cuomo, Senator Daniel Stec, Assemblyman Matthew Simpson, the New York State Association of Counties and the Intercounty Legislative Committee of the Adirondacks.

# Warren County Board of Supervisors

## RESOLUTION NO. 283 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN**

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD IN SIGNING A LETTER TO COUNSEL WITH REGARD TO OPIOID BANKRUPTCY LITIGATION**

WHEREAS, the Personnel, Administration & Higher Education Committee recommended the Chair of the Board of Supervisors send a letter to counsel indicating that Warren County has no objection to the opioid bankruptcy litigation, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to sending a letter to counsel indicating that Warren County has no objection to the opioid bankruptcy litigation.

# Warren County Board of Supervisors

## RESOLUTION NO. 284 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN**

### **SETTING POLICY ON CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

WHEREAS, the Personnel, Administration & Higher Education Committee discussed the current procedures for reading of Communications to the Board of Supervisors at their monthly meetings and has agreed there is a need to clarify and set a policy for same, as well as to formalize the policy currently in place for constituents to reach out to their elected officials, now, therefore, be it

RESOLVED, that the “Correspondence” read aloud by the Clerk of the Board at monthly meetings of the Board of Supervisors shall be comprised of only official business correspondence which includes items such as: resolutions/letters from municipalities, State/Federal organizations and State/Federal representatives; payments made to the Board of Supervisors; resolutions/letters from affiliated organizations (i.e. NYSAC, Intercounty Legislative Committee of the Adirondacks, etc.); notices of public hearings submitted to the Board of Supervisors; departmental reports submitted to the Board of Supervisors; and annual reports submitted by affiliated organizations to the Board of Supervisors, and be it further

RESOLVED, that written correspondence to the Board of Supervisors is welcome and encouraged, but must be done either via email through the Warren County website, or by mail to each individual Supervisor.

# Warren County Board of Supervisors

## RESOLUTION NO. 285 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN

**AMENDING RESOLUTION NO. 64 OF 2021, APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO REPLACE A WASHINGTON COUNTY APPOINTMENT**

WHEREAS, by Resolution No. 64 of 2021 the Warren County Board of Supervisors named the Warren and Washington County appointments to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, and

WHEREAS, Washington County has advised that Bruce Ferguson resigned from the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation and it is their desire to appoint Mary King to fill the vacancy created by this resignation, now, therefore, be it

RESOLVED, that Resolution No. 64 of 2021 is hereby amended to indicate that the following individuals be, and hereby are, appointed as members of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority for the year 2021, upon the adoption of a similar resolution by the County of Washington:

**Representatives Appointed by  
Warren County:**

Daniel Bruno

Craig Leggett

Nicholas Caimano

Michael J. Grasso

Michael Wild

**Representatives Appointed by  
Washington County:**

David K. O'Brien

Virginia Sullivan

Michael Bittel

Brian Campbell

Mary King

# Warren County Board of Supervisors

## RESOLUTION NO. 286 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND  
MAGOWAN**

### **AUTHORIZING TEMPORARY OUT-OF-TITLE PAY FOR PRINCIPAL SOCIAL WELFARE EXAMINER FOR DEPARTMENT OF SOCIAL SERVICES DUE TO AN EXTENDED MEDICAL LEAVE**

WHEREAS, the Commissioner of the Department of Social Services has requested out-of-title pay for the Principal Social Welfare Examiner due to an extended medical leave commencing on June 19, 2021 and continuing until December 19, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves out-of-title pay for the Principal Social Welfare Examiner at the Department of Social Services due to an extended medical leave commencing on June 19, 2021 and continuing until December 19, 2021, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6010 110 Social Services, Salaries-Regular.

# Warren County Board of Supervisors

## RESOLUTION NO. 287 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, GERAGHTY, DRISCOLL, CONOVER AND MAGOWAN**

**REVISING AND RE-ESTABLISHING CRITERIA FOR THE EXPENDITURE OF COUNTY OCCUPANCY TAX REVENUES IN CONNECTION WITH CONVENTIONS, TRADE SHOWS AND EVENTS**

WHEREAS, by Resolution No. 238 of 2005 (subsequently amended by Resolution Nos. 717 of 2005, 80 of 2008, 629 of 2008 and 177 of 2011), the Warren County Board of Supervisors established criteria for the expenditure of County occupancy tax revenues in connection with conventions, trade shows and events, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee discussed the idea of replacing the antiquated “Warren County Tourism and Convention Development Agreement” included within Resolution No. 238 of 2005 with verbiage indicating that the contract shall be provided for in a form approved by the County Attorney, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee referred the matter to the Personnel, Administration and Higher Education Committee in order for the County Attorney to provide a draft resolution for review and approval, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the proposed resolution and agrees with same, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby revise and re-establish the criteria for the expenditure of County occupancy tax revenues in connection with conventions, trade shows and events as outlined in the attached Schedule “A,” and be it further

RESOLVED, that all resulting contracts with special event organizers who shall receive occupancy tax funds shall be provided for in a form approved by the County Attorney, and be it further

RESOLVED, that this resolution shall supercede Resolution nos. 238 of 2005, 80 of 2008, 629 of 2008 and 177 of 2011.

SCHEDULE "A"

**CRITERIA FOR THE EXPENDITURE OF COUNTY OCCUPANCY TAX REVENUES IN CONNECTION WITH CONVENTIONS, TRADE SHOWS AND EVENTS**

1. The expenditure of funds by the County for conventions, trade shows, and/or events shall be in accordance with the contract to be written in a form approved by the County Attorney; a copy of same shall be presented to the Standing Committee tasked with overseeing the distribution of occupancy tax funding and kept on file with the Clerk of the Board of Supervisors and the County Attorney's Office.
2. As a general rule, the County shall only contract for participation in multi-day conventions, trade shows or events while it is expected that one-day events will be addressed at the local Town, City or village level - the Board of Supervisors will, however, consider exceptions to this rule in the instance of special circumstances.
3. The amount expended in connection with the contract with the sponsor of a particular convention, trade show or event will be established at the time of review of each request, but shall, in no event, exceed \$50,000.
4. The County will consider entering into contracts with only those sponsors of conventions, trade shows and/or events with at least 50% of funding available or committed before seeking County participation.
5. Warren County shall allocate a flat rate of Three Hundred Fifty Thousand Dollars (\$350,000) of the total occupancy tax revenue collected from the previous year for the funding of conventions, trade shows and events, including promotional expenses connected with attracting such events; (the expenditure or commitment to expend such funds shall be subject to approval and further resolution of the Board of Supervisors).
6. Applications for event funding will be due on November 1<sup>st</sup> of each year.
7. One hundred percent (100%) allocation of event funding for applications will be decided at an annual December Committee meeting.

# Warren County Board of Supervisors

## RESOLUTION NO. 288 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE REHAB COUNTY BUILDINGS RESERVE TO THE BUILDINGS BUDGET TO COVER THE COST OF THE GENERATOR SWAP OUT FOR THE HUMAN SERVICES BUILDING;  
AMENDING WARREN COUNTY BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in the amount of Fifteen Thousand Five Hundred Sixty-Nine Dollars and Forty-Seven Cents (\$15,569.47) from the Reserve, Rehab County Buildings (A.871.00) to Budget Code A.1624 413 Health & Human Services Building, Repair & Maint.-Bldg/Property, to cover the cost of the generator swap out for the Human Services Building, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 289 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

### **CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES**

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

*RESOLUTION No. 289 OF 2021*

*PAGE 2 OF 2*

**SCHEDULE "A"**

**CHARGEBACK OF TAXES**

<b>Town</b>	<b>Year</b>	<b>Assessed To &amp; Tax Map No.</b>	<b>Location</b>	<b>Breakdown</b>	<b>Reason</b>
Queensbury	2019	NCA of QU Real Estate Holdings, LLC 296.12-1-30	6 Willowbrook Rd.	County      \$147.25	COURT ORDER
Queensbury	2020	NCA of QU Real Estate Holdings, LLC 296.12-1-30	6 Willowbrook Rd.	County      \$179.63	COURT ORDER

# Warren County Board of Supervisors

## RESOLUTION NO. 290 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

**INCREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE & CULVERT PROJECTS;  
AUTHORIZING TRANSFER OF FUNDS;  
AND AMENDING WARREN COUNTY BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H390, County Bridge & Culvert Projects, as follows:

1. Capital Project No. H390, County Bridge & Culvert Projects, is hereby increased in the amount of Two Hundred Sixty Thousand Dollars (\$260,000.00).
2. The estimated total cost of Capital Project No. H390, County Bridge & Culvert Projects is now Eight Hundred Seventy-Four Thousand One Hundred One Dollars and Ten Cents (\$874,101.10).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of Two Hundred Sixty Thousand Dollars (\$260,000.00), to be transferred from Budget Code D.9550 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H390.9550 280, County Bridge & Culvert Projects, Capital Projects, Projects	\$260,000.00

# Warren County Board of Supervisors

## RESOLUTION NO. 291 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

**INCREASING CAPITAL PROJECT NO. H396, EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, as follows:

1. Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, is hereby increased in the amount of Two Million Five Hundred Seventy-Two Thousand Three Hundred Thirty-Three Dollars (\$2,572,333.00).
2. The estimated total cost of Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation is now Two Million Eight Hundred Fifty-Five Thousand Two Hundred Fifty-Seven Dollars (\$2,855,257.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Federal grant funding in the amount of Two Million One Hundred Sixty-Four Thousand Two Hundred Seventy Dollars (\$2,164,270);
  - b. State Marchiselli grant funding in the amount of Four Hundred Five Thousand Eight Hundred One Dollars (\$405,801);
  - c. Local share funding in the amount of Two Thousand Two Hundred Sixty-Two Dollars (\$2,262), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H396 - East River Drive (CR 16) & Call Street (CR 32) Rehabilitation	\$2,572,333

