

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JULY 20, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: HOGAN
FRASIER
STROUGH
LEGETT
GERAGHTY

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: WILD
MERLINO

OTHERS PRESENT:

REPRESENTING THE PLANNING DEPARTMENT:
WAYNE LAMOTHE, COUNTY PLANNER
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, ASSISTANT COUNTY PLANNER
LIZA OCHSENDORF, DIRECTOR, EMPLOYMENT & TRAINING
JIM SIPLON, PRESIDENT & CEO, ECONOMIC DEVELOPMENT CORPORATION
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
DICKINSON
MAGOWAN
SMITH
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC RELATIONS
REPRESENTING THE TOURISM DEPARTMENT:
JOANNE CONLEY, DIRECTOR
LEISA GRANT, PRINCIPAL ACCOUNT CLERK
KRISTEN HANIFIN, DEVELOPMENT/EVENT COORDINATOR
DAN KELLEHER, NEW YORK STATE ADIRONDACK PARK ASSOCIATION
BRUCE MCCASKILL, GRANICAS
MARK BEHAN, HOSPITALITY COMMUNICATIONS GROUP
JOHN BOWE, CORNELL COOPERATIVE EXTENSION
KATHY MUNCIL, FORT WILLIAM HENRY
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the July 20, 2021 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Ms. Hogan called the meeting of the Economic Growth & Development Committee to order at 12:09 p.m.

Motion was made by Mr. Leggett, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Employment & Training Administration and Planning & Community Development agendas were distributed to the Committee members and a copy of same is on file with the meeting minutes.

The meeting began with a Power Point Presentation entitled “The Adirondack Park Agency Outreach”, which was made by Dan Kelleher, *of the New York State Adirondack Park Agency*. Following his presentation Mr. Kelleher answered questions posed by those in attendance.

The Planning & Community Development Agenda was reviewed; a request to extend the contract with the Lake Champlain-Lake George Regional Planning Board for GIS services for the Lake Champlain Basin Projects in the NY Reduction Plan, at the hourly rate of \$52, not to exceed \$31,200, for a term commencing July 1, 2021 and terminating June 30, 2022, was presented.

Motion was made by Mr. Geraghty, seconded by Mr. Leggett and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the August 20th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed and updates were provided on the Lake George Septic Replacement Program, as well as the Consolidated Funding Application and proposed projects.

The Employment & Training Administration agenda was reviewed and a request to approve the annual Workforce Development Board Budget was presented.

Motion was made by Mrs. Frasier, seconded by Mr. Leggett and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the August 20th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

A powerpoint presentation entitled “EDC Update 20 February 2021” was made by Jim Siplon, *President & CEO, Economic Development Corporation*, a copy of which is on file with the meeting minutes. During the presentation the Committee was apprised of a grant opportunity which could provide significant grant funding for broadband expansion and the request was made for a letter of support from the Board for the grant application, as well as to indicate the County’s commitment to provide up to \$250,000 in matching funds for the grant.

Motion was made by Mr. Leggett, seconded by Mr. Strough and carried unanimously to ratify the actions of the Chair in forwarding a letter of support to the EDC regarding participation in the National Telecommunications and Information Administration (*NTIA*) Broadband application and expressing support for a local match of up to \$250,000; the necessary resolution was authorized for the August 20th Board Meeting.

Supervisor Strough exited the meeting at 1:05 p.m. and returned at 1:15 p.m.; Supervisor Frasier exited the meeting at 1:10 p.m. At the point Supervisor Frasier exited the meeting, Chairwoman Seeber served to make a quorum of the Committee until Supervisor Strough returned at 1:15 p.m.

An issue was raised with regard to Cornell Cooperative Extension’s campership program which prevented youth from being housed at Skye Farm Camp. It was noted that Cornell could house campers at other regional camp facilities; however, because the funding contract held with the County specifically tied those monies to Skye Farm Camp they were prevented from doing so.

Motion was made by Mr. Strough, seconded by Mr. Leggett and carried unanimously to amend Resolution No. 448 and 2020 and the accompanying contract to remove language specifying that the campership program would house participants at “Skye Farm Camp”, thereby allowing campers to be placed at other camping programs, and the necessary resolution was authorized for the August 20th Board Meeting.

As there was no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Leggett and seconded by Ms. Seeber and carried unanimously, Ms. Hogan adjourned the meeting at 1:35 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist