

Economic Growth & Development
Department of Employment and Training
AGENDA
March 23, 2021

Committee Members: HOGAN, Wild, Frasier, Strough, Leggett, Geraghty, Merlino

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business:
Resolution Request for CDPHP Cycle bike share program expansion to Warren County
- IV. Referral/Pending Items
- V. Information for Discussion/Review
- VI. Privilege of the Floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments:

- A. Resolution Request Form 20
- B. Draft Agreement with Greater Glens Falls Transit

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Employment & Training Administration

DATE: March 23, 2021

- (a) Purpose of Request:
Expansion of CDPHP Cycle bike share program to Warren County is a private-public investment and in collaboration with Greater Glens Falls Transit. Requesting funds not to exceed \$10,000.00 to support the total operating costs of \$25,000.00 per year.

- (b) Details:
This initiative will serve the transportation needs of residents, workers, and tourists. The agreement will be with Greater Glens Falls Transit and would be renewed each year. The program operates for three seasons and the operating costs cover all bikes, bike maintenance, marketing, and technology support.

- (c) Previous Resolution Number:
N/A

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
To be discussed and determined.

Sample: A.8021 470 Planning & Community Development – Contract

*** as listed in budget and LOGOS**



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DRAFT

Greater Glens Falls Transit Bike Share Memorandum of Understanding

The agreement is made between Greater Glens Falls Transit (GGFT), a Department of the City of Glens Falls, and Warren County for the financial support of CDPHP/CDTA Cycle Bike share program in Warren County during calendar 2021. Terms of this M.O.U. are as follows:

1. GGFT will enter into an agreement with the Capital District Transportation Authority (CDTA) in Albany for it to extend the operation of its CDPHP Cycle program into Warren County in 2021.
2. CDTA will operate and manage the Bike share program, being responsible for the maintenance of system equipment, software, and major marketing efforts.
3. GGFT will monitor program operation in Warren County and be the point of contact to CDTA.
4. To help cover program operating costs, Warren County will contribute up to \$10,000 to in 2021. This amount will be payable to GGFT to cover annual expenses it incurs through its agreement with CDTA.
5. Warren County will work with the CDPHP Cycle to help facilitate the installation of up to two(2) bike dock stations and related signage at mutually agreed upon locations along the Warren County Bikeway.
6. GGFT will report to Warren County on agreed upon intervals regarding the operation of the program, and at the end of the year regarding any recommendations for the following year.
7. This MOU may be renewed on an annual basis for up to two additional years

Accepted terms of this Memorandum of Understanding agreement

Warren County Representative: _____

Name (Printed): _____

Date: _____

Greater Glens Falls Transit: _____

Name (Printed): _____

Date: _____