# Warren County Board of Supervisors

## RESOLUTION NO. 292 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTY RAILROAD REPAIRS RESERVE TO THE RAILROAD BUDGET TO COVER THE COST OF A WELL PUMP; AMENDING 2021 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of a well pump, in an amount not to exceed Five Hundred Forty-Three Dollars and One Cent (\$543.01) from the Reserve, County Railroad Repairs (A.899.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.7113 413	Railroad, Repair and Maint-Bldg/Property	\$ 543.01

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 293 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

### **ESTABLISHING COMMUNITY DEVELOPMENT FUND CD 76 COUNTRYSIDE RENOVATIONS; AUTHORIZING TRANSFER OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Community Development Fund CD 76 to administer the New York State Community Development Block grant award for the Countryside Adult Home to fund repairs and upgrades as follows:

1. Community Development Fund CD 76 is hereby established.
2. The estimated cost of such Community Development Fund is the amount of Three Hundred Thousand Dollars (\$300,000).
3. The proposed method of financing such Community Development Fund consists of the following:
  - a. Community Development Fund 76 8686 4910 Countryside Renovations in the amount of Twenty-Two Thousand Dollars (\$22,000);
  - b. Community Development Fund 76 8662 4910 Countryside Renovations in the amount of Two Hundred Seventy-Eight Thousand Dollars (\$278,000), and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Two Hundred Sixty-Three Thousand Dollars (\$263,000) to CD 76 8662 470, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Fifteen Thousand Dollars (\$15,000) to CD 76 8662 437, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Twenty-Two Thousand Dollars (\$22,000) to CD 76 8686 410, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
CD 76 Countryside Renovations	\$300,000

# Warren County Board of Supervisors

## RESOLUTION NO. 294 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE PLANNING AND COMMUNITY DEVELOPMENT BUDGET; AMENDING 2021 WARREN COUNTY BUDGET**

WHEREAS, the County Planner has requested funding in the amount of Thirty-Five Thousand Dollars (\$35,000) to fund the County's share of the Warren County Economic Strategic Plan, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Thirty-Five Thousand Dollars (\$35,000) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.8021 470	Planning (and Comm. Dev), Contract	\$ 35,000

and be it further

RESOLVED, that any grant funding subsequently applied toward this plan in lieu of County funding shall result in an equivalent amount to be returned to the General Fund Unappropriated Surplus account, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 295 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE COUNTRYSIDE REHABILITATION RESERVE UPON AWARD OF THE GRANT FROM THE NEW YORK STATE HOUSING TRUST FUND, OFFICE OF COMMUNITY RENEWAL; AMENDING 2021 WARREN COUNTY BUDGET UPON APPROPRIATION OF FUNDS**

### **RESOLUTION WITHDRAWN**

WHEREAS, pursuant to Resolution No. 65 of 2021, the Warren County Board of Supervisors committed to providing One Million Dollars (\$1,000,000) to address the needs at Countryside Adult Home contingent upon award of the grant from the New York State Housing Trust Fund, Office of Community Renewal in the amount of Three Hundred Thousand Dollars (\$300,000), and

WHEREAS, the County Treasurer has suggested that the One Million Dollars (\$1,000,000) County contribution be appropriated from the General Fund Unappropriated Surplus to A.861.00, Reserve, Countryside Rehabilitation, upon award from the grant from the New York State Housing Trust Fund, Office of Community Renewal, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in the amount of One Million Dollars (\$1,000,000) from the General Fund Unappropriated Surplus to A.861.00, Reserve, Countryside Rehabilitation, upon award of the grant from the New York State Housing Trust Fund, Office of Community Renewal, and be it further

RESOLVED, that the Warren County Budget for 2021 will be amended accordingly upon appropriation of the funds.

# Warren County Board of Supervisors

## RESOLUTION NO. 296 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

### **ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2021 - 2022**

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2021 to August 31, 2022, which was approved by Resolution No. 234 of 2021, and

WHEREAS, a public hearing was held on said tentative budget on the 16<sup>th</sup> day of July 2021, now therefore be it

RESOLVED, that the tentative operating budget in the gross amount of Thirty-Two Million Seven Hundred Ten Thousand Four Hundred Twenty Dollars (\$32,710,420), be and hereby is, adopted and approved as the budget for Adirondack Community College for fiscal year September 1, 2021 to August 31, 2022, and be it further

RESOLVED, that the sum of Two Million One Hundred Thirty Thousand Four Hundred Sixty-Six Dollars (\$2,130,466) is required as that portion to be raised by taxation as part of the County budget for the year commencing January 1, 2022 as Warren County's share of the operational costs as one of the sponsors of Adirondack Community College.

# Warren County Board of Supervisors

## RESOLUTION NO. 297 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS GERAGHTY AND DIAMOND**

**WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION AMENDING THE RULES OF THE BOARD**

WHEREAS, by Resolution No. 6 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution introducing proposed Local Law No. 6 of 2021, Entitled “A Local Law Amending and Updating Local Law No. 5 of 2021, ‘A Local Aw Amending and Updating Local Law No. 6 of 2013, Warren County Ethics and Disclosure Law’”, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 298 OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, BRUNO, BRAYMER, LEGGETT AND GERAGHTY**

**INTRODUCING PROPOSED LOCAL LAW NO. 6 OF 2021, ENTITLED  
“A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021,  
‘A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014,  
WARREN COUNTY ETHICS AND DISCLOSURE LAW’”**

WHEREAS, by Resolution No. 250 of 2021 the Warren County Board of Supervisors enacted Local Law No. 5 of 2021 entitled “A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law”, and

WHEREAS, in the same resolution the Board of Supervisors authorized the creation of a Special Committee to perform a review of the Financial Disclosure Form and make recommendations for revision to the Board at their July Meeting, and

WHEREAS, said Special Committee has met and decided upon changes to the Financial Disclosure Form, included herein as the attachment labeled as “Appendix B”, which they recommend to the Board of Supervisors for approval, and

WHEREAS, such changes will require the enactment of another Local Law to amend Local Law No. 5 of 2021, now, therefore, be it

RESOLVED, that proposed Local Law No. 6 of 2021 entitled “A Local Law Amending and Updating Local Law No. 5 of 2021, ‘A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law’” attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors’ Rooms in the Warren County Municipal Center on the 20<sup>th</sup> day of August, 2021 at 10:00 a.m. in the matter of the adoption of said proposed Local Law No. 6 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

SCHEDULE "A"

COUNTY OF WARREN  
LOCAL LAW NO. 6 OF 2021

**"A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021, 'A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014, WARREN COUNTY ETHICS AND DISCLOSURE LAW'"**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York as follows:

SECTION 1. Title. This Local Law shall be entitled "A Local Law Amending and Updating Local Law No. 5 of 2021, *'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law.'*"

SECTION 2. Purpose. To update the Financial Disclosure Form included as "Appendix B" in the Warren County Ethics and Disclosure Law intended to ensure that officers and employees of Warren County hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Board of Supervisors recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This code of ethics establishes those standards.

SECTION 3. Definitions.

- (a) "Board" means Warren County Board of Supervisors.
- (b) "Code" means this Code of Ethics.
- (c) "Interest" means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly, collectively directly or indirectly owns or controls more than fifty percent (50%) of the organization.
- (d) "Municipal officer or employee" means a paid or unpaid officer or employee of Warren County, including, but not limited to, the members of any municipal board and includes elected officials and officers or employees who hold policy making positions.
- (e) "Relative" means a spouse, child or step-child, or dependent.
- (f) "Spouse" means a husband or wife of the municipal officer or employee unless living separate and apart in contemplation of divorce or formal separation.

SECTION 4. Applicability. This code of ethics applies to the officers and employees of Warren County, and shall replace and supersede the Warren County Code of Ethics dated 2014. The provisions of this code of ethics shall apply in addition to all applicable State and local laws relating to conflicts of interest and ethics including, but not limited to, Article 18 of the General Municipal Law and all rules, regulations, policies and procedures of Warren County.

SECTION 5. Prohibition on use of municipal position for personal or private gain. No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial

or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

SECTION 6. Disclosure of interest in legislation and other matters.

- (a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the County officer or employee shall refrain from the exercise of discretion in the matter.
- (b) The County officer or employee shall also disclose in writing the nature of the interest. The disclosure shall be made when the matter requiring disclosure first comes before the County officer or employee, or when the County officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
- (c) In the case of a person serving in an elective office, the disclosure shall be filed with the County Attorney and shall be provided to the Board of Ethics for a proactive review and consultation should a conflict exist within sixty (60) days of the notice being filed. In all other cases, the disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the County officer, employee or board having the power to appoint to the person's position.

SECTION 7. Annual Disclosure.

- 1) Officers and employees required to file. The officers and employees of Warren County as set forth below and more particularly but not necessarily exhaustively set forth on a representative list of such officers and employees annexed and incorporated herein as Appendix "A", shall be required to sign and file an annual disclosure statement. The form annual disclosure statement is annexed hereto and incorporated herein as Appendix "B". The Board of Ethics as established under Section 18 hereof shall enforce such filing requirements, and shall have the authority to review the annual disclosure statements and shall do so within sixty (60) days of the filing due date and as needed to determine questions that may arise under this law. All officers and employees shall comply with General Municipal Law Article 18 and any amendments or revisions relative to the filing of financial statements.
  - (a) Elected officials; and
  - (b) The heads of any agency, department, division, council, board, commission, authority or bureau of Warren County and their deputies and other persons authorized to act on their behalf who make policy decisions; and
  - (c) Officers and employees who hold policymaking positions, including members of boards, commissions and public authorities of Warren County. A person shall be considered to hold a policymaking position if he or she meets the following criteria, based either on the powers and duties of the position held by the person as set forth in the job description or any applicable law or regulation, or based on the actual duties performed by the person:
    - (1) he or she has been determined to be managerial pursuant to Civil Service Law §201(7) because he or she formulates policy; or
    - (2) he or she is in the non-competitive class under §2.2 of the rules and regulations of the New York State Department of Civil Service, provided that the person holds a position that is designated in any applicable rules and regulations promulgated by the county civil service commission or County Personnel Officer pursuant to Civil Service Law §20, on the basis that the position requires the performance of functions influencing policy; or

- (3) he or she exercises responsibilities of a broad scope in the formulation of plans for the implementation of goals or policy for a county agency or acts as an advisor to an individual in such a position, and
- (d) Officers and employees having discretionary authority with respect to:
  - (1) Contracts, leases, franchises, concessions, permits, or licenses; or
  - (2) The purchase, sale, rental, or lease of real property, personal property, or services, or a contract therefore; or
  - (3) The obtaining of grants of money or loans; or
  - (4) Inspections; or
  - (5) The adoption or repeal of any rule or regulation having the force and effect of law, and
- 2) Time and place for filing. The annual disclosure statements shall be filed with the office of the County Attorney no later than the 31<sup>st</sup> of January each year. This filing may be completed electronically or hard copy as a fillable form, with a copy of certification of completion of the Warren County electronic ethics training. A complete list of filings shall be provided to the Board of Ethics members by February 14<sup>th</sup> of each year. Late or missing submissions shall be followed up on by the Board of Ethics with the assistance of the County Attorney's Office. After ninety (90) days, notification of any outstanding filings shall be sent to the County Administrator and members of the Board of Supervisors. Disclosure statements must be updated during the year as circumstances warrant.

SECTION 8. Recusal and abstention.

- (a) No County officer or employee may directly or indirectly participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.
- (b) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:
  - (1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or
  - (2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.
  - (3) if the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

SECTION 9. Prohibition inapplicable; disclosure, recusal and abstention not required.

- (a) This code's prohibition on use of a municipal position (section 5), disclosure requirements (sections 6 and 7), and requirements relating to recusal and abstention (section 8), shall not apply with respect to the following matters:
  - (1) adoption of Warren County's annual budget;
  - (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
    - (i) all municipal officers or employees;
    - (ii) all residents or taxpayers of the municipality or an area of the municipality; or

- (iii) the general public;
- (3) any matter that does not require the exercise of discretion.
- (b) Recusal and abstention shall not be required with respect to any matter:
  - (1) which comes before the Warren County Board of Supervisors or standing Committee or Special Committee thereof when a majority of the board's or committee's total membership would otherwise be prohibited from acting by section 8 of this code;
  - (2) which comes before a municipal officer when the officer would be prohibited from acting by section 8 of this code and the matter cannot be lawfully delegated to another person.

SECTION 10. Investments in conflict with official duties.

- (a) No Warren County officer or employee may acquire the following investments:
  - (1) investments that can be reasonably expected to require more than sporadic (i.e. three to four (3-4) times per year) recusal and abstention under section 8 of this code; or
  - (2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.
- (b) This section does not prohibit a Warren County officer or employee from acquiring any other investments or the following assets:
  - (1) real property located within Warren County and used as his or her personal residence;
  - (2) less than five percent (5%) of the stock of a publicly traded corporation; or
  - (3) bonds or notes issued by a municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

SECTION 11. Private employment in conflict with official duties.

- (a) No Warren County officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, and including serving as a Board member, consultant, contractor or passive investor of an entity that engages in any business or maintains any relationship with Warren County, provides to or oversees from the County any client referrals or competes with the County when the employment or activity:
  - (1) can be reasonably expected to require more than sporadic recusal and abstention pursuant to sections 8 and 10 of this code;
  - (2) can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;
  - (3) violates section 805-a(1)(c) or (d) of the General Municipal Law; or
  - (4) requires representation of a person or organization other than Warren County in connection with litigation, negotiations or any other matter to which Warren County is a party.
- (b) Outside Interest Form. If any Warren County officer or employee or immediate family member is currently or plans to be in the future an employee, Board member, consultant, owner, contractor or even a passive investor of an entity that engages in any business or maintains any relationship with Warren County; provides to or receives from Warren County any client referrals or competes with Warren County, they must fill out an Outside Interest Form in the office of the Warren County Attorney, and a copy of the completed Form must be provided to the Board of Ethics. Annexed hereto and made a part hereof as Appendix "C" is a sample copy of the Outside Interest Form.

SECTION 12. Future employment.

- (a) No Warren County officer or employee may ask for, pursue or accept a private post-government

employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the Warren County officer or employee, either individually or as a member of a board, while the matter is pending or within the thirty (30) days following final disposition of the matter.

- (b) No Warren County officer or employee, for the two-year period after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the Warren County office, board, department or comparable organizational unit for which he or she serves.
- (c) No Warren County officer or employee, at any time after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a Warren County officer or employee.

SECTION 13. Personal representations and claims permitted. This Code shall not be construed as prohibiting a Warren County officer or employee from:

- (a) representing himself or herself, or his or her spouse or minor children before Warren County; or
- (b) asserting a claim against Warren County on his or her own behalf, or on behalf of his or her spouse or minor children.

SECTION 14. Use of Warren County resources.

