

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE

DATE: JULY 19, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: LEGGETT
SHEPLER
STROUGH
DIAMOND
DRISCOLL

OTHERS PRESENT:

MARCY FLORES, PUBLIC DEFENDER
REPRESENTING THE DISTRICT ATTORNEY'S OFFICE
JASON CARUSONE, DISTRICT ATTORNEY
PAULETTE McDONALD, CONFIDENTIAL SECRETARY TO THE DISTRICT
ATTORNEY
REPRESENTING THE PROBATION DEPARTMENT:
ROBERT IUSI, DIRECTOR
AMY SECOR, JUVENILE PROBATION SUPERVISOR
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
CONOVER
FRASIER
HOGAN
MAGOWAN
MCDEVITT
JIM LAFARR, SHERIFF
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the July 19, 2021 meeting of the Criminal Justice Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Leggett called the meeting of the Criminal Justice Committee to order at a.m. 9:01 a.m.

Motion was made by Mr. Driscoll, seconded by Mr. Diamond and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Public Defender, District Attorney and Probation agendas were distributed to those in attendance.

The meeting commenced with the review of the Public Defender's Agenda with the following requests being made:

1. Request to fill the vacant position of Assistant Public Defender (#7), *Annual Salary \$63,339*, due to resignation.

Motion was made by Ms. Shepler, seconded by Mr. Driscoll and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. Request to authorize a contract with the NYS Office of Indigent Legal Services for 3rd Counsel at First Appearance grant funding in an amount not to exceed \$250,000 for a term to commence January 1, 2020 and terminate December 31, 2022.

Motion was made by Mr. Diamond, seconded by Mr. Strough and carried unanimously to approve the request as presented

and the necessary resolution was authorized for the August 20th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. Request to authorize a contract with the NYS Office of Indigent Legal Services for 3rd Upstate Quality Improvement and Caseload Reduction grant funding in an amount not to exceed \$300,000 for a term to commence July 1, 2020 and terminate June 30, 2023.

Motion was made by Mr. Diamond, seconded by Mr. Strough and carried unanimously to approve the request as presented and the necessary resolution was authorized for the August 20th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Discussion items, including an update on office space and training by staff, were reviewed.

Moving on to the District Attorney's agenda, the District Attorney provided a lengthy overview of the impacts and challenges of Discovery Reform and what could be expected in the future; it was also noted that grant funding had been applied for. It was the consensus of the Committee to make a referral to the Governmental Operations & Advocacy Committee to request a letter of support for funding to the District Attorney's Office to assist with the additional costs incurred in relation to Discovery Reform.

Finally, the Probation agenda was reviewed, with the following requests having been presented:

1. To fill the vacant position of Probation Assistant, *Grade 7, Base Annual Salary \$35,491*, due to retirement.

Motion was made by Ms. Shepler, seconded by Mr. Strough and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. To fill the vacant position of Senior Probation Officer #4, *Grade 20, Base Annual Salary \$52,345*, due to retirement.

Motion was made by Mr. Strough, seconded by Ms. Shepler and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

3. To fill the vacant position of Probation Officer Trainee, *Grade 16, Base Annual Salary \$45,831*, due to promotion.

Motion was made by Ms. Shepler, seconded by Mr. Strough and carried unanimously to approve the request and to refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

4. To authorize an agreement in an amount not to exceed \$2,710 with WAIT House for a Re-Entry Ambassador for the Y-ReConnects Grant for the term commencing April 1, 2021 and terminating March 31, 2022;
5. To authorize an agreement in an amount not to exceed \$2,710 with Maureen Buckley Johnson for a Re-Entry Ambassador for the Y-ReConnects Grant for the term commencing April 1, 2021 and terminating March 31, 2022;
6. To authorize an agreement in an amount not to exceed \$2,710 with Michelle Treffi for a Re-Entry Ambassador for the Y-ReConnects Grant for a term commencing April 1, 2021 and terminating March 31, 2022;
7. To authorize an agreement in an amount not to exceed \$2,710 with Jameson Buchard for a Re-Entry Ambassador for the Y-ReConnects Grant for the term commencing April 1, 2021 and terminating March 31, 2022;
8. To authorize agreement in an amount not to exceed \$15,000 with Meditation Matters for Restorative Practices Training for the Y-ReConnects Grant for a term commencing April 1, 2021 and terminating March 31, 2022;
9. To authorize an agreement in an amount not to exceed \$4,999 with Cornell Cooperative Extension for Parent Programing for the Y-ReConnects Grant for a term commencing April 1, 2021 and terminating March 31, 2022.
10. To authorize an agreement in an amount not to exceed \$720 with Big Brother Big Sisters of the Southern Adirondacks

for a term commencing April 1, 2021 and terminating March 31, 2022.

Motion was made by Mr. Driscoll, seconded by Mr. Strough and carried unanimously to approve the requests as presented and the necessary resolutions were authorized for the August 20th Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

11. To authorize an agreement in an amount not to exceed \$4,999 with Progressive Parenting Inc. to provide support, education, advocacy and mentoring to families in our community for a term to commence upon execution and terminate when grant funds are exhausted.

Motion was made by Mr. Strough seconded by Mr. Diamond and carried unanimously to approve the request as presented and the necessary resolution was authorized for the August 20th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Skipping ahead to the Referral/Pending Items, discussion was had with regard to the need to purchase personal body armor; it was noted there was only about \$3,000 was available within the existing budget for this expense, leaving approximately \$9,000 for the expense unfunded.

A motion was made by Mr. Strough, seconded by Ms. Shepler and carried unanimously to authorize a transfer of funds in an amount not to exceed \$9,000 from a funding source to be determined for the purchase of new body armor and the same was referred to the Finance Committee for consideration.

The Committee then reviewed the Discussion Items which included updates on Detention Beds and the Girls Circles program.

As there was no further business to come before the Criminal Justice Committee, on motion made by Mr. Strough, seconded by Mr. Diamond and carried unanimously, Mr. Leggett adjourned the meeting at 10:23 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist