

**Governmental Operations & Advocacy Committee Meeting
Board of Elections Agenda
February 22, 2021**

Committee Members: Supervisor Beaty, Leggett, Wild, Conover and Smith.

- I. Committee Meeting Called to Order by Chair
- II. Approval of minutes of prior Committee Meeting (Aug. 24, 2020)
- III. Action Agenda/New Business Items:
 1. Disposal of ADA Metal Booths and Old BMD Voting Machines bought with HAVA Grant money. Commissioners have spoken with the State Board of Elections that confirmed disposal was proper. Commissioners would like to offer this equipment to adjoining Counties at no cost. If it is found no Counties are interested they would like to scrap them.
- IV: Discussion Items:
 1. Response to Administrator Moore's question on Proposed Legislation and the impact on us.
- V.: Referrals/Pending Items:
- VI.: Privilege of the Floor and public comment (please allow 15 second delay on live stream meetings)
- V.: Motion to Adjourn

Attachments:

Response to Admin. Moore's question

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: BOE

DATE: 02/18/2021

- (a) Purpose of Request:
**DISPOSE OF OLD ADA VOTING BOOTHS
DISPOSE OF OLD BDM ACCESSIBLE VOTING MACHINES**

- (b) Details:
**PERMISSION TO DISPOSE OF OLD ADA VOTING BOOTHS NO LONGER USED.
PERMISSION TO DISPOSE OF 25 BMD DOMINION VOTING MACHINES TO BE REPLACED BY LEASE OF NEW DOMINION "ICE" MACHINES.
MACHINES AND BOOTHS TO BE OFFERED TO OTHER NYS COUNTIES THAT STILL USE THIS EQUIPMENT OR SCRAP SAME.**

- (c) Previous Resolution Number:
**RESO. 787-2008 - PURCHASE OF BMD MACHINES WITH A HAVA GRANT
RESO. 377-2020 - PURCHASE OF NEW "ICE" VOTING MACHINES**

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 377 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS MAGOWAN, LEGGETT, WILD, BRUNO, DRISCOLL, HOGAN AND SHEPLER

AUTHORIZING A LEASE AGREEMENT FOR DOMINION "ICE" ACCESSIBLE VOTING MACHINES

WHEREAS, the Board of Elections has requested to enter into a seven (7) year lease agreement for twenty-five (25) Dominion "Ice" Accessible Voting Machines including service, maintenance and training at an annual cost of Forty Three Thousand Seven Hundred Eighteen Dollars (\$43,718), not to exceed Three Hundred Six Thousand Twenty Six Dollars (\$306,026) over a term commencing upon execution by both parties and terminating seven (7) years from date of execution with the option to extend the lease further, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman to execute a lease agreement with Dominion Voting Systems, consistent with the terms and conditions as set forth in the preambles of this resolution and in a form approved by the County Attorney, and be it further

RESOLVED, that the cost of the aforementioned lease agreement shall be funded by appropriations from Budget Code A.898.00, Capital Reserve-Election Equipment.

Warren County Board of Supervisors

RESOLUTION NO. 787 OF 2008

Resolution Introduced by Supervisors Stec, Belden, O'Connor,
Bentley, Tessier, Champagne, VanNess, Kenny and Merlino

AMENDING WARREN COUNTY BUDGET FOR 2008 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2008 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

BOARD OF ELECTIONS

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<u>ESTIMATED REVENUES</u>		
A.1450.3049	Board of Elections - Voting Machine Aid	\$293,750.00
A.1450.4051	Voter Education & Poll Worker Training	1,045.00
<u>APPROPRIATIONS</u>		
A.1450 260	Board of Elections - Other Equipment	293,750.00
A.1450 439	Misc. Fees & Expenses	1,045.00

COMMUNITY SERVICES, OFFICE OF

<u>ESTIMATED REVENUES</u>		
A.4320.3490	Mental Health Programs - Mental Health Association - Mental Health	11,995.00
<u>APPROPRIATIONS</u>		
A.4320.0120 470	Mental Health Programs - Mental Health Association - Contract	11,995.00

COUNTRYSIDE ADULT HOME

<u>ESTIMATED REVENUES</u>		
A.6030.3630	Countryside Adult Home - Adult Care Priv. Inst.	46,652.00
<u>APPROPRIATIONS</u>		
A.6030 110	Countryside Adult Home - Salaries - Regular	21,000.00
A.6030 830	Social Security	2,652.00
A.6030 831	Medicare Contributions	2,000.00

RESOLUTION NO. 787 of 2008

Page 2, continued

COUNTRYSIDE ADULT HOME (CONTINUED)

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
APPROPRIATIONS(CONTINUED)		
A.6030 860	Countryside Adult Home - Hospitalization	\$21,000.00

EMPLOYMENT & TRAINING

ESTIMATED REVENUES

40 6293.4791	Workforce Invest Act - WIA - Workforce Invest - JTPA	47,875.00
--------------	--	-----------

APPROPRIATIONS

40 6293.0301 110	Workforce Invest Act - WIA - Workforce Invest - Adult Supp - Salaries - Regular	5,341.00
40 6293.0301 433	Training - Client	6,000.00
40 6293.0305 110	Workforce Invest - Dislocate Work - Salaries - Regular	24,895.00
40 6293.0310 110	Workforce Investment-Youth - Salaries - Regular	8,873.00
40 6293.0313 110	Workforce Investment Act - Salaries - Regular	2,766.00

HEALTH SERVICES

ESTIMATED REVENUES - INCREASE

A.4018.3404	Preventive Program - Community Health Assessment Public Health	15,639.00
A.4046.3446	Phys. Hdcp. Programs - Handicapped Children	3,000.00

ESTIMATED REVENUES - DECREASE

A.4010.3401	Health Services - Public Health	(9,734.00)
A.4054.0060.3278	Educ. Phys. Hdcp. Children - Early Intervention - PH Early Intervention - Per Child	(17,500.00)

APPROPRIATIONS - DECREASE

A.4010 110	Health Services - Salaries - Regular	(9,734.00)
A.4054.0060 130	Educ. Phys. Hdcp. Children - Early Intervention - Salaries - Part Time	(17,500.00)

RESOLUTION NO. 787 of 2008

Page 3, continued

HEALTH SERVICES (CONTINUED)

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<u>APPROPRIATIONS - INCREASE</u>		
A.4018 110	Preventive Program - Salaries - Regular	\$15,639.00
A.4046 435	Phys. Hdcp. Programs - Medical Fees	3,000.00

OFFICE FOR THE AGING

ESTIMATED REVENUES

A.6771.2071	Nutrition for Elderly-Hamilton Co. -	10,000.00
A.6786.3786	OFA - Point of Entry - Hamilton Co.	7,025.00

APPROPRIATIONS

A.6771 444	Nutrition for Elderly - Hamilton Co. - Travel/ Education/Conference	1,500.00
A.6771 445	Foods	8,500.00
A.6786 470	OFA - Point of Entry - Hamilton Co. - Contract	7,025.00

SHERIFF'S OFFICE

ESTIMATED REVENUES

A.3020.2680	Sheriff's 911 Center - Insurance Recoveries	14,856.00
A.3110.2680	Sheriff's Law Enforcement - Insurance Recoveries	38,508.00

APPROPRIATIONS

A.3020 422	Sheriff's 911 Center - Repair/Maint - Equipment	14,856.00
A.3110 413	Sheriff's Law Enforcement - Repair & Maint- Bldg/Property	18,987.00
A.3110 422	Repair/Maint - Equipment	19,521.00

RESOLUTION NO. 787 of 2008

Page 4, continued

SOCIAL SERVICES

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<u>ESTIMATED REVENUES - INCREASE</u>		
A.6055.3655	Daycare - Social Services	\$100,000.00
A.6101.3601	Medical Assistance - Medical Assistance	40,000.00
A.6101.4601		40,000.00
A.6140.3640	Home Relief - Home Relief	25,000.00
A.6142.3642	Emergency Aid for Adults - Emergency Aid for Adults	500.00

ESTIMATED REVENUES - DECREASE

A.6119.3619	Child Care - Child Care	(25,500.00)
A.6119.4619	Child Care - Foster Care	(51,000.00)

APPROPRIATIONS - INCREASE

A.6055 470	Day Care - Contract	100,000.00
A.6101 470	Medical Assistance - Contract	80,000.00
A.6140 470	Home Relief - Contract	50,000.00
A.6142 470	Emergency Aid for Adults	1,000.00

APPROPRIATIONS - DECREASE

A.6119 470	Child Care - Contract	(102,000.00)
------------	-----------------------	--------------

TOURISM

ESTIMATED REVENUES

A.6417.2089	Tourism Occupancy - Tourism	10.00
-------------	-----------------------------	-------

APPROPRIATIONS

A.6417 481	Tourism Occupancy - Tourism Promotion	10.00
------------	---------------------------------------	-------

RESOLUTION NO. 787 of 2008

Page 5, continued

WESTMOUNT HEALTH FACILITY

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<u>ESTIMATED REVENUES</u>		
EF.302002.3023	Westmount, Medicaid Care Revenue - Medicaid Revenue	\$48,000.00
EF.517702.2705	Westmount, Operating Cost Allocation - Other Payments, Contributions	68,935.00
EF.901002.3489	Westmount, HCRA Grant - Recruitment Retention - Health, Other	79,000.00
<u>APPROPRIATIONS</u>		
EF.60200.100 120	Westmount, Nursing-Nurses' Station, Management & Supervision - Salaries - Overtime	15,000.00
EF.60200.400 110	Westmount, Nursing-Nurses' Station, LPN & Activities Director Wages - Salaries - Regular	10,000.00
EF.60200.400 120	Salaries - Overtime	10,000.00
EF.60200.500 110	Westmount, Nursing-Nurses' Station, Aides, Orderlies, Assistants - Salaries - Regular	10,000.00
EF.60200.500 120	Salaries - Overtime	8,000.00
EF.82100.700 110	Westmount, Dietary Services - FSH HK LL Maintenance - Salaries - Regular	11,000.00
EF.83110.600 110	Westmount, Fiscal Services Office, Clerical & Other Admin. Wages - Salaries - Regular	6,000.00
EF.83110.600 120	Salaries - Overtime	9,000.00
EF.83110.8302 469	Westmount, Fiscal Services Office, Payments/Contributions - NYS Assessment - Other Payments/Contributions	48,000.00
EF.83500.9105 469	Westmount, Administrative Services, Other Direct Cost/Indirect Cost Allocation - Other Payments/Contributions	68,935.00

RESOLUTION NO. 787 of 2008

Page 6, continued

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2008 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2008 is hereby amended accordingly.

The Impact of NYS 2021 Budget involving Elections –

Absentee Ballots – Part Q & R Ballots to be mailed 45 days changed from 30 days.

Offices for Election is certified 54 days prior to Election Day, this leaves 9 days to produce and proof ballot PDFs to send to printer for printing and mailing absentee ballots. Our permanent absentees have increased to 1193 from 645 in 2019. 2020 we employed Fort Orange Press to assist us with mailing our absentees due to the overall volume for the General Election (9, 288). With the possibility of No Excuse Absentees beyond 2021 we for see the volume of absentee requests to increase considerably. Prior to issuing absentee ballots a bipartisan staff need to review and process all applications. Once approved the ballots need to be in the mail within 4 days. The time period for processing absentee applications and mailing ballots decrease to 24 hours between the 10th & 7th day prior to the election. This process will take additional staff to process. This close to Election Day we will mail ballots directly from our office to adhere to the 24-hour turnaround. Additionally, Fort Orange will only process absentee files of 250 or more. During this period our staff of 4 are conducting daily duties related to preparing for an election.

NEED: Additional bipartisan staff and funds for mailing larger quantity of absentee ballots in a shorter period of time.

Increase of Early Voting Hours – Part S

Saturday October 24th 9:00am – 2:00pm
Sunday October 25th 9:00am -2:00pm
Monday October 26th 9:00am – 8:00pm
Tuesday October 27th 9:00am – 5:00pm
Wednesday October 28th 9:00am – 8:00pm
Thursday October 29th 9:00am – 5:00pm
Friday October 30th 9:00am – 5:00pm
Saturday October 31st 9:00am – 2:00pm
Sunday November 1st 9:00am- 2:00pm

Above are the hours for Early Voting for 2020. These hours do not include the additional 2plus hours each day for set up and breakdown of the poll site. Every day voter history needs to be uploaded to the State BOE. A running list of affidavits and absentees dropped off at the polling location needs to be updated at the end of each voting day to be able to send to the SBOE to be cross checked throughout the state for instate transfers. The last day of Early Voting, Sunday a bipartisan staff needs to update & upload files to each poll book to note the voters who have voted during the early voting period. Another bipartisan team needs to print Inactive voter lists as well as emergency paper poll books to send to the 21 polling locations. This all needs to be done to complete the supplies for delivery starting at 7:00am on Monday. This is at least another 3 plus hours.

With the extended mandatory early voting hours, we will be adding 38 hours per person per election. Including extending Saturdays and Sundays for 10 hours each day until 9:00 pm. That last Sunday we could be here until midnight preparing e pollbooks etc. for Monday morning's delivery.

NEED: Additional trained staff.

2020 our staff of 4 put in an additional 257 hours each to prepare and run 3 elections, 2 on one day.

Receiving in and preparing absentee for counting – Part T

We will need an extra bipartisan trained staff to examine and determine the validity of absentee ballot envelopes. This examination needs to be done on a daily basis and the schedule of such must be posted to our website. Again, our staff of four are preparing for Election day as well as running Early Voting. Absentee ballots will begin to be counted on Election Day to have results published with Election Day & Early Voting results at the close of polls on Election Day. We will need staff for this as well. Commissioners and Deputies are taking care of Election Day issues and many times need to be out of the office at poll sites.

All of these items will increase our already full work schedule and we will need funding and extra staff.