

Criminal Justice  
Warren County Assigned Counsel  
AGENDA  
February 22, 2021

Committee Members: SHEPLER, Strough, Leggett, Diamond and Driscoll

- I. Committee meeting called to order by Chairman
  - II. Motion to approve minutes of prior committee meeting
  - III. Action Agenda/New Business
    1. **Request:** To amend and renew current Supervising Attorney Retainer Agreement.

**Rationale:** (1) Remove the "not to exceed amount" language and replace with "TERMINATING UPON EXHAUSTION OF GRANT FUNDS". This contract expires on March 31, 2021. This contract is fully funded by Hurrell-Harring monies.

(2) To add the following language to the amend the contract relative to the use of a department cell phone: "THE COUNTY, AT ITS SOLE OPTION, MAY MAKE AVAILABLE FOR USE BY THE SUPERVISING ATTORNEY A COUNTY OWNED CELL PHONE, WHICH MAY BE MADE AVAILABLE TO THE SUPERVISING ATTORNEY FOR USE RELATING SOLELY TO SERVICES TO BE PERFORMED UNDER THE AGREEMENT IN ACCORDANCE WITH PROCEDURES ESTABLISHED BY THE ASSIGNED COUNSEL ADMINISTRATOR. THE SUPERVISING ATTORNEY SHALL BE RESPONSIBLE FOR ANY LOSS OR DAMAGE TO THE CELL PHONE FROM THE TIME HE TAKES POSSESSION OF THE PHONE THROUGH THE TIME THE PHONE IS RETURNED TO THE COUNTY." Cell phones are fully funded by grant monies

(3) Renew this contract with the above amendments.
    2. **Request:** Request to enter into a contract with Westlaw for the purpose of online legal research services for AC Panel members who are members of the Major Felony and the Homicide and Predatory Sexual Abuse Panel. Note that there is the right to opt-out if our funding is eliminated.

**Rationale:** This is a four year contract. We would receive the first six (6) months free, the next forty-eight (48) months are \$282.32, with a 3% annual increase on the amount. There is a clause that allows us to cancel without penalty in the event our funding runs out. This is also fully funded by Hurrell-Harring monies.
  - IV. Referral/Pending Items: None
  - V. Information for Discussion/Review:
  - VI. Privilege of the Floor to discuss any additional items to come before the Committee
  - VII. Motion to adjourn
-

**Attachments**

- #1 Resolution Request Form #4 (Pages 1 & 2 of Retainer Agreement)(OILS Budget)**
- #2 Resolution Request Form #3 (Quote attached)**

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME:** Assigned Counsel

**DATE:** February 22, 2021

- (a) Purpose of Contract Change: **Remove the "not to exceed amount" language and replace with "Terminating upon exhaustion of Grant Funds". Add the following language to the amended contract relative to the use of a Department cell phone: "The County, at it's sole option, may make available for use by the Supervising Attorney a county owned cell phone, which may be made available to the Supervising Attorney for use relating solely to services to be performed under the agreement in accordance with procedures established by the Assigned Counsel Administrator. The Supervising Attorney shall be responsible for any loss or damage to the cell phone from the time he takes possession of the phone through the time the phone is returned to the County". Renew the contract. Same expires on March 31, 2021.**
  
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **Resolution 419 of 2019 and Resolution 494 of 2019.**
  
- (c) Name of Contractor: **Robert Gregor, Esq.**
  
- (d) Address of Contractor: **3 Lake Avenue, Lake George, NY 12845**
  
- (e) Contractor's Contact Person and Telephone Number: **Same, 518-796-7044**
  
- (f) Commencement Date of Extension: **April 1, 2021**
  
- (g) Termination Date of Extension: **Upon exhaustion of grant funds.**
  
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount **\$150.00**
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Monthly**)
  
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.1170 470, Legal Defense Indigents, CSTWIDEHH49. Caseload Relief.**

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

## AMENDED RETAINER AGREEMENT

### The Parties to the Agreement

This Agreement for legal services is entered into between Robert Gregor, Esq., referred to here as the "Supervising Attorney," and the Warren County Assigned Counsel Office and the County of Warren, referred to collectively as the "Client."

The Supervising Attorney must be admitted to practice law in New York State and remain in good standing.

The Supervising Attorney shall possess demonstrable skill and experience in criminal defense and/or representation of adult respondents in family court. The Supervising Attorney shall also demonstrate integrity and a commitment to quality representation of all clients eligible for mandated representation.

**Term:** Commencing November 1, 2019 and continuing so long as grant funding is available for the position. Either party may terminate this Agreement with or without cause at any time or for convenience at any time upon thirty (30) days written notice to the other party.

### The Services

The Supervising Attorney shall be in charge of the supervision of the Assigned Counsel Program. The Supervising Attorney has agreed to provide the services listed below:

- Set policy and procedure for the Program and modify the Program as necessary or desirable in accord with applicable statutory requirements, New York State Office of Court Administrative (OCA) guidelines and rules, New York State Bar Association Revised Standards for providing mandated representation and any applicable standards promulgated by the Office of Indigent Legal Services.
- Establish admission requirements for the assigned counsel panels to ensure that attorneys' ability, training and experience is matched to the complexity of the cases assigned. Recruit and approve new attorneys to serve on the panel.
- Arrange and schedule training and CLE programs for attorneys, including participating attorneys and those not yet qualified. Design and implement an orientation program for newly accepted attorneys. Notify panel and other attorneys of relevant training programs. Establish mentoring program for attorneys and assist attorneys in meeting panel eligibility requirements. Track training of participating attorneys to ensure compliance with training requirements. Provide support for participating attorneys and applicants.
- Establish a procedure, in conjunction with Office of Indigent Legal Services, for ascertaining attorney caseloads for both assigned and private work and for monitoring caseloads and enforcing caseload standards set by Office of Indigent Legal Services.
- Review performance of panel. Consider, review and resolve any complaints regarding participating attorneys.
- Will review vouchers submitted by panel attorneys to assess the quality of practice.
- Recruit and establish an Advisory Board and work with the Advisory Board in areas of panel attorney recruitment, screening, training and mentoring, and complaint resolution.

- Maintain such records and data as are necessary to secure the qualitative integrity and effectiveness of the Program.
- Communicate with the Warren County Bar Association, the Office of the Court Administration, Warren County Administrator and Board of Supervisors, the Warren County Magistrates Association, the Office of Indigent Legal Services, the judiciary and all other agencies and interested parties as well as act as the Program's spokesperson in matters of policy and operation.
- Ensure that all participating attorneys comply with the terms of the Program as set forth in the written Assigned Counsel Program Handbook ("Handbook"), a copy of which is attached hereto.
- Issue, maintain and periodically revise as necessary the written Handbook.

The Fee for Services

*As indicated in Resolution Request*

The Supervising Attorney will charge a fee of \$150 per hour, ~~not to exceed Twenty Eight Thousand Eight Hundred Dollars (\$28,800) per year~~, to cover all services as outlined above. The total annual cost to the County shall not exceed the annual budgeted allotment passed by resolution without first obtaining board approval.

The Supervising Attorney will submit an invoice to the County and the County will pay the invoice within 30 days of receipt.

This Agreement is in full compliance with Rule 1.5 of the Rules of Professional Conduct, including the provision that a lawyer shall not make an agreement for an excessive fee or expenses, and a lawyer shall communicate to a client the scope of representation and the basis for the fee and expenses for which the client will be responsible.

Timetable

The Supervising Attorney agrees to meet all relevant deadlines imposed by statute, regulation or the presiding justice.

Independent contractor status

The Supervising Attorney is an independent contractor of the County. Nothing contained in this Agreement shall be construed to create the relationship of employer and employee, principal and agent, partnership or joint venture, or any other fiduciary relationship. The Supervising Attorney shall have no authority to act as agent for, or on behalf of, the County, or to represent the County, or bind the County in any manner except in furtherance of his duties as a Supervising Attorney. The Supervising Attorney shall not be entitled to worker's compensation, retirement, insurance or other benefits afforded to employees of the County.

Confidential Information

The Supervising Attorney and his staff shall not, during the time of rendering services to the County or thereafter, disclose to anyone other than authorized employees of the County any information of a

ACP QUALITY IMPROVEMENT	Year 1	Year 2	Year 3	Year 4	Year 5
Budget	\$13,517.53	\$27,035.06	\$40,552.59	\$54,070.12	\$67,587.65
Contract Services	\$6,859.73	\$7,000.00	\$12,000.00		
Computer Equipment	\$5,000.00	\$5,000.00	\$5,000.00		
Attorney Package		\$10,891.91	\$10,000.00		
CLE/Training/Conferences			\$5,000.00		
Legal Research (Westlaw)			\$3,500.00		
Mentorship Program			\$5,000.00		
TOTAL	\$11,859.73	\$22,891.91	\$40,500.00		
REMAINING	\$1,657.80	\$4,143.15	\$52.59		

ACP CASELOAD RELIEF	Year 1	Year 2	Year 3	Year 4	Year 5
Budget	\$37,743.88	\$75,487.76	\$113,231.64	\$150,975.52	\$188,719.40
PT Clerk	\$9,000.00	\$15,000.00	\$15,000.00		
fringe	\$688.50	\$1,147.50	\$1,147.50		
Grants Manager	\$3,395.04	\$5,200.00	\$5,200.00		
fringe	\$684.84	\$397.80	\$397.80		
ACP Administrator	\$5,300.00	\$6,500.00	\$8,500.00		
fringe	\$424.20	\$497.25	\$650.25		
RLC Appeals	\$10,589.32	\$20,000.00	\$30,000.00		
Supervising Attorney	\$14,320.50	\$28,800.00	\$48,000.00		
Second Chair Program			\$5,000.00		
TOTAL	\$44,402.40	\$77,542.55	\$113,895.55		
REMAINING	(\$6,658.52)	(\$2,054.79)	(\$663.91)		

"SHARED" DATA OFFICER	Year 1	Year 2	Year 3
Data Officer	\$4,617.50	\$4,617.50	\$4,617.50
fringe	\$382.50	\$382.50	\$382.50
Laserfiche		\$12,000.00	\$8,500.00
TOTAL	\$5,000.00	\$17,000.00	\$13,500.00

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME:** Assigned Counsel

**DATE:** February 22, 2021

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **To provide legal research services to AC Panel Members on the Major Felony and the Homicide and Predatory Sexual Assault Panel.**
- (c) Name of Contractor: **West Publishing Corporation and Subscriber**
- (d) Address of Contractor: **610 Opperman Drive, Minneapolis, MN 55123**
- (e) Contractor's Contact Person and Telephone Number: **James Hagii, 952-214-6076.**
- (f) Has or will the Contract be provided, if so, please attach: **Yes, when same is entered into. A Quote is attached.**
- (g) Commencement Date of Contract: **March 1, 2021**
- (h) Termination Date of Contract: **April 30, 2025**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Monthly**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1170 470, Legal Defense Indigents, CSTWIDEHH49, Quality Improvement.****

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS



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Order Form

Order ID: Q-00940242

Contact your representative james.hanggi@thomsonreuters.com with any questions. Thank you.

Account Address
Account #:
Warren County Assigned Counsel Prgm
1340 STATE RTE 9
LAKE GEORGE NY 12845-3434 US

Shipping Address
Account #:
Warren County Assigned Counsel Prgm
1340 STATE RTE 9
LAKE GEORGE NY 12845-3434 US

Billing Address
Account #:
Warren County Assigned Counsel Prgm
1340 STATE RTE 9
LAKE GEORGE, NY 12845-3434 US

This Order Form is a legal document between West Publishing Corporation and Subscriber. West Publishing Corporation also means "West", "we" or "our" and Subscriber means "you", or "I". Subscription terms, if any, follow the ordering grids below.

ProFlex Products
See Attachment for details

Table with 5 columns: Service Material, Product, Monthly Charges, Minimum Term (Months), Year Over Year Increase During Minimum Term. Row 1: 40757482, WEST PROFLEX, \$280.32, 48, 3%

ProFlex Bridge

Table with 4 columns: Service Material, Product, Bridge Monthly Charges, Bridge Term (Months). Row 1: 40757482, WEST PROFLEX, \$0.00, 6

Bridge Terms

Bridge Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in the calendar month, if any. The Bridge Monthly charges will continue for the number of complete calendar months listed in the Bridge Term column above. At the end of the Bridge Term, your Monthly Charges and the Minimum Term will be as described in the Product grid above. All other terms and conditions of the Order Form remain unchanged.

Minimum Terms

Online/ Practice Solution/Software/ProFlex Products : Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in that calendar month, if any. Your Monthly Charges will continue for the number of complete calendar months listed in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Subscriber ("you" or "I") is also responsible for all Excluded Charges. Excluded Charges are for accessing Westlaw data or a Practice Solutions service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

For Window Products: Monthly Charges begin on the date we process your order and will continue for the number of complete calendar months in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Monthly Charges are due regardless of the level of your usage. Transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window amount stated above. In addition to the Monthly Charges you are responsible for transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then-current Schedule A rates. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing a service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Post-Minimum Terms

For Online/Practice Solutions/Software /ProFlex Products: At the end of the Minimum Term your Monthly Charges will increase by 7%. Thereafter, the Monthly Charges will increase every 12 months unless we notify you of a different rate at least 90 days before the annual increase. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803.

Automatic Renewal Term for Window Products. At the end of the Minimum Term your Monthly Charges will be billed at up to our then-current rate. Thereafter, we may modify the Monthly Charges if we notify you of a different rate with at least 90 days notice. The Monthly Window will remain unchanged. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a multi-year Minimum Term, those additional months will be implemented at your option pursuant to federal law.

#### Miscellaneous

**Charges, Payments & Taxes.** You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

**eBilling Contact.** All invoices for this account will be emailed to your e-Billing Contact(s) unless you have notified us that you would like to be exempt from e-Billing.

**Credit Verification.** If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

**Returns and Refunds.** You may return a print product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS, Peer Monitor and Data Privacy Advisor charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

**Applicable Law.** If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. This Order Form will be interpreted under Minnesota state law and any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

**Banded Product Subscriptions** You certify the total number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students is indicated in the applicable Quantity column. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater or increases at any time during the Term, we reserve the right to increase your charges as applicable

**Excluded Charges.** If you access services that are not included in your subscription you will be charged our then-current rate ("Excluded Charges"). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at the links below. Excluded Charges may change after at least 30 days written or online notice.

<http://static.legalsolutions.thomsonreuters.com/static/agreement/plan-2-pro-eovt-agencies.pdf>

<https://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-concourse-firm-central-caselogistix.pdf>

**Renewal Order Governing Agreement.** Access to any new or renewal products set forth in this Order Form is governed by the same terms and conditions as your previous order form that contained the product(s) you are renewing

**Thomson Reuters General Terms and Conditions,** apply to all products ordered, except print and is located at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions.pdf>. In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

**Thomson Reuters General Terms and Conditions for Federal Subscribers** is located at <https://static.legalsolutions.thomsonreuters.com/static/Federal-ThomsonReuters-General-Terms-Conditions.pdf> In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

**Product Specific Terms.** The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions-PST.pdf>. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Campus Research
- Contract Express
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- West km Software
- West LegalEdcenter
- Westlaw
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Westlaw Public Records

#### Additional Order Form Terms and Conditions

##### **Government Non Availability of Funds for Online, Practice Solutions or Software Products**

You may cancel a product or service with at least 60 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document, (e.g., executive order, an officially printed budget or other official government communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

**Acknowledgement: Order ID: O-00940242**

Signature of Authorized Representative for order

Title

Printed Name

Date

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This Order Form will expire and will not be accepted after 1/9/2021.



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# Attachment

# Order ID: Q-00940242

Contact your representative james.haggi@thomsonreuters.com with any questions. Thank you.

### Payment, Shipping, and Contact Information

**Payment Method:**

Payment Method: Bill to Account  
Account Number:

**Order Confirmation Contact (#28)**

Contact Name: Gregor, Robert  
Email: robert\_gregor@yahoo.com

**Shipping Information:**

Shipping Method: Ground Shipping - U.S. Only

**eBilling Contact**

Contact Name Robert Gregor  
Email: robert\_gregor@yahoo.com

### ProFlex Multiple Location Details

Account Number	Account Name	Account Address	Action
	Warren County Assigned Counsel Prgm	1340 STATE RTE 9 LAKE GEORGE NY 12845-3434 US	New

### ProFlex Product Details

Quantity	Unit	Service Material #	Description
15	Attorneys	42639045	New York State Primary Core with Westlaw Edge™
15	Attorneys	42077868	Gvt - State Analytical

### Account Contacts

Account Contact First Name	Account Contact Last Name	Account Contact Email Address	Account Contact Customer Type Description
Robert	Gregor	robert_gregor@yahoo.com	EML PSWD CONTACT

CRIMINAL JUSTICE COMMITTEE MEETING  
DISTRICT ATTORNEY AGENDA  
February 22, 2021

COMMITTEE MEMBERS: Supervisors SHEPLER, Strough, Leggett, Diamond and Driscoll

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
  1. Request: to apply for Criminal Justice Discovery Reform Grant  
Rationale: Resolution request to apply for Criminal Justice Discovery Reform Grant
- IV. Discussion Items:
- V. Referrals/Pending Items: None.
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

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Attachments:

1. Resolution Request No. 5, Request to apply for a grant application and grant agreement-Criminal Justice Discovery Reform Grant.
2. Division of Criminal Justice Services - Grant Award Notice
3. Division of Criminal Justice Services - 2020-21 Criminal Justice Discovery Reform Application for Funding February 2021
4. Attachment: 2020-21 Discovery Reform Funding Plan

## ***RESOLUTION REQUEST FORM NO. 5***

### ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: District Attorney**

**DATE: February 22, 2021**

- (a) Purpose of Grant: **To apply for Criminal Justice Discovery Reform Grant-funding provided to support local law enforcement agencies with expenses related to the implementaion of discovery and bail reforms that took effect on January 1, 2020.**
- (b) Name of Grantor: **New York State Division of Criminal Justice Services**
- (c) Address of Contractor: **80 South Swan Street, Albany NY 12210**
- (d) Grantor's Contact Person and Telephone Number: **Desiree DiSisto, (518) 457-8404. Questions: dcjsfunding@dcjs.ny.gov (Discovery Reform in subject line)**
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **Yes**
- (f) Effective Date of Grant: **February 9, 2021 - Award Notice and application release date.**
- (g) Termination Date of Grant: **TBD**
- (h) Total Dollar Amount Involved (not to exceed): **To be determined after DCJS approval of the County's Discovery Reform Funding Plan. Maximum award amount is \$323,419.00.**
- (i) Deadline to Submit Grant Application and/or Grant Agreement: **No deadline, but Counties are encouraged to submit plan as timely as possible to facilitate prompt payment.**
- (j) Is a Budget amendment required? **No, not at this time.** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **No** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **No** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title\* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS



**Division of Criminal  
Justice Services**

**ANDREW M. CUOMO**  
Governor

**MICHAEL C. GREEN**  
Executive Deputy Commissioner

**JEFFREY P. BENDER**  
Deputy Commissioner

## Grant Award Notice

Grantee/Contractor: Warren County	Date: <b>February 9, 2021</b>
Program Name: Criminal Justice Discovery Reform Grant	Award Amount: \$323,419
Name of Official: Chairman, Board of Supervisors Ronald Conover	All funding provided must support estimated costs during the state fiscal year April 1, 2020 through March 31, 2021
Email: supervisor@town.bolton.ny.us	Project ID No.: DG20-1051-D00
<b>Criminal Justice Discovery Reform Grant - Additional Information:</b>	
<p>The New York State Division of Criminal Justice Services (DCJS) is pleased to provide funding to your county to support local law enforcement agencies with expenses related to the implementation of discovery and bail reforms that took effect January 1, 2020. Your county's maximum award amount has been determined based on the prorated share of criminal court arraignments statewide.</p> <p>Funding is contingent upon the submission by the county and subsequent DCJS approval of a Discovery Reform Funding Plan. Please see the attached <i>2020-21 Discovery Reform Application</i> and the <i>Discovery Reform Funding Plan</i> for additional information.</p> <p>The county Discovery Reform Funding Plan should be submitted to DCJS using the DCJS Grants Management System (GMS). Additional information about GMS is provided in the attached Application document. Questions about the submission of the Plan should be emailed to DCJS at <a href="mailto:dcjsfunding@dcjs.ny.gov">dcjsfunding@dcjs.ny.gov</a>. Please include "Discovery Reform Question" in the subject line of your email. Any questions about GMS access or other technical assistance can also be directed to <a href="mailto:dcjsfunding@dcjs.ny.gov">dcjsfunding@dcjs.ny.gov</a>.</p> <p>DCJS will assist counties in amending submitted Plans if needed. Once Plans are approved by DCJS, grantees will be notified and shall receive payment for their entire award. Thank you for all you do to enhance public safety. DCJS remains committed to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.</p> <p>Attachment (2)</p>	



**Division of Criminal  
Justice Services**

**2020-21  
Criminal Justice Discovery Reform  
Application for Funding  
February 2021**

<b>IMPORTANT DATES</b>	
Award Notice and Application Release Date:	February 9, 2021
Questions:	<a href="mailto:dcjsfunding@dcjs.ny.gov">dcjsfunding@dcjs.ny.gov</a> (Include "Discovery Reform" in Subject Line)



# **2020-21 Criminal Justice Discovery Reform Application for Funding February 2021**

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## **APPENDICES:**

- Appendix: *Discovery Reform: Average Annual Arraignments by Arresting Agencies (3-Year Average)*
- Appendix: *Sample Statement of Approval of the Plan Submission from the Chief Elected Official*
- Appendix: *Sample Letter(s) of Support from District Attorney and Probation Director*
- Appendix: *Grants Management System (GMS) Instructions and Helpful Hints*

## **ATTACHMENT:**

- 2020-21 Discovery Reform Funding Plan

## I. INTRODUCTION

The New York State Division of Criminal Justice Services (DCJS) is providing funding to support local law enforcement agencies with expenses related to the implementation of discovery and bail reforms that took effect January 1, 2020. Subject to available funding, approximately \$40 million will be made available during FY 2020-21 to counties outside of New York City. Funding is contingent upon the submission and subsequent DCJS approval of a Discovery Reform Funding Plan submitted to DCJS by the county.

Discovery Reform legislation passed in 2020 better aligns New York State with criminal justice practices long in place throughout the nation by requiring that prosecutors share evidence in their possession soon after arraignment and well in advance of trial. At the same time, prosecutors are provided remedies to protect witnesses and victims, shielding them from intimidation or coercion. These reforms also allow defendants an opportunity to review evidence prior to pleading guilty to a crime and eliminate bail for many non-violent and low-level offenses, significantly reducing the number of people held in jail prior to trial.

## II. FUNDING INFORMATION AND INSTRUCTIONS

Each county outside of NYC is eligible to receive an award no greater than the amount included in the award notice accompanying this Application. Maximum award amounts have been determined based on each county's prorated share of criminal court arraignments statewide.

Grants will be provided to the chief elected official in each county, with funding contingent upon the county's submission and DCJS approval of a Discovery Reform Funding Plan describing how the funds will be distributed among and utilized by county agencies. The development of each county's Discovery Reform Funding Plan should be a collaborative effort by local stakeholders. The Discovery Reform Funding Plan should be prepared by completing the attached document, Attachment: *2020-21 Discovery Reform Funding Plan*. Plans must adhere to the following funding guidelines:

- 1) The Plan must describe the activities and expenses that will be supported with the grant funds, delineate activities and expenses related to Discovery Reform from those related to Bail Reform (and Pretrial Supervision), and explain how those activities/expenditures will support implementation of the discovery and/or bail reform efforts in the county;
- 2) The Plan must detail the distribution of funds through sub-grants (or an equivalent arrangement) to specific law enforcement entities within the county. **Please note: Given the intent of this important legislation, counties are expected to prioritize funding for their District Attorney's office as well as for local police departments and sheriffs' offices whose average arrests represent a significant number or proportion of arraignments in the county. Please see Appendix: *Discovery Reform – Average Annual Arraignments by Agencies (3-Year Average)*.**

**Counties electing to allocate a portion of their awards toward pre-trial services and supervision are also expected to prioritize funding for their probation departments or other organizations that provide pre-trial release support services.**

- 3) Counties may also distribute their funding as appropriate to crime laboratories and not-for-profit organizations who may have and/or will incur costs.
- 4) The chief elected official of the county shall serve as signatory for the county's Discovery Reform Funding Plan and must include a statement of approval for the Plan in their submission. See Appendix: *Statement of Approval of the Plan Submission from the Chief Elected Official*.
- 5) Counties will also be required to include letters of support for the county's Discovery Reform Funding Plan from their District Attorney and Probation Director. See Appendix: *Sample Letter(s) of Support from District Attorney and Probation Director*.

The county Discovery Reform Funding Plan should be submitted to DCJS using the DCJS Grants Management System (GMS). Additional information about GMS is provided below. Questions about the submission of the Plan should be emailed to DCJS at [dcjsfunding@dcjs.ny.gov](mailto:dcjsfunding@dcjs.ny.gov). Please include "Discovery Reform Question" in the subject line of the email to ensure it is directed to the appropriate agency representative. Any questions about GMS access or other technical assistance can also be directed to [dcjsfunding@dcjs.ny.gov](mailto:dcjsfunding@dcjs.ny.gov).

There is no submission deadline for completed Discovery Reform Funding Plans, but counties are encouraged to submit the Plan as timely as possible to facilitate prompt payment. DCJS reserves the right to approve the final submissions and will assist counties in amending submitted Plans if needed. Once Plans are approved by DCJS, grantees will be notified. Final approvals will be made by DCJS in accordance with the best interests of the State. Nothing herein requires DCJS to approve funding for any grantee.

### **III. PAYMENT**

Counties shall receive payment for their entire award following DCJS approval of the county's Discovery Reform Funding Plan.

### **IV. ELIGIBLE EXPENSES**

Eligible expenses that will be allowed with a Discovery Reform grant include, but are not limited to:

- 1) Administrative support, including costs of staff and personnel;
- 2) Computers, hardware and operating software;
- 3) Data connectivity;
- 4) Development of training materials;
- 5) Staff training;
- 6) Overtime costs;
- 7) Litigation readiness; and

8) Pre-trial services and supervision

Grantees whose Plan includes ineligible expenses will be required to revise their submissions. All funding provided must support estimated costs during the state fiscal year April 1, 2020 through March 31, 2021.

**V. DISCOVERY REFORM PLAN REQUIREMENTS**

- A. Please attach separate documents attesting to the respective approvals of the county's Discovery Reform Funding Plan submission by the Chief Elected Official of the county, the county District Attorney, and the county Probation Director. Sample documents are provided in Appendix: *Sample Statement by County Official of Discovery Reform Funding Plan Approval and Sample Statement of Support by District Attorney and Probation Director*.
  
- B. Please complete the attached *Discovery Reform Funding Plan* and save as a PDF document. The completed Plan must be submitted as part of the Application in GMS. The total amount requested cannot exceed the total county allocation provided in the award notice.

**VI. SUBMISSION REQUIREMENTS**

A. Instructions

Plans must be submitted to DCJS using the DCJS Grants Management System as instructed below. Please refer to the grant award notice for any additional instructions regarding the submission of your county's Discovery Reform Funding Plan and note that, as instructed below, submitted documents should be saved as either a PDF or Word Document and attached to GMS when completed.

The Plan submitted to DCJS must include the completed Discovery Reform Funding Plan (see attached), the required letter of approval from the Chief Elected Official of the county, and letters of support from the county District Attorney and the county Probation Director. Please see Section V for additional information about the required submissions demonstrating support or approval by these officials and see also Appendix: *Sample Statement by County Official of Discovery Reform Funding Plan Approval* and Appendix: *Sample Letter(s) of Support by District Attorney and Probation Director*.

B. Specific GMS Instructions

For general guidance and GMS Helpful Hints, including how to submit attachments, see Appendix: *Grants Management System (GMS) Instructions and Helpful Hints*. The following information is specific to this grant application:

**Accessing and Submitting the Application on GMS**

- Log in to the GMS system using the county signatory account at <https://grants.criminaljustice.ny.gov/>.
  - In the event the login name and/or password for the county signatory account are not known please email [DCSJFunding@dcjs.ny.gov](mailto:DCSJFunding@dcjs.ny.gov) or call (518) 457-9787.
  - If the County does not have a signatory account, please complete and submit a GMS signatory registration form, found [here](#).
- Once you are in GMS, locate your county's specific record on the grid using the Project ID#. The Project ID# was provided in the Award Notice and starts with the prefix DG20.
- Please note that required information has been pre-entered in each module in your GMS record. Please review the County and Signatory information for accuracy and contact [DCSJFunding@dcjs.ny.gov](mailto:DCSJFunding@dcjs.ny.gov) or call (518) 457-9787 should changes or updates need to be made.

**Completing the Application on GMS:**

Each Application in GMS requires completion and submission of the following:

- A Discovery Reform Funding Plan (see Attachment: *Discovery Reform Funding Plan*) in PDF format;
- A statement from the Chief Elected Official in a PDF or Word format (See Appendix: *Sample Statement of Discovery Plan Approval by County Chief Elected Official*).
- Letters of Support from the District Attorney and Probation Director in a PDF or Word format. See Appendix: *Sample Letter(s) of Support from District Attorney and Probation Director*.

**When all the above requirements and any other indicated GMS components are completed, click the “Submit” button.**

GMS will review the application for completeness. If any fields are missing, a report will display what remains to be completed. Once all fields are complete and the application is submitted successfully, GMS will display a pop-up screen that says, “Your application has been submitted.”



**Appendix: Average Annual Arraignments by Arresting Agencies (3-Year Average)**



**Division of Criminal  
Justice Services**

**2020-21**

**Criminal Justice Discovery Reform**

**Average Annual Arraignments by Arresting Agencies (3-Year Average)**

Source: DCJS, Computerized Criminal History file (as of 3/20/20)

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Albany County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	6,560	100.00%
Albany City PD	1,890	28.80%
Colonie Town PD	1,452	22.10%
Guilderland Town PD	566	8.60%
Bethlehem Town PD	390	5.90%
Cohoes City PD	268	4.10%
Watervliet City PD	267	4.10%
Albany County Sheriff	260	4.00%
Menands Village PD	109	1.70%
Coeymans Town PD	47	0.70%
Green Island Village PD	42	0.60%
Altamont Village PD	5	0.10%
Albany County District Attorney	1	0.00%
All Other Agencies	1,263	19.30%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Allegany County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	530	100.00%
Wellsville Village PD	144	27.10%
Cuba Town PD	61	11.40%
Alfred Village PD	23	4.40%
Allegany County Sheriff	22	4.10%
Friendship Town PD	8	1.60%
Bolivar Village PD	7	1.40%
Independence Town PD	4	0.80%
Andover Village PD	1	0.20%
Belmont Village PD	1	0.20%
Angelica Village PD	<1	0.10%
Willing Town PD	<1	0.10%
All Other Agencies	258	48.80%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Broome County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	4,754	100.00%
Binghamton City PD	1,848	38.90%
Johnson City Village PD	637	13.40%
Broome County Sheriff	504	10.60%
Vestal Town PD	462	9.70%
Endicott Village PD	434	9.10%
Broome County District Attorney	28	0.60%
Deposit Village PD	15	0.30%
Broome County Special Investigation Task Force	2	0.00%
Hancock Village PD	<1	0.00%
Port Dickinson Village PD	<1	0.00%
All Other Agencies	823	17.20%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Cattaraugus County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,477	100.00%
Olean City PD	397	26.90%
Cattaraugus County Sheriff	354	23.90%
Salamanca City PD	298	20.20%
Ellicottville Town PD	32	2.20%
Franklinville Village PD	15	1.00%
Allegany Village PD	9	0.60%
Gowanda Village PD	5	0.30%
Portville Village PD	1	0.10%
Cattaraugus Village PD	<1	0.00%
Friendship Town PD	<1	0.00%
All Other Agencies	366	24.60%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Cayuga County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,151	100.00%
Auburn City PD	626	54.40%
Cayuga County Sheriff - Identification Division	171	14.90%
Finger Lakes Drug Task Force	24	2.10%
Weedsport Village PD	4	0.40%
Moravia Village PD	4	0.40%
Cortland County Sheriff	<1	0.10%
Port Byron Village PD	<1	0.10%
Cayuga County Community College DPS	<1	0.00%
Geneva City PD	<1	0.00%
Onondaga County Sheriff	<1	0.00%
Tompkins County Sheriff	<1	0.00%
All Other Agencies	320	27.70%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Chautauqua County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	3,344	100.00%
Jamestown City PD	1,611	48.20%
Chautauqua County Office of the Sheriff	570	17.00%
Dunkirk City PD	251	7.50%
Lakewood Busti Village PD	202	6.00%
Ellicott Town PD	162	4.80%
Fredonia Village PD	127	3.80%
Westfield Village PD	58	1.70%
Carroll Town PD	6	0.20%
Chautauqua County District Attorney	<1	0.00%
All Other Agencies	356	10.70%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Chemung County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,820	100.00%
Elmira City PD	907	49.80%
Chemung County Sheriff	385	21.20%
Elmira Heights Village PD	77	4.20%
Horseheads Village PD	63	3.50%
Elmira Town PD	16	0.90%
Bath Village PD	<1	0.00%
Binghamton City PD	<1	0.00%
Schuyler County Sheriff	<1	0.00%
All Other Agencies	371	20.20%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Chenango County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	670	100.00%
Norwich City PD	229	34.20%
Chenango County Sheriff	212	31.60%
Oxford Village PD	15	2.20%
New Berlin Town PD	9	1.30%
Greene Village PD	6	0.90%
Sherburne Village PD	2	0.20%
Binghamton City PD	<1	0.10%
Afton Village PD	<1	0.00%
Colonie Town PD	<1	0.00%
Madison County Sheriff	<1	0.00%
All Other Agencies	196	29.10%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Clinton County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,610	100.00%
Plattsburgh City PD	459	28.50%
Clinton County Sheriff	133	8.30%
Rouses Point Village PD	<1	0.00%
All Other Agencies	1,018	63.10%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Columbia County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,027	100.00%
Columbia County Sheriff	266	25.90%
Hudson City PD	177	17.20%
Greenport Town PD	70	6.80%
Chatham Village PD	2	0.20%
Philmont Village PD	2	0.20%
Stockport Town PD	<1	0.00%
All Other Agencies	509	49.70%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Cortland County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,134	100.00%
Cortland City PD	491	43.30%
Cortland County Sheriff	424	37.40%
Homer Village PD	32	2.90%
All Other Agencies	187	16.40%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Delaware County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	629	100.00%
Delaware County Sheriff	135	21.50%
Sidney Village PD	116	18.40%
Walton Village PD	115	18.30%
Delhi Village PD	30	4.80%
Colchester Town PD	22	3.40%
Hancock Village PD	6	1.00%
NYC Department of Environmental Protection Police	<1	0.10%
Yates County Sheriff	<1	0.10%
All Other Agencies	205	32.70%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Dutchess County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	4,040	100.00%
Poughkeepsie City PD	692	17.10%
Dutchess County Sheriff	658	16.30%
Poughkeepsie Town PD	616	15.20%
Beacon City PD	231	5.70%
Hyde Park Town PD	145	3.60%
East Fishkill Town PD	139	3.40%
Fishkill Town PD	97	2.40%
Wappingers Falls Village PD	55	1.40%
Fishkill Village PD	27	0.70%
Millerton Village PD	26	0.60%
Red Hook Village PD	22	0.50%
Metropolitan Transit Authority PD	21	0.50%
Rhinebeck Village PD	9	0.20%
Millbrook Village PD	2	0.00%
Pine Plains Town PD	2	0.00%
Guilderland Town PD	<1	0.00%
Ulster Town PD	<1	0.00%
All Other Agencies	1,300	31.90%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Erie County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	19,350	100.00%
Buffalo City PD	8,210	42.40%
Cheektowaga Town PD	2,670	13.80%
Amherst Town PD	1,398	7.20%
Erie County Sheriff	1,125	5.80%
Hamburg Town PD	946	4.90%
Tonawanda Town PD	765	4.00%
West Seneca Town PD	502	2.60%
Lancaster Town PD	426	2.20%
Lackawanna City PD	420	2.20%
Niagara Frontier Transportation Authority PD	344	1.80%
Tonawanda City PD	342	1.80%
Orchard Park Town PD	284	1.50%
Depew Village PD	243	1.30%
Evans Town PD	177	0.90%
Kenmore Village PD	151	0.80%
Erie County District Attorney	131	0.70%
East Aurora/Town of Aurora PD	112	0.60%
Hamburg Village PD	88	0.50%
Blasdell Village PD	47	0.20%
Eden Town PD	41	0.20%
Gowanda Village PD	21	0.10%
Brant Town PD	17	0.10%
Akron Village PD	3	0.00%
All Other Agencies	887	4.50%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Essex County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	580	100.00%
Ticonderoga Town PD	119	20.50%
Lake Placid Village PD	60	10.30%
Essex County Sheriff	40	6.90%
Saranac Lake Village PD	16	2.80%
Moriah Town PD	6	1.00%
All Other Agencies	340	58.60%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Franklin County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	791	100.00%
Malone Village PD	160	20.20%
St Regis Mohawk Tribal Police	111	14.10%
Saranac Lake Village PD	71	8.90%
Tupper Lake Village PD	55	6.90%
Franklin County Sheriff	7	0.90%
St Regis Tribal PD	2	0.20%
All Other Agencies	385	48.70%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Fulton County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,000	100.00%
Gloversville City PD	386	38.60%
Fulton County Sheriff	231	23.10%
Johnstown City PD	190	19.00%
Amsterdam City PD	<1	0.10%
Broadalbin Village PD	<1	0.10%
Northville Village PD	<1	0.10%
Dolgeville Village PD	<1	0.00%
Montgomery County Sheriff	<1	0.00%
All Other Agencies	189	18.90%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Genesee County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,088	100.00%
Genesee County Sheriff	514	47.30%
Batavia City PD	320	29.40%
LeRoy Village PD	74	6.80%
Corfu Village PD	4	0.40%
All Other Agencies	176	16.10%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Greene County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,137	100.00%
Catskill Village PD	179	15.70%
Greene County Sheriff	93	8.20%
Cairo Town PD	16	1.40%
Coxsackie Village PD	14	1.30%
Hunter Town PD	3	0.30%
Windham Town PD	1	0.10%
Durham Town PD	<1	0.10%
Greenport Town PD	<1	0.00%
Ulster Town PD	<1	0.00%
All Other Agencies	830	72.90%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Hamilton County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	34	100.00%
Hamilton County Sheriff	5	15.80%
Inlet Town PD	<1	2.00%
Webb Town PD	<1	2.00%
All Other Agencies	27	80.30%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Herkimer County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	722	100.00%
Herkimer Village PD	186	25.80%
Ilion Village PD	131	18.10%
Little Falls City PD	97	13.40%
Webb Town PD	29	4.10%
Herkimer County Sheriff	17	2.30%
Frankfort Town PD	16	2.20%
Dolgeville Village PD	10	1.40%
Frankfort Village PD	10	1.40%
Mohawk Village PD	9	1.20%
Inlet Town PD	1	0.10%
Madison County Sheriff	<1	0.00%
All Other Agencies	216	29.90%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Jefferson County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,855	100.00%
Watertown City PD	788	42.50%
Jefferson County Sheriff	315	17.00%
Jefferson County District Attorney	92	5.00%
Carthage Village PD	42	2.30%
Clayton Village PD	10	0.50%
West Carthage Village PD	10	0.50%
Sackets Harbor Village PD	6	0.30%
Adams Village PD	3	0.20%
Alexandria Bay Village PD	4	0.20%
Dexter Village PD	1	0.10%
Glen Park Village PD	1	0.10%
Black River Village PD	<1	0.00%
Cape Vincent Village PD	<1	0.00%
Ilion Village PD	<1	0.00%
Theresa Village PD	<1	0.00%
All Other Agencies	583	31.40%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Lewis County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	282	100.00%
Lewis County Sheriff	116	41.20%
Lowville Village PD	51	18.20%
All Other Agencies	115	40.40%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Livingston County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,057	100.00%
Livingston County Sheriff	536	50.70%
Dansville Village PD	151	14.30%
Geneseo Village PD	135	12.80%
Mount Morris Village PD	50	4.70%
Avon Village PD	20	1.90%
Nunda Town PD	14	1.30%
Caledonia Village PD	9	0.90%
Corning City PD	<1	0.00%
All Other Agencies	141	13.40%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Madison County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	965	100.00%
Oneida City PD	326	33.80%
Madison County Sheriff	244	25.30%
Canastota Village PD	79	8.20%
Chittenango Village PD	60	6.20%
Cazenovia Village PD	27	2.80%
Hamilton Village PD	19	2.00%
Oneida Indian Nation Police	7	0.70%
Manlius Town PD	1	0.10%
Madison County Sheriff	<1	0.00%
Oneida County Sheriff	<1	0.00%
Onondaga County Sheriff	<1	0.00%
Utica City PD	<1	0.00%
Whitestown Town PD	<1	0.00%
All Other Agencies	201	20.90%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Monroe County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	13,009	100.00%
Rochester City PD	6,370	49.00%
Monroe County Sheriff	2,088	16.00%
Greece Town PD	1,402	10.80%
Gates Town PD	713	5.50%
Irondequoit Town PD	648	5.00%
Brighton Town PD	307	2.40%
Webster Town PD	268	2.10%
Brockport Village PD	163	1.30%
East Rochester Village PD	138	1.10%
Ogden Town PD	110	0.80%
Fairport Village PD	32	0.20%
Monroe County Sheriff	5	0.00%
Ontario County Sheriff	1	0.00%
Batavia City PD	<1	0.00%
Macedon PD	<1	0.00%
Onondaga County Sheriff	<1	0.00%
All Other Agencies	765	5.70%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Montgomery County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	983	100.00%
Amsterdam City PD	391	39.70%
Montgomery County Sheriff	233	23.70%
Fort Plain Village PD	37	3.80%
Canajoharie Village PD	29	2.90%
St Johnsville Village PD	26	2.60%
Deposit Village PD	<1	0.00%
Fulton County Sheriff	<1	0.00%
All Other Agencies	268	27.10%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Nassau County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	16,558	100.00%
Nassau County PD	13,140	79.40%
Hempstead Village PD	736	4.40%
Freeport Village PD	556	3.40%
Long Beach City PD	366	2.20%
Glen Cove City PD	243	1.50%
Garden City Village PD	158	1.00%
Lynbrook Village PD	153	0.90%
Rockville Centre Village PD	100	0.60%
Port Washington Village PD	79	0.50%
Lake Success Village PD	48	0.30%
Old Westbury Village PD	46	0.30%
Floral Park Village PD	29	0.20%
Malverne Village PD	38	0.20%
Metropolitan Transit Authority PD	27	0.20%
Old Brookville Village PD	8	0.00%
Kings Point Village PD	1	0.00%
Nassau County Sheriff	1	0.00%
Sands Point Village PD	1	0.00%
Great Neck Estates Village PD	<1	0.00%
Muttontown Village PD	<1	0.00%
Oyster Bay Cove Village PD	<1	0.00%
Suffolk County PD	<1	0.00%
All Other Agencies	826	5.00%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Niagara County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	4,461	100.00%
Niagara Falls City PD	1,655	37.10%
Niagara County Sheriff	873	19.60%
Lockport City PD	554	12.40%
North Tonawanda City PD	453	10.20%
Niagara Town PD	221	4.90%
Lewiston PD	136	3.10%
Middleport Village PD	47	1.10%
Somerset Town PD	5	0.10%
Niagara Frontier Transportation Authority PD	2	0.00%
Barker Village PD	<1	0.00%
Buffalo City PD	<1	0.00%
Monroe County Sheriff	<1	0.00%
All Other Agencies	515	11.50%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Oneida County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	4,622	100.00%
Utica City PD	2,113	45.70%
Rome City PD	697	15.10%
New Hartford Town PD	399	8.60%
Oneida County Sheriff	398	8.60%
Yorkville Village PD	81	1.80%
Oneida Indian Nation Police	59	1.30%
Kirkland Town PD	36	0.80%
Whitesboro Village PD	38	0.80%
Whitestown Town PD	36	0.80%
Camden Village PD	31	0.70%
New York Mills Village PD	23	0.50%
Boonville Village PD	16	0.30%
Sherrill City PD	10	0.20%
Vernon Village PD	8	0.20%
Oriskany Village PD	3	0.10%
Essex County Sheriff	<1	0.00%
Madison County Sheriff	<1	0.00%
Mohawk Valley Community College	<1	0.00%
Oneida City PD	<1	0.00%
Oneida County District Attorney	<1	0.00%
All Other Agencies	671	14.40%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Onondaga County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	9,455	100.00%
Syracuse City PD	4,460	47.20%
Onondaga County Sheriff	1,732	18.30%
DeWitt Town PD	505	5.30%
Camillus Town PD	304	3.20%
Manlius Town PD	296	3.10%
Cicero Town PD	168	1.80%
Geddes Town PD	143	1.50%
Solvay Village PD	141	1.50%
North Syracuse Village PD	96	1.00%
Liverpool Village PD	72	0.80%
Baldwinsville Village PD	67	0.70%
Onondaga County District Attorney	15	0.20%
Skaneateles Village PD	9	0.10%
Marcellus Village PD	7	0.10%
Syracuse City PD - SOR Unit	4	0.00%
Jordan Village PD	2	0.00%
Onondaga County Park Rangers	1	0.00%
Oswego County District Attorneys Office	1	0.00%
Auburn City PD	<1	0.00%
Bath Village PD	<1	0.00%
Chittenango Village PD	<1	0.00%
Clay Town PD	<1	0.00%
Cortland City PD	<1	0.00%
East Syracuse Village PD	<1	0.00%
Fulton City PD	<1	0.00%
Oswego County Sheriff	<1	0.00%
Syracuse University DPS	<1	0.00%
Tompkins County Sheriff	<1	0.00%
All Other Agencies	1,427	14.80%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Ontario County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,853	100.00%
Ontario County Sheriff	941	50.80%
Geneva City PD	268	14.50%
Canandaigua City PD	261	14.10%
Clifton Springs Village PD	3	0.10%
Corning City PD	<1	0.00%
Dansville Village PD	<1	0.00%
East Rochester Village PD	<1	0.00%
Livingston County Sheriff	<1	0.00%
Ogden Town PD	<1	0.00%
Ontario County Sheriff	<1	0.00%
Rochester City PD	<1	0.00%
Watkins Glen Village PD	<1	0.00%
Yates County Sheriff	<1	0.00%
All Other Agencies	378	20.30%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Orange County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	8,017	100.00%
Newburgh City PD	1,076	13.40%
Middletown City PD	748	9.30%
Newburgh Town PD	733	9.10%
Walkill Town PD	723	9.00%
Port Jervis City PD	458	5.70%
New Windsor Town PD	453	5.60%
Orange County Sheriff	329	4.10%
Woodbury Town PD	242	3.00%
Warwick Town PD	117	1.50%
Monroe Village PD	109	1.40%
Walden Village PD	97	1.20%
Goshen Village PD	93	1.20%
Montgomery Town PD	91	1.10%
Crawford Town PD	65	0.80%
Highland Falls Village PD	51	0.60%
Washingtonville Village PD	45	0.60%
Cornwall Town PD	44	0.50%
Blooming Grove Town PD	42	0.50%
Greenwood Lake Village PD	42	0.50%
Deerpark Town PD	38	0.50%
Chester Town PD	33	0.40%
Chester Village PD	31	0.40%
Highlands Town PD	24	0.30%
Tuxedo Town PD	18	0.20%
Goshen Town PD	14	0.20%
Harriman Village PD	13	0.20%
Maybrook Village PD	13	0.20%
Montgomery Village PD	11	0.10%
Cornwall on Hudson Village PD	10	0.10%
Mount Hope Town PD	8	0.10%
Florida Village PD	4	0.10%
Tuxedo Park Village PD	1	0.00%
Metropolitan Transit Authority PD	<1	0.00%
NYC Department of Environmental Protection Police	<1	0.00%
Orange County District Attorney	<1	0.00%
Ulster Regional Gang Enforcement Narcotics Team	<1	0.00%
All Other Agencies	2,241	27.80%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Orleans County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	811	100.00%
Orleans County Sheriff	199	24.60%
Medina Village PD	184	22.60%
Albion Village PD	182	22.50%
Orleans County District Attorney	32	4.00%
Holley Village PD	23	2.90%
Lyndonville Village PD	1	0.10%
All Other Agencies	190	23.20%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Oswego County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	2,168	100.00%
Oswego City PD	626	28.90%
Oswego County Sheriff	360	16.60%
Fulton City PD	353	16.30%
Central Square Village PD	38	1.70%
Pulaski Village PD	30	1.40%
Phoenix Village PD	24	1.10%
Oswego County District Attorneys Office	12	0.60%
Oneida County Sheriff	<1	0.00%
All Other Agencies	725	33.30%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Otsego County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	848	100.00%
Oneonta City PD	273	32.20%
Otsego County Sheriff	118	13.90%
Cooperstown Village PD	6	0.70%
Otsego County District Attorney	5	0.60%
Delaware County Sheriff	<1	0.00%
Delhi Village PD	<1	0.00%
New Hartford Town PD	<1	0.00%
Sidney Village PD	<1	0.00%
All Other Agencies	444	52.50%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Putnam County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,181	100.00%
Putnam County Sheriff	465	39.40%
Carmel Town PD	115	9.80%
Kent Town PD	100	8.50%
Cold Spring Village PD	5	0.50%
Brewster Village PD	4	0.30%
Metropolitan Transit Authority PD	3	0.20%
NYC Department of Environmental Protection Police	3	0.20%
East Fishkill Town PD	<1	0.00%
Putnam County District Attorney	<1	0.00%
All Other Agencies	485	41.10%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Rensselaer County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	2,963	100.00%
Troy City PD	1,215	41.00%
East Greenbush Town PD	354	12.00%
Rensselaer County Sheriff	295	10.00%
North Greenbush Town PD	130	4.40%
Rensselaer City PD	116	3.90%
Schodack Town PD	68	2.30%
Hoosick Falls Village PD	36	1.20%
Nassau Village PD	13	0.40%
Albany City PD	<1	0.00%
Amtrak Railroad PD	<1	0.00%
Colonie Town PD	<1	0.00%
Guilderland Town PD	<1	0.00%
Hudson City PD	<1	0.00%
All Other Agencies	735	24.80%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Rockland County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	3,009	100.00%
Clarkstown Town PD	674	22.40%
Spring Valley Village PD	540	17.90%
Ramapo Town PD	415	13.80%
Haverstraw Town PD	277	9.20%
Orangetown Town PD	270	9.00%
Rockland County Sheriff	140	4.70%
Stony Point Town PD	105	3.50%
Suffern Village PD	74	2.50%
Piermont Village PD	26	0.90%
Rockland County District Attorney- Narcotic Task Force	24	0.80%
South Nyack/Grandview on Hudson Village PD	22	0.70%
Rockland County District Attorney	16	0.50%
Metropolitan Transit Authority PD	1	0.00%
All Other Agencies	424	14.00%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Saratoga County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	3,685	100.00%
Saratoga County Sheriff	1,031	28.00%
Saratoga Springs City PD	775	21.00%
Mechanicville City PD	159	4.30%
South Glens Falls Village PD	61	1.70%
Waterford Town PD	58	1.60%
Stillwater Town PD	46	1.20%
Ballston Spa Village PD	35	0.90%
Canadian Pacific Railway PD	<1	0.00%
Cohoes City PD	<1	0.00%
Hudson Falls Village PD	<1	0.00%
Rensselaer County Sheriff	<1	0.00%
Troy City PD	<1	0.00%
All Other Agencies	1,519	41.10%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Schenectady County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	3,341	100.00%
Schenectady City PD	1,963	58.70%
Rotterdam Town PD	486	14.60%
Glenville Town PD	278	8.30%
Niskayuna Town PD	201	6.00%
Schenectady County Sheriff	139	4.20%
Scotia Village PD	92	2.80%
Albany City PD	<1	0.00%
Colonie Town PD	<1	0.00%
Glens Falls City PD	<1	0.00%
Guilderland Town PD	<1	0.00%
All Other Agencies	180	5.30%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Schoharie County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	308	100.00%
Cobleskill Village PD	108	35.20%
Schoharie County Sheriff	51	16.70%
All Other Agencies	149	48.10%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Schuyler County**

<b>Arresting Agency</b>	<b>Arraignments</b>	
	<b>Annual Average</b>	<b>% of Total Arraignments within County</b>
County Total	196	100.00%
Schuyler County Sheriff	81	41.20%
Watkins Glen Village PD	76	38.90%
All Other Agencies	40	19.90%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Seneca County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	596	100.00%
Seneca Falls Town PD	224	37.60%
Seneca County Sheriff	167	28.00%
Waterloo Village PD	36	6.00%
All Other Agencies	169	28.40%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
St. Lawrence County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,807	100.00%
Ogdensburg City PD	324	17.90%
Massena Village PD	275	15.20%
St Lawrence County Sheriff	227	12.60%
Potsdam Village PD	123	6.80%
Gouverneur Village PD	94	5.20%
Canton Village PD	55	3.00%
Norfolk Town PD	8	0.50%
Norwood Village PD	9	0.50%
All Other Agencies	693	38.10%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Steuben County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,760	100.00%
Corning City PD	309	17.60%
Steuben County Sheriff	268	15.20%
Hornell City PD	266	15.10%
Bath Village PD	221	12.60%
Painted Post Village PD	28	1.60%
Canisteo Village PD	24	1.40%
Addison Village PD	8	0.50%
Wayland Village PD	6	0.40%
Hammondsport Village PD	3	0.20%
Cohocton Town PD	2	0.10%
All Other Agencies	624	35.40%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Suffolk County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	19,104	100.00%
Suffolk County PD	15,679	82.10%
Southampton Town PD	620	3.20%
Suffolk County Sheriff	475	2.50%
Riverhead Town PD	438	2.30%
East Hampton Town PD	281	1.50%
Southold Town PD	149	0.80%
Amityville Village PD	119	0.60%
Suffolk County District Attorney	104	0.50%
Southampton Village PD	86	0.50%
Northport Village PD	56	0.30%
Sag Harbor Village PD	53	0.30%
Westhampton Beach Village PD	46	0.20%
Metropolitan Transit Authority PD	43	0.20%
Quogue Village PD	42	0.20%
Shelter Island Town PD	34	0.20%
East Hampton Village PD	29	0.20%
Lloyd Harbor Village PD	5	0.00%
Huntington Bay Village PD	2	0.00%
Nissequogue Village PD	1	0.00%
Asharoken Village PD	<1	0.00%
NYCPD PCT 049	<1	0.00%
All Other Agencies	842	4.30%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Sullivan County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,581	100.00%
Sullivan County Sheriff	340	21.50%
Monticello Village PD	257	16.20%
Liberty Village PD	160	10.10%
Fallsburg Town PD	103	6.50%
NYC Department of Environmental Protection Police	2	0.10%
Woodridge Village PD	2	0.10%
Maybrook Village PD	<1	0.00%
All Other Agencies	717	45.20%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Tioga County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	570	100.00%
Tioga County Sheriff	195	34.20%
Waverly Village PD	123	21.50%
Owego Village PD	95	16.70%
Dansville Village PD	<1	0.10%
Spencer Town PD	<1	0.10%
Vestal Town PD	<1	0.10%
All Other Agencies	157	27.50%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Tompkins County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,131	100.00%
Ithaca City PD	457	40.40%
Tompkins County Sheriff	297	26.30%
Dryden Village PD	46	4.10%
Groton Village PD	20	1.80%
Trumansburg Village PD	14	1.20%
Cayuga Heights Village PD	3	0.20%
Cortland City PD	<1	0.00%
All Other Agencies	295	25.90%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Ulster County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	3,656	100.00%
Kingston City PD	542	14.80%
Ulster County Sheriff	444	12.20%
Ulster Town PD	374	10.20%
Saugerties Town PD	210	5.80%
New Paltz PD	200	5.50%
Lloyd Town PD	184	5.00%
Ellenville Village PD	82	2.20%
Ulster Regional Gang Enforcement Narcotics Team	77	2.10%
Woodstock Town PD	72	2.00%
Marlborough Town PD	63	1.70%
Rosendale Town PD	47	1.30%
Shawangunk Town PD	43	1.20%
Shandaken Town PD	19	0.50%
Plattekill Town PD	16	0.40%
Ulster County District Attorney	11	0.30%
Olive Town PD	5	0.10%
NYC Department of Environmental Protection Police	1	0.00%
Rochester City PD	<1	0.00%
All Other Agencies	1,264	34.40%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Warren County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,538	100.00%
Warren County Sheriff	610	39.70%
Glens Falls City PD	405	26.40%
Bolton Town PD	1	0.10%
Saratoga County Sheriff	<1	0.00%
All Other Agencies	522	33.90%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Washington County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	921	100.00%
Washington County Sheriff	246	26.70%
Hudson Falls Village PD	163	17.70%
Fort Edward Village PD	70	7.60%
Cambridge Village PD	35	3.80%
Whitehall Village PD	34	3.70%
Granville Village PD	31	3.30%
Greenwich Village PD	1	0.10%
Schoharie County Sheriff	<1	0.00%
All Other Agencies	341	37.00%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Wayne County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	1,353	100.00%
Wayne County Sheriff	479	35.40%
Newark Village PD	197	14.60%
Macedon PD	97	7.10%
Palmyra Village PD	36	2.70%
Wolcott Village PD	17	1.30%
Clyde Village PD	16	1.20%
Sodus Village PD	1	0.10%
Ontario County Sheriff	<1	0.00%
All Other Agencies	509	37.50%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Westchester County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	11,855	100.00%
Yonkers City PD	2,879	24.30%
Mount Vernon City PD	1,342	11.30%
White Plains City PD	1,265	10.70%
New Rochelle City PD	790	6.70%
Westchester County DPS	737	6.20%
Port Chester Village PD	465	3.90%
Greenburgh Town PD	405	3.40%
Peekskill City PD	332	2.80%
Ossining Village PD	236	2.00%
Yorktown Town PD	197	1.70%
Harrison Town PD	170	1.40%
Mamaroneck Village PD	169	1.40%
Mount Pleasant Town PD	147	1.20%
Tarrytown Village PD	118	1.00%
Dobbs Ferry Village PD	109	0.90%
Pelham Manor Village PD	96	0.80%
Eastchester Town PD	93	0.80%
Metropolitan Transit Authority PD	83	0.70%
Sleepy Hollow Village PD	79	0.70%
Croton on Hudson Village PD	65	0.50%
Rye City PD	62	0.50%
Pelham Village PD	56	0.50%
Scarsdale Village PD	56	0.50%
Bedford Town PD	52	0.40%
Elmsford Village PD	51	0.40%
Larchmont Village PD	51	0.40%
Bronxville Village PD	46	0.40%
Westchester County District Attorney	46	0.40%
North Castle Town PD	44	0.40%
Hastings on Hudson Village PD	41	0.30%
Pleasantville Village PD	39	0.30%
Briarcliff Manor Village PD	33	0.30%
Tuckahoe Village PD	29	0.20%
Rye Brook Village PD	27	0.20%
Ardsley Village PD	26	0.20%
New Castle Town PD	25	0.20%
Irvington Village PD	25	0.20%
Mamaroneck Town PD	18	0.10%
Pound Ridge Town PD	16	0.10%
Lewisboro Town PD	8	0.10%
NYC Department of Environmental Protection Police	5	0.00%

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Westchester County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
Buchanan Village PD	2	0.00%
Mount Kisco Village PD	<1	0.00%
All Other Agencies	1,323	11.00%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Wyoming County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	687	100.00%
Wyoming County Sheriff	226	32.90%
Warsaw Village PD	151	22.00%
Arcade Village PD	81	11.80%
Perry Village PD	66	9.70%
Attica Village PD	41	6.00%
Genesee County Sheriff	<1	0.00%
All Other Agencies	121	17.50%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

**Three - Year Average Annual Arraignments by Arresting Agency  
2017-2019  
Yates County**

Arresting Agency	Arraignments	
	Annual Average	% of Total Arraignments within County
County Total	262	100.00%
Penn Yan Village PD	129	49.20%
Yates County Sheriff	110	42.00%
All Other Agencies	24	8.70%

Note: All Other Agencies includes New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

***Appendix: Sample Statement from Chief Elected Official***

Official Letterhead

Date  
Name  
County

To the NYS Division of Criminal Justice Services:

I affirm that the Discovery Reform Funding Plan submitted to the NYS Division of Criminal Justice Services by County XX has been developed in collaboration with local stakeholders and describes the activities and expenses that will be supported with the grant funds provided by DCJS, and how those activities/expenditures will support implementation of the discovery and/or bail reform efforts in our county during 2020-21.

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Signature and Date

**Appendix: Sample Letter of Support from District Attorney and Probation Director –  
These may be submitted as two separate documents if needed.**

Official Letterhead

Date  
Name  
County

To the NYS Division of Criminal Justice Services:

***District Attorney - Letter of Support:***

As District Attorney for County XX, I affirm my support for the Discovery Reform Funding Plan submitted to the NYS Division of Criminal Justice Services by the Chief Elected Official and agree that this Plan will support implementation of the discovery and/or bail reform efforts in our county during 2020-21.

***Probation Director – Letter of Support***

As Probation Director for County XX, I affirm my support for the Discovery Reform Funding Plan submitted to the NYS Division of Criminal Justice Services by the Chief Elected Official and agree that this Plan will support implementation of the pre-trial services and supervision in our county during 2020-21.

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Signature and Date

## **Appendix: DCJS Grants Management System (GMS) Instructions and Helpful Hints**

**IMPORTANT: See Application for additional specific GMS directions.**

First time GMS users should download the GMS User Manual located at <http://www.criminaljustice.ny.gov/ofpa/gms.htm>.

Persons familiar with GMS can use the following simplified guidelines:

***Please note that GMS will time out after 30 minutes of inactivity.***

Once you are logged into GMS please proceed as follows:

**Participants/Contacts** - Complete the text screens and press save.

Click on "Add Participant" and in the search prompt that appears type in your agency name. This should take you to a list, find your agency, and click in the blue section of your agency name. This will prompt a drop-down list that defaults to "Grantee." Click "Add." If there will be a separate Implementing Agency, repeat the process, choosing "Implementing Agency" as the Participant Type. In the event your agency is not listed, click the "New" button to add your agency to our database. Please complete all required information on the screen, including the Employer Identification Number (EIN) before you SAVE the entry. GMS will only allow one attempt then locks the entry to edits. Should you still need additional information added to the Participant record, please call GMS Help at (518) 457-9787.

Scroll to the bottom of the screen to add contact information. Click on "Add Contact" and in the search prompt that appears type in the last name of the person to be added. This should take you to a list. Find the person to be added and click in the blue section of the name. This will prompt a drop-down list that defaults to "Primary." Ensure you do this until you have added a minimum of three contacts: Primary, Signatory and Fiscal. If the contact you are attempting to add does not appear in a search, click the "New Contact" button to add the contact to our database.

**Note:** If the signatory you attempt to add is not eSignature registered, you will get an error message and will not be allowed to add that person at that time. You will NOT be able to submit the application without a signatory attached. Please refer to <http://www.criminaljustice.ny.gov/ofpa/gms.htm> to add a signatory for your agency.

**Budget – A budget is not required to be entered here in GMS. This field has been pre-filled with your pre-determined amount.**

**Work plan – A work plan is not required to be entered here in GMS. This field has been pre-filled with TBD.**

**Hint: Any documents that you are attaching should be attached in Word or a PDF as instructed. Please note that GMS will time out after 30 minutes and unsaved material will be lost. Cutting and pasting from a Word document will prevent the loss of any work.**

**Attachments -**

Click on "Attachment," and upload the required attachments for this application. Note: Follow the instructions in the GMS User's Manual for Attachments; also, see screen instructions for accepted file types and advice on file names.

When all requirements are completed, click the "Submit" button. If any fields are missing, a report will display what remains to be completed. Once all fields are complete and the application is submitted, GMS will display a pop-up that says, "*Your application has been created and submitted.*" In addition, GMS will send an email notification to the Signatory official listed on the application to make him or her aware that an application has been submitted on your jurisdiction's or organization's behalf.

**Attachment: *Discovery Reform Funding Plan***

End of Application

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CRIMINAL JUSTICE COMMITTEE MEETING  
PROBATION AGENDA  
FEBRUARY 22, 2021

COMMITTEE MEMBERS: Supervisors Shepler, Diamond, Strough, Driscoll and Leggett

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
  1. Request: To extend contract with Warren County Employment and Training Administration for Raise the Age (RTA) Employment Training Program in the amount of \$114,464 commencing 4/1/21.  
Rationale: Program provides a needed service based on employment, training and education for RTA population.
- IV. Discussion Items:
  1. Y-ReCONNECTS Grant
- V. Referrals/Pending Items: None.
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

- 
- Attachments:
  1. Resolution Request Form No. 4
  2. Re-CONNECTS Grant Award letter

# RESOLUTION REQUEST FORM NO. 4

## Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Probation

DATE: 2/22/21

- (a) Purpose of Contract Change: **To extend MOU with Warren County Employment and Training**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **R271 of 2020**
- (c) Name of Contractor: **Warren County Employment and Training**
- (d) Address of Contractor: **333 Glen Street, Suite 300, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number: **Liza Ochsendorf, (518) 824-8865**
- (f) Commencement Date of Extension: **4/1/21**
- (g) Termination Date of Extension: **Continuing upon funding from Raise the Age (RTA)**
- (h) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed **\$114,464**  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.3140.470 Probation - Contract \$114,464**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS



December 22, 2020

Dear Amy Secor,

This letter is to inform you Warren County has been approved for a sub-grant through Cornell University's Youth Reentering the Community through Opportunity, Networking, Navigation, Education, Collaboration and Transition Support (Y-ReCONNECTS) Community of Practice. This initiative, funded by the NYS Developmental Disabilities Planning Council's Community of Practice: Reentry for Youth with Developmental Disabilities Grant, will engage four county-level teams from across the state to create systems change and contribute to better outcomes for youth.

We look forward to assisting you to finalize an annual work plan and budget, before March 31, 2021. As a sub-grantee, you will be eligible for funds beginning in April, assuming the required work plan and budget are in place. Sub-grantees are required to provide demographic data and evidence of progress toward goals on a quarterly basis, in order to receive funding.

We will be in touch after the New Year to schedule a time to meet with your team. We will provide templates and other guidance for completing your work plans and budgets, as well as your reporting requirements. As your county-level, interagency team considers its work please keep in mind the mission and values of this project (below). Also, please be aware that we will need to approve proposed training expenses, materials, and vendors, to ensure that they are consistent with the intent of the grant.

#### **Our Mission**

The mission of the Y-ReCONNECTS Community of Practice is *to facilitate the design and implementation of innovative, inclusive, and collaborative local transition models, promoting the successful return to engaged community life for justice-involved youth with disabilities.*

#### **Our Values**

- **The voices of the most impacted:** We recognize people with lived experience and their support network (i.e. families, etc.) are primary experts in building system capacity to support positive re-entry activities and outcomes.
- **Each person as an individual:** We support processes for delivering services and responding to needs that are strengths-based, person-centered, and culturally relevant.
- **Dignity of choice:** We strive to ensure that youth are afforded dignity of choice and control in directing their lives.
- **Systemic change for improved outcomes:** We engage in systemic evidence-based responses that are dynamic and include non-traditional partnerships and approaches that account for the unique, individual, and intersectional needs and interests of youth.

**SAVE THE DATE! A KICKOFF EVENT/PANEL DISCUSSION WITH OUR PROJECT CONSULTANTS IS PLANNED FOR Wednesday, February 17<sup>th</sup> from 11-12:30. DETAILS COMING SOON.**

Wishing you a peaceful holiday season,

The Y-ReCONNECTS Project Team: LaWanda Cook, Matt Saleh, Carol Blessing, and Maria Rider

CRIMINAL JUSTICE COMMITTEE MEETING  
PUBLIC DEFENDER AGENDA  
FEBRUARY 22, 2021

COMMITTEE MEMBERS: Supervisors SHEPLER, Strough, Leggett, Diamond and Driscoll

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
  1. Request: to extend ILS distribution C800052 (#8) contract end date from 01/31/2021 to 12/31/2021.  
  
Rationale: to utilize remaining funding available to Warren County.  
Please note a request for language that allows the Chairman of the Board of Supervisors be authorized to grant agreements as well as any modifications, extensions and/or other necessary documents relative to the aforescribed grant program in a form approved by the County Attorney.
- IV. Discussion Items:
  1. CLE's approved earlier this year to include:
    - a. Assessing and Challenging Certificates of Compliance under CPL Article 245
      - i. 01/22/2021: N. Halloran; D. Fredette; M. Rasmussen; S. Duhaney; C. Barnes
    - b. Bail Practice Refresher
      - i. 01/27/2021: B. Pilatzke; S. Duhaney; M. DiPresso
    - c. Introducing the New Driver's License Suspension Reform Act (DLSRA)
      - i. 01/28/2021: B. Pilatzke; S. Duhaney; M. DiPresso
    - d. Tips & Tactics on Grand Jury Practice
      - i. 02/02/2021: B. Pilatzke; S. Duhaney
- V. Referrals/ Pending Items:
  1. Committee to continue discussion regarding necessary additional office space.
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

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Attachments: 1. Resolution Request Form No. 4 – Extend Distribution C800052 (#8)

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: Public Defender's Office**

**DATE: 02/16/2021**

- (a) Purpose of Contract Change: **To extend ILS distribution C800052 (#8) contract termination date from 12/31/2020 to 12/31/2021 to utilize remaining funding**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **391 of 2018**
- (c) Name of Contractor: **Office of Indigent Legal Services (ILS)**
- (d) Address of Contractor: **Alfred E. Smith State Office Building, 80 S. Swan St. #1147, Albany, NY 12210**
- (e) Contractor's Contact Person and Telephone Number: **(518) 486-2028**
- (f) Commencement Date of Extension: **01/01/2021**
- (g) Termination Date of Extension: **12/31/2021**
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 470 OF 2019

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, SOKOL, HOGAN, BRAYMER, DRISCOLL, MERLINO AND VACANT**

**AUTHORIZING CHAIRMAN TO EXECUTE A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #8 (CONTRACT C800052) FOR THE PUBLIC DEFENDER'S OFFICE**

WHEREAS, the Public Defender is requesting approval for the Chairman of the Board to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #8 (Contract C800052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing retroactive to January 1, 2018 and terminating December 31, 2020, now, therefore be it

RESOLVED, that the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #8 (C800052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing January 1, 2018 and terminating December 31, 2020, in a form approved by the County Attorney.

**Invoice/Expense Statement**  
**Warren County**  
**DISTRIBUTION #8**  
**Contract No. C800052**  
**Office of Indigent Legal Services (ILS)**

**Contract Term: January 1, 2018 - December 31, 2020**

**Total Budget: \$320,436.00**

**CUMULATIVE TOTALS**

Budget Expenditure Items	TOTAL 3 - YEAR BUDGET	EXPENDITURES TO DATE	TOTAL AVAILABLE FUNDS
<b>PUBLIC DEFENDER'S OFFICE</b>			
<b>PERSONNEL:</b>			
Public Defender Office - Salary Increases - Retention and 2%	\$41,475.00	\$0.00	\$41,475.00
Public Defender Office - Fringe Increases - Retention and 2%	\$3,173.00	\$0.00	\$3,173.00
After-Hour Arraignment - Stipends	\$52,155.00	\$0.00	\$52,155.00
After-Hour Arraignment - Fringe Benefits	\$3,990.00	\$0.00	\$3,990.00
(PT) Social Worker - Salary	\$29,250.00	\$0.00	\$29,250.00
(PT) Social Worker - Fringe	\$2,178.00	\$0.00	\$2,178.00
<b>Subtotal Personnel</b>	<b>\$132,221.00</b>	<b>\$0.00</b>	<b>\$132,221.00</b>
<b>OTPS:</b>			
Training/Continuing Legal Education (CLE) - Public Defender	\$9,894.00	\$0.00	\$9,894.00
Phone Data Plans/Internet Fees - Public Defender	\$9,000.00	\$0.00	\$9,000.00
Computer Upgrades/Office Equipment - Public Defender	\$4,000.00	\$0.00	\$4,000.00
<b>Subtotal OTPS</b>	<b>\$22,894.00</b>	<b>\$0.00</b>	<b>\$22,894.00</b>
<b>Total for Public Defender's Office</b>	<b>\$155,115.00</b>	<b>\$0.00</b>	<b>\$155,115.00</b>
<b>ASSIGNED COUNSEL PLAN</b>			
<b>Personnel:</b>			
Grant Administrator - Salary	\$25,464.00	\$0.00	\$25,464.00
Grant Administrator - Fringe	\$1,950.00	\$0.00	\$1,950.00
<b>Subtotal Personnel</b>	<b>\$27,414.00</b>	<b>\$0.00</b>	<b>\$27,414.00</b>
<b>Contracted/Consultant:</b>			
Rural Law Center of New York, Inc.	\$78,993.00	\$0.00	\$78,993.00
<b>Contracted/Consultant:</b>			
Paralegal-Legal Aid Society of Northeastern New York	\$58,514.00	\$0.00	\$58,514.00
<b>Subtotal Contracted/Consultant</b>	<b>\$137,507.00</b>	<b>\$0.00</b>	<b>\$137,507.00</b>
<b>OTPS:</b>			
Computer Equipment	\$400.00	\$0.00	\$400.00
<b>Subtotal OTPS</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>\$400.00</b>
<b>Total for Assigned Counsel Plan</b>	<b>\$165,321.00</b>	<b>\$0.00</b>	<b>\$165,321.00</b>
<b>TOTAL</b>	<b>\$320,436.00</b>	<b>\$0.00</b>	<b>\$320,436.00</b>