- (a) Warren County resources shall be used for lawful Warren County purposes. Warren County resources include, but are not limited to, municipal personnel, and Warren County's money, vehicles, equipment, materials, supplies or other property.
- (b) No Warren County officer or employee may use or permit the use of Warren County resources for personal or private purposes, but this provision shall not be construed as prohibiting:
  - (1) any use of Warren County resources authorized by law or municipal policy;
  - (2) the use of Warren County resources for personal or private purposes when provided to a Warren County officer or employee as part of his or her compensation; or
  - (3) the occasional and incidental use during the business day of Warren County telephones and computers for necessary personal matters such as family care and changes in work schedule.
- (c) No Warren County officer or employee shall cause Warren County to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.
- (d) All Warren County officers and employees shall take a computerized ethics training course. This training provides guidance regarding your outside activities while under County employment. A certification of this training shall be filed with your supervisor annually no later than January 31<sup>st</sup> or within ten (10) days of employment with Warren County.

SECTION 15. Interests in Contracts.

- (a) No Warren County officer or employee may have an interest in a contract that is prohibited by section 801 of the General Municipal Law.
- (b) Every Warren County officer and employee shall disclose interests in contracts with Warren County at the time and in the manner required by section 803 of the General Municipal Law.

SECTION 16. Nepotism. Except as otherwise required by law:

- (a) No Warren County officer or employee shall induce others to hire a relative of the officer or employee.

- (b) No Warren County officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within Warren County or a Warren County board, except:
  - (1) A Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the action is undertaken in accordance with the Civil Service Law and Rules promulgated thereunder for competitive positions; or
  - (2) In all other cases, a Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the Department Head obtains approval from the Board of Supervisors, which may seek a written advisory opinion from the Board of Ethics, before undertaking the action.
- (c) No Warren County officer or employee may immediately or directly manage and/or supervise a relative in the performance of a relative's official powers or duties. If a Warren County officer or employee would be responsible for the management or supervision of a relative, an alternative supervisory arrangement must be made to manage and supervise the relative; the management and supervision must be undertaken pursuant to Civil Service Law and Rules, if applicable, and any decision to appoint, hire, promote, discipline or discharge must be in accordance with subdivision (b) above.
- (d) Any Warren County officer or employee, or prospective officer or employee, may request a written advisory opinion from the Board of Ethics regarding the implementation of this Section.

**SECTION 17. Political Solicitations.**

- (a) No Warren County officer or employee shall directly or indirectly to compel or induce a subordinate Warren County officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.
- (b) No Warren County officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any Warren County officer or employee, or an applicant for a position as a Warren County officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

**SECTION 18. Confidential Information.** No Warren County officer or employee who requires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

**SECTION 19. Gifts.**

- (a) No Warren County officer or employee shall solicit, accept or receive a gift in violation of section 805-a(1)(a) of the General Municipal Law as interpreted in this section.
- (b) No Warren County officer or employee may directly or indirectly solicit any gift.
- (c) No Warren County officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars (\$75) or more when:
  - (1) the gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;
  - (2) the gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
  - (3) the gift is intended as a reward for any official action on the part of the officer or employee.

- (d) For purposes of this section, a “gift” includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift’s fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars (\$75) must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.
- (e)
  - (1) A gift to a Warren County officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks Warren County action involving the exercise of discretion by or with the participation of the officer or employee.
  - (2) A gift to a Warren County officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained Warren County action involving the exercise of discretion by or with the participation of the officer or employee during the preceding twelve months.
- (f) This section does not prohibit any other gift, including:
  - (1) gifts made to Warren County;
  - (2) gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a Warren County officer or employee, is the primary motivating factor for the gift;
  - (3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
  - (4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;
  - (5) awards and plaques having a value of seventy-five dollars (\$75) or less which are publicly presented in recognition of service as a Warren County officer or employee, or other service to the community; or
  - (6) meals and refreshments provided when a Warren County officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

SECTION 20. Board of Ethics.

- (a) There is hereby established a Board of Ethics for Warren County. The Board of Ethics shall consist of three (3) members, one shall be an officer or employee of Warren County, one shall be an elected or appointed officer or employee of a local Municipality located within Warren County, and one shall be a member of the public who is not a County officer or employee, nor an officer, employee, elected or appointed member of a local Municipality. The members of such Board of Ethics shall be appointed by the Board of Supervisors, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics. The Board of Supervisors may appoint alternate members for each category who shall serve in the event a member is unable to serve due to illness, unavailability or when a conflict is presented. Alternate members shall serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics.
- (b) A member of the Board of Ethics shall not be an official, officer or committee person of a political party or hold any similar office or title in a political party.
- (c) The Board of Ethics shall render advisory opinions with respect to article 18 of the General

Municipal Law and this code. Such advisory opinions must be rendered pursuant to a written request under such rules and regulations as the Board of Ethics may prescribe. In addition, the Board of Ethics may make recommendations with respect to the drafting and adoption of a Code of Ethics, or amendments to the Code of Ethics, upon the request of the Board of Supervisors. The Board of Ethics may accept from the general public or any of its own members a complaint or allegation of conflict of interest or violation of this Code of any officer or employee of Warren County. The Board of Ethics may initiate an investigation upon its own motion or upon receipt of a sworn complaint alleging a violation, and shall have the advice of legal counsel employed by the Board of Ethics, or if none, the municipality's legal counsel.

- (d) The board of ethics may establish such rules and policies that may be necessary for the proper discharge of its duties and may utilize the services of the office of the Warren County Attorney.
- (e) This Ethics and Disclosure Policy shall be reviewed and updated as needed with the new term of each Board, at a minimum of every two years. As such, the members of the Board of Ethics shall serve for the same duration and coincide with the term of the members of the Board of Supervisors. The contact information for the members of the Board of Ethics shall be maintained in the County Attorney's Office.
- (f) Members of the Board of Ethics shall meet at a minimum of twice a year to review disclosure and certifications of training and as needed. Documentation of the meeting date and time shall be provided to the County Attorney and the Board of Supervisors.
- (g) Members of the Board of Ethics shall be appointed for the remainder of the current term within sixty (60) days of the effective date of this Local Law, and they shall comply with the Local Law immediately upon appointment.

**SECTION 21. Posting and distribution.**

- (a) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, and a copy of any amendment to this Local Law, to be posted publicly and conspicuously in each building under Warren County's control. The code must be posted within ten (10) days following the date on which the Local Law takes effect. An amendment to the Local Law must be posted within ten (10) days following the date on which the amendment takes effect.
- (b) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, including any amendments to the Local Law, to be distributed, electronically or in hard copy, to every person who is or becomes an officer and employee of Warren County, who must acknowledge receipt to their supervisor within ten (10) days. In addition, the outside interest form (Appendix C) must be returned, if applicable, to the County Attorney's Office.
- (c) A copy of this Local Law shall be provided to all new officers and employees within ten (10) days of employment or assuming office, as the case may be.
- (d) Every Warren County officer or employee who receives a copy of this Local Law or an amendment to the Local Law must acknowledge such receipt in writing. Such acknowledgments must be filed with the Clerk of the Warren County Board of Supervisors who must maintain such acknowledgments as a public record.
- (e) The failure to post this Local Law or an amendment to the Local Law does not affect either the applicability or enforceability of the Local Law or the amendment. The failure of a Warren County officer or employee to receive a copy of this Local Law of ethics or an amendment to the Local Law, or to acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the Local Law or amendment to the Local Law.

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SECTION 22. Enforcement. Any Warren County officer or employee who violates this Local Law may be censured, fined, suspended or removed from office or employment in the manner provided by law. Any County officer or employee who is being disciplined for violation of this Local Law must be referred by the officer's or employee's supervisor to the Board of Ethics for an opinion that will be added to the person's personnel file.

SECTION 23. Severability. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, the Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

SECTION 24. Effective date. This Local Law shall take effect immediately upon filing with the Secretary of State.

**APPENDIX “A”**

The following Warren County officers and employees shall file a financial disclosure statement as provided by the Warren County Code of Ethics:

Supervisor, Warren County Board of Supervisors  
Clerk of the Warren County Board of Supervisors  
Deputy Clerk of the Warren County Board of Supervisors  
District Attorney  
Assistant District Attorney  
Public Defender  
Assistant Public Defender  
Warren County Administrator  
Assistant to the Warren County Administrator  
County Auditor  
County Treasurer  
Deputy County Treasurer  
Budget Officer  
Purchasing Agent  
Deputy Purchasing Agent  
Director of Real Property Tax Services  
Deputy Director of Real Property Tax Services  
County Clerk  
Deputy County Clerk  
County Attorney  
Assistant County Attorney  
Director, County Human Resources  
Personnel Officer  
Commissioners of Elections  
Deputy Commissioners of Elections  
Superintendent of Public Works  
Deputy Superintendent Public Works  
Deputy Superintendent Public Works/Operations  
Airport Manager  
Director of Probation  
Sheriff  
Undersheriff  
Lieutenant, Sheriff’s Office  
Director of Public Health/Patient Services, Health Services  
Assistant Director Public Health  
Assistant Director Patient Services  
Director, Community Mental Health Services  
Assistant Director of Mental Health  
Commissioner of Social Services  
Deputy Commissioner of Social Services  
Social Services Attorney

Appendix "A" con't

Assistant Social Services Attorney  
Director Countryside Adult Home  
Director of Employment and Training  
Director of Tourism  
Director of Weights & Measures  
Director, Office for the Aging  
County Historian  
Warren County Planner  
Associate Warren County Planner  
Administrator, Fire Prevention and Building Code Enforcement  
Administrator, Self-Insurance  
Deputy Insurance Administrator  
Director, Veterans' Services Agency  
Director of Information Technology  
Director, Office of Emergency Services  
Fire Coordinator  
Executive Director Lake Champlain/Lake George Regional Planning Board  
Warren County Coroner  
Warren County Medical Examiner  
Director, Soil and Water Conservation District  
Members of the Board of Ethics

**APPENDIX "B"**

**ANNUAL STATEMENT OF FINANCIAL DISCLOSURE  
COUNTY OF WARREN FORM F-100  
FOR 20\_\_\_\_\_**

1. Name and Address

\_\_\_\_\_  
Last Name Middle Initial First Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Department or Agency

\_\_\_\_\_  
County Address

\_\_\_\_\_  
County Telephone

2. Does any relative currently work for Warren County? If so, please provide the name(s) of the relative, the name of the County department, the relative's title and the date of hire.

\_\_\_\_\_  
\_\_\_\_\_

3. Financial Interests.

a. Business Positions. List any office, trusteeship, directorship, partnership, or other position in any business, association, proprietary, or not-for-profit organization held by you, and your relative, if any, for businesses that are involved with the County or any municipality within Warren County.

Name	Position	Organization	Local Agency & Nature of Involvement
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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- b. Outside Employment. Describe any outside occupation, employment, trade, business, or profession providing more than \$1,000 per year for you, your spouse, and your relative if the outside employment is involved with the County or any municipality within Warren County.

Name	Position	Organization (Name / Address)	Local Agency & Nature of Involvement
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- c. Future Employment. Describe any contract, promise or other agreement between you and anyone else with respect to your employment after leaving your County office or position, if such agreement is with a person or business involved with the County or any municipality within Warren County.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- d. Investments. Itemize and describe all investments in excess of \$5,000 or five percent (5%) of the value in any business, corporation, partnership, or other assets, including stocks, bonds, loans, pledged collateral, and other investments, for you, or your relative, if such investment is with a business or other entity involved with the County or any municipality within Warren County. List the location of all real estate within the county, or within five (5) miles thereof, in which you or your relative, if any, have an interest, regardless of its value.

Name	Name / Address of Business or Real Estate	Description of Investment
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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e. Other Income. Identify the source and nature of any other income in excess of \$1,000/year from any source not described above, for you and your relative, if any, provided that such income is from a source that is involved with the County or any municipality within Warren County.

Name	Name / Address of Income Source	Nature of Income
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Interest in Contracts

Describe any interest that you or your relative have in any contract involving the County or municipality within Warren County.

Name	Contract Description
_____	_____
_____	_____
_____	_____
_____	_____

5. Debts.

Describe all debts you or your relative owe to the County or any municipality within Warren County in excess of \$5,000 (eg. outstanding occupancy tax payments or tax liens) as of the date of filing of this statement.

Name of Debtor	Name of Creditor
_____	_____
_____	_____
_____	_____
_____	_____

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6. Third-Party Reimbursements.

Identify and describe the source of any third-party reimbursement for travel-related expenditures of any matter that relates to your official duties. The term “reimbursement” includes any travel-related expenses provided by anyone other than the County for speaking engagements, conferences, or fact-finding events that relate to your official duties.

Source	Description and Amount
_____	_____
_____	_____
_____	_____
_____	_____

7. Gifts and Honorariums.

Has anyone attempted to influence you by giving you gifts aggregating in excess of \$75, received during the last year by you or your relative, excluding gifts from a relative? The term “gifts” includes gifts of cash, property, personal items, payments to third parties on your behalf, forgiveness of debt, honorariums, and any other payments that are not reportable as income.

If yes, indicate:

Source	Description of Gift
_____	_____
_____	_____
_____	_____
_____	_____

The requirements of law relating to the reporting of financial interests are in the public interest and no adverse inference or unethical or illegal conduct or behavior will be drawn merely from compliance with these requirements.

\_\_\_\_\_  
Signature of Reporting Individual

\_\_\_\_\_  
Date

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The filer shall provide the Board of Ethics with additional information if requested to do so by the Board of Ethics.

The reporting requirement of this statement is required by New York State Law and the law of Warren County. Improper use of any of the information contained in this statement by any third person or entity in violation of privacy or other rights, or to harass or annoy the filer of this statement is separately punishable under the law.

This statement is subject to public disclosure under the New York State Freedom of Information Law (FOIL), but any information in this statement that is deemed exempt from disclosure by New York State law or the laws of Warren County shall be redacted. A FOIL request for information contained in this document will be denied if the information will be used to harass or annoy the filer.

**APPENDIX "C"**

**WARREN COUNTY**

**Outside Interest Form**

This form is to be filled out if you or any relative is currently or plans to be in the future, an employee, board member, consultant, owner, contractor or even a passive investor of an entity that: (I) engages in any business or maintains any relationship with The County (The County); (ii) provides to, or receives from The County any client referrals, or (iii) competes with The County. The completed form must be submitted to the County Attorney.

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

If not an employee, describe the nature of your relationship with The County:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the nature of your outside activities in any entity that engages in any business or maintains any relationship with The County.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the nature of your outside activities in any entity that provides to, or receives from, The County any client referrals.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the nature of your outside activities in any entity that competes with The County.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date completed and signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Date reviewed by Compliance Officer and signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date