

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: GOVERNMENTAL OPERATIONS & ADVOCACY

DATE: NOVEMBER 22, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY
LEGETT
WILD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: CONOVER
DIAMOND

OTHERS PRESENT:

PAM VOGEL, COUNTY CLERK
RACHEL E. SEEGER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
SUPERVISORS BRAYMER (VIA ZOOM)
MAGOWAN
WILD
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the November 22, 2021 meeting of the Governmental Operations & Advocacy Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present.

Mr. Beaty called the meeting of the Governmental Operations & Advocacy Committee to order at 12:38 p.m.

Copies of the County Clerk and Governmental Operations & Advocacy agendas were distributed to those in attendance and those participating virtually accessed the agendas via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Motion was made by Mr. Leggett, seconded by Mr. Beaty and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Commencing the County Clerk agenda the following requests were presented:

- A) To amend the Table of Organization & Salary Schedule to create the new position of Legal Recording Clerk #2, Grade 7, Base Annual Salary \$35,491, and delete the position of Recording Clerk #2, Grade #7, Base Annual Salary \$42,477, effective December 20, 2021.

Motion was made by Mr. Leggett, seconded by Mr. Beaty and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- B) To fill the vacant position of Legal Recording Clerk #2, Grade 7, Base Annual Salary \$35,491, due to creation.

Motion was made by Mr. Leggett, seconded by Mr. Beaty and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- C) To extend the authorization to fill the vacant position of Legal Recording Clerk, *Grade 7, Base Annual Salary \$35,491*, due to resignation.

Motion was made by Mr. Leggett, seconded by Mr. Beaty and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- D) To authorize a transfer of funds in the amount of \$1,500, from Budget Code A.1410 110, *County Clerk, Full Time Salaries*, to Budget Code A.1410 424, *County Clerk, Postage*, due to a shortfall in anticipated postage expenditures caused by a reduction in the 2021 Budget.

Motion was made by Mr. Leggett, seconded by Mr. Beaty and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Moving on to the Discussion Items there was a brief discussion regarding reconfiguration of the County Clerks organizational chart and positions. *A copy of the chart is on file with the minutes.*

There being no further County Clerk business to discuss, review of the Governmental Operations & Advocacy agenda review commenced with updates on the Referral/Pending Items portion of the agenda beginning with Item #2, regarding a County mission statement which the County Administrator had drafted and read aloud. A discussion ensued following which it was determined that Ryan Moore, *County Administrator*, would distribute the County mission statement to the full Board for review and the discussion would continue at the next meeting.

Continuing, a discussion ensued regarding the current pandemic and the increase of COVID-19 cases. Mr. Moore discussed how the State could better partner with the County to restore a mass vaccination site, as the responsibility currently fell on the County Public Health Department which was already very busy. He suggested authorizing a letter from the Chairwoman requesting the State reconsider the current COVID-19 legislation and Ginelle Jones, *Director, Public Health/Patient Services*, spoke about the protocols and procedures, isolation and quarantines and how they were ineffective. Following the discussion, a motion was made by Mr. Leggett, seconded by Mr. Wild and carried unanimously to send a letter to Governor Hochul requesting that she reconsider the State's policy pertaining to COVID-19 contract tracing/quarantining and requesting that the State re-open the mass vaccination site in the Town of Queensbury.

Returning the Referral/Pending Items #3, an update was provided by Mr. Moore who indicated he had taken the first step of contacting the office of Senator Stec to discuss the Municipal Home Rule authority required to override County Law 200 which indicated that all supervisors received the same pay, with the exception of the Budget Officer, Chair, Minority Leader and the Majority Leader positions; he then proceeded to outline the process and approvals that would be necessary to legally incorporate payment for the Vice Chair position.

Regarding Referral/Pending Items #1 which pertained to cleaning Town of Johnsbury Tax map Parcel No. 133.8-1-27 Mosher's Garage, Mr. Beaty indicated this would be discussed at the next Committee meeting.

As there was no further business to come before the Governmental Operations & Advocacy Committee, on motion made by Mr. Wild, seconded by Mr. Leggett and carried unanimously, Mr. Beaty adjourned the meeting at 1:37 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board
(As transcribed by Molly Ganotes-Gleason, Legislative Office Specialist)