

CRIMINAL JUSTICE COMMITTEE MEETING
PUBLIC DEFENDER AGENDA
FEBRUARY 22, 2021

COMMITTEE MEMBERS: Supervisors SHEPLER, Strough, Leggett, Diamond and Driscoll

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: to extend ILS distribution C800052 (#8) contract end date from 01/31/2021 to 12/31/2021.

Rationale: to utilize remaining funding available to Warren County.
Please note a request for language that allows the Chairman of the Board of Supervisors be authorized to grant agreements as well as any modifications, extensions and/or other necessary documents relative to the aforescribed grant program in a form approved by the County Attorney.
- IV. Discussion Items:
 1. CLE's approved earlier this year to include:
 - a. Assessing and Challenging Certificates of Compliance under CPL Article 245
 - i. 01/22/2021: N. Halloran; D. Fredette; M. Rasmussen; S. Duhaney; C. Barnes
 - b. Bail Practice Refresher
 - i. 01/27/2021: B. Pilatzke; S. Duhaney; M. DiPresso
 - c. Introducing the New Driver's License Suspension Reform Act (DLSRA)
 - i. 01/28/2021: B. Pilatzke; S. Duhaney; M. DiPresso
 - d. Tips & Tactics on Grand Jury Practice
 - i. 02/02/2021: B. Pilatzke; S. Duhaney
- V. Referrals/ Pending Items:
 1. Committee to continue discussion regarding necessary additional office space.
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments: 1. Resolution Request Form No. 4 – Extend Distribution C800052 (#8)

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Public Defender's Office

DATE: 02/16/2021

- (a) Purpose of Contract Change: **To extend ILS distribution C800052 (#8) contract termination date from 12/31/2020 to 12/31/2021 to utilize remaining funding**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **391 of 2018**
- (c) Name of Contractor: **Office of Indigent Legal Services (ILS)**
- (d) Address of Contractor: **Alfred E. Smith State Office Building, 80 S. Swan St. #1147, Albany, NY 12210**
- (e) Contractor's Contact Person and Telephone Number: **(518) 486-2028**
- (f) Commencement Date of Extension: **01/01/2021**
- (g) Termination Date of Extension: **12/31/2021**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 470 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, SOKOL, HOGAN, BRAYMER, DRISCOLL, MERLINO AND VACANT

AUTHORIZING CHAIRMAN TO EXECUTE A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #8 (CONTRACT C800052) FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender is requesting approval for the Chairman of the Board to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #8 (Contract C800052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing retroactive to January 1, 2018 and terminating December 31, 2020, now, therefore be it

RESOLVED, that the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #8 (C800052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing January 1, 2018 and terminating December 31, 2020, in a form approved by the County Attorney.

Invoice/Expense Statement
Warren County
DISTRIBUTION #8
Contract No. C800052
Office of Indigent Legal Services (ILS)

Contract Term: January 1, 2018 - December 31, 2020

Total Budget: \$320,436.00

CUMULATIVE TOTALS

Budget Expenditure Items	TOTAL 3 - YEAR BUDGET	EXPENDITURES TO DATE	TOTAL AVAILABLE FUNDS
PUBLIC DEFENDER'S OFFICE			
PERSONNEL:			
Public Defender Office - Salary Increases - Retention and 2%	\$41,475.00	\$0.00	\$41,475.00
Public Defender Office - Fringe Increases - Retention and 2%	\$3,173.00	\$0.00	\$3,173.00
After-Hour Arraignment - Stipends	\$52,155.00	\$0.00	\$52,155.00
After-Hour Arraignment - Fringe Benefits	\$3,990.00	\$0.00	\$3,990.00
(PT) Social Worker - Salary	\$29,250.00	\$0.00	\$29,250.00
(PT) Social Worker - Fringe	\$2,178.00	\$0.00	\$2,178.00
Subtotal Personnel	\$132,221.00	\$0.00	\$132,221.00
OTPS:			
Training/Continuing Legal Education (CLE) - Public Defender	\$9,894.00	\$0.00	\$9,894.00
Phone Data Plans/Internet Fees - Public Defender	\$9,000.00	\$0.00	\$9,000.00
Computer Upgrades/Office Equipment - Public Defender	\$4,000.00	\$0.00	\$4,000.00
Subtotal OTPS	\$22,894.00	\$0.00	\$22,894.00
Total for Public Defender's Office	\$155,115.00	\$0.00	\$155,115.00
ASSIGNED COUNSEL PLAN			
Personnel:			
Grant Administrator - Salary	\$25,464.00	\$0.00	\$25,464.00
Grant Administrator - Fringe	\$1,950.00	\$0.00	\$1,950.00
Subtotal Personnel	\$27,414.00	\$0.00	\$27,414.00
Contracted/Consultant:			
Rural Law Center of New York, Inc.	\$78,993.00	\$0.00	\$78,993.00
Contracted/Consultant:			
Paralegal-Legal Aid Society of Northeastern New York	\$58,514.00	\$0.00	\$58,514.00
Subtotal Contracted/Consultant	\$137,507.00	\$0.00	\$137,507.00
OTPS:			
Computer Equipment	\$400.00	\$0.00	\$400.00
Subtotal OTPS	\$400.00	\$0.00	\$400.00
Total for Assigned Counsel Plan	\$165,321.00	\$0.00	\$165,321.00
TOTAL	\$320,436.00	\$0.00	\$320,436.00