

CRIMINAL JUSTICE COMMITTEE MEETING
PUBLIC DEFENDER AGENDA
MAY 24, 2021

COMMITTEE MEMBERS: Supervisors LEGGETT, Shepler, Strough, Diamond, and Driscoll

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: To request a new contract with Indigent Legal Services for Distribution #11
Rationale: To utilize available funding for the Warren County Public Defender's Office and Assigned Counsel Program
 2. Request: To request a Notice of Intent to Fill Vacant Position for the grant funded Coordinating Assistant Public Defender position
Rationale: To renew an expired Notice of Intent to Fill Vacant Position to allow the Public Defender's Office to post the available position and interview potential candidates
 3. Request: To request a new contract with Queensbury Taxi
Rationale: To utilize available grant funding for transportation necessary for clients
 4. Request: To request a new contract with 333 Glen Street Associates, LLC
Rationale: To lease additional office space using grant funding which will allow new grant funded positions to be filled
- IV. Discussion Items:
 1. Training (CLE)
 - a. What Lawyers Need to Know About the Marijuana Regulation and Taxation Act (MRTA)
 - i. 4/20 2021: Nellie R. Halloran, Esq.
 - b. The 33rd Annual Cross to Kill Seminar
 - i. 5/7/2021: Carline M. Barnes, Esq.
 - c. Warren County Criminal & Surrogate's Court Practice in the COVID-19 Era
 - i. 5/13 2021
 - d. Better Jury Selection
 - i. 5/18/2021: Brian D. Pilatzke, Esq.
- V. Referrals/ Pending Items:
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments:

1. Resolution Request Form No. 3: New Contract/ Distribution #11
2. Resolution Request Form No. 12: Notice of Intent to Fill
3. Resolution Request Form No. 3: New Contract/ Queensbury Taxi
4. Resolution Request Form No. 3: New Contract/ 333 Glens Street, Suite 102 Lease Agreement

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Public Defender

DATE: 5/24/2021

(a) Is this a Result of a Bid or Request for Proposal?

no

(b) Purpose of Contract:

Distribution #11/ C110052 will provide funding to the Warren County Public Defender's Office and Assigned Counsel Program for Indigent Legal Services.

(c) Name of Contractor:

NYS Office of Indigent Legal Services

(d) Address of Contractor: **A.E. Smith Building, 11th Floor
80 South Swan Street
Albany, NY 12210**

(e) Contractor's Contact Person and Telephone Number:

Jennifer Colvin/ (518) 486-9713

(f) Has or will the Contract be provided, if so, please attach:

Yes, contract has been provided and is attached

(g) Commencement Date of Contract:

01/01/2021

(h) Termination Date of Contract:

12/31/2023

(i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$320,436.00**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

(j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Funding to be entered as per budget outline provided when contract is finalized.

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>STATE AGENCY (Name & Address):</p> <p>NYS Office of Indigent Legal Services A. E. Smith Building, 11th Floor 80 South Swan Street Albany, NY 12210</p>	<p>BUSINESS UNIT/DEPT. ID: OLS01 1350200</p> <p>CONTRACT NUMBER: C110052</p> <p>CONTRACT TYPE:</p> <p><input checked="" type="checkbox"/> Multi-Year Agreement</p> <p><input type="checkbox"/> Simplified Renewal Agreement</p> <p><input type="checkbox"/> Fixed Term Agreement</p>
<p>CONTRACTOR SFS PAYEE NAME:</p> <p>Warren, County of</p>	<p>TRANSACTION TYPE:</p> <p><input checked="" type="checkbox"/> New</p> <p><input type="checkbox"/> Renewal</p> <p><input type="checkbox"/> Amendment</p>
<p>CONTRACTOR DOS INCORPORATED NAME:</p>	<p>PROJECT NAME:</p> <p>Distribution #11</p>
<p>CONTRACTOR IDENTIFICATION NUMBERS:</p> <p>NYS Vendor ID Number: 1000002438</p> <p>Federal Tax ID Number: 14-6002576</p> <p>DUNS Number (if applicable):</p>	<p>AGENCY IDENTIFIER:</p> <p>CFDA NUMBER (Federally funded grants only):</p>
<p>CONTRACTOR PRIMARY MAILING ADDRESS:</p> <p>Warren County Board of Supervisors Municipal Center 1340 State Route 9 Lake George, NY 12845-9803</p> <p>CONTRACTOR PAYMENT ADDRESS:</p> <p><input checked="" type="checkbox"/> Check if same as primary mailing address</p> <p>CONTRACTOR MAILING ADDRESS:</p> <p><input checked="" type="checkbox"/> Check if same as primary mailing address</p>	<p>CONTRACTOR STATUS:</p> <p><input type="checkbox"/> For Profit</p> <p><input checked="" type="checkbox"/> Municipality, Code: 520100000000</p> <p><input type="checkbox"/> Tribal Nation</p> <p><input type="checkbox"/> Individual</p> <p><input type="checkbox"/> Not-for-Profit</p> <p>Charities Registration Number:</p> <p>Exemption Status/Code:</p> <p><input type="checkbox"/> Sectarian Entity</p>

