

Economic Growth & Development Committee  
Planning & Community Development Agenda  
August 23, 2021

COMMITTEE MEMBERS: Supervisors **HOGAN**, Frasier, Wild, Strough, Leggett, Geraghty, Merlino

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
  1. Request: Amend Resolution 148 of 2019 for Invasive Species Management for Schroon Lake  
Rationale: Resolution 148 of 2019 established a MOA for administration of an Invasive Species Management program for Schroon Lake. The participating Towns are Horicon, Chester and Schroon Lake. As part of that MOA the Towns are required to reimbursement Warren County for contract expenses for removal of the aquatic vegetation. The agreement as executed failed to provide a distribution of expenses by Town. The request is to amend the MOA to include a repayment breakdown that reflects proportions used in other SWCD programs since 2013. Those values are: Chester 14.18%, Horicon 42.91% and Schroon Lake 42.91%.
  2. Request: Designate Certifying Official for OCR for Environmental Review  
Rationale: The County, as part of its Administrative Plan, is required to submit a resolution to the Office of Community Renewal designating a Certifying Official for the purpose of completing the Environmental Review Record for grant award 1197PF6-20. Proposal is to designate Wayne E LaMothe, County Planner as the certifying Official.
- IV. Discussion Items:
  1. Discussion: Brief update on various projects. View presentation here: <https://arcg.is/1fLSar>
- V. Referrals/Pending Items:  
*None*
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

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Attachments:

1. Resolution Request Form No. 20 – amend reso 148 of 149 for Schroon Lake Invasive Species Mgmt
2. Resolution Request Form No. 20 – designate certifying official for OCR for Environmental Review

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME:** Planning and Community Development

**DATE:** August 2021

- (a) Purpose of Request: Amend MOA established by 148/2019
  
- (b) Details: below
  
- (c) Previous Resolution Number: 148/2019
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: N/A

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

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## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
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**DEPARTMENT NAME: Planning and Community Development**

**DATE: August 2021**

(a) Purpose of Request:  
**Designate Certifying Official**

(b) Details:  
The County, as part of its Administrative Plan, is required to submit a resolution to the Office of Community Renewal designating a Certifying Official for the purpose of completing the Environmental Review Record for grant award 1197PF6-20. Proposal is to designate Wayne E LaMothe, County Planner as the certifying Official.

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

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**EXHIBIT 2-1  
DESIGNATION OF CERTIFYING OFFICER AND ENVIRONMENTAL  
RESPONSIBILITY CERTIFICATION (BY RESOLUTION)**

(Date)

(Name of the OCR Community/Economic Developer)

Office of Community Renewal  
Hampton Plaza  
38-40 State Street, 4<sup>th</sup> Floor  
Albany, New York 12207

Dear (Name of OCR Community/Economic Developer):

I, \_\_\_\_\_, the authorized signatory for \_\_\_\_\_ do attest that:

- I understand that any projects that include CDBG funds must be assessed in accordance with the National Environmental Policy Act of 1969 (NEPA) and the related authorities listed at 24 CFR Part 58.
- I understand that, except for actions involving activities determined to be Exempt (per 24 CFR 58.34 and NYS Office of Community Renewal procedures), **no physical alteration to individual sites can occur nor can funds for those activities be committed or expended until receipt of an environmental clearance letter** from the Housing Trust Fund Corporation and, for any subsequently identified specific sites, site-specific reviews are completed for which the Certifying Officer determines that there are no unanticipated impacts nor impacts not adequately addressed in the program review related to the environmental clearance letter and said Officer certifies such determination.
- I understand that should any part of a project site be physically altered, funds be committed, or funds be expended prior to receiving the appropriate environmental clearances, that the site will not be eligible for CDBG funding and the (Name of Responsible Entity) may be responsible for any costs incurred except under the following circumstance: in the case of Exempt activities, concurrence from the NYS Office of Community Renewal that the particular action is Exempt prior to any physical alterations unless that action is taken to address an emergency situation in which case concurrence must be obtained no later than the first regular business day following such an event,
- I also notify you that (Name of Certifying Officer), (Title), is designated as the **Certifying Officer** responsible for all activities associated with the environmental review process to be completed in conjunction with NYS CDBG project number (OCR-assigned project number) awarded to (Name of Recipient)

Sincerely,

\_\_\_\_\_  
Signature of Chief Elected Official

\_\_\_\_\_  
Typed Name and Title