

Economic Growth & Development Committee  
Planning & Community Development Agenda  
April 20, 2021

COMMITTEE MEMBERS: Supervisors **HOGAN**, Frasier, Wild, Strough, Leggett, Geraghty, Merlino

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
  1. Request: Revise resolution 466 of 2020, amending the Climate Smart Task Force  
Rationale: Chris Belden, former Climate Smart Coordinator, is no longer working for Warren County. The Planning Department would like to amend this resolution to appoint Ethan Gaddy, newly hired Assistant County Planner, to replace Chris Belden as the Climate Smart Coordinator.
  2. Request: Request an agreement with Lake Champlain Lake George Regional Planning Board to Provide GIS Services to create a data dashboard for economic recovery  
Rationale: LCLGRPG is currently undertaking a Regional Economic Recovery and Resiliency Plan, funded by the Economic Development Administration. Using data collected as part of this effort, Planning Department staff will create an online Data Dashboard to summarize and illustrate this data for users. The cost of development will be charged to the LCLGRP at the GIS Administrator's hourly rate, with a total cost not to exceed \$5000, with a completion date of no later than 12/31/21.
- IV. Discussion Items:
  1. Introduction of new Assistant County Planner Ethan Gaddy
  2. Leslie Karasin from the Northern Forest Center - Attracting New Residents to the Adirondacks
  3. Discussion of septic replacement program for Lake George and possible resolution
  4. Update on Capital Improvement Plan and next steps
- V. Referrals/Pending Items:
  1. The matter concerning an energy audit throughout the County and the associated cost was referred back to the Economic Growth & Development Committee from the County Facilities Committee (03.23.21)
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

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Attachments:

1. Resolution Request Form No. 1 – amend Resolution 466 of 2020
2. Resolution Request Form No. 20 – enter into an agreement with LCLGRP to provide GIS Services

## ***RESOLUTION REQUEST FORM NO. 1***

### ***Request to Appoint or Reappoint Member of Committee, Board or Agency\****

***\*If more than one person is being appointed, please attach additional sheets***

**DEPARTMENT NAME: Planning and Community Development**

**DATE: April 2021**

- (a) Name of Appointee: **Ethan J. Gaddy, AICP**
- (b) Is this a Reappointment? **No** If so, please provide the Resolution No. which authorized the last appointment of this individual **466 of 2020**
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title  
**Warren County Planning Department**
- (e) Address of Appointee: **38 Cunningham Avenue  
Glens Falls, NY 12801**
- (f) Title of Appointment:
- (g) Effective Date of Appointment:  
**April 2021**
- (h) Termination Date of Appointment:  
**open**
- (i) Name of Person Being Replaced (if applicable):  
**Chris Belden**
- (j) Reason for Replacement:  
**Employee left County service**

# Warren County Board of Supervisors

## RESOLUTION NO. 466 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS BRAYMER, DICKINSON, HOGAN, BEATY, MERLINO, SIMPSON AND STROUGH

### APPOINTING AND RE-APPOINTING MEMBERS OF THE CLIMATE SMART TASK FORCE FOR THE YEAR 2021

RESOLVED, that the following individuals be, and hereby are, appointed to the Climate Smart Task Force for the 2021 calendar year:

CLIMATE SMART TASK FORCE		
NAME	TITLE	ORGANIZATION
Chris Belden, AICP	Climate Smart Coordinator/Assistant County Planner	Warren County Planning Department
Sara Frankenfeld	GIS Administrator	Warren County Planning Department
Beth Gilles (Non-Municipal Member)	Director	Lake Champlain-Lake George Regional Planning Board
Allison Hargrave-Gaddy, AICP (Non-Municipal Member)	Senior Planner	Lake Champlain-Lake George Regional Planning Board
Jim Lieberum, CPESC	District Manager/Hazard Mitigation Coordinator	Warren County Soil & Water Conservation District
Jack Mance, AICP (Non-Municipal Member)	Senior Transportation Planner	Adirondack/Glens Falls Transportation Council
Scott Royael (Non-Municipal Member)	Sustainability Coordinator	SUNY Adirondack
CLIMATE SMART TASK FORCE - ADVISORY MEMBERS		
Amanda Beck	Junior Planner	Warren County Planning Department
Dan Barusch	Director of Planning & Zoning	Town of Lake George
Tammie DeLorenzo	Assistant to the County Administrator	Warren County Administrator
Amelia J. Drexel, AEM	Emergency Services Coordinator	Warren County Emergency Services

**RESOLUTION No. 466 OF 2020**

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<i>Climate Smart Task Force - Advisory Members, con't.</i>		
Ed Doughney, PE	Engineer 1	Warren County Department of Public Works
Dan Durkee	Senior Health Educator	Warren County Public Health
Jeff Flagg (Non-Municipal Member)	Sustainability Coordinator	City of Glens Falls
To be determined	Chair - Environmental Concerns Committee	Warren County Board of Supervisors

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Planning and Community Development**

**DATE: April 2021**

(a) Purpose of Request:

**Enter into agreement to provide services to the Lake Champlain Lake George Regional Planning Board**

(b) Details:

**The LCLGRPБ requests County GIS assistance with the creation of a digital dashboard for the LCLGRPБ website utilizing information derived from the LCLGRPБ's currently underway Regional Economic Recovery and Resiliency Plan, funded by the Economic Development Administration under Contract #ED20PHI3070009.**

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**The Department expects to receive reimbursement in an amount not to exceed \$5,000.00**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**MEMORANDUM OF AGREEMENT**

**Between Warren County and the  
Lake Champlain – Lake George Regional Planning Board**

This memorandum of agreement is between the Lake Champlain – Lake George Regional Planning Board, hereafter called the LCLGRP, and Warren County, hereafter called County, for the creation of a digital dashboard for the LCLGRP website utilizing information derived from the LCLGRP’s currently underway Regional Economic Recovery and Resiliency Plan, funded by the Economic Development Administration under Contract #ED20PHI3070009.

The County agrees to perform the following services;

1. Using information obtained from the LCLGRP, County GIS services will create a digital dashboard to be embedded on the LCLGRP website consisting of economic recovery data. The dashboard is to be completed no later than December 31, 2021.

for a sum of no more than \$5,000. Work is to be performed from the date of execution of this agreement to December 31, 2021. It is understood that the County will bill LCLGRP for work performed within fifteen (15) days after a standard quarter has ended. All invoices will be accompanied by a timesheet indicating the tasks complete and the number of hours worked and reimbursed at current hourly rates.

It is understood that LCLGRP will reimburse the County for tasks undertaken within thirty (30) days of submission of a request. LCLGRP will also provide the County with any and all assistance needed for task performance and completion.

This agreement is in effect immediately upon acceptance of both signatures until December 31, 2021. This agreement may be amended or expanded upon at any time, only in writing and signed by both parties.

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XXXXXXXXXXXXXXXXXXXXX  
Warren County

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Date

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Beth Gilles, Director  
Lake Champlain – Lake George Regional Planning Board

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Date