

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: MARCH 23, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MAGOWAN
BRUNO
WILD
SHEPLER
STROUGH

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS PT-TEMP
CHRISTIAN HANCHETT, COMMISSIONER, DEPARTMENT OF SOCIAL
SERVICES
MARCY FLORES, PUBLIC DEFENDER
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
CONOVER
DICKINSON
DRISCOLL
GERAGHTY
HOGAN
LEGGETT
MCDEVITT
MERLINO
SMITH
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MICHAEL COLVIN, DIRECTOR, INFORMATION TECHNOLOGY
TOSHA BROWNELL, HELP DESK TECHNICIAN
HARRISON FREER, WARREN COUNTY RESIDENT
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the March 23, 2021 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were physically present, aside from Supervisors Wild and Strough who participated remotely.

Mr. Magowan called the meeting of the County Facilities Committee to order at 9:03 a.m.

Motion was made by Ms. Shepler, seconded by Mr. Bruno and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Buildings and Grounds and Airport agendas were distributed to those in attendance and those who participating virtually accessed the agendas via the Warren County website; *copies of the agenda are on file with the meeting minutes.*

Privilege of the floor was presented to Kevin Hajos, *Superintendent of Public Works*, who commenced review of the Airport agenda with a request to authorize the County Treasurer to close the following Capital Projects and return remaining funds to the funding source:

- H306, *Land/Avigation Easement-Forest Ent*, and return estimated funds in the amount of \$58,000 to Budget Code A.9950, *Transfers Capital Projects*, and \$969 to Budget Code A.892.00, *Reserve, Airport Repair and Projects*;
- H325, *Avigation Easement-Runway 30*, and return estimated funds in the amount of \$13,022 to Budget Code A.9950, *Transfers, Capital Projects*;
- H339, *Land/Easement Acq Runway 12 & 19*, and return estimated funds in the amount of \$833 to Budget Code A.9950, *Transfers, Capital Projects*;
- H362, *Airport-Natural Gas Conversion*, and return estimated funds in the amount of \$4,431 to Budget Code A.9950, *Transfers, Capital Projects*; and
- H364, *Runway 30 Obstruction Removal*, and return estimated funds in the amount of \$2,634 to Budget Code A.9950, *Transfers, Capital Projects*.

Motion was made by Mr. Bruno, seconded by Mr. Strough and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Regarding the solar land lease, Mr. Hajos advised eight companies had submitted proposals, which were being reviewed by the negotiating team consisting of Supervisors Leggett, Wild and Strough. He remarked the companies were looking for incentives and the prices they offered were dropping, due to the incentives expiring; Mr. Hajos said he hoped in the next few days they would come up with a plan. Mr. Wild suggested they move quickly and Mr. Magowan agreed he wanted everything in order. Ms. Braymer inquired which companies they would be bringing to a Committee meeting and Mr. Hajos replied the only one attending would be the company with the top proposal.

Mr. Hajos spoke regarding the snow removal equipment building, informing the construction had just started last Monday and was expected to be completed in late summer.

Mr. Hajos provided an update on the T-Hangers, notifying the foundation was poured last fall and the metal had arrived.

Regarding the Airport Manager update, Mr. Hajos indicated he had narrowed the selection to three individuals, but still needed to hold second interviews.

Concluding the Airport agenda review, Mr. Hajos indicated the FAA (*Federal Aviation Administration*) would not be providing any additional reimbursement for the Forest Enterprise property that was original taken through eminent domain. He advised the Court awarded Forest Enterprise \$193,000 and the FAA would only reimburse the County \$19,300. He informed the County received COVID-19 funds but even with those funds the County still needed to come up with \$80,000. Ms. Braymer inquired if they were challenging the Forest Enterprise decision and Mary Elizabeth Kissane, *County Attorney*, replied the County was challenging their request for attorney fees.

There being no further Airport business to discuss, Mr. Hajos commenced review of the Building & Grounds agenda with a request to authorize the County Treasurer to close the following Capital Projects and return remaining funds to the funding source:

- H355, *Municipal Center Security Renovation*, and return estimated funds in the amount of \$17,271 to Budget Code A.9950, *Transfers, Capital Projects*; and
- H370, *Municipal Center Employee Parking*, and return estimated funds in the amount of \$6,258 to Budget Code A.9950, *Transfers, Capital Projects*.

Motion was made by Mr. Bruno, seconded by Mr. Wild and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Magowan explained the next Action Item pertained to a request concerning a grant application for Countryside Adult Home. He advised Christian Hanchett, *Commissioner, Department of Social Services*, was in attendance to speak about the matter. Mr. Hanchett presented a request to ratify his actions in applying for a grant agreement in the amount of \$226,400 with the NYS DOH (*New York State Department of Health*) Division of Adult Care Facilities for repairs, equipment and programs to improve the quality of life for the residents at Countryside Adult Home, for a term to commence upon grant approval and terminate December 31, 2021, as well as to authorize the Chairwoman of the Board to execute such grant agreement upon approval. He explained these grant funds would help with small projects and aid personal needs at Countryside Adult Home and he noted the grant did not require a County match. Ms. Braymer inquired if they knew when the grant would be awarded and Mr. Hanchett replied in the negative, advising the funds had to be used before the end of the year.

Motion was made by Mr. Bruno, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the April 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Hajos informed he had received sixteen applicants for the Director of Facilities position; he said first and second interviews had been held and he had hired someone whose first day would be April 12th.

Mr. Hajos notified the new generator for the Human Services Building arrived last week and they were currently working on installing it, following which the current generator would be transferred to Countryside Adult Home.

Regarding an update on the Court Expansion Project, Mr. Hajos reported Judge Auffredou's chambers and the Jury Rooms would be completed by May 7th and the Court Clerk and staff office would be completed by July 3rd. He said following the compilation of this work they could begin the court conversion.

Regarding the temporary storage space that was needed for the Public Defender files, Mr. Hajos apprised there were two locations available in the basement of the Municipal Building.

Next, Mr. Hajos said the concrete area in front of the Municipal Building would be addressed once the Court Expansion project was completed.

Regarding the asbestos removal in the old jail, Mr. Magowan commented that there would be a walk through today with Mr. Hajos.

A brief discussion ensued regarding the referral from the Economic Growth & Development Committee pertaining to an energy audit. Mr. Hajos remarked work had been done in the Probation Department and in the Board Room. He explained they insulated and sealed the wall below the window, but still needed to address the shades. Ms. Braymer pointed out that there was a noticeable difference. advising she was under the assumption the energy audit was being performed throughout the County. Mr. Hajos advised he did not want to get into what it would cost and felt this item should be removed from Referral/Pending Items portion of the County Facilities agenda and referred back to the Economic Growth & Development Committee; the Committee agreed.

Mr. Magowan inquired if there was any public comment and Don Lehman, *Director of Public Affairs*, replied in the negative.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Bruno, seconded by Mr. Wild and carried unanimously, Mr. Magowan adjourned the meeting at 9:49 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist