

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: JOINT FINANCE AND PERSONNEL & HIGHER EDUCATION**

**DATE: JUNE 4, 2021**

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**PERSONNEL, ADMINISTRATION & OTHERS PRESENT:**

**HIGHER EDUCATION COMMITTEE REPRESENTING SUNY ADIRONDACK:**

**MEMBERS PRESENT:**

SUPERVISORS BRAYMER  
GERAGHTY  
DRISCOLL  
CONOVER

DR. KRISTINE DUFFY, PRESIDENT  
ANN MARIE SCHEIDEGGER, VICE PRESIDENT FOR ADMINISTRATIVE  
SERVICES & TREASURER  
PATRICIA JO TENNYSON, ADMINISTRATIVE ASSISTANT,  
ADMINISTRATIVE SERVICES  
ERIC THOMAS CONDUZIO, BUDGET ANALYST  
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD

**PERSONNEL & HIGHER EDUCATION RYAN MOORE, COUNTY ADMINISTRATOR**

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR MAGOWAN

AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY  
SUPERVISORS SMITH

**FINANCE COMMITTEE MEMBERS**

STROUGH

**PRESENT:**

SUPERVISORS THOMAS  
MCDEVITT  
BRAYMER  
BRUNO

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DEBORAH PREHODA, WASHINGTON COUNTY CLERK OF THE BOARD  
MELISSA FITCH, WASHINGTON COUNTY ADMINISTRATOR  
ALBERT NOLETTE, WASHINGTON COUNTY TREASURER  
BRIAN CAMPBELL, WASHINGTON COUNTY BUDGET OFFICER  
MEMBERS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS

**FINANCE COMMITTEE MEMBERS**

TOSHA BROWNELL, COMPUTER HELP DESK TECHNICIAN

**ABSENT:**

SUPERVISORS BEATY  
MERLINO  
DIAMOND

SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

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*Please note, the following contains a summarization of the June 4, 2021 meeting of the Joint Personnel, Administration & Higher Education and Finance Committees; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>*

*Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members attended virtually, aside from Mr. Bruno who was physically present.*

Ms. Braymer called the meeting of the Personnel, Administration & Higher Education Committee to order at 10:04 a.m.

In the absence of Committee Chair Beaty, Mr. Thomas, as Vice-Chair, called the meeting of the Finance Committee to order at 10:10 a.m.

Copies of the meeting agenda were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website; a copy of the agenda is on file with the meeting minutes.

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Commencing the Agenda review, Ms. Braymer offered privilege of the floor to Dr. Kristine Duffy, *President of SUNY (State University of New York) Adirondack*, who proceeded with a review of a Power Point presentation which consisted of updates on the following: the 2021 Commencement Ceremony; accomplishments in 2020-21; accomplishments since 2018; College values; goals; Fall enrollment; and COVID response/Fall planning.

Privilege of the floor was extended to Ann Marie Scheidegger, *Vice President for Administrative Services and Treasurer*, who proceeded with a detailed review of the Power Point presentation outlining the proposed 2019-2020 SUNY Adirondack operating budget, during which the Committee members posed many questions which were answered by Ms. Scheidegger and Dr. Duffy; *a copy of the presentation is on file with the minutes.*

The Washington County Community College Committee approved the proposed 2021-2022 Adirondack Community College Operating Budget.

A motion was made by Mr. Conover, seconded by Mr. Driscoll and carried unanimously to provide approval of the proposed 2021-2022 Adirondack Community College Operating Budget by the Personnel, Administration & Higher Education Committee.

A motion was made by Mr. McDevitt, seconded by Ms. Braymer and carried unanimously to provide Finance Committee approval of the proposed 2021-2022 Adirondack Community College Operating Budget and to authorize the necessary public hearing for same, thereby authorizing a resolution for the June 16<sup>th</sup> Board meeting.

Prior to adjourning Ms. Scheidegger spoke regarding the Facilities Master Plan which had been put on hold as a result of the pandemic, but which they had recently resumed working on and planned on presenting to Warren and Washington Counties, as well as the SUNY Adirondack Board of Trustees, this Fall.

There being no further business to come before the Personnel & Higher Education Committee, on motion made by Mr. Conover, seconded by Mr. Driscoll and carried unanimously, Ms. Braymer adjourned the meeting at 11:02 a.m.

There being no further business to come before the Finance Committee, on motion made by Mr. Bruno, seconded by Ms. Braymer and carried unanimously, Mr. Thomas adjourned the meeting at 11:03 a.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board