

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE

DATE: JUNE 21, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: LEGGETT
SHEPLER
STROUGH
DIAMOND
DRISCOLL

OTHERS PRESENT:

ROBERT IUSI, PROBATION DIRECTOR
MARCY FLORES, PUBLIC DEFENDER
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
GERAGHTY
MAGOWAN
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the June 21, 2021 meeting of the Criminal Justice Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were physically present aside from Supervisor Strough who participated remotely.

Mr. Leggett called the meeting of the Criminal Justice Committee to order at 9:04 a.m.

Motion was made by Mr. Driscoll, seconded by Ms. Shepler and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Probation and Public Defender agendas were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *copies of the agenda are on file with the meeting minutes.*

Privilege of the floor was extended to Robert Iusi, *Probation Director*, who presented a request to ratify the actions of the Probation Director for submitting a grant application to the NYS Division of Criminal Justice Services for 13-A Classification Funding to support the Pre-Trial Release Program in the amount not to exceed \$13,140 for a term commencing July 1, 2021 and terminating June 30, 2022.

Motion was made by Mr. Diamond, seconded by Ms. Shepler and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Iusi then introduced a request to authorize a new contract with Buddi US, LLC in an amount not to exceed

\$3,000 for electronic monitoring services for the juvenile and adolescent offender population over the term commencing upon execution of a signed contract by both parties and terminating December 31, 2021.

Motion was made by Ms. Shepler, seconded by Mr. Diamond and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Iusi then presented a request to amend the County Budget in the amount of \$35,000 to reflect receipt of funding from Cornell University regarding the Y-ReCONNECTS grant.

Motion was made by Mr. Driscoll, seconded by Mr. Diamond and carried unanimously to approve the request as presented and refer the same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Concluding the agenda review with the Discussion Items, Mr. Iusi spoke about the body armor used by his staff, informing it was supposed to be replaced this year but he was unsure if that would occur during financial constraints caused by the pandemic. Mr. Iusi was asked to look for funds within his budget to cover the cost and present his findings at the next Committee meeting. Mr. Iusi then spoke of office safety, conveying that there was one door that did not lock properly and he had requested a fob to open the door, but he received no reply from Buildings & Grounds. He advised they fumbled with keys, the locks stuck and it was quite the process to bring an individual into his Department. Mr. Magowan indicated he would speak to Kevin Hajos, *Superintendent of Public Works*, regarding the matter.

There being no further Probation business to discuss, privilege of the floor was extended to Marcy Flores, *Public Defender*, who presented a request to authorize a new contract with various transcriptionists for court related transcripts at the rate agreed upon by the Public Defender's Office and the transcriptionist.

Motion was made by Ms. Shepler, seconded by Mr. Driscoll and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Ms. Flores introduced a request to create the new position of Coordinating Assistant Public Defender Part-Time, *Annual Salary \$34, 944*, effective August 1, 2021.

Motion was made by Mr. Strough, seconded by Mr. Driscoll and carried unanimously to approve the request as presented and refer the same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Ms. Flores then presented a request to fill the vacant position of Coordinating Assistant Public Defender Part-Time, *Annual Salary \$34, 944*.

Motion was made by Ms. Shepler, seconded by Mr. Diamond and carried unanimously to approve the request as presented and refer the same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Continuing, Ms. Flores introduced a request to create the position of Assistant Public Defender Part-Time, *Annual Salary \$43,680*, effective August 1, 2021.

Motion was made by Ms. Shepler, seconded by Mr. Driscoll and carried unanimously to approve the request as presented and refer the same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the resolution request form is on file with the minutes.*

Concluding the Action Agenda Items portion of the agenda, Ms. Flores introduced a request to fill the vacant position of Assistant Public Defender Part-Time, *Annual Salary \$43,680.*

Motion was made by Ms. Shepler, seconded by Mr. Driscoll and carried unanimously to approve the request as presented and refer the same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Concluding the agenda review, Ms. Flores provided an update on the lease at 333 Glens Street, Glens Falls, informing the lease would begin in September with the duration of one year at a time and she informed the Committee of the training received by her staff since the last meeting.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Diamond and seconded by Mr. Driscoll and carried unanimously, Mr. Leggett adjourned the meeting at 9:34 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist