

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: JANUARY 19, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER
MCDEVITT
CONOVER
HOGAN
STROUGH

OTHERS PRESENT:

ROB YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES
REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
TAWN DRISCOLL, FISCAL MANAGER
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
BRAYMER
DRISCOLL
GERAGHTY
LEGGETT
MAGOWAN
MERLINO
SHEPLER
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
CHRISTIAN HANCHETT, COMMISSIONER, DEPARTMENT OF SOCIAL SERVICES
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TOSHA BROWNELL, COMPUTER HELP DESK TECHNICIAN
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the January 19, 2021 meeting of the Health Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/gov/comm/Archive/2021/health>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". Supervisor Frasier was physically present, while Supervisors McDevitt, Conover, Hogan and Strough attended virtually.

Mrs. Frasier called the meeting of the Health Services Committee to order at 9:34 a.m.

Copies of the Office of Community Services and Public Health meeting agendas were distributed to those in attendance, those participating virtually accessed the agendas via the Warren County website. Copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. McDevitt, seconded by Mr. Conover and carried by majority vote, with Ms. Hogan abstaining, to approve the minutes of the previous Health Services Committee meeting, subject to correction by the

Clerk of the Board.

Privilege of the floor was extended to Rob York, *Director, Office of Community Services*, who proceeded with a review of the Office of Community Services agenda, presenting the following request:

- 1) To amend the 2021 County Budget in the amount of \$194,559 to allow pass through of 100% State Aid from the New York State Office of Addiction Services and Supports.

Motion was made by Mr. Conover, seconded by Ms. Hogan and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Mr. York provided an update on the COVID-19 vaccination effort, stating of the seven agencies providing congregate care services in the area the majority of residents and obtained appointments during the first phase for vaccinations and he thanked Ginelle Jones, *Public Health, Director/Patient Services*, and her staff for providing a weekend clinic for these vaccinations.

Ms. Braymer requested an update on the mental health services contract previously provided by Glens Falls Hospital. Mr. York replied those services transitioned over to the Behavioral Health Services North in November. He apprised this group had offices at Willowbrook Road in Queensbury and satellite offices in Washington County; and he stated the transition was going well.

There being no further Office of Community Services business to discuss, privilege of the floor was extended to Ms. Jones, who commenced review of the Public Health agenda, presenting the following requests:

- 1) To appoint and re-appoint members of the Warren County Health Services Professional Advisory Committee for the term of January 1, 2021 to December 31, 2021.

Motion was made by Mr. Conover, seconded by Ms. Hogan and carried unanimously to approve the request and the necessary resolution was authorized for the February 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To appoint and re-appoint members to the Local Early Intervention Coordinating Council for the term of January 1, 2021 through December 31, 2021.

Motion was made by Mr. Strough, seconded by Mr. McDevitt and carried unanimously to approve the request and the necessary resolution was authorized for the February 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To fill the vacant position of Registered Professional Nurse #6, *Grade 19, Base Annual Salary \$47,523*, due to resignation.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 4) To fill the position of Senior Account Clerk #1, *Grade 7, Base Annual Salary \$33,600*, due to an anticipated retirement.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 5) To amend the Table of Organization and Salary Schedule to create the position of Temporary Per Diem Senior Account Clerk, *Grade 7, Base Annual Salary \$43,536 (\$20.93/hr)*, effective January 26, 2021.

Motion was made by Ms. Hogan, seconded by Mr. Conover and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- 6) To fill the position of Temporary Per Diem Senior Account Clerk, *(24 hrs/week), Grade 7, Hourly Rate \$20.93*, due to creation.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 7) To extend the existing \$1 lease agreement with Hudson Headwaters Health Network (*Warrensburg Health Center*) to provide space for the monthly WIC clinics.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the February 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 8) To amend Resolution No. 270 of 2017 to reflect appointing Dr. William Borgos, *Hudson Headwaters Health Network*, as Medical Director for the Public Health Division and authorize the Chairwoman of the Board of Supervisors to submit approval request letter to New York State Department of Health Commissioner.
- 9) To amend Resolution No. 508 of 2017 to reflect appointing Dr. Paul Bachman, *Hudson Headwaters Health Network*, as Medical Director for Certified Home Health Agency.

Motion was made by Ms. Hogan, seconded by Mr. McDevitt and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the February 19th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

- 10) To amend the 2021 County Budget in the amount of \$14,105 to reflect the receipt of supplemental funding awarded by the New York State Department of Health to expand and enhance County-level influenza vaccine promotion and administration efforts.

Motion was made by Mr. McDevitt, seconded by Mr. Conover and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 11) To amend the 2021 County Budget in the amount of \$17,350 to reflect the revenue and expenses related to the COVID-19 grant for salaries and expenses needed for testing, contact tracing and other miscellaneous expenses.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 12) To amend the 2021 County Budget in the amount of \$37,395 to reflect the revenues and expenses related to the COVID-COMMCARE grant for salaries and expenses related to contact tracing, documentation, testing and quarantined home checks.

Motion was made by Mr. Strough, seconded by Ms. Hogan and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 13) To authorize the transfer of funds between various codes in the amount of \$17,000 to reclassify salaries and expenses for the COVID-19 grant to cover expenses over budget for the year 2020.

Motion was made by Mr. Conover, seconded by Mr. McDevitt and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda proceeded as follows:

Report of Expenditures, Revenues, Overtime and Per Diem Use for 2020- Tawn Driscoll, *Fiscal Manager - Public Health*, reviewed the Revenue and Expenditure Report for 2020 in Attachment #14, apprising revenues were low, and noting the 2019/2020 Preschool program would be billed in February which she was anticipating over \$1,000,000 in revenue for, as well as the WIC program which she anticipated receiving \$500,000 for. She stated the CHHA program was in the process of being closed for December, adding grants for the last quarter would also be billed and therefore, \$2,000,000 in revenues was estimated for the closing of 2020. She stated the salaries were 87.39% of the budget which last year was 100% of the budget. She said the total salaries were \$2,810,491.12, which was 1.44% below the 2019 salaries, and she noted the total for overtime salaries related to COVID was \$47,919.68, which was 30.86% of the budget.

Revenue and Expense Comparison Report for 2019 vs 2020 - Ms. Driscoll reviewed the Revenue and Expense Comparison Report for 2019 vs 2020 in Attachment #15. She stated salaries were lower as compared to the year before due to Per-Diem and Part-Time staff not being utilized as a result of COVID which caused most clinics to remain closed. She said equipment expenses were higher due to the purchase of new vehicles. She stated contractual expenses were lower as a result of Preschool expenses, Early Intervention expenses and WIC expenses not yet reflected. She stated employee benefits were lower due to a savings in programs. She reiterated revenues were lower as compared to the previous year due to revenues not yet reflected for the year end.

Status of Referrals - Ms. Jones reviewed the referrals, included as Attachment #16 & 16A, noting the referrals were higher in November 2020 compared to November 2019.

Emergency Response and Preparedness - Ms. Jones advised Attachment #17 in the agenda packet included a review of the Emergency Response and Preparedness Activities for the months of November, December and January.

Rabies Program Report - Ms. Jones advised Attachment #18 outlined the annual rabies report, adding there were no rabies clinics currently scheduled, but there had been six clinics held last year and total bites for the year was 218.

Meeting Authorizations - Ms. Jones advised there were no meeting authorizations.

COVID-19 Update- Ms. Jones informed there had been 1,980 positive cases, 182 had been in nursing homes, 13 had been in assisted living facilities, 1,653 had been community cases, 132 had been in schools and there were 14 current hospitalizations. She noted there had been 49 deaths. She said the mandatory quarantine was currently at 746 with 5,149 to date, and there were currently 5 precautionary quarantines with 857 completed, 862 to date. She noted the current travel quarantine was 40 with 2,393 to date, there were 3,423 referrals, totaling 2,393 which were Warren County residents. She informed the Warren County testing clinic had tested 4,109 people to date and noted the current clinic hours were 9 a.m. to 11 a.m. Monday through Friday. She advised the current Warren County participation was 58%, of which 131 cases had been Warren County

residents and 129 had been residents of other counties, with a 6% positivity rate at the clinic. She apprised Warren County was a provider in the New York State vaccination plan and was vaccinating those the State had asked them to vaccinate and the public could register for the State clinics at NY Am I Eligible. She apprised Warren County had received 750 doses of the vaccination, 500 of which had come from the State and 250 had been from Hudson Headwaters Health Network and the County currently had zero doses. She said residents could stay up-to-date on the vaccination information by using the New York State website, the County website, the County facebook page or the County pre-recorded phone line at 518-761-6200 all of which were updated simultaneously. She stated under the current plan pharmacies would be vaccinating the senior population age 65 and older and the local Health Departments had been tasked with vaccinating the essential workers. Ms. Jones thanked everyone for their continued patience while working to vaccinate 100% of Warren County.

Electronic Medical Record Update- Tammie DeLorenzo, *Assistant to the County Administrator*, informed she was working with Jodi Brynes, *Supervising Public Health Nurse*, and the County Attorney's Office per Ms. Jones request for a resolution adding as a result of the survey the vendor was working with Health Services on those issues.

Ms. Jones apprised a question arose in regards to the High Peaks Hospice contract and she wanted to report the purpose of the contract was to place/transfer patients if needed, adding there was no money associated with the contract. Chairwoman Seeber stated she was asked to sign a contract with a resolution date of 1999 and suggested the County Attorney's Office review the resolution and update it as needed. A brief discussion ensued and Ms. Jones agreed to review the resolution with the County Attorney's Office for a potential update.

There being no further business to come before the Health Services Committee, on motion made by Mr. Conover, seconded by Ms. Hogan and carried unanimously, Mrs. Frasier adjourned the meeting at 10:21 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board