

**HEALTH SERVICES COMMITTEE
OFFICE FOR THE AGING AGENDA
March 22, 2021**

Committee Members: Supervisors Frasier, McDevitt, Conover, Hogan, and Strough

- I. Committee meeting called to order by Chairman
- II. Motion to approve the minutes of the prior meeting
- III. Action Agenda/New Business Items:
 1. Request: Enter into MOU with Warren County Public Health for assistance with answering phones and registering seniors for the COVID vaccine.
Rationale: Due to the number of phone calls received related to the COVID vaccine and assistance with registering seniors for clinics, Public Health has offered to assist us. We will use NY Connects ADRC stimulus funding of \$20,269 that is 100% funded.
- IV. Discussion Items:
 1. Vacant Positions (Food Service Manager & Service Specialist)
- V. Referrals/Pending Items: None
- VI. Privilege of the Floor and Public Comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments:

1. Request to Enter Into Contract No. 5 – Warren County Public Health for COVID Assistance

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Office for the Aging

DATE: 3/11/2021

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: Provide assistance answering phones and registering seniors for COVID vaccine clinics
- (c) Name of Contractor: Warren County Public Health
- (d) Address of Contractor: 1340 State Route 9, Lake George, NY 12845
- 6300 (e) Contractor's Contact Person and Telephone Number: Ginelle Jones, PH#761-6300
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: 3/1/2021
- (h) Termination Date of Contract: 5/31/2021
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed \$20,269
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount: A6772.470 Warren County Contracts \$20,269.00

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**