

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JUNE 22, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MAGOWAN
BRUNO
WILD
STROUGH

COMMITTEE MEMBER ABSENT:

SUPERVISOR: SHEPLER

OTHERS PRESENT:

CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING
CODE ENFORCEMENT
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
SCOTT ROGERS, DIRECTOR OF FACILITIES
ROBIN MAPP, AIRPORT MANAGER
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
BRAYMER
CONOVER
DICKINSON
DRISCOLL
GERAGHTY
HOGAN
LEGGETT
MICHEAL CUCCHIA, DIRECTOR, NEXAMP SOLAR
DALLAS MASON, BUSINESS DEVELOPMENT, NEXAMP SOLAR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
TOSHA BROWNELL, HELP DESK TECHNICIAN
ROBERT BLAIS, MAYOR, VILLAGE OF LAKE GEORGE
KEITH LANFEAR SUPERINTENDENT OF PUBLIC WORKS, VILLAGE OF LAKE
GEORGE
KYLE STANDIFIRD, REPRESENTING ICE CASTLES LLC
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the June 22, 2021 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were in attendance aside from Supervisor Strough who participated virtually.

Mr. Magowan called the meeting of the County Facilities Committee to order at 9:06 a.m.

Motion was made by Mr. Wild, seconded by Mr. Bruno and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Airport and Buildings & Grounds agendas were distributed to those in attendance and those

participating virtually accessed them via the Warren County website; *copies of the agenda is on file with the meeting minutes.*

The meeting commenced with a lengthy discussion between the Committee and Charles Wallace, *Administrator, Fire Prevention & Building Code Enforcement*, in regards to Certificates of Occupancy needed for a change regarding land use and development, following which Mr. Wallace provided a brief update on fire inspections and the amount of revenue his Office had received from them.

Moving on to a review of the Airport Agenda, privilege of the floor was extended to Kevin Hajos, *Superintendent of the Department of Public Works*, who presented a request to amend the contract with Nexamp Solar to reduce the per acre lease amount in accordance with the closure of the NYSERDA (*New York State Energy Research and Development Authority*) Block 17 grant. During discussion on the request, Dallas Mason, *Business Development Associate, Nexamp Solar LLC.*, along with Micheal Cucchia, *Business Development Manager, Nexamp Solar LLC.*, made a powerpoint presentation to explain the situation leading up to the request for a reduction in the lease rate.

A motion was made by Mr. Wild, seconded by Mr. Wild to approve the request to amend the contract with Nexamp Solar to reduce the per acre lease amount for use of Airport property provided that the contract also be revised to include calculations on returns the County may receive as additional or new incentive that may be come available; the motion was seconded by Mr. Bruno. In further discussion, the Committee agreed that the Solar Negotiating Team would meet prior to the July 16th Board Meeting to review and discuss the revised contract. The question was called and the motion was carried by majority vote, with Supervisor Strough voting in opposition, and the necessary resolution was authorized for the July 16th Board Meeting.

Concluding the Airport agenda review, Robin Mapp, *Airport Manager*, reviewed the Discussion Items, informing he had no comment on the SRE (*Snow Removal Building*) construction. Regarding the the new T-hanger construction, Mr. Mapp apprised it would be ready for use in July. Mr. Hajos informed the CRRSA (*Coronavirus Response and Relief Supplemental Appropriations Act of 2021*) grant provided \$23,000 in funding and he spoke regarding the Airport Master Plan, informing it would not be complete until 2023, and the cost for a consultant would be \$305,000. Mr. Mapp indicated the FAA (*Federal Aviation Administration*) Inspection was today, notifying the Airport passed the administration portion of the inspection and later today there would be the physical inspection.

There being no further Airport business to discuss, Mr. Hajos commenced review of the Buildings & Grounds Agenda, presenting the following requests:

1. Request to fill the vacant position of Cleaner #8, *Grade 2, Base Annual Salary \$27,438*, due to resignation.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried unanimously to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill form is on file with the minutes.*

2. Request for a transfer of funds from Budget Code A.1990 439, *Contingent Fund*, to Budget Code A.1620 470, *Buildings, Contracts*, in the amount of \$7,655 for asbestos and lead consulting services for the former detention home to be used for the Joseph Warren Museum.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

3. Request to authorize a new contract with C & L Mechanical Corp. for plumbing services over a term to commence July 31, 2021 and terminate July 31, 2022 with the possibility of two one-year extensions.

Motion was made by Mr. Bruno, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the July 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

4. Request to authorize the appropriation of funds in the amount of \$15,569.47 from Budget Code A.871.00, *Reserve, Rehab County Buildings*, to Budget Code A.1624 413, *Health & Human Services Buildings, Repair and Maint - Bldg/Property*, to cover the cost of the generator swap out.

Motion was made by Mr. Wild, seconded by Mr. Bruno and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Discussion Items section of the agenda, Mr. Hajos provided an update on the Court Expansion project, informing Supreme Court Judge Auffredou and his Clerk had moved into their new office along with the Court Clerk. He notified work commenced in the District Attorney's office, apprising they were ahead of schedule. Mr. Hajos then addressed the Referrals/Pending Items section of the agenda, as follows:

1. Regarding the concrete area in front of the Municipal Center, Mr. Hajos indicated Jim Lieberum, *District Manager, Warren County Soil and Water Conservation District*, had offered to apply for a grant on behalf of the County to obtain funds that could be used to rehabilitate the front entrance, addressing the concrete area while solving the standing water issue in the front parking lot road. He stated these funds could be used instead of the bonded funds they initially planned to use.
2. With respect to the proposed rehabilitation of the old jail area, Mr. Hajos informed he was waiting for a bid from Clark Patterson Lee and he would present it at the next Committee meeting.
3. In regards to the proposed placement of the Joseph Warren Center at the former Detention Center building, Mr. Hajos reported two task force groups would be established, one for the Joseph Warren Museum while the other would be for developing the building.

Mr. Magowan inquired if there was any public comment and Don Lehman, *Director of Public Affairs*, replied in the negative.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Bruno, seconded by Mr. Strough and carried unanimously, Mr. Magowan adjourned the meeting at 10:50 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist