

FINANCE COMMITTEE

AGENDA

JULY 29, 2021

*Committee Members: Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Action Agenda
  - 1) **Request for transfers of funds as attached for Committee approval.**
  - 2) **Requests/Items to be Discussed by the County Administrator (Ryan Moore, County Administrator):**
    - A) Journal Report of transfers approved by the County Administrator staff for June 2021.
    - B) Request for a transfer of funds in the amount of \$2,000 from the Contingent Account to the County Administrator's Budget to cover costs for the CAP Court through the end of 2021.
    - C) On behalf of the Sheriff's Office - Request to amend Resolution No. 29 of 2020 to correct an error in the amount reflected for both the revenue and appropriation codes.
    - D) On behalf of the Sheriff's Office - Request to amend the County Budget in the amount of \$26,592.78 to carryover unused Fiscal Year 2020 Interoperable Communications Grant funding into the 2021 Budget.
    - E) On behalf of the Sheriff's Office - Request to amend the County Budget in the amount of \$43,531.48 to utilize funds from deferred revenue code A.691.06, Deferred Revenue/Sheriff-SCAAP.
  - 3) **Requests/Items to be Discussed by the County Treasurer (Mike Swan, County Treasurer):**

Request to amend Resolution No. 194 of 2021 to indicate that Town of Johnsburg Tax Map Parcel No. 30.-2-68 is to be transferred to the Town of Johnsburg as a gift to the Town, as well as to authorize the County Treasurer to delete all outstanding taxes for the parcel.
  - 4) **Referrals from the County Facilities Committee (Chaired by Supervisor Magowan):**

*Airport -*
    - A) Request to amend Resolution No. 166 of 2020 to indicate that the contract amount shall be "not to exceed Fifty Thousand Dollars per year". *Please note that the County Facilities Committee has not acted on this matter.*

***Buildings and Grounds (Kevin Hajos, Superintendent of Public Works) -***
    - B) Update regarding the Change Orders for the Court Expansion Project.
  - 5) **Referral from the Criminal Justice Committee (Chaired by Supervisor Leggett):**

***Probation (Bob Iusi, Director) -***

Request for a transfer of funds in the amount of \$8,429.32 from the Contingent Account to the Probation Budget to cover the cost of new body armor for Probation Officers.
  - 6) **Referrals from the Governmental Operations & Advocacy Committee (Chaired by Supervisor Beaty):**

***Board of Elections (William VanNess, Commissioner of Elections (R) and Elizabeth McLaughlin, Commissioner of Elections (D))-***
    - A) Request to amend the County Budget in the amount of \$18,788.11 to reflect receipt of Early Voting Expansion grant funding from Nee York State Board of Elections.
    - B) Request to amend the County Budget in the amount of \$70,805.74 to reflect receipt of Technology Innovation and Election Resource grant funding from New York State Board of Elections.
  - 7) **Referral from the Health Services Committee (Chaired by Supervisor Frasier):**

***Mental Health (Rob York, Director, Office of Community Services) -***

Request to amend the County Budget in the total amount of \$47,857 to allow for passthrough of 100% State aid funding approved in the 2021-22 New York State Budget to the contract agencies listed in the attachment.

*Continued*

- 8) **Referral from the Human Services Committee (Chaired by Supervisor Driscoll):**  
**Veterans' Services (Denise DiResta, Director) -**  
Request to amend the County Credit Card Policy to increase the credit limit of the credit card designated for the Peer- to-Peer Program from \$1,000 to \$5,000.
- 9) **Referrals from the Public Safety Committee (Chaired by Supervisor Diamond):**  
**Sheriff (James LaFarr, Warren County Sheriff) -**  
A) Request to amend the County Budget in the amount of \$21,000 to reflect receipt of grant funding received from the New York State Governor's Traffic Safety Committee for the Police Traffic Services Program.  
B) Request to amend the County Budget in the amount of \$145,394 to reflect receipt of funding from New York State Division of Homeland Security and Emergency Services for Public Safety Answering Points Operations grant.
- 10) **Referrals from the Public Works Committee (Chaired by Supervisor Conover):**  
**DPW (Kevin Hajos, Superintendent of Public Works) -**  
A) Request increase Capital Project H385, *CR 32 Over Bennie Brook Culvert Replacement*, in the amount of \$352,000.  
B) Request to amend the County Budget in the amount of \$1,010,542.20 to reflect receipt of additional 2021-2022 CHIPS (*Consolidated Local Street and Highway Improvement Program*), PAVE NY and EWR (*Extreme Winter Recovery*) funding provided by New York State.
- 11) Finance Committee action is required on the following item(s) approved by the Personnel, Administration & Higher Education Committee - Agenda Items 2C 3B-C & 6A-B:
- 2) **Requests/Items to be Discussed by the County Attorney (Robert Terwilliger, Acting County Attorney):**  
C) Request to appropriate funding in the amount of \$24,800 from a source to be determined by the Finance Committee to Budget Code A.1420 419, *County Attorney, Settlements*, to cover the cost of paying the deductible to NYMIR for the Shannon C. Dickinson settlement.
- 3) **Requests/Items to be Discussed by the Clerk of the Board (Amanda Allen, Clerk):**  
B) Request for a transfer of funds in the amount of \$50,000 from a funding source to be determined by the Finance Committee to provide additional monies to cover the Coroner expenses for the remainder of 2021.  
C) Request for a transfer of funds in the amount of \$5,000 from a funding source to be determined by the Finance Committee to cover the cost of supplies for the remainder of the year.
- 6) **Requests from the District Attorney:**  
A) Request to create the position of 9<sup>th</sup> Assistant District Attorney, *Base Annual Salary \$66,563*, effective August 23, 2021.  
B) Request to create the position of Legal Clerk, *Base Annual Salary \$33,389*, effective August 23, 2021.

**IV. Pending Items:**

- 1) County Treasurer requested re-introduction of prior request to remove the Payroll Supervisor and Payroll Technician positions from the CSEA (*Civil Service Employees Association*) Union and the associated requests for salary adjustments which were tabled at the June 6, 2019 Personnel & Higher Education Committee. (04.01.21) Update: As Personnel Committee requested County Treasurer reach out to CSEA for approval - this item to remain pending until Personnel takes action. (06.29.21)
- 2) Referral from Real Property Tax Services - County Attorney to obtain an estimate for the cost of outside counsel to assist with looking into whether it would be worthwhile for the County to move forward with legal action to recoup the money that was spent on Tax Map Parcel No. 133.8-1-27 (*Mosher's Garage*) in the Town of Johnsbury for clean up efforts and litigation and report back to Committee next month. (06.29.21)

**V. Privilege of the Floor/Public Comment**

**VI. Motion to adjourn**

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds FOR 2021

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

TRANSFERS FOR 2020 BUDGET

SIGNED: \_\_\_\_\_

DATE: July 19, 2021

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4010.861	Preventive Program-Retirees Hospitalization	A.4010.439	Preventive Program-Miscellaneous Expense	\$1,000.00

Total Transfers	\$1,000.00
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1. To reclass funds of \$1000 to purchase a plaque and tree to memorialize Joan Grishkot, -Health Services First Director-who recently passed.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

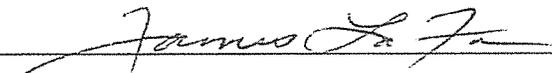
Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED: 

DATE: July 19, 2021

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3150 130	Corrections Salaries - Part Time	A.3110 453	Law Enforcement - Uniforms & Clothing	\$15,000
A.3150 130	Corrections Salaries - Part Time	A.3150 453	Corrections - Uniforms & Clothing	\$7,500

Please state reason for transfers requested: To fund codes projected to be in deficit prior to year-end.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

Please file original request with Clerk of the Board and retain copy for your records.

**WARREN COUNTY**  
**Journal Report - June**

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Admn.Fiscal Srv - Administrative Fiscal Services					
6/15/2021	A.1011 410	Supplies	Transfer within Budget Code from A.1011 444	\$ 137.85	
6/15/2021	A.1011 444	Travel/Education/Conference	Transfer within Budget Code to A.1011 410		\$ 137.85
Brd. of Election - Board of Elections					
6/4/2021	A.1450 426	Subscriptions	BUDGET TRANSFERS WITHIN OBJECT CODE FROM A.1450 439	\$ 4,556.50	
6/4/2021	A.1450 439	Misc Fees & Expenses	BUDGET TRANSFERS WITHIN OBJECT CODE TO A.1450 426		\$ 4,556.50
6/16/2021	A.1450 426	Subscriptions	BUDGET TRANSFERS WITHIN OBJECT CODE FROM A.1450 439	\$ 9,098.46	
6/16/2021	A.1450 439	Misc Fees & Expenses	BUDGET TRANSFERS WITHIN OBJECT CODE TO A.1450 426		\$ 9,098.46
Clk of Legislati - Clerk of the Legislative Board					
6/4/2021	A.1010 428	Data Processing & Internet Fees	Budget Transfer from Object Code A.1010 444	\$ 328.90	
6/4/2021	A.1010 444	Travel/Education/Conference	Budget Transfer within Object Code to A.1010 428		\$ 328.90
County Attorney - County Attorney					
6/7/2021	A.1420 427	Memberships & Dues	Transfer within Object Code to A.1420 428	\$ 1,000.00	
6/7/2021	A.1420 428	Data Processing & Internet Fees	Transfer within Object Code from A.1420 427	\$ 1,000.00	
County Clerk - County Clerk					
6/23/2021	A.7510 410	Supplies	Transfer of Within Budget Code to A.7510 426	\$ 25.00	
6/23/2021	A.7510 426	Subscriptions	Transfer of Within Budget Code from A.7510410	\$ 25.00	
Dist. Attorney_Dist. Attorney - District Attorney,District Attorney					
6/22/2021	A.1165 220	Office Equipment	Budget Transfer outside of object code from A.1165 410 Supplies	\$ 65.27	
6/22/2021	A.1165 410	Supplies	Budget Transfer outside of object code to A.1165 220 Office Equip		\$ 65.27
DPW_DPW Admin - DPW,DPW Administration					
6/9/2021	A.1624 410	Supplies	Transfer Within Budget Code to A.1624 413	\$ 1,800.00	
6/9/2021	A.1624 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.1624 410	\$ 1,800.00	

**WARREN COUNTY**  
**Journal Report - June**

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
6/14/2021	A.7111 410	Supplies	Transfer Within Budget Code to A.7111 424	\$ 5.80	\$ 5.80
6/14/2021	A.7111 424	Postage	Transfer Within Budget Code from A.7111 410		
6/14/2021	D.5110 410	Supplies	Transfer Within Budget Code to D.5110 424	\$ 17.35	\$ 17.35
6/14/2021	D.5110 424	Postage	Transfer Within Budget Code from D.5110 410		
6/14/2021	DM.5140 410	Supplies	Transfer Within Budget Code to DM.5140 424	\$ 4.00	\$ 4.00
6/14/2021	DM.5140 424	Postage	Transfer Within Budget Code from DM.5140 410		
6/15/2021	D.3310 410	Supplies	Transfer Within Budget Code to D.3310 435	\$ 100.00	\$ 100.00
6/15/2021	D.3310 435	Medical Fees	Transfer Within Budget Code from D.3310 410		
6/18/2021	A.1624 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.1624 415	\$ 11,170.00	\$ 11,170.00
6/18/2021	A.1624 415	Electricity	Transfer Within Budget Code to A.1624 413		
6/22/2021	A.1624 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.1624 415	\$ 11,170.00	\$ 11,170.00
6/22/2021	A.1624 415	Electricity	Transfer Within Budget Code from A.1624 413		
6/22/2021	A.1625 410	Supplies	Transfer Within Budget Code from A.1625 413	\$ 663.64	\$ 663.64
6/22/2021	A.1625 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.1625 410		
6/24/2021	A.1620 860	Hospitalization	Transfer Within Budget Code to A.1620 862	\$ 500.00	\$ 500.00
6/24/2021	A.1620 862	Health Insurance Cost Reimbursement	Transfer Within Budget Code from A.1620 860		
6/28/2021	A.1624 410	Supplies	Transfer Within Budget Code to A.1624 470	\$ 1,900.00	\$ 1,900.00
6/28/2021	A.1624 410	Supplies	Transfer Within Budget Code to A.1624 413	\$ 1,000.00	\$ 1,000.00
6/28/2021	A.1624 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.1624 410		
6/28/2021	A.1624 470	Contract	Transfer Within Budget Code from A.1624 410	\$ 1,900.00	\$ 1,900.00
<b>Employment &amp; Tr_WIA-Admin(Staff) - Employment &amp; Training,WIA-Admin (Staff)</b>					
6/9/2021	40.6293.0300 410	Supplies	Object Code Change to 40.6293.0300 427	\$ 150.00	\$ 150.00
6/9/2021	40.6293.0300 427	Memberships & Dues	Object Code Change from 40.6293.0300 410		
6/9/2021	40.6293.0313 411	Rent-Building/Property	Object Code Change to 406293.0313 427	\$ 50.00	\$ 50.00
6/9/2021	40.6293.0313 427	Memberships & Dues	Object Code Change from 40.6293.0313 411		
6/13/2021	40.6293.0310 411	Rent-Building/Property	Object Code Change to 40.6293.0310 434	\$ 500.00	\$ 500.00
6/13/2021	40.6293.0310 434	Allowances	Object Code Change from 40.6293.0310 411		
6/28/2021	40.6293.0310 424	Postage	Object Code Change from 40.6293.0310 426	\$ 50.00	\$ 50.00

WARREN COUNTY  
Journal Report - June

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
6/28/2021	40.6293.0310 426	Subscriptions	Object Code Change to 40.6293.0310 424	\$	\$ 50.00
Legal Def-Indgnt - Legal Defense - Indigents					
6/22/2021	A.1170 210	Furniture/Furnishings	From Office Equipment a.1170 220 to Office Furniture a.1170 210	\$ 365.38	
6/22/2021	A.1170 220	Office Equipment	From Office Equipment a.1170 220 to Office Furniture a.1170 210		\$ 365.38
6/22/2021	A.1170 210	Furniture/Furnishings	From Office Equipment a.1170 220 to Office Furniture a.1170 210	\$ 365.38	
6/22/2021	A.1170 220	Office Equipment	From Office Equipment a.1170 220 to Office Furniture a.1170 210		\$ 365.38
OFA - Office for the Aging					
6/23/2021	A.6772 220	Office Equipment	Within object code transfer from A6772.260	\$ 179.99	
6/23/2021	A.6772 260	Other Equipment	Within object code transfer to A6772.220		\$ 179.99
Office of EMS - Office of Emergency Services					
6/9/2021	A.3645.4108 250	Technical Equipment	Budget transfer within object code to A.3645.4108 260	\$	\$ 105.00
6/9/2021	A.3645.4108 260	Other Equipment	Budget transfer within object code from A.3645.4108 250	\$ 105.00	
6/11/2021	A.3642 260	Other Equipment	Out of code transfer from A.3642 410	\$ 215.00	
6/11/2021	A.3642 260	Other Equipment	Out of code transfer from A.3642 415	\$ 200.00	
6/11/2021	A.3642 410	Supplies	Out of code transfer to A.3642 260		\$ 215.00
6/11/2021	A.3642 415	Electricity	Out of code transfer to A.3642 260		\$ 200.00
6/11/2021	A.4022 230	Automotive Equipment	Budget transfer within object code to A.4022 260	\$	\$ 1,139.00
6/11/2021	A.4022 260	Other Equipment	Budget transfer within object code from A.4022 230	\$ 1,139.00	
6/14/2021	A.3645.4111 260	Other Equipment	Out of code transfer to A.3645.4111 410	\$	\$ 41.00
6/14/2021	A.3645.4111 410	Supplies	Out of code transfer from A.3645.4111 260	\$ 41.00	
Planning_Planning - Planning,Planning					
6/14/2021	A.8021 410	Supplies	budget transfer within object code to A.8021 424	\$	\$ 500.00
6/14/2021	A.8021 424	Postage	budget transfer within object code from A.8021 410	\$ 500.00	
6/14/2021	A.8021 424	Postage	budget transfer within object code from A.8021 441	\$	\$ 300.00
6/14/2021	A.8021 424	Postage	budget transfer within object code from A.8021 442	\$	\$ 400.00

WARREN COUNTY  
Journal Report - June

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
6/14/2021	A.8021 424	Postage	budget transfer within object code from A.8021 444	\$ 400.00	
6/14/2021	A.8021 441	Auto-Supplies & Repair	budget transfer within object code to A.8021 424		\$ 300.00
6/14/2021	A.8021 442	Automotive - Gas & Oil	budget transfer within object code to A.8021 424		\$ 400.00
6/14/2021	A.8021 444	Travel/Education/Conference	budget transfer within object code to A.8021 424		\$ 400.00
Public Defender - Public Defender					
6/23/2021	A.1171 410	Supplies	In Code Transfer 439 to 410	\$ 2,000.00	
6/23/2021	A.1171 439	Misc Fees & Expenses	In Code Transfer 439 to 410		\$ 2,000.00
Public Health_Health Services - Public Health, Health Services					
6/8/2021	A.4189 220	Office Equipment	Budget Transfer BT To A4189.220 from A4189.442 for keyboardStack	\$ 30.00	
6/8/2021	A.4189 442	Automotive - Gas & Oil	Budget Transfer BT To A4189.220 from A4189.442 for keyboardStack		\$ 30.00
6/17/2021	A.4018.0030 435	Medical Fees	Budget Trans Disease to A.4018.0030.442 Gas from A4018.0030.435		\$ 500.00
6/17/2021	A.4018.0030 442	Automotive - Gas & Oil	Budget Trans Disease to A.4018.0030.442 Gas from A4018.0030.435	\$ 500.00	
Residential Hall - Countryside Adult Home					
6/1/2021	A.6030 422	Repair/Maint-Equipment	Budget Transfer within Object Code from A.6030 422 to A.6030 441	\$ 1,000.00	
6/1/2021	A.6030 441	Auto-Supplies & Repair	Budget Transfer within Object Code to A.6030 441 from A.6030 422	\$ 1,000.00	
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
6/1/2021	A.3110 415	Electricity	Budget Transfer within object code to A.3110 453		\$ 2,500.00
6/1/2021	A.3110 453	Uniforms & Clothing	Budget Transfer within object code from A.3110 415	\$ 2,500.00	
6/16/2021	A.3110 410	Supplies	Budget Transfer within object code to A.3110 440		\$ 3,836.66
6/16/2021	A.3110 440	Legal/Transcript Fees	Budget Transfer within object code from A.3110 410	\$ 3,836.66	
Tourism - Tourism					
6/2/2021	A.6417.0001 426	Subscriptions	Transfer from A.6417.0001 481	\$ 125.00	
6/2/2021	A.6417.0001 481	Tourism Promotion	Transfer to A.6417.0001 426		\$ 125.00

WARREN COUNTY  
Journal Report - June

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
	Veterans Service - Veterans Service				
6/29/2021	A.6510.0125 444	Travel/Education/Conference	Funds Transfer from 470	\$ 10,000.00	
6/29/2021	A.6510.0125 470	Contract	Funds Transfer to 444		\$ 10,000.00

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** County Administrator**SIGNED:****DATE:** 7/29/2021

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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**Please state reason for transfers requested:****CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	.A.1011 410	County Administrator, Supplies	\$2,000

**Please state reason for transfer request:** To cover costs for the CAP Court through the end of 2021**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 20****Miscellaneous**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME:** Sheriff

**DATE:** July 29, 2021

- (a) **Purpose of Request:** Amend Warren County Board of Supervisors Resolution No. 29 of 2020 to increase Sheriff's Office A.3020.4042 revenue and appropriation codes by \$54,000.00.
- (b) **Details:** Resolution No. 29 of 2020 budgeted \$439,456.00 in code A.3020.4042, Sheriff's 911 Center - 2019 Interoperable Comm Grant.

The amount awarded to Warren County by the New York State Division of Homeland Security and Emergency Services for the grant was \$493,456.00.

Resolution No. 29 of 2020 must be amended as follows:

**SHERIFF**REVENUE

A.3020.4042 3380	2019 Interoperable Comm Grant, State Homeland Security Program	\$493,456.00
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APPROPRIATIONS

A.3020.4042 250	2019 Interoperable Comm Grant, Technical Equipment	\$493,456.00
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- (c) **Previous Resolution Number:** N/A
- (d) **Where are Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:**

N/A

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 29 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS FRASIER, CONOVER, GERAGHTY, BEATY, BRAYMER, McDEVITT, MERLINO, SIMPSON AND STROUGH

### AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2019 and 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>2019 BUDGET</b>		
<b>HEALTH SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4054 3277	Ed/Physically Hand. Children, Education of Handicapped Child	\$398,650.00
<b><u>APPROPRIATIONS</u></b>		
A.4054 444	Ed/Physically Hand. Children, Travel/Education/Conference	398,650.00
<b>2020 BUDGET</b>		
<b>HEALTH SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4018.0040 1617	Preventive Program, Health Education, Health Education Classes	3,000.00
A.4010.4300.3426	Health Services, DSRIP Program, DSRIP Engagement Funds	40,000.00
<b><u>APPROPRIATIONS</u></b>		
A.4018.0040 445	Preventive Program, Health Education, Foods	2,950.00
A.4018.0040 410	Supplies	50.00
A.4010.4300 220	Health Services, DSRIP Program, Office Equipment	5,000.00
A.4010.4300 260	Other Equipment	5,000.00
A.4010.4300 410	Supplies	5,000.00
A.4010.4300 428	Data Processing & Internet Fees	25,000.00

## RESOLUTION NO. 29 OF 2020

PAGE 2 OF 3

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>OFFICE FOR THE AGING</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.6772.4300 3426	OFA-Warren County, DSRIP Program, DSRIP Engagement Funds	\$8,946.00
<b><u>APPROPRIATIONS</u></b>		
A.6772.4300 130	OFA-Warren County, DSRIP Program, Salaries-Part Time	8,000.00
A.6772.4300 830	Social Security	500.00
A.6772.4300 831	Medicare Contribution	116.00
A.6772.4300 220	Office Equipment	330.00
<b>OFFICE OF EMERGENCY SERVICES</b>		
<b><u>REVENUE</u></b>		
A.3645.4105 4380	Homeland Security, FY18 State Homeland Security Prog, State Homeland Security Program	52,761.00
<b><u>APPROPRIATIONS</u></b>		
A.3645.4105 260	Homeland Security, FY18 State Homeland Security Prog, Other Equipment	49,761.00
A.3645.4105 444	Travel/ Education/Conference	3,000.00
<b>SHERIFF</b>		
<b><u>REVENUE</u></b>		
A.3150 3384	Sheriff's Correction Division, Other Sheriff's State Aid	50,000.00
A.3020.4041 3380	Sheriff's 911 Center, 2019-20 PSAP Grant, State Homeland Security Program	145,935.00
<b>A.3020.4042 3380</b>	<b>2019 Interoperable Comm Grant, State Homeland Security Program</b>	<b>439,456.00</b>
<b><u>APPROPRIATIONS</u></b>		
A.3150 250	Sheriff's Correction Division, Technical Equipment	50,000.00
A.3020.4041 250	Sheriff's 911 Center, 2019-20 PSAP Grant, Technical Equipment	145,935.00
<b>A.3020.4042 250</b>	<b>2019 Interoperable Comm Grant, Technical Equipment</b>	<b>439,456.00</b>
<b>SOCIAL SERVICES</b>		
<b><u>REVENUE</u></b>		
A.6010 4610	Social Services, Social Services Admin	50,000.00
<b><u>APPROPRIATIONS</u></b>		
A.6010 470	Social Services, Contract	50,000.00

*RESOLUTION NO. 29 OF 2020*

*PAGE 3 OF 3*

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

FISCAL COST REPORT

Submit to: Division of Homeland Security and Emergency Services State Campus - Building 7A 1220 Washington Ave. Rm 610 Albany, NY 12242	1. Grantee: <b>Warren County</b> 3. Implementing Agency: <b>Warren County Sheriff's Office</b> 5: DHSES No: <b>WM19197949</b> 7. Contract Period: <b>01/01/2019 - 12/31/2021</b> 9. Report Period: <b>12/31/2020 - 04/30/2021</b>	2. Contract No: <b>C197949</b> 4. FCR #: <b>2</b> 6. Program Title: <b>Statewide Interop Comm Grant</b> 8. Contract Amount: <b>\$493,456</b> 10. Report Date: <b>4/16/2021</b>
--	---	--

11. SUMMARY SCHEDULE

CATEGORY	A. Approved Project Budget		B. Previous Cumulative Expenditures		C. Expenditures for this Reporting Period		D. Current Cumulative Expenditures	
	DHSES	MATCH	DHSES	MATCH	DHSES	MATCH	DHSES	MATCH
A. PERSONNEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B. FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C. CONSULTANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
D. EQUIPMENT	\$157,431.00	\$0.00	\$72,521.05	\$0.00	\$15,214.28	\$0.00	\$87,735.33	\$0.00
E. SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F. TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G. RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H. ALT & RENOVATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I ALL OTHER	\$336,025.00	\$0.00	\$336,024.60	\$0.00	\$0.00	\$0.00	\$336,024.60	\$0.00
<b>TOTAL</b>	<b>\$493,456.00</b>	<b>\$0.00</b>	<b>\$408,545.65</b>	<b>\$0.00</b>	<b>\$15,214.28</b>	<b>\$0.00</b>	<b>\$423,759.93</b>	<b>\$0.00</b>

Certification

I certify that this report, schedule, and the expenses for which payment is requested are true, correct, and complete and were made in accordance with the appropriate Federal and State Rules and Regulations governing the pertinent grants and that: 1) the goods, services and costs listed are necessary for and are to be used solely for the purpose specified in the contract for this project and; 2) these costs being reimbursed are not duplicative of expenditures claimed on any other grants or other sources of available funding. Also, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

GRANTEE:		
	(Signature)	(Date)
	(Title)	(Phone Number)
FISCAL OFFICER	(Signature)	(Date)
	(Title)	(Phone Number)
DHSES USE ONLY		
13. Interest Earned - Advanced Funds	\$0.00	

FCR APPROVED BY PROGRAM REPRESENTATIVE: \_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)

DHSES FISCAL OFFICE: \_\_\_ Approved \_\_\_ Rejected

\_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)

\_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)

From: Lynch, Rob [mailto:lynchr@warrencountyny.gov]  
 Sent: Tuesday, July 20, 2021 10:55 AM  
 To: Girard, Monica <Monica.Girard@WarrenCountySheriffNY.us>  
 Cc: Vanalen,Aleisha <vanalena@warrencountyny.gov>; Donohue, Daniel <donohued@warrencountyny.gov>  
 Subject: RE: G/L Account Error

Monica,

Resolution #29 of 2020 lists the amount as \$439,456. Because this is a 2020 resolution and will affect carry over amounts, I suggest that you request that the resolution be amended at your committee meeting to increase it by \$57,000 for revenue and appropriation. You also need to go to committee to transfer any 2020 unused budget from your grants to 2021. You will amend your appropriation and revenue budgets for any amounts left over that can be spent in the following year (2021). We do not transfer from a revenue code to an expenditure code.

The screenshot shows a web browser window with two main panels. On the left is a 'Board Committee - February' interface with several filters and a file list. On the right is a document titled 'FEBRUARY 21, 2021 BOARD MEETING' containing 'RESOLUTION No. 29 of 2020' with a table of financial data.

**Board Committee - February Interface:**

- 1-Year: 2021, 2020
- Meeting Calendar
- Committee List
- Rules of The Board
- 2-Type: Agendas, Board Meetings, Budget Committee
- 3-Month: 04.17.2020, 03.20.2020, 02.21.2020
- Merge: (Merge all files into one and appear in the preview window)
- 4-File: 02.21.2020 Agenda.pdf, 02.21.2020 Minutes.pdf, 02.21.2020 Resolution Index - Revised.pdf

**Resolution Document:**

FEBRUARY 21, 2021 BOARD MEETING  
 RESOLUTION No. 29 of 2020  
 PAGE 2 of 3  
 REVISED

CODE	TITLE	AMOUNT
<b>OFFICE FOR THE AGING</b>		
<b>ESTIMATED REVENUE</b>		
A.6772.4300.3426	OFA-Warren County, DSRIP Program, DSRIP Engagement Funds	58,946.00
<b>APPROPRIATIONS</b>		
A.6772.4300.130	OFA-Warren County, DSRIP Program, Salaries-Part Time	8,000.00
A.6772.4300.830	Social Security	500.00
A.6772.4300.831	Medicare Contribution	116.00
A.6772.4300.220	Office Equipment	350.00
<b>OFFICE OF EMERGENCY SERVICES</b>		
<b>REVENUE</b>		
A.3645.4105.4380	Homeland Security, FY18 State Homeland Security Prog, State Homeland Security Program	52,761.00
<b>APPROPRIATIONS</b>		
A.3645.4105.260	Homeland Security, FY18 State Homeland Security Prog, Other Equipment	49,761.00
A.3645.4105.444	Travel/Education/Conference	3,000.00
<b>SHERIFF</b>		
<b>REVENUE</b>		
A.3150.3384	Sheriff's Correction Division, Other Sheriff's State Aid	50,000.00
A.3020.4041.3380	Sheriff's 911 Center, 2019-20 PSAP Grant, State Homeland Security Program	145,935.00
A.3020.4042.3380	2019 Interoperable Comm Grant, State Homeland Security Program	439,456.00
<b>APPROPRIATIONS</b>		
A.3150.250	Sheriff's Correction Division, Technical Equipment	50,000.00
A.3020.4041.250	Sheriff's 911 Center, 2019-20 PSAP Grant, Technical Equipment	145,935.00
A.3020.4042.250	2019 Interoperable Comm Grant, Technical Equipment	439,456.00
<b>SOCIAL SERVICES</b>		

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\*****\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***DEPARTMENT NAME:** Sheriff**DATE:** July 29, 2021

- (a) **Purpose of Amendment:** Amend County Budget to transfer funds remaining in the Fiscal Year 2020 Budget, A.3020.4042 - 2019 Interoperable Comm Grant, into Fiscal Year 2021 Budget, A.3020.4042 - 2019 Interoperable Comm Grant.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- |                 |                               |             |
|-----------------|-------------------------------|-------------|
| A.3020.4042 250 | Sheriff's 911 Center          | \$26,592.78 |
|                 | 2019 Interoperable Comm Grant |             |
|                 | Technical Equipment           |             |
- (c) **Revenue Code (with title), and amount:**
- |                  |                                 |             |
|------------------|---------------------------------|-------------|
| A.3020.4042 3380 | Sheriff's 911 Center            | \$26,592.78 |
|                  | 2019 Interoperable Comm Grant   |             |
|                  | State Homeland Security Program |             |

Annual Totals YTD

Reclass Journal Type

Classification **State Aid**

Fiscal Year **2020**

Amended Budget <b>\$439,456.00</b>	Revenues <b>\$408,545.65</b>	YTD Balance <b>\$30,910.35</b>	Percent Received <b>93%</b>
---------------------------------------	---------------------------------	-----------------------------------	--------------------------------

Month	Budget	Amendments	Revenues	Current YTD Balance	Perce
January	\$0.00	\$0.00	\$0.00	\$0.00	
February	\$0.00	\$439,456.00	\$0.00	\$439,456.00	
March	\$0.00	\$0.00	\$0.00	\$439,456.00	
April	\$0.00	\$0.00	\$0.00	\$439,456.00	
May	\$0.00	\$0.00	\$0.00	\$439,456.00	
June	\$0.00	\$0.00	\$0.00	\$439,456.00	
July	\$0.00	\$0.00	\$0.00	\$439,456.00	
August	\$0.00	\$0.00	\$0.00	\$439,456.00	
September	\$0.00	\$0.00	\$0.00	\$439,456.00	
October	\$0.00	\$0.00	\$0.00	\$439,456.00	
November	\$0.00	\$0.00	\$0.00	\$439,456.00	
December	\$0.00	\$0.00	\$408,545.65	\$30,910.35	
<b>Total</b>	\$0.00	\$439,456.00	\$408,545.65	\$30,910.35	
Unposted Transactions	\$0.00	\$0.00	\$0.00	\$30,910.35	
<b>Grand Total</b>	\$0.00	\$439,456.00	\$408,545.65	\$30,910.35	



**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: SHERIFF**

**DATE: JULY 29, 2021**

(a) Purpose of Amendment:

**Amend County Budget to utilize funds from deferred revenue code A.691.06 -  
Deferred Revenue/Sheriff-SCAAP**

**There is \$43,531.48 of revenue in the Bureau of Justice State Criminal Alien  
Assistance Program (SCAAP) grant that must be transferred into a Correction  
Division automotive appropriation code to facilitate the purchase of a handicap  
accessible inmate van.**

(b) Appropriation Code, Object Code, Full Title and Amount:

**A.3150 230 Sheriff's Correction Division, Automotive Equipment - \$43,531.48**

(c) Revenue Code (with title), and Amount:

**A.3150 3379, Sheriff's Corr. Div., Criminal Alien Asst. Program - \$43,531.48**

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME:** County Treasurer

**DATE:** July 29, 2021

- (a) Purpose of Request:  
**To amend Resolution No 194 of 2021 (see proposed draft resolution attached)**
- (b) Details:  
**Amendment needed to indicate that the transfer of Town of Johnsburg Tax Map Parcel No. 30.-2-68 to the Town of Johnsburg will be at no cost to the Town, as well as to authorize the County Treasurer to delete all outstanding taxes for the parcel.**
- (c) Previous Resolution Number:  
**R194 of 2021**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**n/a**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. OF 2021

**RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO, BRAYMER, DIAMOND AND BRUNO**

**AMENDING RESOLUTION NO. 194 OF 2021, AUTHORIZING TRANSFER OF TOWN OF JOHNSBURG TAX MAP PARCEL NO. 30.-2-68 TO THE TOWN OF JOHNSBURG FOR HIGHWAY PURPOSES, TO REMOVE LANGUAGE RELATING TO FEES TO BE PAID BY THE TOWN OF JOHNSBURG AND REPLACE IT WITH LANGUAGE INDICATING THE PROPERTY TRANSFER WILL BE MADE AS A GIFT TO THE TOWN, AS WELL AS TO AUTHORIZE THE COUNTY TREASURER TO DELETE OUTSTANDING TAXES ON THE PARCEL**

WHEREAS, by Resolution No. 194 of 2021 the Warren County Board of Supervisors authorized the transfer of Town of Johnsburg Tax Map Parcel No. 30.-2-68 to the Town of Johnsburg for highway purposes, provided that the Town of Johnsburg agrees to pay all required closing costs, fees, taxes and associated professional costs, including, but not limited to attorney's fees, surveys and appraisals costs, and

WHEREAS, this request originated with the Environmental Concerns and Real Property Tax Services Committee which authorized the property transfer to be completed at no cost the Town of Johnsburg before referring same to the Finance Committee which also approved the request and authorized the necessary resolution to be put before the Board, and

WHEREAS, the Director of Real Property Tax Services has indicated that Resolution No. 194 of 2021 must be amended to indicate that the transfer to the Town of Johnsburg will be made as a gift, at no cost to the Town, as well as to authorize the County Treasurer to delete all outstanding taxes for the parcel, and the County Treasurer has made the aforementioned request to the Finance Committee and received their approval, now therefore, be it

RESOLVED, that Resolution No. 194 of 2021 be, and hereby is, amended to indicate that the transfer of Town of Johnsburg Tax Map Parcel No. 30.-2-68 to the Town of Johnsburg for highway purposes shall be made as a gift, at no cost to the Town of Johnsburg, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to delete all outstanding taxes for Town of Johnsburg Tax Map Parcel No. 30.-2-68, and be it further

RESOLVED, that aside from the revisions noted herein, all other portions of Resolution No. 194 of 2021 shall remain in full force an effect.

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: County Facilities - Airport**

**DATE: July 20, 2021**

- (a) Purpose of Request: Amend wording for prior resolution regarding Hi-Lite Airfield Services.
- (b) Details: Amend wording for prior resolution regarding Hi-Lite Airfield Services to state, "... ..in the amount not to exceed Fifty Thousand Dollars (\$50,000) per year, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further"
- (c) Previous Resolution Number: 166 of 2020
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.5610 470**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION No. 166 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, BRUNO, MAGOWAN, CONOVER, DIAMOND, HOGAN AND SEEBER

### AMENDING AGREEMENT WITH HI-LITE AIRFIELD SERVICES TO PROVIDE AIRFIELD PAVEMENT MARKING PAINTING FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an amended agreement with Hi-Lite Airfield Services, 18249 Hi-Lite Drive, Adams Center, New York 13606, to provide airfield pavement marking painting for the Warren County (Floyd Bennett Memorial) Airport, in an amount not to exceed Fifty Thousand Dollars (\$50,000), for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.5610 470 Airport (D.P.W.), Contract.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Probation

SIGNED:

DATE: 07.29.2021

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.3140 455	Probation, Safety Equipment	\$8,429.32

Please state reason for transfer request:

Amount needed for the purchase of body armor

Please file original request with Clerk of the Board and retain copy for your records.

***RESOLUTION REQUEST FORM NO. 7***

***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Board of Elections**

**DATE: 07/19/2021**

- (a) Purpose of Amendment: **EARLY VOTING EXPANSION GRANT PROGRAM - \$18,788.11**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A1450.439 - \$18,788.11**
  
- (c) Revenue Code (with title), and Amount: **A1450.3054 - \$18,788.11**

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Board of Elections**

**DATE: 07/19/2021**

- (a) Purpose of Amendment: **ACCEPT TECHNOLOGY INNOVATION AND ELECTION RESOURCE GRANT (TIER) - \$70,805.74**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A1450.439 - \$70,805.74**
  
- (c) Revenue Code (with title), and Amount: **A1450.3055 - \$70,805.74**

*RESOLUTION REQUEST FORM NO. 7*

*Request to Amend County Budget\**

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 7/19/2021

- (a) Purpose of Amendment: Request to amend the 2021 Warren County budget to allow for pass-through of 100% State Aid funding approved in the 2021-22 NYS Budget to the contract agencies listed on Attachment A.
- (b) Appropriation Code, Object Code, Full Title and Amount: See Attachment A.
- (c) Revenue Code (with title), and Amount: See Attachment A.

## Attachment A

Revenues		Expenses		Increase			
		From	To	From	To		
4320.3490.0120	Assoc. for Mental Health	\$960,924	\$977,724	\$965,743	\$982,543	\$ 16,800	\$ 16,800
4320.3490.0080	B.H.S. of G.F. Hospital	\$159,215	\$163,168	\$159,215	\$163,168	\$ 3,953	\$ 3,953
4320.3490.0070	Comm., Work & Ind., Inc.	\$46,843	\$47,377	\$46,843	\$47,377	\$ 534	\$ 534
4320.3490.0110	Council for Prevention	\$351,927	\$354,892	\$351,927	\$354,892	\$ 2,965	\$ 2,965
4320.3490.0090	Liberty House Found., Inc.	\$241,886	\$244,806	\$275,247	\$278,167	\$ 2,920	\$ 2,920
4320.3490.0065	People USA	\$149,934	\$151,469	\$149,934	\$151,469	\$ 1,535	\$ 1,535
4320.3490.0165	Parson's Child & Family	\$1,035,063	\$1,047,037	\$1,035,063	\$1,047,037	\$ 11,974	\$ 11,974
4320.3490.0105	Behavior Hlth Servs North	\$736,750	\$743,926	\$736,750	\$743,926	\$ 7,176	\$ 7,176

*RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS*

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Veteran's Services - Peer-to-Peer Support Services

DATE: July 14, 2021

- (a) Purpose of Request: **Update Credit Card Policy**
- (b) Details: **The credit card earmarked for P2P use has a credit limit of \$1000. With the number of frequent events and low credit limit the balance is insufficient to sustain the program's multiple events simultaneously.**
- (c) Previous Resolution Number: **#147 of 2021**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.6510 0125 Peer to Peer Support Services**

Sample: A.8021 470 Planning & Community Development – Contract

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Sheriff

**DATE:** July 19, 2021

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Governor's Traffic Safety Committee Police Traffic Services Program grant.

(b)	<b>Appropriation Code, Object Code, Full Title and Amount:</b>	
	A.3110 120 Sheriff's Law Enforcement	\$21,000
	Salaries - Overtime	

(c)	<b>Revenue Code (with title), and amount:</b>	
	A.3110 3384 Sheriff's Law Enforcement	\$21,000
	Other Sheriff's State Aid	

*RESOLUTION REQUEST FORM NO. 7*

*Request to Amend County Budget\**

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: July 19, 2021

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Division of Homeland Security and Emergency Services Public Safety Answering Points Operations grant.

(b)	<b>Appropriation Code, Object Code, Full Title and Amount:</b>	
	A.3020.4045 250 Sheriff's Communications Center	\$145,394
	2020-21 PSAP Grant - Technical Equipment	

(c)	<b>Revenue Code (with title), and amount:</b>	
	A.3020.4045 3380 Sheriff's Communications Center	\$145,394
	2020-21 PSAP Grant	
	State Homeland Security Grant Program	

*RESOLUTION REQUEST FORM NO. 9**Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\**

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 7/20/2021

- (a) Exact Title and Number of Project\*: H385 CR 32 Bennie Brook Culvert Replacement
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$352,000.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): D.9950 910
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Increase project funding to account for higher than expected low bid

*RESOLUTION REQUEST FORM NO. 7*

*Request to Amend County Budget\**

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

Date: 7/20/21

(a) Purpose of Amendment: To amend the County budget for additional 2021-2022 CHIPS, PAVE NY and EWR Funds from New York State

(b) Appropriation Code, Object Code, Full Title and Amount:

D.5112 8267 280	2017 CR 77 (Main Street)	\$195,000.00
D.5112 8343 280	2021 CR 22 (Harrisburg Road)	\$405,642.20
D.5112 8344 280	2021 CR 11 (Bolton Landing – Riverbank Road)	\$410,000.00

(c) Revenue Code (with title), and Amount:

D.5010 3501 County Road, Highway Administration, Consolidated Highway Aid  
\$1,010,642.20

AGENDA  
JULY 29, 2021

*Committee Members: Braymer, Geraghty, Driscoll, Conover and Magowan*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.

### III. Action Agenda

1) **Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**

- A) Matthew Schuette, *Representing Jaeger & Flynn Associates*, to discuss Flexible Spending Accounts.
- B) Executive session to discuss PBA negotiations/proposed settlement.
- C) Executive session to discuss employee disciplinary matter.
- D) Review of report on tracking of vacancies filled.
- E) Update on terminations and exit interviews.
- F) Discussion regarding Out-of-Unit benefits contribution increase.

2) **Requests/Items to be Discussed by the County Attorney (Robert Terwilliger, Acting County Attorney):**

- A) Discussion - Stephen Acquario, *NYSAC Executive Director*, to discuss possible litigation regarding PFOS.
- B) Litigation update - Executive Session.
- C) Request to appropriate funding in the amount of \$24,800 from a source to be determined by the Finance Committee to Budget Code A.1420 419, *County Attorney, Settlements*, to cover the cost of paying the deductible to NYMIR for the Shannon C. Dickinson settlement.

3) **Requests/Items to be Discussed by the Clerk of the Board (Amanda Allen, Clerk):**

- A) Resolution Tracking Report.
- B) Request for a transfer of funds in the amount of \$50,000 from a funding source to be determined by the Finance Committee to provide additional monies to cover the Coroner expenses for the remainder of 2021.
- C) Request for a transfer of funds in the amount of \$5,000 from a funding source to be determined by the Finance Committee to cover the cost of supplies for the remainder of the year.
- D) Request to amend Resolution No. 216 of 2020 to update standard reporting resolution to make corrections requested by the New York State Retirement System.

4) **Requests/Items to be Discussed by the Self-Insurance Administrator (Amy Clute, Administrator):**

- A) Request for a new contract with AWP Rx, LLC for Pharmacy Network Vendor for Self-Insured Workers' Compensation Program pursuant to the terms and provisions of the specifications (WC34-21) and proposal for a term commencing October 1, 2021 and terminating September 30, 2024, with option for additional three year renewal (October 1, 2024 to September 30, 2027).
- B) Request for a new contract with One Call Medical, Inc dba One Call for Diagnostic Testing Network Vendor for Self-Insured Workers' Compensation Program pursuant to the terms and provisions of the specifications (WC33-21) and proposal for a term commencing October 1, 2021 and terminating September 30, 2024, with option for additional three year renewal (October 1, 2024 to September 30, 2027).
- C) Request for a new contract with Carisk Intelligent Clearinghouse, LLC for the purpose of becoming the submission partner to satisfy the new Workers' Compensation Board CMS-1500 initiative.

5) **Request/Item to be Discussed by the County Treasurer:**

Request to compensate employees that were required to work onsite during the Coronavirus pandemic with additional vacation days with a cap of five days.

6) **Requests from the District Attorney:**

*Please note that these requests have not been acted upon by the Criminal Justice Committee*

- A) Request to create the position of 9<sup>th</sup> Assistant District Attorney, *Base Annual Salary \$66,563*, effective August 23, 2021.
- B) Request to create the position of Legal Clerk, *Base Annual Salary \$33,389*, effective August 23, 2021.

*Continued*

**IV. Pending Items:**

**Personnel & Administration -**

County Treasurer requested to remove the Payroll Supervisor and Payroll Technician from the CSEA Union, and increase salaries for both positions; Committee tabled request pending further discussion. (06.06.19) Update: Committee revisited request and asked County Treasurer to make this request to the CSEA negotiating team to consider re-presenting to the CSEA for their approval. (06.29.21)

**Higher Education -** None.

**V. Positions authorized for filling by Standing Committees since last meeting:**

- County Attorney** - Legal Assistant #2, *Annual Salary \$49,091*, due to reinstatement. (EMERGENCY FILL)
- Countryside Adult Home** - Cook #5 Full Time, *Grade 4, Base Annual Salary \$30,983*, due to resignation.
- County Clerk** - Legal Recording Clerk, *Grade 7, Base Annual Salary \$35,491*, due to resignation.
- Office of Emergency Services** - County Fire Coordinator (Part-time), *Annual Salary \$11,500*, due to termination.
- Probation**
  - Probation Assistant, *Grade 7, Base Annual Salary \$35,491*, due to retirement.
  - Senior Probation Officer #4, *Grade 20, Base Annual Salary \$52,345*, due to retirement.
  - Probation Officer Trainee, *Grade 16, Base Annual Salary \$45,831*, due to promotion.
- Public Defender** - Assistant Public Defender (7), *Annual Salary \$63,393*, due to resignation.
- Public Works**
  - Automotive Parts Shop Specialist, *Grade 9, Base Annual Salary \$38,251*.
  - MEO (L) #5, *Grade 7, Base Annual Salary \$35,491*, due to resignation.
  - MEO (L) #12, *Grade 7, Base Annual Salary \$35,491*, due to promotion.
  - MEO (L) #13, *Grade 7, Base Annual Salary \$35,491*.
  - Highway Construction Supervisor #4, *Grade 12, Base Annual Salary \$41,003*, due to retirement.
- Sheriff** - Communications Officer #19, *Annual Salary \$41,740*, due to resignation (EMERGENCY FILL)
- Social Services**
  - Sr. Caseworker #3, *Grade 18, Base Annual Salary \$46,492*, due to resignation.
  - Caseworker #14, *Grade 16, Base Annual Salary \$43,390*, due to promotion.
  - Caseworker #6, *Grade 16, Base Annual Salary \$43,390*, due to resignation.
  - Staff Development Coordinator, *Grade 16, Base Annual Salary \$43,390*.
  - Caseworker #26, *Grade 16, Base Annual Salary \$43,390*, due to promotion.
- Treasurer** - Senior Account Clerk #4, *Grade 7, Base Annual Salary \$33,600*, due to resignation.
- Veterans' Services** - Per-diem Van Driver #4 & #5, *Grade 2, Base Annual Salary \$2,675 (\$13.9335/hr)*, due to resignation.

**VI. Privilege of the Floor/Public Comment**

**VII. Motion to adjourn**

**RESOLUTION REQUEST FORM NO. 10**

***Request for Transfer of Funds***

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** County Attorney

**SIGNED:**

**DATE:** July 29, 2021

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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**Please state reason for transfers requested:**

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1420 419	County Attorney, Settlements	\$24,800.00

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10**

***Request for Transfer of Funds***

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Coroner

**SIGNED:**

**DATE:** July 29, 2021

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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**Please state reason for transfers requested:**

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1185 435	Medical Examiner, Medical Fees	\$50,000.00

**Please state reason for transfer request:**

Medical Examiner budget is fully expended - additional funds are needed for remainder of year

**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10**

***Request for Transfer of Funds***

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Clerk of the Board

**SIGNED:**

**DATE:** July 29, 2021

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1010 130	Legislative Board, Salaries-PT	A.1010 410	Legislative Board, Supplies	\$3,000.00

**Please state reason for transfers requested:**

Transferring amount saved from salary reductions made in January 2021 for Chair, Budget Officer, Vice Chair positions to offset purchase of Chromebooks for the Board Room to replenish Supplies code

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1010 410	Legislative Board, Supplies	\$2,000.00

**Please state reason for transfer request:**

Transfer to offset purchase of Chromebooks for the Board Room to replenish Supplies code

**Please file original request with Clerk of the Board and retain copy for your records.**

*RESOLUTION REQUEST FORM NO. 11*

*Request to Create New Position*

DEPARTMENT NAME: **District Attorney's Office**

DATE: 7/23/21

- (a) Title of Requested Position: 9th ADA
- (b) Annual Base Salary (and Grade if Applicable): \$66,563
- (c) Effective Date for New Position:\* Upon board approval  
\*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):  
N/A
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:  
1165 Salaries Regular
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)  
Yes
- (g) Is this a mandated position? If so, please explain:  
No
- (h) Is there expected revenue from this position? If so, please explain:  
No

*RESOLUTION REQUEST FORM NO. 11*

*Request to Create New Position*

DEPARTMENT NAME: **District Attorney's Office**

DATE: 7/23/21

- (a) Title of Requested Position: Legal Clerk
- (b) Annual Base Salary (and Grade if Applicable): \$33,389
- (c) Effective Date for New Position:\* Upon board approval  
\*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):  
N/A
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:  
1165 Salaries Regular
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)  
Yes
- (g) Is this a mandated position? If so, please explain:  
No
- (h) Is there expected revenue from this position? If so, please explain:  
No