

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: MAY 25, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MAGOWAN
BRUNO
WILD
STROUGH

COMMITTEE MEMBER ABSENT:

SUPERVISOR: SHEPLER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS
SCOTT ROGERS, DIRECTOR OF FACILITIES
ROBIN MAPP, AIRPORT MANAGER
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
CONOVER
DRISCOLL
DICKINSON
GERAGHTY
MERLINO
LEGGETT
SMITH
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TIM BENWAY, DIRECTOR, PARKS, RECREATION & RAILROAD
J.P. FASANO, REPRESENTING ADIRONDACK CYCLING ADVOCATES
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the May 25, 2021 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were physically present, aside from Supervisor Strough who participated remotely.

Mr. Magowan called the meeting of the County Facilities Committee to order at 9:06 a.m.

Motion was made by Mr. Wild, seconded by Mr. Bruno and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Airport and Buildings and Grounds agendas were distributed to those in attendance and those participating virtually accessed the agendas via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Privilege of the floor was extended to Scott Rogers, *Director of Facilities*, who commenced review of the Buildings & Grounds agenda with a request to fill the vacant position of Cleaner #11, *Grade 2, Base Annual Salary \$27,438*, due to termination. Mr. Wild inquired if the salary could be increased and Kevin Hajos, *Superintendent of Public Works*, replied because the position was competitive. Ryan Moore, *County Administrator*, informed the County was currently in negotiations with the CSEA (*Civil Service Employees Association*).

Motion was made by Mr. Wild, seconded by Mr. Bruno and carried unanimously to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Mr. Hajos then provided an update on the Court Expansion Project, informing Martin Auffredou, *Supreme Court Judge*, and his clerk had moved into their new offices. He apprised they were ahead of schedule and would be commencing work on the District Attorney's office which should be completed by July.

Regarding the FEMA (*Federal Emergency Management Agency*) funding, Mr. Hajos notified they were currently working on five different projects that totaled \$301,000. Mr. Bruno inquired if the projects were fully funded and Mr. Hajos replied the funding was 75%, adding the State could possibly provide funding for the remaining amount.

Mr. Hajos indicated each month he would provide the number of work orders, notifying currently they were up to 600.

Next, Mr. Hajos spoke regarding the Referral/Pending Items No. 1, informing the concrete area in front of the Municipal Building would be addressed once the Court Expansion project was completed.

Regarding Item No. 2, asbestos removal in the old jail, Mr. Hajos explained Clark Patterson Lee was working on three estimates which were to: completely remove the building; to abate and gut the building; and to completely gut the building and demolish it.

There being no further Building & Grounds business to discuss, Mr. Hajos commenced the Airport agenda review by introducing Robin Mapp, *Airport Manager*, who he indicated had a lot of experience with aviation and was up to speed. Mr. Mapp apprised he had developed a love for aviation at a young age. He informed he had a list of people waiting for occupancy in the new T-Hangers, along with the older hangers. He notified there was an electrical inspection yesterday that went well, informing the next project was construction of the SRE (*Snow Removal Building*). Mr. Hajos explained there was a delay receiving the metal for the building that would not arrive until July. Mr. Mapp apprised the Airport received a new sweeper that came to them from Colorado; *photos of the sweeper are on file with the minutes*. Mr. Hajos advised he was looking at grant funding from the CARES (*Coronavirus Aid, Relief and Economic Security*) Act, and hoped the Airport received \$69,000 in funding.

Mr. Thomas spoke of the Joseph Warren Center and asked that it be added to the agenda for monthly discussion.

Mr. Magowan inquired if there was any public comment and Don Lehman, *Director of Public Affairs*, replied in the negative.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Bruno, seconded by Mr. Wild and carried unanimously, Mr. Magowan adjourned the meeting at 9:25 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist