

Economic Growth & Development Committee
Planning & Community Development Agenda
March 23, 2021

COMMITTEE MEMBERS: Supervisors **HOGAN**, Frasier, Wild, Strough, Leggett, Geraghty, Merlino

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Schedule public hearing for CARES Act submission
Rationale: On 19 March 2021 the State announced a funding round for Cares Act applications. Applications are open until 27 August 2021 with a rolling window that is now open. This is extremely short notice to meet all the regulatory requirements. In order to submit any applications from the County it is required to hold a public hearing to inform the public and solicit public comment regarding the types of applications to be submitted. Action to establish a public hearing for the April meeting needs to happen this month in order to be eligible to apply for funding. Further information concerning suggested activities to be included in any applications will take place at the next Committee meeting.
 2. Request: Request to Apply for CARES Act funding through the NYS Housing Trust Fund
Rationale: The Department is requesting authorization to submit one or more applications under the CARES Act Program. Specific projects that meet ALL of the program criteria will be reviewed and final determination of project(s) will be made in consultation with the County Administrator and Committee Chair or a special meeting of the committee.
- IV. Discussion Items:
 1. ARCC presentation
 2. Update on grant application submissions: Pottersville Water, Warrensburg Sewer, Countryside
 3. Discussion of the Capital Improvement Project Inventory and planning process and demonstration of the CIP website.
- V. Referrals/Pending Items: None
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments:

1. Resolution Request Form No. 20 – Schedule public hearing for CARES Act submission
2. Resolution Request Form No. 5 – Apply for CARES Act grant funding

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Planning and Community Development

DATE: March 2021

- (a) Purpose of Request: Schedule public hearing for CARES Act submission

- (b) Details: below

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: N/A

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

On 19 March 2021 the State announced a funding round for CARES Act applications. Applications are open until 27 August 2021 with a rolling window that is now open. This is an extremely short notice to meet all the regulatory requirements. In order to submit any applications from the County it is required to hold a public hearing to inform the public and solicit public comment regarding the types of applications to be submitted. Action to establish a public hearing for the April meeting needs to happen at the this month in order to be eligible to apply for funding. Further information concerning suggested activities to be included in any applications will take place at the next Committee meeting.

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning and Community Development

DATE: March 2021

- (a) Purpose of Grant:
CARES Act funding
- (b) Name of Grantor:
NYS Housing Trust Fund
- (c) Address of Contractor:
To be determined
- (d) Grantor's Contact Person and Telephone Number:

- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? NOFA attached
- (f) Effective Date of Grant: TBD by grantor agency
- (g) Termination Date of Grant: 2 years from award date
- (h) Total Dollar Amount Involved (not to exceed): TBD by individual project sponsors

- (i) Deadline to Submit Grant Application and/or Grant Agreement:
Open until 27 August 2021
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.

- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

Local share to be provided by individual project sponsors

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

* The Department is requesting authorization to submit one or more applications under the CARES Act Program. Specific projects that meet ALL of the program criteria will be reviewed and final determination of project(s) will be made in consultation with the County Administrator and Committee Chair or a special meeting of the Committee

NOTICE OF FUNDING AVAILABILITY
STATE AND FEDERAL FUNDS
HOUSING TRUST FUND CORPORATION
OFFICE OF COMMUNITY RENEWAL
38-40 STATE STREET, 4th FLOOR SOUTH
ALBANY, NY 12207

**NEW YORK STATE HOMES AND COMMUNITY RENEWAL
HOUSING TRUST FUND CORPORATION
OFFICE OF COMMUNITY RENEWAL
2020 NOTICE OF FUNDING AVAILABILITY (NOFA)
Coronavirus Aid, Relief, and Economic Security Act (CARES)**

The Housing Trust Fund Corporation (HTFC) announces the availability of approximately \$60 million of Federal funds for the following programs:

- **\$60 million** - NYS Community Development Block Grant (CDBG) funding for CDBG-CV (COVID-19 Response)

NYS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM-CV

Program Description

The New York State Community Development Block Grant Program (NYS CDBG) is a federally funded program administered by the Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR). The CDBG-CV COVID 19 program will provide resources to non-entitlement communities and all entitlement jurisdictions to prevent, prepare for, and respond to COVID-19.

CDBG Eligible Applicants

Eligible applicants include non-entitlement Villages, Towns, Cities or Counties throughout New York State, and all metropolitan cities and urban counties that are HUD designated Entitlement communities. HCR will make \$60 million available with no less than \$30 million to be awarded to non-entitlement communities. Additional funds may be made available in a subsequent funding round.

CDBG-CV General Activity Areas

An applicant may request funding for one or more activities. Applicants must document need and demand for proposed activities and present clear proposal for timely expenditure of funds.

- ***Supporting Small Business***
 - Examples: Point of sale improvements, new equipment or fixtures to guide social distancing, working capital to resume operations, etc.
- ***Improving Air Quality in Public Facilities***
 - Examples: Assist municipal public facilities, nursing homes, supportive and public housing developments and other critical institutions with reconfiguration and physical adjustments to comply with social distancing, reduced occupancy and other requirements
- ***Environmental Improvements in Housing for Safe Shelter***
 - Examples: Lead remediation, rental and single-family homeowner repairs, reconfiguration of communal spaces, down payment assistance to increase homeownership and reduce density in housing, etc.
- ***Conversion of Underutilized Buildings for Affordable Housing***
 - Examples: Conversion of vacant and abandoned residential and commercial properties for housing and to better respond to COVID-19.
- ***Public Services***
 - Example: Vaccine Outreach and awareness, Support for mental health services, wi-fi connectivity for underserved communities

2020 CDBG-CV Funding Limits

	Minimum	Maximum
<i>Towns, Cities and Villages:</i>	\$100,000	\$ 500,000
<i>Counties and New York City:</i>	\$100,000	\$1,000,000
<i>All Municipalities - Combined Activities</i>	\$100,000	\$2,000,000

These limits are provided as guidelines for expected award limits. Larger awards may be approved based on demonstrated need and capacity to complete proposed activities within 12-month term.

Application for Funding

The 2020 Application for CDBG-CV Activities will be available on the [NYS CDBG Homes and Community Renewal web site](#) on Wednesday, March 17th, 2021. Applications will be accepted on an open round basis with rolling awards until **4:00 pm Friday, August 27, 2021** or until funding has been exhausted. Applications must be submitted using the application form provided online and submitted to CDBGCARES@nyshcr.org.

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all applicants, applications received after the specified date and time will be deemed ineligible and will **not** be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the provided email inbox. Requests for approval to submit a paper application must be sent to: Crystal Loffler, Deputy Commissioner, NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, 4th Floor South, Albany, NY 12207.

Contact Information

For inquiries or technical assistance regarding the NYS CDBG program, please contact:

*NYS Home and Community Renewal
Office of Community Renewal
38-40 State Street, 4th Floor South
Albany, NY 12207
CDBGCARES@NYSHCR.ORG
<https://hcr.ny.gov/community-development-block-grant>
Telephone: (518) 474-2057*

THIS NOTICE WAS PREPARED AND SUBMITTED BY:
CRYTAL LOFFLER, DEPUTY COMMISSIONER
HOUSING TRUST FUND CORPORATION
OFFICE OF COMMUNITY RENEWAL
38-40 STATE STREET, 4th FLOOR
ALBANY, NY 12207