

REAL PROPERTY TAX SERVICES and ENVIRONMENTAL CONCERNS
REAL PROPERTY TAX SERVICES AGENDA
APRIL 20, 2021

COMMITTEE MEMBERS: Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Enter into a New Contract with Northco Products, Inc.
Rationale: For bulk plotting of the County & Town tax maps.
- IV. Discussion Items:
 1. Johnsburg parcel 30.-2-68 parcel from the 2019 tax foreclosure.
 2. Johnsburg parcel 133.8-1-27 Mosher's Garage
- V. Referrals/Pending Items: None.
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments: New Contract resolution request and supporting quotes
Johnsburg 30.-2-68 map portion

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Real Property Tax Services

DATE: April 20, 2021

- (a) Is this a Result of a Bid or Request for Proposal? **Bid**
- (b) Purpose of Contract: **Bulk printing of Town and County tax maps**
- (c) Name of Contractor: **Northco Products, Inc.**
- (d) Address of Contractor: **1612 NY Route 7, Troy NY 12180**
- (e) Contractor's Contact Person and Telephone Number: **Kristen Del Rosario
518-869-6056**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **May 21, 2021**
- (h) Termination Date of Contract: **December 31, 2021**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$1100.00**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1970 410 Supplies to Towns****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS



Quote

1612 NY Route 7 - Troy, NY 12180
 P: 518-869-6056 F: 888-281-0642
 www.NorthcoProducts.com

Quote #	Date
1330	3/13/2021

Bill To:

Warren County Real Property Tax Services
 Lexie Delurey
 County Municipal Center
 1340 State Route 9
 Lake George, NY 12845

Ship To:

Warren County Real Property Tax Services
 Lexie Delurey
 County Municipal Center
 1340 State Route 9
 Lake George, NY 12845

Item	Description	Qty	U/M	Rate	Amount
SHEET-AF3042	2021 Tax Maps Architectural F 30"x42"	1,771	ea	0.00	0.00
B&W-BOND	B&W Engineering Bond Copy	15,497	sqft	0.06	929.82
SHEET-CUST...	Custom Size 15"x22"	1,187	ea	0.00	0.00
B&W-BOND	B&W Engineering Bond Copy	2,721	sqft	0.06	163.26
Delivery/Pickup	Delivery/Pick Up Charge	1	ea	0.00	0.00

Your business is greatly appreciated. Thank You
 For Choosing Northco Products, Inc.

Subtotal	\$1,093.08
Sales Tax (7.0%)	\$0.00
Total Quote	\$1,093.08



KONICA MINOLTA



Delurey, Lexie

From: Constructive Copy <production@constructivecopy.com>
Sent: Friday, March 12, 2021 2:01 PM
To: Delurey, Lexie
Subject: RE: Price Quote for printing tax maps

Hi Lexie,

The cost for the maps would be as follows.

30" x 42" - \$1162.22

15" x 22" - \$204.75

Total \$1366.97

Thank You,

Dennis Joslin



3 Northway Lane North
Latham, NY 12110

Office: 518.783.6044 | Fax: 518.783.3841

Web: www.constructivecopy.com



Please consider the environment before printing this email

From: Delurey, Lexie [<mailto:delureyl@warrencountyny.gov>]
Sent: Friday, March 12, 2021 12:10 PM
To: Constructive Copy <production@constructivecopy.com>
Subject: Price Quote for printing tax maps

Good Afternoon-

I am writing today to ask for a price quote on a bulk printing job for Warren County Tax Maps. I would need a quote for the cost of a **full** sheet map size **30" X 42"** and also the cost of a **half** sheet map size **15" X 22"**.

I will be needing **1,771 full size** sheets printed and I will need **1,187 half size** sheets printed. These will need to be done in a high quality greyscale on 20lb paper.

Thank you for your time and I will look forward to your response!

Sincerely,

Delurey, Lexie

From: Liberty Graphics <libertysigns@hotmail.com>
Sent: Friday, March 12, 2021 1:18 PM
To: Delurey, Lexie
Subject: Re: Price Quote for bulk plotting of tax maps

Good Afternoon Lexie,

The price for 30"x42" print at a quantity of 1,771 would be \$1.00 each. 15"x22" prints at a quantity of 1,187 would be \$0.70 each. Total for the complete job is \$2,601.90

I usually get 1/2 down and balance on completion. does this need to go through a PO system?

Thank You,
Jason

Liberty Graphics
53 Hudson Avenue Glens Falls, NY 12801
phone: 518-636-7198
email: libertysigns@hotmail.com
web: <http://www.libertygraphicsofny.com>

From: Delurey, Lexie <delureyl@warrencountyny.gov>
Sent: Friday, March 12, 2021 12:51 PM
To: Liberty Graphics <libertysigns@hotmail.com>
Subject: RE: Price Quote for bulk plotting of tax maps

We send digital files, they are PDF's.

Lexie A Delurey, CCD
Director, Real Property Tax Service
Phone: 518-761-6466
Fax: 518-761-6559
Email: delureyl@warrencountyny.gov

From: Liberty Graphics [<mailto:libertysigns@hotmail.com>]
Sent: Friday, March 12, 2021 12:41 PM
To: Delurey, Lexie
Subject: Re: Price Quote for bulk plotting of tax maps

Quick question, are they digital files or needing to be scanned?

Sent via the Samsung Galaxy Note10+, an AT&T 5G Evolution capable smartphone
Get [Outlook for Android](#)