Contract Number: C110052

Page 1 of 2

Master Grant Contract, Face Page

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>CURRENT CONTRACT TERM: From: January 1, 2021 To: December 31, 2023</p> <p>CURRENT CONTRACT PERIOD:</p> <p>AMENDED TERM: From: To:</p> <p>AMENDED PERIOD: From: To:</p>	<p>CONTRACT FUNDING AMOUNT <i>(Multi-year – enter total projected amount of the contract; Fixed Term/Simplified Renewal – enter current period amount):</i></p> <p>CURRENT: \$320,436.00</p> <p>AMENDED:</p> <p>FUNDING SOURCE(S):</p> <p><input checked="" type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Other</p>			
<p><i>FOR MULTI-YEAR AGREEMENTS ONLY – CONTRACT PERIOD AND FUNDING AMOUNT:</i> (Out years represent projected funding amounts)</p>				
#	CURRENT PERIOD	CURRENT AMOUNT	AMENDED PERIOD	AMENDED AMOUNT
1				
2				
3				
4				
5				
<p>ATTACHMENTS PART OF THIS AGREEMENT:</p> <p><input checked="" type="checkbox"/> Attachment A: <input checked="" type="checkbox"/> A-1 Program-Specific Terms and Conditions <input type="checkbox"/> A-2 Federally Funded Grants and Requirement Mandated by Federal Laws</p> <p><input checked="" type="checkbox"/> Attachment B: <input checked="" type="checkbox"/> B-1 Expenditure Based Budget <input type="checkbox"/> B-2 Performance Based Budget <input type="checkbox"/> B-3 Capital Budget <input type="checkbox"/> B-4-Net Deficit Budget <input type="checkbox"/> B-1(A) Expenditure Based Budget (Amendment) <input type="checkbox"/> B-2(A) Performance Based Budget (Amendment) <input type="checkbox"/> B-3(A) Capital Budget (Amendment) <input type="checkbox"/> B-4(A) Net Deficit Budget (Amendment)</p> <p><input checked="" type="checkbox"/> Attachment C: Work Plan</p> <p><input checked="" type="checkbox"/> Attachment D: Payment and Reporting Schedule</p> <p><input type="checkbox"/> Other:</p>				

Contract Number: C110052

Page 2 of 2

Master Grant Contract, Face Page

IN WITNESS THEREOF, the parties hereto have executed or approved this Master Contract on the dates below their signatures.

CONTRACTOR:

By: _____

Printed Name

Title: _____

Date: _____

STATE AGENCY:

NYS Office of Indigent Legal Services

By: _____

William J. Leahy

Printed Name

Title: Director – Office of Indigent Legal Services

Date: _____

STATE OF NEW YORK

County of _____

On the _____ day of _____, _____, before me personally appeared _____, to me known, who being by me duly sworn, did depose and say that he/she resides at _____, that he/she is the _____ of the _____, the contractor described herein which executed the foregoing instrument; and that he/she signed his/her name thereto as authorized by the contractor named on the face page of this Master Contract.

(Notary) _____

ATTORNEY GENERAL'S SIGNATURE

Printed Name

Title: _____

Date: _____

STATE COMPTROLLER'S SIGNATURE

Printed Name

Title: _____

Date: _____

ATTACHMENT A-1
PROGRAM SPECIFIC TERMS AND CONDITIONS
DISTRIBUTION #11

I. Notices

All written notices made pursuant to this Agreement shall be delivered to the addresses set forth below.

Notification to the Office of Indigent Legal Services (ILS):

Office of Indigent Legal Services
A. E. Smith Office Building, 11th Floor
80 South Swan Street
Albany, NY 12210

Notification to County:

Ryan Moore
Warren County Administrator
Office of the County Administrator
1340 State Route 9
Lake George, NY 12845-9803
(518) 761-6539
MooreR@warrencountyny.gov

II. Supplanting Funds

The amounts paid to County by ILS pursuant to this Agreement shall be used to supplement and not supplant any local funds, as defined in paragraph (c) of subdivision 2 of section 98-b of the State Finance Law, which such County would otherwise have had to expend for the provision of counsel and expert, investigative and other services pursuant to article eighteen-B of the County Law. In the event funds are used to supplant local funds, such funds actually provided by ILS shall be returned to ILS by County.

ATTACHMENT B-1

BUDGET

Office of Indigent Legal Services
DISTRIBUTION #11
January 1, 2021 - December 31, 2023

COUNTY OF WARREN

Total Contract Amount: \$320,436.00

Budget Expenditure Item	Year 1 1/1/21 - 12/31/21	Year 2 1/1/22 - 12/31/22	Year 3 1/1/23 - 12/31/23
PUBLIC DEFENDER'S OFFICE			
Personnel:			
Legal Clerk - Salary	\$31,200.00	\$32,000.00	\$32,800.00
Legal Clerk - Fringe	\$12,800.00	\$12,800.00	\$12,800.00
Subtotal Personnel	\$44,000.00	\$44,800.00	\$45,600.00
Contract / Consultant:			
Experts / Interpreters / Transcriptions / Medical and Other Specialists	\$6,905.00	\$6,905.00	\$6,905.00
Subtotal Contracted/Consultant	\$6,905.00	\$6,905.00	\$6,905.00
Total for Public Defender Office	\$50,905.00	\$51,705.00	\$52,505.00
ASSIGNED COUNSEL PLAN			
Personnel:			
Grant Administrator - Salary	\$8,320.00	\$8,487.00	\$8,657.00
Grant Administrator - Fringe	\$637.00	\$650.00	\$663.00
Subtotal Personnel	\$8,957.00	\$9,137.00	\$9,320.00
Contracted/Consultant:			
Rural Law Center of New York, Inc. - Appeals	\$25,404.00	\$28,455.00	\$25,134.00
Legal Aid Society of Northeastern NY - Paralegal	\$18,787.00	\$19,646.00	\$20,081.00
Subtotal Contracted/Consultant	\$44,191.00	\$48,101.00	\$45,215.00
OTPS:			
Computer Equipment	\$400.00	\$0.00	\$0.00
Subtotal OTPS	\$400.00	\$0.00	\$0.00
Total for Assigned Counsel Plan	\$53,548.00	\$57,238.00	\$54,535.00
TOTAL	\$104,453.00	\$108,943.00	\$107,040.00
THREE-YEAR TOTAL	\$320,436.00		

ATTACHMENT C
WORK PLAN
OFFICE OF INDIGENT LEGAL SERVICES
DISTRIBUTION #11
JANUARY 1, 2021 – DECEMBER 31, 2023
COUNTY OF WARREN

Goal: To improve the quality of services provided under Article 18-B of the County Law.

Public Defender's Office

Task #1

Provide funding for the salary and fringe benefits for a full-time Law Clerk position, who will be responsible for administrative support. Duties include but are not limited to: opening and closing case files; entering data into the office's Case Management System; digitizing and organizing files; printing, organizing, and saving electronic discovery in criminal and Family Court cases.

Performance Measure:

- Increased office efficiency
- Better organization of discoverable information in criminal and Family Court cases to assist case attorneys and facilitate their access to this information
- Improved quality representation because of better organization of and access to case-related discoverable information

Program Location:

- Office of the Public Defender, Warren County

Task #2

Provide funding for specialized services, including experts at an hourly rate of \$250; medical and other specialists at an hourly rate of up to \$500; investigators at an hourly rate of \$55; interpreters at an hourly rate of \$75-\$150; social workers at an hourly rate of \$75; and transcript services at a rate of \$2.50-\$5.25 per page. These services will be used to assist with case preparation, investigation, and sentencing, thereby improving the quality of representation.

Performance Measure:

- Number of cases on which such services are used
- Enhanced quality representation and better case outcomes because of access to these vital specialized services.

Program Location:

- Office of the Public Defender, Warren County

Assigned Counsel Plan

Task #3

Provide funding of salary and fringe benefits for a part-time Grant Administrator position responsible for tracking, updating, reviewing, processing and submitting state compliant vouchers for all grants.

Performance Measure:

- Improved recordkeeping, processing and compliance with state filings

Program Location:

- Assigned Counsel Plan, Warren County

Task #4

Provide funding to contract with the Rural Law Center of New York, Inc. to provide appellate legal services to the people in Warren County who cannot pay to retain an appellate attorney.

Performance Measure:

- Number of appeals in handled by Rural Law Center for individuals who receive legal representation
- Addressing the legal issues unique to low-income, rural New Yorkers
- Reduction of costs incurred by the Assigned Counsel Program

Program Location:

- Assigned Counsel Plan, Warren County

Task #5

Provide funding to contract salary and fringe benefits for a Paralegal position to support the Conflict Family Court Defender at the Legal Aid Society of Northeastern New York.

Performance Measure:

- Number of indigent clients who receive case management support as a result of the creation of this position
- Impact on outcome of Family Court cases where case management services were received

Program Location:

- Legal Aid Society of Northeastern New York, 40 New Street, Saratoga Springs, NY

Task #6

Provide funding for incidental and operational expenses associated with indigent defense services (e.g., computer equipment/monitors).

Performance Measure:

- For staff to utilize computer equipment and upgrades for efficient and effective performance for indigent clients
- Computers to speed application processing, information accessibility, and improve voucher processing time

Program Location:

- Assigned Counsel Plan, Warren County

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Warren County Public Defender Payroll Dept. No: 6.01 A.1171
Title of Position: Coordinating Assistant Public Defender Base Salary of Position: \$94,475 Grade: 4
Filling at Step # (If Known): _____
Budget code and title: A.1171 (Public Defender Salary - Regular) Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: _____ Date of Vacancy: _____
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____ % State 100 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. POS/21
Human Resources Director has approved this form when initialed. 5/11/21

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 5/14/21

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 5/19/21

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature C. Leggett Webbally Date 5/26/21

Approved [Signature]

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Warren County Public Defender Payroll Dept. No: 6.01 A.1171
Title of Position: Coordinating Assistant Public Defender Base Salary of Position: \$94,475 Grade: 4
Filling at Step # (If Known):
Budget code and title: A.1171 (Public Defender Salary - Regular) Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: Date of Vacancy:
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal % State 100 % Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (hiring would be provisional) Non-Competitive Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. 9/30/20

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
The Administrator objects to the filling of the vacancy.
Administrator Signature Date 9/30/20

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
The Budget Officer objects to the filling of the vacancy.
Budget Officer Signature L. B. [Signature] Date 10/1/20

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice
The committee has no objection to the filling of the vacancy.
The committee objects to the filling of the vacancy.
In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
In the case of an emergency, Committee Chair objects to the filling of the vacancy.
Ranking Committee Member Signature R. Seizer approval by [Signature] Date 10/19/20

COORDINATING ASSISTANT PUBLIC DEFENDER

DISTINGUISHING FEATURES OF THE CLASS: The work involves representing indigent defendants assigned by the Public Defender in criminal court proceedings. This involves representation and/or oversight of other Assistant Public Defenders' representation of clients through all stages of proceedings following arrest and at the initial court appearance. Supervision is exercised over assigned Assistant Public Defenders in all aspects of legal process in the representation of Department clients. The work is performed under the general supervision of the Public Defender with wide leeway allowed for the exercise of independent judgment. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Represents and counsels defendants, or oversees assigned Assistant Public Defenders at every stage of proceedings following arrest;

Initiates such proceedings as are necessary to protect the rights of the accused;

Assists the Public Defender in the preparation of various court proceedings;

Confers with defendants, law enforcement personnel, judges, and District Attorney's staff concerning individual cases;

Investigates respondent's financial status in family court support matters;

Prepares cases for trial by responding to motions, preparing for hearings, evaluation case, plea-bargaining and discussing case with District Attorney staff in criminal cases;

Prepares for trial by researching law and rules of evidence, preparing trial file of evidence, reviews prospective jurors, reviews trial charges by judge, prepares witnesses for trial and develops trial strategy;

Supervises clerical staff in connection with the preparation of cases and the maintenance of appropriate records;

Tries cases, including jury selection, presentment of cases, questions witnesses at trial, preparing opening statements and preparing closing summations;

May handle post judgment motions, including receiving motions to vacate judgment, preparing response and brief and arguing motion in Superior Court;

May handle appeals by preparing brief, arguing appeal in the Appellate Division, seeking permission of Court of Appeals if not a matter of right, and arguing the appeal in the Court of Appeals.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of New York State and Federal criminal law, New York family court act and court proceedings; good knowledge of judicial procedures and rules of evidence; ability to interpret and work with New York State and Federal criminal code; ability to communicate effectively both orally and in writing; ability to reason quickly and logically in stressful situations; ability to analyze and interpret laws and legal documents in order to render an accurate legal opinion; ability to analyze and organize facts effectively; ability to prepare for and present cases in court; ability to establish and maintain effective working relationships with others; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Possession of a license to practice law in the State of New York. AND 5 (five) years of full-time paid experience as a licensed attorney practicing criminal law in the State of New York.

SPECIAL REQUIREMENT: Possession of an appropriate NYS motor vehicles license at the time of appointment or otherwise demonstrate an ability to meet the transportation needs of the position.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Public Defender

DATE: 5/24/2021

- (a) Is this a Result of a Bid or Request for Proposal?
no
- (b) Purpose of Contract:
To utilize grant funding to provide transportation to clients for necessary court appearances, court mandated appointments, etc.
- (c) Name of Contractor:
Queensbury Taxi
- (d) Address of Contractor: **60 South Street
Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Melanie Cohen - (518) 743-1234
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract:
Upon execution of both parties
- (h) Termination Date of Contract:
When grant funding is exhausted
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Public Defender

DATE: 5/24/2021

- (a) Is this a Result of a Bid or Request for Proposal?
no
- (b) Purpose of Contract:
To lease space at 333 Glen Street, Suite 102 using ILS grant funding for more office space.
- (c) Name of Contractor:
333 Glen Street Associates, LLC
- (d) Address of Contractor: **333 Glen Street
Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
R. Kevin Lynn - (518) 209-7282
- (f) Has or will the Contract be provided, if so, please attach:
(Previously accepted lease agreement is being reviewed by County Attorney's Office)
- (g) Commencement Date of Contract:
Upon execution by both parties
- (h) Termination Date of Contract:
One (1) year from date of execution
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$12,000/ year**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
monthly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Hurrell-Harring grant funded

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION No. 291 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD

AUTHORIZING A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE

RESOLUTION WITHDRAWN

WHEREAS, the Public Defender has requested a lease agreement with 333 Glen Street Associates, LLC for use of space located at 333 Glen Street, Suite 102, Glens Falls, New York 12801, using ILS grant funding for more office space for an amount of One Thousand Dollars (\$1,000) per month, for a term commencing upon execution by both parties and terminating one (1) year from date of execution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Public Defender to execute a lease agreement with 333 Glen Street Associates, LLC consistent with the terms and conditions set forth in the preambles of this resolution and in a form approved by the County Attorney.