

Economic Growth & Development Committee  
Planning & Community Development Agenda  
July 20, 2021

COMMITTEE MEMBERS: Supervisors **HOGAN**, Frasier, Wild, Strough, Leggett, Geraghty, Merlino

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
  1. Request: Extend contract with Lake Champlain Lake George Regional Planning Board  
Rationale: Resolution 101 of 2020 authorized entering into a contract with the LCLGRP for Planning Department staff to provide GIS support services for the Regional Planning Board's "Quantifying Phosphorous Reductions for Proposed Projects in NY Reduction Plan" project. Due to COVID delays, this project is still in progress and we would like to extend the contract for an additional year in order to complete the project.
- IV. Discussion Items:
  1. Discussion: Brief update on Lake George Septic Replacement program
  2. Discussion: Update on Consolidated Funding Application proposed projects
- V. Referrals/Pending Items:  
*None*
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

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Attachments:

1. Resolution Request Form No. 4 – extend contract with LCLGRP
2. Proposed CFA Applications summary

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME:**

**DATE:**

- (a) Purpose of Contract Change:
  
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
  
- (c) Name of Contractor:
  
- (d) Address of Contractor:
  
- (e) Contractor's Contact Person and Telephone Number:
  
- (f) Commencement Date of Extension:
  
- (g) Termination Date of Extension:
  
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
  
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 101 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, HOGAN, LEGGETT, BRAYMER, DIAMOND, DICKINSON, MAGOWAN, MCDEVITT AND SEEBER**

**AUTHORIZING AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE COUNTY TO PROVIDE GIS AND MAPPING SERVICES NECESSARY TO COMPLETE ALL TASKS IN THE QUANTIFYING PHOSPHORUS REDUCTIONS FOR PROPOSED PROJECTS IN NY REDUCTION PLAN**

RESOLVED, that Warren County enter into an agreement with Lake Champlain-Lake George Regional Planning Board for the County to provide GIS and mapping services necessary to complete all tasks in the Quantifying Phosphorus Reductions for Proposed Projects in NY Reduction Plan at a rate of Fifty-Two Dollars (\$52) per hour, not to exceed a total of Thirty-One Thousand Two Hundred Dollars (\$31,200), over a term to commence March 1, 2020 and terminate June 30, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

**Proposed Consolidated Funding Applications - July 2021**  
**Warren County Planning Department**

**Project Name:** Warren County Recreation Economy Strategic Plan

**Project Description:** Warren County will develop a county-wide plan to activate existing recreation, outdoor, and open space assets and to identify new opportunities to complement existing assets. By leveraging existing assets, the county can support entrepreneurship, tourism, quality of life for residents, and environmental protection.

**Funding Source:** Empire State Development (ESD) Strategic Planning and Feasibility Study program. This program requires a 50% match, 10% of which must be cash. It is anticipated that the Planning Department can provide up to 15% match through staff time.

**Project Cost:** \$100,000 (\$85,000 for consultant fees)

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**Project Name:** Warren County Aquatic Invasive Species (AIS) Initiative

**Project Description:** Warren County will bolster existing AIS eradication and inspection efforts, establish additional inspection and decontamination facilities along high priority under-protected waterbodies, and expand outreach efforts to residents and visitors. This project will involve coordination with existing partners such as the Adirondack Watershed Institute and NYSDEC.

**Funding Source:** New York State Department of State (NYS DOS) Local Waterfront Revitalization Program (LWRP). This program requires a 25% match. It is anticipated that Warren County and individual municipalities will provide the match in proportion to proposed improvements/facilities.

**Project Cost:** \$200,000 (requiring \$50,000 from municipalities and County)

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**Project Name:** Warren Organics Management Plan

**Project Description:** Warren County NY will develop an Organics Management Plan that will propose a set of recommended, interrelated strategies designed to increase the collection of organics from residential, commercial, and institutional generators. Public engagement and research will inform the development of waste reduction goals and potential strategies to meet those goals will be evaluated for a range of criteria, including diversion potential, cost, convenience for residents and businesses, and community acceptance. The resulting plan will include an implementation strategy with cost estimates and timelines.

**Funding Source:** New York State Department of Environmental Conservation (NYSDEC) Climate Smart Communities (CSC) program. This program requires a 50% match. It is anticipated that this match will be included in the 2022 DPW budget.

**Project Cost:** \$80,000 (requiring \$40,000 from Warren County)

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**Project Name:** Riverfront Park Improvements

**Project Description:** The County of Warren desires to implement goals and objectives of the First Wilderness Heritage Corridor Plan. In 2013 a master plan was developed for an area in the hamlet of North Creek known as Riverfront Park. This area of the hamlet is adjacent to the historic North Creek Railway Station Complex and fronts on the Hudson River. With assistance from Warren County, the town is proposing to implement selected improvements from that plan. The town will secure additional property from the county to construct an on-site septic field as part of providing public restrooms along the water front. Additional upgrades to an existing structure, to include electrical service upgrades, will support existing arts and cultural activities that occur both onsite and inside the Barn structure.

**Funding Source:** Local Waterfront Revitalization Program, managed by Department of State

**Project Cost:** \$250,000, match provided by the Town via property donation from County.

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**Project Name:** Warrensburg Wastewater Collection System Engineering Assessment

**Project Description:** The Town of Warrensburg is requesting assistance to undertake an engineering assessment for the purposes of evaluating the wastewater collection system to make a determination of specific areas in the Town that may be in need of an upgrade or possible sewer extensions along with creating an Asset Management Plan. The Town will utilize \$43,000 of CDBG funding in addition to \$5,000 of local funding to develop preliminary engineering for sections of the Sewer district currently underserved and to complete an asset management plan for the entire district.

**Funding Source:** Office of Community Renewal CDBG program

**Project Cost:** \$48,000 including \$5,000 local match provided by Town of Warrensburg

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**Project Name:** Warren County Housing Needs Assessment Study

**Project Description:** The County will request assistance to undertake an assessment of housing needs within all County Towns. The emphasis for determining housing needs will be on year-round, affordable housing for the existing work force, new workers and those households desiring alternative housing options. Additionally, the assessment will review physical and regulatory barriers to developing new housing – particularly as it concerns Hamlets in rural communities. The assessment will also examine the housing needs for seasonal workers and identify options for creating housing to meet the needs of the tourism industry. The proposed project will also incorporate information from the Town of Queensbury’s Housing Study and the Town Planner has indicated a desire to be involved in the project. The assessment will also incorporate information collected by EDC’s Housing Working Group.

**Funding Source:** Office of Community Renewal CDBG Program

**Project Cost:** Estimated at \$60,000 with \$40,000 from CDBG and \$20,000 from an existing agreement with the Warren County LDC and EDC Warren County (originally scheduled for FY-2020).