

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: NOVEMBER 23, 2021

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: MAGOWAN  
BRUNO  
WILD  
STROUGH

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: SHEPLER

**OTHERS PRESENT:**

KEVIN HAJOS, SUPERINTENDENT, DEPARTMENT OF PUBLIC WORKS  
ROBIN MAPP, AIRPORT MANAGER  
SCOTT ROGERS, DIRECTOR OF FACILITIES  
JEFF WOODPELL, DIRECTOR, WEIGHTS AND MEASURES  
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD (VIA ZOOM)  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BRAYMER  
DICKINSON  
DRISCOLL (VIA ZOOM)  
GERAGHTY  
HOGAN (VIA ZOOM)  
LEGGETT  
MERLINO  
SMITH (VIA ZOOM)  
MICHAEL COVIN, DIRECTOR, INFORMATION TECHNOLOGY  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the November 23, 2021 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>*

***Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present.***

Mr. Magowan called the meeting of the County Facilities Committee to order at 9:06 a.m.

Copies of the Weights & Measures, Buildings & Grounds and Airport agendas were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Motion was made by Mr. Strough, seconded by Mr. Wild and carried unanimously, to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Weights & Measures agenda, which consisted of a request to increase the inspection fees from \$5.00 per scale/pump to \$10.00 per scale/pump.

Following discussion, a motion was made by Mr. Strough, seconded by Mr. Bruno and carried by majority vote, with Mr. Wild voting in opposition, to approve the request as outlined above and the necessary resolution was authorized for the December 17<sup>th</sup> Board Meeting. *A copy of the resolution request is on file with the minutes.*

There being no further Weights & Measures business to discuss, review of the Action Agenda/New Business Items portion of the Buildings & Grounds agenda commenced with a request for a transfer of funds in the amount of \$20,000 from Budget Code A.1624 860, *Health & Human Services Bldg, Hospitalization*, to Budget Code A.1620 860, *Buildings, Hospitalization*.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda proceeded with updates being provided regarding the Work Order Request Program; the Fleet Car Request Program; and the Countryside Adult Home consultant (*CHA Inc.*).

Ryan Moore, *County Administrator*, presented an additional item not reflected on the agenda which was a referral from the Public Safety Committee to authorize the naming of the Office of Emergency Services storage building as the Brian LaFlure Building.

Following some discussion, motion was made by Mr. Bruno, seconded by Mr. Strough and carried by unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17<sup>th</sup> Board Meeting.

Moving on, a review of the Referral/Pending Items section commenced as follows:

- 1) It was noted that an update would be provided relative to changes to the concrete area at the front of the Municipal Center once it was determined whether the Soil and Water Conservation District had received the grant in December intended to address water retention issues in that area.
- 2) A brief overview was provided relative to moving forward with updated testing for lead paint and asbestos in the old jail; it was noted that Clark Patterson Lee would be doing the additional testing and design work. A suggestion was made by Mr. Strough to convert the old jail into a regional coroner facility.
- 3) A meeting of the Joseph Warren Center working group would be scheduled to continue discussions on converting the former Warren County Detention Center. It was indicated there was an estimate in the amount of \$8,100 for work on this building which would be discussed after the holidays.

There being no further Building & Grounds business to discuss, review of the Airport agenda commenced with a request for a new contract with Adirondack Hot Air Balloon Festival. Inc. for use of the Floyd Bennett Memorial Airport for the annual Balloon Festival to commence January 1, 2022 with annual renewals.

Motion was made by Mr. Bruno, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17<sup>th</sup> Board Meeting.

Regarding the Discussion Items portion of the agenda, there was a brief update regarding the SRE (*Snow Removal Equipment*) Building, during which the Committee was informed the Certificate of Occupancy was received and there were only a few items which needed to be tied up. The Committee was advised a change order would be required because of an increase in the cost of building materials in the amount of \$80,000 where the vendors had to provide proof of the increase in building materials.

Robin Mapp, *Airport Manager*, provided information regarding the plane crash that occurred on Friday November 19, 2021. He thanked the first responders and mentioned there were no major injuries due to the aircraft coming to a stop as a result of the fence. He said the aircraft was still at the Airport awaiting further investigation.

Concluding the agenda review an update was provided for the Referral/Pending Items as follows:

- 1) No update was provided relative to the construction of additional t-hangars by Rich Air as the final plans had not yet been made available. A discussion ensued with respect to the possibility of others interested in constructing t-hangars being permitted the ability to do so.
- 2) Regarding the \$1.4 million grant, the Committee was advised the next step was to wait for the Grant Offer letter, which was the same process as the previous T-hanger project.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Strough, seconded by Mr. Wild and carried unanimously, Mr. Magowan adjourned the meeting at 10:30 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist