

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: SEPTEMBER 21, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MAGOWAN
BRUNO
WILD
STROUGH

COMMITTEE MEMBER ABSENT:

SUPERVISOR: SHEPLER

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF PUBLIC WORKS
KEVIN HAJOS, SUPERINTENDENT
BETSEY HENKEL, FISCAL MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
ROBIN MAPP, AIRPORT MANAGER
JEFF WOODELL, DIRECTOR, WEIGHTS AND MEASURES
CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING CODE
ENFORCEMENT
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER (VIA ZOOM)
DICKINSON
GERAGHTY
HOGAN
LEGGETT
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES
THOMAS SZABO, SOLID WASTE AND RECYCLING COMPLIANCE
COORDINATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the September 21, 2021 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members were physically present aside for Supervisor Strough who participated virtually.

Mr. Magowan called the meeting of the County Facilities Committee to order at 9:04 a.m.

Copies of the agendas were distributed to those in attendance and those participating virtually accessed the agendas via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Motion was made by Mr. Bruno, seconded by Mr. Wild and carried unanimously, to approve the minutes of the previous

Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeff Woodell, *Director, Weights and Measures*, who presented his 2022 Budget request and answered questions posed by the Committee. Discussion was held with regard to the possibility of raising annual inspections rates; Mr. Woodell was asked to develop a proposal to be presented at a future meeting.

Privilege of the floor was extended to Charles Wallace, *Administrator, Fire Prevention & Building Code Enforcement*, who presented his 2022 Budget request and answered questions posed by the Committee. The current building Code Fee Schedule was discussed; Mr. Wallace was asked to research and determine whether the current Fee Schedule was in line with the amounts charged by other regional municipalities.

Privilege of the floor was extended to Scott Rogers, *Director of Facilities*, who commenced the Buildings & Grounds agenda review with a request to fill the vacant position of Cleaner #2, *Grade 2, Base Annual Salary \$28,982*, due to termination.

Motion was made by Mr. Strough, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

A review of the Discussion Items portion of the agenda proceeded with updates being provided regarding the Court Expansion Project, the Work Order Request Program and the Fleet Car Request Program; the budget request review was delayed to the end of the meeting when all County Facilities divisions would be reviewed together.

Moving on, a review of the Referral/Pending Items section commenced as follows:

- 1) No update was provided relative to changes to the concrete area at the front of the Municipal Center.
- 2) A brief overview was provided relative to the quotes received for demolition/renovation of the old jail; the Committee was advised that a more in-depth review of the options available would be made at the next meeting.
- 3) The Committee was advised asbestos and lead paint had been detected in the former detention Center building which was seated to house the future Joseph Warren Center. It was noted that additional meetings would be held to determine how the asbestos and lead paint would be addressed.

There being no further Building & Grounds business to discuss, the Airport agenda commenced with the following requests:

- 1) To Increase Capital Project H403, *Rehab Airfield Taxiway Lighting*, in the amount of \$262,968;
- 2) To authorize a new contract with Baselike King Corp. for Rehabilitate Taxiway Lighting Project at the Floyd Bennett Airport, in the amount not to exceed \$226,428.94, commencing upon execution of contract and termination upon completion of contract;
- 3) Authorizing a new contract with Jacobs Civil Consultant, Inc. to provide the required services for construction inspection and observation of the contractor for the Rehabilitate Taxiway Lighting Project.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried unanimously to approve the requests as outlined above. Item 1 was referred to the Finance Committee and the necessary resolutions were authorized for the October 15, 2021 Board Meeting for Items 2 and 3. *Copies of the resolution requests and are on file with the minutes.*

Mr. Strough entered the meeting at 9:25 a.m.

A request was presented to authorize a memorandum of understanding between Warren County and the Town of Queensbury for reimbursement of payroll expenses incurred during the 2021 Adirondack Hot Air Balloon Festival at the Floyd Bennett Memorial Airport, Warren County, New York.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 15, 2021 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items proceeded, which included updates on the SRE (*Snow Removal Equipment Building*) and the 2021 Balloon Festival; the budget review was delayed to the end of the meeting. The Referral/Pending Item list was addressed with notification that Rich Air would return to the Committee when their plans for construction of the new T-Hangers were prepared.

Finally, a review of the 2022 Airport and Building & Grounds Budgets commenced and questions posed by the Committee were answered. *Copies of the Budget are on file with the minutes.*

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Wild, seconded by Mr. Strough and carried unanimously, Mr. Magowan adjourned the meeting at 10:30 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist