

Warren County Health Services
 Health Services Committee
 AGENDA FOR
 June 21, 2021
 Information Submitted By: Ginelle Jones, DPH/DPS

Health Services Committee Members: Edna Frasier, Peter McDevitt, Ronald Conover, Andrea Hogan, and John Strough.

- I. Committee meeting called to order by Chairperson
- II. Motion to approve the minutes of the May 24, 2021 Committee meeting.
- III. Action Agenda/New Business

Request Resolution: 1	To amend ELC Covid (aka Commcare A.4193) grant contract with NYSDOH/Health Research Inc (HRI) to extend termination date to March 31, 2023 and allow any further extensions be authorized without further need for a Board resolution, and the Chair of the Board of Supervisors is authorized to sign any and all further extension agreements with the NYSDOH. (Attachment #1)
Rationale:	The original grant period was from 7/1/2020-6/30/2022. The amendment will extend the grant period to March 31, 2023 and allow any further extensions be authorized without a new resolution

Request Resolution: 2	To apply and accept NYSDOH/HRI ELC grant funding in the amount of \$1,730,012 for grant period of 7/1/2021-7/31,2022. (Attachment #2)
Rationale:	ELC funding is being made available to counties to assist schools in Covid 19 testing and screening to maintain in person learning. He county had to submit letter of interest, which has been done. In speaking with the treasurer, a budget code will be set up once grant is in place, so at this time there is not a budget amendment request or a budget code.

Request Resolution: 3	To request extension on Notice of Intent to Fill form for full time Senior Account Clerk #1 with an annual salary of \$33,600. (Attachment #3)
Rationale:	This position has been vacant since a retirement in January. At this time we have been unable to hire, and have been using a per diem Senior Account Clerk.

Request Resolution: 4	To renew and amend the contract with Strategic Healthcare Programs LLC to reelect increase only in annual fee from \$8,195 to \$8,440 (\$245 increase); and authorize future annual renewals as long as the contract expenses do not increase by more than 5%. Contract also includes quarterly bill for patient satisfaction surveys, for which there is not change from last year (\$1.95/survey).
Rationale:	Homecare has a contract with SHP to facilitate patient satisfaction surveys, which are required. This resolution authorizes \$245 increase in annual fee and automatic annual renewal of contract 7/1/2021-6/30/2022, and subsequent renewals, unless there is over a 5% price increase in contract components or 30 day written termination notice rendered by either party.

Request Resolution: 5	Request to amend 2021 budget. (Attachment #5)
Rationale:	Tawn Driscoll, Fiscal Manager, will be available during the meeting to discuss.

Request Resolution: 6	Request to transfer funds in 2021. (Attachment #6)
Rationale:	Tawn Driscoll, Fiscal Manager, will be available during the meeting to discuss.

I. Information for Discussion/Review

Report of Revenues and Expenditures for 2021

Please see **Attachment #7**. Tawn Driscoll, Fiscal Manager, will be present at the meeting to review the reports and answer any questions.

Revenue and Expense Comparison Report for 2020 vs 2021

Please see **Attachment #8**.

Tawn Driscoll, Fiscal Manager, will be present at the meeting to review the reports and answer any questions.

Status of Referrals

Please see **Attachment #9 A/B** for the report.

Emergency Response and Preparedness

Please see **Attachment #10** for the report.

Rabies Report:

Please see **Attachment #11** for the report.

Meeting/ Conference Authorizations:

II. Referral/Pending Items

There are no pending items at this time.

III. Privilege of the floor to discuss any additional items to come before Committee (Please allow 15 second delay on live stream meetings)

1. COVID19 Update- Town Clinics- WIC- Businesses- Tourists
2. Office of the Aging Reimbursement for Covid Assistance for Seniors

IV. Motion to adjourn the Health Services Meeting

Attachments:

1. Resolution Request: Amend NYSDOH/HRI ELC Covid Grant Contract
2. Resolution Request: To Apply for NYSDOH/HRI ELC Covid Grant (School Screening)
3. Resolution Request: Senior Account Clerk #1 Intent to Fill Extension
4. Resolution Request: Contract Amendment and Renewal Strategic Healthcare Program LLC
5. Resolution Request: 2021 Budget Amendment
6. Resolution Request: Budget Transfer of Funds 2021
7. Report of Revenues and Expenditures for 2021
8. Revenue and Expense Comparison Report for 2020 vs 2021
9. Report of Referrals Status
10. Emergency Response and Preparedness Activities Report
11. Rabies Report

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Health Services

DATE: June 21, 2021

- (a) Purpose of Contract Change: **To amend ELC Covid (aka Commcare A.4193) grant contract with NYSDOH/Health Research Inc (HRI) to extend termination date to March 31, 2023 and allow any further extensions be authorized without further need for a Board resolution, and the Chair of the Board of Supervisors be authorized to sign any and all further extension agreements with the NYSDOH.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **315 of 2020**
- (c) Name of Contractor: **NYSDOH/ Health Research Inc**
- (d) Address of Contractor: **Grant Administration NYSDOH; 150 Broadway, Suite 560, Menands, NY 12204**
- (e) Contractor's Contact Person and Telephone Number: **Ashley Kelly
518-408-2063; NYSPHEP@health.ny.gov**
- (f) Commencement Date of Extension: **2/1/2021**
- (g) Termination Date of Extension: **3/31/2023**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Vouchered**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.4193.130 Commcare Part Time Salaries A.4193.830 Commcare Social Security Expense A.4193.861 Commcare Medicare**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION No. 315 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS MCDEVITT, BEATY, CONOVER, BRUNO, FRASIER, MAGOWAN AND SHEPLER

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH GRANTS ADMINISTRATION/HEALTH RESEARCH INSTITUTE FOR EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) COVID-19 ENHANCED DETECTION FUNDING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute and submit a grant application to the New York State Department of Health Grants Administration/Health Research Institute, 150 Broadway, Suite 516, Albany, New York 12204, for Epidemiology and Laboratory Capacity (ELC) COVID-19 Enhanced Detection funding, for an amount not to exceed One Million Two Hundred Sixty-One Thousand Three Hundred Seventy-Nine Dollars (\$1,261,379), for a term commencing July 1, 2020 and terminating June 30, 2022, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further Federal or State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Jones, Ginelle

From: doh.sm.NYSPHEP <NYSPHEP@health.ny.gov>
Sent: Tuesday, June 1, 2021 12:38 PM
To: Elizabeth.Whalen@albanycountyny.gov; ShawTJ@alleganyco.com; rebecca.kaufman@broomecounty.us; kdwatkins@cattco.org; Cuddy, Kathleen; Schuyler, Christine (EXT-DFA1-A06); pbuzzetti@co.chemung.ny.us; mwflindt@co.chenango.ny.us; john.kanoza@clintoncountygov.com; jack.mabb@columbiacountyny.com; lperfetti@cortland-co.org; mandy.walsh@co.delaware.ny.us; christina.gardner@co.delaware.ny.us; aavidian@dutchessny.gov; dbrangan@dutchessny.gov; Burstein, Gale (ERIE); linda.beers@essexcountyny.gov; kstrack@co.franklin.ny.us; Laurel Headwell; ppettit@co.genesee.ny.us; kkaplan@discovergreene.com; erica.mahoney.hcphns@frontier.com; ccain@herkimercounty.org; gingerh@co.jefferson.ny.us; ashleywaite@lewiscounty.ny.gov; jrodriguez@co.livingston.ny.us; Eric.faisst@madisoncounty.ny.gov; michaelmendoza@monroecounty.gov; msayers@monroecounty.gov; sboerenko@co.montgomery.ny.us; Eisenstein, Lawrence (NASSAU); Dan.Stapleton@niagaracounty.com; pellis@ocgov.net; indugupta@ongov.net; mary.beer@co.ontario.ny.us; igelman@orangecountygov.com; ppettit@orleansny.com; Jiancheng.huang@oswegocounty.com; bondh@otsegocounty.com; michael.nesheiwat@putnamcountyny.gov; william.orr@putnamcountyny.gov; mwachunas@renesco.com; RuppertP@co.rockland.ny.us; cmedick@saratogacountyny.gov; Keith.Brown@schenectadycounty.com; Dr. Amy Gildemeister; phdirector@co.schuyler.ny.us; Swinehart, Vickie (SENECA Co); DOMcGuire@stlawco.org; darlenes@co.steuben.ny.us; gregson.pigott@suffolkcountyny.gov; Bruce.Wladyka@suffolkcountyny.gov; Nancy.McGraw@co.sullivan.ny.us; marilyn.bonfiglio@co.sullivan.ny.us; Cynthia.Atkins@co.sullivan.ny.us; mccaffertyl@co.tioga.ny.us; Kruppa, Frank (TOMPKINS Co); csmi@co.ulster.ny.us; rnig@co.ulster.ny.us; Jones, Ginelle; Phunt@co.washington.ny.us; ddevlin@co.wayne.ny.us; samler@westchestergov.com; Gcollins@wyomingco.net; dminor@yatescounty.org; Dethomasis, Kathleen; kdwatkins@cattco.org; Agett, Breeanne (EXT); rbecraft@chemungcountyny.gov; mwflindt@co.chenango.ny.us; jack.mabb@columbiacountyny.com; lperfetti@cortland-co.org; mandy.walsh@co.delaware.ny.us; aevans@dutchessny.gov; mary.walawander@erie.gov; katherine.mungari@madisoncounty.ny.gov; msayers@monroecounty.gov; david.bell@orleanscountyny.gov; bondh@otsegocounty.com; kathleen.percacciolo@putnamcountyny.gov; krauchuj@co.rockland.ny.us; Murray, Erin; Tonks, Jennifer (SCHENECTADY Co); phdirector@co.schuyler.ny.us; wwinehart@co.seneca.ny.us; DOMcGuire@stlawco.org; dsmith@steubencountyny.gov; jennifer.culp@suffolkcountyny.gov; ltyl@co.ulster.ny.us; pro@co.ulster.ny.us; jonesg@warrencountyny.gov; Lpaolucci@wyomingco.net; Shanna.Witherspoon@albanycountyny.gov; shawtj@alleganyco.com; michael.bender@broomecounty.us; Linda.Mohr@broomecounty.us; irene.brewer@broomecounty.us; cmlulay@cattco.org; Cuddy, Kathleen; jchomyk@cayugacounty.us; tofilj@co.chautauqua.ny.us; LisV@co.chautauqua.ny.us; Kmwieder@chemungcountyny.gov; ericd@co.chenango.ny.us; William.Badger@clintoncountygov.com; Darlene.Eddy@clintoncountygov.com; Joanne.brousseau@columbiacountyny.com; lmcgee@cortland-co.org; christina.gardner@co.delaware.ny.us; dbrangan@dutchessny.gov; Simonetta, Anthony (ERIE); Jessica.DarneyBuehler@essexcountyny.gov; kstrack@co.franklin.ny.us; jlamica@franklincony.org; kfrederick@fultoncountyny.gov;

To: Scott.Senf@co.genesee.ny.us; T. Skinner; kkaplan@discovergreene.com; erica.mahoney.hcphns@frontier.com; kschrader@herkimercounty.org; dward@herkimercounty.org; JEFFREYL@CO.JEFFERSON.NY.US; bburnham@co.jefferson.ny.us; nikkireitema@lewiscounty.ny.gov; jperaino@co.livingston.ny.us; ehenderson@co.livingston.ny.us; Shawn.Priovo@madisoncounty.ny.gov; FGolisano@monroecounty.gov; ccouture@co.montgomery.ny.us; sboerenko@co.montgomery.ny.us; DeSimone, Ann (NASSAU); Loiodice, Betty (NASSAU); Kathleen.Rankie@niagaracounty.com; rcalandr@ocgov.net; denisedenkenberger@ongov.net; sharon.decker@co.ontario.ny.us; John.Edwards@co.ontario.ny.us; cericson@orangecountygov.com; kbarnett@orangecountygov.com; jshock@orangecountygov.com; Kimberly.castricone@orleanscountyny.gov; Sonia.robinson@oswegocounty.com; Emily.boyle@oswegocounty.com; strongc@otsegocounty.com; nancy.collier@putnamcountyny.com; TVanEpps@renesco.com; caponec@co.rockland.ny.us; merickard@saratogacountyny.gov; Bennett, Tanya L (SCHENECTADY Co); eva.gigandet@co.schoharie.ny.us; kim.euler@co.schoharie.ny.us; dthomaris@co.schuylers.ny.us; hstevens@co.seneca.ny.us; pcharleston@stlawco.org; ccongdon@steubencountyny.gov; Bruce.Wladyka@suffolkcountyny.gov; Cynthia.Atkins2@co.sullivan.ny.us; marilyn.bonfiglio@co.sullivan.ny.us; mccannnd@co.tioga.ny.us; Crosby, Brenda (TOMPKINS Co); kcan@CO.ULSTER.NY.US; rning@co.ulster.ny.us; Driscoll, Tawn; tmcdougall@co.washington.ny.us; HLoucks@co.wayne.ny.us; eeia@westchestergov.com; JJC8@westchestergov.com; kstandish@wyomingco.net; lpaolucci@wyomingco.net; dminor@yatescounty.org; aserdula@yatescounty.org

Cc: Conner, Meredith J (HEALTH); Lewis, Cori L (HEALTH); Nolan, Rose Marie (HEALTH); Wallace, Barbara J (HEALTH); Santilli, Loretta A (HEALTH); Licon McClure, Denisse (HEALTH); sarah@nysacho.org

Subject: FW: HRI ELC COVID-19 Contract Notification of Additional Funding

Attachments: Exhibit A-Revised Deliverables.pdf; ELC ED Expansion LHD Allocations.pdf

Please see the notification email below regarding an amendment to the Epidemiology and Laboratory Capacity (ELC) COVID-19 Enhanced Detection contract agreement with Health Research Inc. (HRI).

Existing ELC COVID-19 contracts will be extended from 6/30/22 to 3/31/23 and 75% of the funds will be available for expenditure immediately.

The following attachments are provided to assist in the development of your budget modification:

- ELC ED Expansion LHD Allocations
- Exhibit A-Revised Deliverables

Using your current approved ELC COVID-19 ED budget, please submit a detailed budget modification to allocate the 'total award' indicated for your county on the attached table.

This ELC COVID-19 contract will continue to include emergency placeholder funding in the 'Restricted' budget category in the amount of \$1,000,000. Although the \$1M will be included in the total contract amount, the placeholder funding is not available for expenditure but will allow us to make supplemental awards quickly if additional funding becomes available.

Please submit the budget modification electronically to NYSPEHP@health.ny.gov as soon as possible but no later than **July 1, 2021**. Be sure to return both the Excel version of the budget as well as a copy of the signed cover page. If you are not able to meet this deadline, please contact us to request an extension.

If you have questions, please feel free to contact us at NYSPEHP@health.ny.gov.

Thank you,

Ashley Kelly
Grants Administration
New York State Department of Health
150 Broadway, Suite 516
(518) 408-2063
(518) 408-5820 (fax)
NYSPEP@health.ny.gov

From: doh.sm.NYSPEP
Sent: Tuesday, June 1, 2021 10:55 AM
To: doh.dl.LHD2 <LHD2-L@listserv.health.state.ny.us>
Cc: Conner, Meredith J (HEALTH) <meredith.conner@health.ny.gov>; Lewis, Cori L (HEALTH) <cori.lewis@health.ny.gov>; Nolan, Rose Marie (HEALTH) <rosemarie.nolan@health.ny.gov>; Wallace, Barbara J (HEALTH) <barbara.wallace@health.ny.gov>; Santilli, Loretta A (HEALTH) <loretta.santilli@health.ny.gov>; Licon McClure, Denisse (HEALTH) <Denisse.LiconMcClure@health.ny.gov>; sarah@nysacho.org
Subject: HRI ELC COVID-19 Contract Notification of Additional Funding

Dear Public Health Partners,

We are pleased to inform you that Health Research Inc. / New York State Department of Health (HRI/NYSDOH) will be awarding additional funding totaling \$32,850,000 to local health departments (LHDs) for enhanced detection expansion of COVID-19 surveillance and prevention. This award is funded 100% by a CDC sponsored cooperative agreement for Epidemiology and Laboratory Capacity for Infectious Diseases (ELC), CFDA# 93.323. This award will be made by amending your existing ELC COVID contracts with HRI.

The attached documents list the individual LHD awards. Similar to the last award, allocations are based on a combination of county population and percent of COVID-19 cases. Each county will also receive a \$50,000 supplemental award for school and daycare-related activities.

Existing ELC COVID contracts will be extended from 6/30/22 to 3/31/23 and 75% of the funds will be available for expenditure immediately. These funds will allow expansion of the current contract deliverables to enhance efforts for case investigations, contact tracing, enhanced testing, and vaccination activities across communities, schools, childcare programs and other vulnerable populations (e.g., congregate living settings, homeless shelters, etc.). Funding may be used for vaccination planning and POD related activities that are not covered by other federal funding sources such as the State Immunization Action Plan program. See attached for the revised contract deliverables.

Detailed instructions for the contract amendment will be sent in a separate email.

We look forward to continued collaborations with you all to restore the health of New Yorkers. If you have questions, please feel free to contact us at NYSPEP@health.ny.gov.

Thank you,

Ashley Kelly
Grants Administration
New York State Department of Health
150 Broadway, Suite 516

(518) 408-2063
(518) 408-5820 (fax)
NYSPPHEP@health.ny.gov

Exhibit A – Deliverables – Revised Effective 2/1/21
Epidemiology & Laboratory Capacity (ELC) - COVID-19
Capacity Building for Case Investigations and Contact Tracing Coordination
7/1/20 – 3/31/23

Funding is provided to Local Health Departments (LHD) for increased capacity to conduct case and contact investigations. The majority of this funding is expected to support new personnel to enhance efforts for case investigations, contact tracing, enhanced testing, and vaccination activities across their communities, schools, childcare programs and other vulnerable populations (e.g., congregate living settings, homeless shelters, etc.). Some funding may be allocated to travel, computers and other miscellaneous expenses in support of staff activities.

Deliverables:

- Increased staffing to conduct rapid and complete case investigations. Case investigation staff must be:
 - reflective of the demographics of the community
 - have experience in public health or clinical services
 - staffing ratios must be appropriate for current case counts and be flexible based on possible variations
 - staffing levels must be appropriate to investigate cases within 24 hours of reporting
- Increased staffing to coordinate contact tracing activities with State contact tracers to ensure contacts are reached within 48 hours of contact elicitation.
- Increase staffing where necessary to ensure contacts have access to testing within three days of initial notification, establish and maintain a current testing protocol within the county, provide transportation and coordination for contacts to be tested, and provide proper reporting in CDCMS of suspect cases/PUIs.
- Ensure daily monitoring of cases and contacts and any social support needs are being met for effective isolation/quarantine.
- Utilize the CDCMS (CommCare) to report all case and contact data.
- For reporting purposes, identify and track the number of cases from known contacts.
- Conduct public education/awareness campaigns, as needed, on contact tracing and other community mitigation strategies.
- Support enhanced testing as needed among schools, childcare programs and other vulnerable populations.
- Provide technical assistance to schools, childcare programs, and other community-based settings that focus on vulnerable populations to ensure the implementation of recommended mitigation strategies.
- Continue enhanced vaccination efforts that are not otherwise supported by other funding sources.

Reporting Requirements:

CDCMS (CommCare) must be used to report all case and contact data. Data input into this system will be used to report to CDC on all case and contact investigation-related performance measures.

Testing performed by the county must be reported to the Electronic Clinical Laboratory Reporting System (ECLRS) within specified timeframes. Data reported through ECLRS will be used to report to CDC on all related testing-related performance measures.

Vaccines delivered by the county must be reported to the NYS Immunization Information System (NYSIIS) within specified timeframes. Data reported through NYSIIS will be used to report to CDC on all related vaccination-related performance measures.

NOTE: The ELC COVID-19 funds are intended to increase public health staffing capacity and cannot supplant existing commitments. Should existing County-funded staff be moved to these funds, their existing position must be backfilled by the County. These funds should result in a net increase of total County public health staff.

ELC Enhancing Detection Expansion - LHD Allocations
 Funding Period: 2/1/21 - 3/31/23

County	Population	Base Funding	School Funding	Total Funding
ALBANY	307117	\$ 925,815	\$ 50,000	\$ 975,815
ALLEGANY	46430	\$ 277,832	\$ 50,000	\$ 327,832
BROOME	191659	\$ 535,373	\$ 50,000	\$ 585,373
CATTARAUGUS	76840	\$ 337,046	\$ 50,000	\$ 387,046
CAYUGA	77145	\$ 349,473	\$ 50,000	\$ 399,473
CHAUTAUQUA	127939	\$ 363,372	\$ 50,000	\$ 413,372
CHEMUNG	84254	\$ 366,002	\$ 50,000	\$ 416,002
CHENANGO	47536	\$ 271,867	\$ 50,000	\$ 321,867
CLINTON	80695	\$ 325,420	\$ 50,000	\$ 375,420
COLUMBIA	59916	\$ 278,816	\$ 50,000	\$ 328,816
CORTLAND	47823	\$ 280,123	\$ 50,000	\$ 330,123
DELAWARE	44527	\$ 262,079	\$ 50,000	\$ 312,079
DUTCHESS	293718	\$ 931,459	\$ 50,000	\$ 981,459
ERIE	919719	\$ 1,543,209	\$ 50,000	\$ 1,593,209
ESSEX	37300	\$ 211,286	\$ 50,000	\$ 261,286
FRANKLIN	50293	\$ 265,040	\$ 50,000	\$ 315,040
FULTON	53591	\$ 275,237	\$ 50,000	\$ 325,237
GENESEE	57511	\$ 292,558	\$ 50,000	\$ 342,558
GREENE	47491	\$ 272,041	\$ 50,000	\$ 322,041
HAMILTON	4434	\$ 202,100	\$ 50,000	\$ 252,100
HERKIMER	61833	\$ 293,856	\$ 50,000	\$ 343,856
JEFFERSON	111755	\$ 337,316	\$ 50,000	\$ 387,316
LEWIS	26447	\$ 217,748	\$ 50,000	\$ 267,748
LIVINGSTON	63227	\$ 282,439	\$ 50,000	\$ 332,439
MADISON	70795	\$ 332,544	\$ 50,000	\$ 382,544
MONROE	742474	\$ 1,493,213	\$ 50,000	\$ 1,543,213
MONTGOMERY	49455	\$ 279,051	\$ 50,000	\$ 329,051
NASSAU	1358343	\$ 2,319,758	\$ 50,000	\$ 2,369,758
NIAGARA	210433	\$ 634,981	\$ 50,000	\$ 684,981
ONEIDA	229577	\$ 695,697	\$ 50,000	\$ 745,697
ONONDAGA	461809	\$ 1,047,037	\$ 50,000	\$ 1,097,037
ONTARIO	109864	\$ 352,625	\$ 50,000	\$ 402,625
ORANGE	381951	\$ 1,000,508	\$ 50,000	\$ 1,050,508
ORLEANS	40612	\$ 270,360	\$ 50,000	\$ 320,360
OSWEGO	117898	\$ 361,656	\$ 50,000	\$ 411,656
OTSEGO	59749	\$ 270,056	\$ 50,000	\$ 320,056
PUTNAM	98892	\$ 368,370	\$ 50,000	\$ 418,370
RENSSELAER	159442	\$ 478,211	\$ 50,000	\$ 528,211
ROCKLAND	325695	\$ 991,582	\$ 50,000	\$ 1,041,582
SARATOGA	230163	\$ 602,203	\$ 50,000	\$ 652,203
SCHENECTADY	155350	\$ 496,168	\$ 50,000	\$ 546,168
SCHOHARIE	31097	\$ 209,553	\$ 50,000	\$ 259,553
SCHUYLER	17912	\$ 208,691	\$ 50,000	\$ 258,691
SENECA	34300	\$ 213,768	\$ 50,000	\$ 263,768
ST LAWRENCE	108047	\$ 342,994	\$ 50,000	\$ 392,994
STEBEN	95796	\$ 351,929	\$ 50,000	\$ 401,929
SUFFOLK	1481093	\$ 2,489,007	\$ 50,000	\$ 2,539,007
SULLIVAN	75498	\$ 329,513	\$ 50,000	\$ 379,513
TIOGA	48560	\$ 276,535	\$ 50,000	\$ 326,535
TOMPKINS	102793	\$ 330,523	\$ 50,000	\$ 380,523
ULSTER	178599	\$ 482,913	\$ 50,000	\$ 532,913

WARREN	64265	\$	271,989	\$	50,000	\$	321,989
WASHINGTON	61197	\$	266,677	\$	50,000	\$	316,677
WAYNE	90064	\$	343,220	\$	50,000	\$	393,220
WESTCHESTER	967612	\$	1,707,520	\$	50,000	\$	1,757,520
WYOMING	40085	\$	274,210	\$	50,000	\$	324,210
YATES	24841	\$	209,431	\$	50,000	\$	259,431
Totals	11143461	\$	30,000,000	\$	2,850,000	\$	32,850,000

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Health Services

DATE: June 21, 2021

- (a) Purpose of Grant:
To enable Warren County schools and daycares to establish Covid-19 testing and screening to maintain in person learning.
- (b) Name of Grantor:
NYSDOH/Health Research Inc (HRI)
- (c) Address of Contractor: NYSDOH, 150 Broadway Suite 560, Menands, NY 12204
- (d) Grantor's Contact Person and Telephone Number:
Mary Beth Vannucci 518-522-4396 marybeth.vannucci@health.ny.gov
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? yes
- (f) Effective Date of Grant: 7/1/2021
- (g) Termination Date of Grant: 7/22/2021
- (h) Total Dollar Amount Involved (not to exceed): \$1,730,012
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
6/7/2021 Letter of interest
- (j) Is a Budget amendment required? yes If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project?no If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required?no If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:

TBA per Treasurer's Office

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

Jones, Ginelle

From: Vannucci, Mary Beth (HEALTH) <marybeth.vannucci@health.ny.gov>
Sent: Thursday, June 10, 2021 10:20 AM
To: Jones, Ginelle
Cc: Belden, Patricia; Driscoll, Tawn; Bujak, Kimberly M (HEALTH)
Subject: FW: NYSDOH ELC Award
Attachments: ELC workplan_5.27.21_DRAFT.docx; HRI Budget Forms 12.19.17.xls; LHD_ELC_Funding_Letter_Warren.pdf

Good morning Ginelle. Thank you for calling this morning. The contract period is 7/1/21 – 7/31/22.

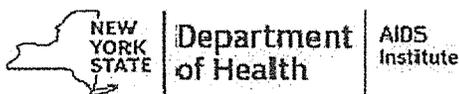
I understand you have additional questions, so please send all questions to my and Kim's attention and we will do our best to answer them.

In the meantime, I am attaching the workplan template and budget pages which will need to be completed no later than June 28, 2021. We have paperwork on our end to complete as well and will reach out to you with some additional information we will need. This paperwork will result in a contract through Health Research, Inc.

If there are any questions while completing the attached documents, please don't hesitate to contact us.

Thank you,
Mary Beth & Kim

Mary Beth Vannucci
Office of Planning & Community Affairs
ESP Corning Tower, Room 485
Albany, NY 12237
Phone 518-473-2903
marybeth.vannucci@health.ny.gov



From: Vannucci, Mary Beth (HEALTH)
Sent: Wednesday, June 9, 2021 1:19 PM
To: jonesg@warrencountyny.gov
Cc: beldenp@warrencountyny.gov; driscollt@warrencountyny.gov; Bujak, Kimberly M (HEALTH) <Kimberly.Bujak@health.ny.gov>
Subject: FW: NYSDOH ELC Award

Hi Ginelle. I noticed Warren County Health Services indicated they may be interested in the allocation but have questions. Have your questions been addressed? If not, please feel free to have someone contact me on my cell indicated below and I will do my best to get you answers.

Thank you,
Mary Beth
518-522-4396 (cell)

From: Vannucci, Mary Beth (HEALTH)
Sent: Monday, June 7, 2021 11:41 AM
To: jonesg@warrencountyny.gov
Cc: Bujak, Kimberly M (HEALTH) <Kimberly.Bujak@health.ny.gov>
Subject: NYSDOH ELC Award

Hi Ginelle,

This is to acknowledge **Warren County Health Services** ELC grant acceptance. A copy of the May 20th correspondence is attached for your reference.

On behalf of the NYSDOH, my colleague Kim Bujak and I (Mary Beth Vannucci) have been assigned to work with **Warren County** to set up the contract paperwork. We wanted to introduce ourselves before we begin the process and see if there are any questions.

If you prefer we work with a designated point of contact, please let us know and we will reach out to them.

The contract has a start date of July 1. A workplan and budget will be provided and will need to be completed and returned as soon as possible.

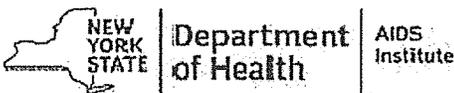
There is paperwork on our end to be completed which will need additional information from **Warren County**, but we will contact you or the designated point of contact with specifics.

Please contact **Mary Beth at 518-522-4396 (cell)** or reply to this email so we can answer any questions and begin **Warren County Health Services** paperwork.

Thank you,
Mary Beth and Kim

Mary Beth Vannucci
marybeth.vannucci@health.ny.gov

Kimberly Bujak
kimberly.bujak@health.ny.gov



Jones, Ginelle

From: Vannucci, Mary Beth (HEALTH) <marybeth.vannucci@health.ny.gov>
Sent: Monday, June 7, 2021 11:41 AM
To: Jones, Ginelle
Cc: Bujak, Kimberly M (HEALTH)
Subject: NYSDOH ELC Award
Attachments: LHD_ELC_Funding_Letter_Warren.pdf

Hi Ginelle,

This is to acknowledge **Warren County Health Services** ELC grant acceptance. A copy of the May 20th correspondence is attached for your reference.

On behalf of the NYSDOH, my colleague Kim Bujak and I (Mary Beth Vannucci) have been assigned to work with **Warren County** to set up the contract paperwork. We wanted to introduce ourselves before we begin the process and see if there are any questions.

If you prefer we work with a designated point of contact, please let us know and we will reach out to them.

The contract has a start date of July 1. A workplan and budget will be provided and will need to be completed and returned as soon as possible.

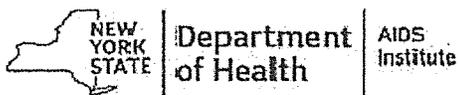
There is paperwork on our end to be completed which will need additional information from **Warren County**, but we will contact you or the designated point of contact with specifics.

Please contact Mary Beth at 518-522-4396 (cell) or reply to this email so we can answer any questions and begin **Warren County Health Services** paperwork.

Thank you,
Mary Beth and Kim

Mary Beth Vannucci
marybeth.vannucci@health.ny.gov

Kimberly Bujak
kimberly.bujak@health.ny.gov



Jones, Ginelle

From: health.sm.SchoolQuestionsCOVID <SchoolQuestionsCOVID@health.ny.gov>
Sent: Thursday, June 3, 2021 3:55 PM
To: Jones, Ginelle
Cc: Belden, Patricia; Driscoll, Tawn
Subject: RE: WARREN COUNTY ELC SCHOOL Funding Form

Thank you for your response. We are processing your county's response to the ELC Funding Award. Are there any specific questions we may be able to assist with at this time?

-----Original Message-----

From: Jones, Ginelle
Sent: Thursday, June 3, 2021 3:53 PM
To: health.sm.SchoolQuestionsCOVID <SchoolQuestionsCOVID@health.ny.gov>
Cc: Belden, Patricia <beldenp@warrencountyny.gov>; Driscoll, Tawn <driscollt@warrencountyny.gov>
Subject: WARREN COUNTY ELC SCHOOL Funding Form

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Please see Warren County's ELC School Funding Form. At this time we are interested in learning more about the funding opportunity.

Thank you!
Ginelle

Ginelle Jones
Director of Public Health and Patient Services Warren County Health Services
1340 State Route 9
Lake George, NY 12845
Work: 518-761-6580
Cell: 518-321-0150

Warren County

County ELC School Funding Commitment Form

If this form is not received by June 3, 2021, your county will not be eligible for the allocation.

Warren Co. Health Svcs
\$1,730,012*

* Please note that NYSDOH may be able to offer your LHD options to support hiring personnel to conduct the necessary programmatic activities. For example, you may be able to re-direct a portion of your allocated funding to go towards leveraging a staffing contract managed by NYSDOH/HRI, Inc.

Select 1.

I am not interested in this allocation.

I may be interested in this allocation but have questions. Please contact me.

I am interested in this allocation and agree to perform the scope of services described in the letter. NYSDOH will contact counties who are interested in receiving this funding to develop a workplan and budget, resulting in a contract funded through Health Research, Inc.

Shirley Jones

Signature of Authorized Official

6/3/2021
Date

Please list the name, phone number, and email address for the main point of contact for this funding:

Ginelle Jones 518-761-6583

jonesg@warrencounty.ny.gov

Jones, Ginelle

From: health.sm.SchoolQuestionsCOVID <SchoolQuestionsCOVID@health.ny.gov>
Sent: Friday, May 28, 2021 11:32 AM
To: health.sm.SchoolQuestionsCOVID
Subject: Follow-up to ELC Funds for Reopening Schools
Attachments: ELC workplan_5.27.21_DRAFT.docx

Hello,

This email is a follow-up to the letter we sent on May 20, 2021, with the subject line "ELC Funds for Reopening Schools" regarding a funding allocation for your Local Health Department under the ELC Schools initiative. Please note that:

- The deadline for receiving your response—if you have not already provided one—has been extended to June 7, 2021. Thank you to those who have already responded.
- We are attaching a draft workplan, to provide additional information regarding the scope of work that this funding is intended to support.
- As a reminder, after you indicate interest in this funding in your **letter response due June 7, 2021**, the next step will be individual calls with a contract manager to finalize an official budget, workplan, and HRI contract.

We thank you for your partnership and wish you a restful holiday weekend. Please let us know if you have any questions by replying to this email.

The School Reopening Team



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

LISA J. PINO, M.A., J.D.
Executive Deputy Commissioner

May 20, 2021

Ginelle Jones, BSN, MSN, FNP
Warren Co. Health Svcs
1340 State Rt 9
Lake George, NY 12845

Dear Ginelle Jones, BSN, MSN, FNP:

We are pleased to inform you that the New York State Department of Health (NYSDOH) has allocated Warren Co. Health Svcs with \$1,730,012 to enable schools/districts in your county to establish COVID-19 screening testing programs to support and maintain in-person learning (including public, private, BOCES, and charter schools as applicable). The funding amount allocated to your county is based on the share of the state's students who live in your county, as well as the share of the state's students who live in poverty in your county.

Please email schoolquestionsCOVID@health.ny.gov with your response to this letter by June 3, 2021 with "ELC Award Response" in the subject line; please complete the attached form and include it in your email. NYSDOH will hold a conference call on May 26, 2021 to answer questions. **Following receipt of your county's interest in this funding, we will contact you to develop a workplan and budget, resulting in a contract funded through Health Research, Inc. If you do not respond by the due date, you will not be eligible for your allocation.**

This project is supported by the Centers for Disease Control and Prevention (CDC) of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$30 billion nationally with 100 percent funded by CDC/HHS. Further guidance can be viewed at the following link:
<https://www.cdc.gov/ncezid/dpei/pdf/guidance-elc-reopening-schools-508.pdf>.

The scope of services you will be responsible for providing as a condition of accepting this funding include, as applicable:

1. Rapidly conducting a needs assessment (meetings, focus groups, surveys, etc.) in your local community to determine, at a minimum:
 - a. School testing currently occurring (entity providing the testing, number of tests conducted, etc.)
 - b. Schools or districts who need additional assistance

- c. Types of assistance needed (supplies, personnel, regulatory assistance, personal protective equipment (PPE), case investigation, community education, etc.)
2. Rapidly prioritizing needs identified based on available resources
3. Rapidly developing a local school screening testing implementation plan, for implementation no later than 9/1/2021
4. Facilitate access to needed resources identified in the needs assessment
5. Collaborate with adjacent counties where school districts span boundaries
6. Serve as a technical assistance resource to local schools
7. Extend county limited service laboratory (LSL) certificate to schools who need it, or facilitate relationships with outside contractors to perform testing
8. Submit all workplans, budgets, and period reports in a timely manner on a schedule established by NYSDOH
9. Notify the local community of school testing resources and information made available by NYSDOH and/or federal partners
10. Other services based on emerging needs or trends as identified by your community or NYSDOH

Consistent with CDC guidance, all funded expenses are required, by law, to support school-based screening testing activities intended to reopen schools. Allowable costs include but are not limited to personnel, laboratory equipment, collection supplies/kits/reagents/consumables/etc., PPE, courier services, computer hardware and software, contracts with various entities to provide all or part of screening services, program incentives, wraparound services, outreach, technical assistance, and more. Full guidance for this funding may be found at:
<https://www.cdc.gov/ncezid/dpei/pdf/guidance-elc-reopening-schools-508.pdf>.

NYSDOH will play a coordinating role in this project. We are responsible for:

1. Continued development of public health policies to promote in-person learning and reduce school-based transmission
2. Maintenance of public-facing dashboard with COVID-19 related school data
3. Provision of school guidance, recommendations, and technical assistance consistent with CDC guidance
4. Development of 'train the trainer' materials for NYS School-Based Health Centers and school medical professionals
5. Development of a COVID-19 school-based testing toolkit to aid in decision making regarding testing operations and school attendance based on exposure to a COVID-19 case and community transmission levels
6. Adaptable resources for schools to use including but not limited to a standardized parental consent template, a screening testing FAQ, a readiness checklist, demonstration videos, and informational materials
7. Ongoing training and technical assistance

8. Providing COVID-19 school-based testing guidance and recommendations for testing methodologies in the K-12 school setting
9. Development of an educational campaign that can be deployed in schools

We are excited to establish this partnership and look forward to working with you to continue to ensure the safe operations of our state's schools. If you have any questions, please email SchoolQuestionsCOVID@health.ny.gov.

Sincerely,



Travis T. O'Donnell
Associate Deputy Director
AIDS Institute

cc: Loretta A. Santilli, MPH
Johanne E. Morne, MS
Theresa Egan
Danielle Greene, DrPH

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Health Services Payroll Dept. No: 36.0
Title of Position: Senior Account Clerk #1 Base Salary of Position: \$33,600 Grade: 7
Filling at Step # (If Known): _____
Budget code and title: A.4010.110 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 8844/DeCesare Date of Vacancy: 1/22/2021
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. *ROD 6/15/21*

Human Resources Director has approved this form when initialed. *AF 6/15/21*

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
- The Administrator objects to the filling of the vacancy.

Administrator Signature _____ Date _____

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
- The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature _____ Date _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee _____

- The committee has no objection to the filling of the vacancy.
- The committee objects to the filling of the vacancy.
- In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
- In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature _____ Date _____

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Health Services Payroll Dept. No: 36.0
Title of Position: Senior Account Clerk #1 Base Salary of Position: \$33,600 Grade: 7
Filling at Step # (If Known):
Budget code and title: A.4010.110 Public Health Full Time Salaries Union [X] Non-Union []
This position is vacated due to: [X] Retirement [] Resignation [] Termination [] Promotion [] Other []
Employee No./Last Name: 8844/De Cesare Date of Vacancy: 1/22/2021
Is this position mandated? [] Yes [X] No Is the position reimbursable? [] Yes [X] No
Source of reimbursement: [] Federal [] State [] Other []

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[X] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. SC/PCN 1/12/21
Human Resources Director has approved this form when initialed. [Signature] 1/12/21

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.
Administrator Signature [Signature] Date 1/16/21

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.
Budget Officer Signature Frank E. Thomas Date 1/18/21

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Health Services
[X] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.
Ranking Committee Member Signature Verbally approved by E. Frasier Date 1/20/21

Amended, Warren County Personnel, May 21, 1999
SENIOR ACCOUNT CLERK

DISTINGUISHING FEATURES OF THE CLASS: This work involves responsibility for independently performing and/or supervising the maintenance and review of financial accounts and records. Employees generally follow a prescribed routine in the performance of moderately difficult accounting duties and in most cases receive only infrequent general instructions. Direct supervision may be exercised over the work of one or more clerical assistants. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Oversees and classifies a variety of receipts and expenditures and distributes items according to prescribed procedures;
Supervises employees by assigning and reviewing completed work and instructing new employees in specialized accounting keeping activities;
Manages the posting of original entry media to journal and ledger accounts;
Conducts correspondence on matters where policies and procedures are well defined;
Prepares bills and records remittances after computing interest and penalties;
Issues receipts for monies received;
Compiles payroll data, prepares and checks payroll for accuracy;
Compiles data for and prepares and analyzes complex financial and statistical records and reports;
Provides information in response to telephone or personal requests;
Operates computing, calculating, check writing and other office equipment and machines;
Assists in the preparation of unit or departmental budget and in maintaining budget control.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of modern methods of keeping and reviewing financial accounts and records; good knowledge of office terminology, procedures and equipment; good knowledge of business arithmetic and English; ability to understand and carry out oral and written directions; ability to plan and supervise work of others; ability to make arithmetic computations rapidly and accurately; ability to write legibly; ability to get along well with others; clerical aptitude; mental alertness; a high degree of accuracy; courtesy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from high school or possession of a high school equivalency diploma and two years of experience in maintaining financial accounts and records; or
- (b) Four years of experience in a clerical position involving the maintenance of financial accounts and records; or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b) above.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Health Services

DATE: June 21, 2021

- (a) Purpose of Contract Change: **To renew and amend the contract with Strategic Healthcare Programs LLC to reflect increase only in annual fee to \$8,440, and authorize automatic annual renewals as long as the contract rates do not increase by more than 5%. Contract also includes quarterly bill for patient satisfaction surveys, for which there is not change from last year (\$1.95/survey).**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **193 of 2015**
- (c) Name of Contractor: **Strategic Healthcare Programs LLC**
- (d) Address of Contractor: **510 Castillo St 2nd Floor, Santa Barbara, CA 93101**
- (e) Contractor's Contact Person and Telephone Number: **Robin Upton 815-963-9446 ext 7114; rupton@shpdata.com**
- (f) Commencement Date of Extension: **7/1/2021**
- (g) Termination Date of Extension: **6/30/2021**
- (h) Payment Provisions:
 - i) lump sum amount **\$8,440 annual fee plus patient surveys @ \$1.95/survey**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.4010.428 Health Services Data Processing and Internet Fees**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RENEWAL AMENDMENT

This amendment to the Client Agreement for SHP Data Services (the "Amendment") is between Strategic Healthcare Programs, L.L.C. (hereinafter "SHP") and the following organization (hereinafter "Client") and is effective upon the last date signed below. SHP and the Client may be individually referred to as a "Party" or collectively as the "Parties".

Warren County Health Services (E2203)
1340 State Route 9
Lake George, NY 12845

WHEREAS, the Parties entered into the Client Agreement for SHP Data Services effective October 16, 2014, (the "Agreement") as thereafter amended; and

WHEREAS, pursuant to Section 15, the Agreement may only be modified or amended by an instrument in writing signed by the Parties.

NOW THEREFORE, the parties do hereby agree the Agreement is hereby amended as set forth below.

All other terms and conditions of the Agreement remain in full force and effect. All capitalized terms used but not otherwise defined herein shall have the meanings assigned to them in the Agreement.

I. Agreement Renewal/Extension

Client wishes to renew the following Renewal Term:

RENEWAL TERM	
Beginning Date of Renewal Term:	July 1, 2021
Ending Date of Renewal Term:	June 30, 2022

II. Restatement and Renewal

Client wishes to restate and renew the following Programs/locations effective as of the beginning date of the Renewal Term:

Program: SHP for Agencies
Annual Fees: \$8,440.00 per location/branch.
Locations: One (1) – See attached Schedule A
 Provider 32136 – Warren County Health Services

Program: SHP for HHCAHPS
Annual Fees: \$0 - NOTE: \$1,500.00 per location/branch Annual Fee is waived for SHP for Agencies Clients.
Per Survey Fee: \$1.95 per mailed survey; estimated surveys to be mailed are determined and billed quarterly, in advance. NOTE: Second round survey mailings are subject to the \$1.95 per mailed survey fee. *Failure to transmit data by the HHCAHPS upload deadline date will result in a \$250 Supplemental Mailing Fee.

Locations: One (1) – See attached Schedule A
Provider 32136 – Warren County Health Services

Term: One (1) - year

Total Annual Fee: \$8,440.00

Programs listed above hereinafter shall be referred to as "Program."

III. Other Terms and Conditions

All other terms and conditions of the Agreement remain in full force and effect. All capitalized terms used but not otherwise defined herein shall have the meanings assigned to them in the Agreement. To the extent that there is a conflict between the Agreement and the Amendment, the Parties agree that this Amendment controls.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed as of the day and year set forth below.

Authorized Client Signature

Warren County Health Services (E2203)
1340 State Route 9
Lake George, NY 12845

Date

SHP Signature

Strategic Healthcare Programs, L.L.C.
6500 Hollister Ave., Suite 210
Santa Barbara, CA 93117

Date

Warren County Board of Supervisors

RESOLUTION NO. 193 OF 2015

Resolution introduced by Supervisors Sokol, Conover, Frasier, McDevitt and Westcott

AUTHORIZING RENEWAL AMENDMENT AGREEMENT WITH STRATEGIC HEALTHCARE PROGRAMS, LLC TO PROVIDE BENCHMARKING AND CONSUMER ASSESSMENT OF HEALTH CARE PROVIDERS AND SYSTEMS (CAHPS) SURVEY ADMINISTRATION AS REQUIRED BY CENTERS FOR MEDICARE AND MEDICAID SERVICES (CMS)

WHEREAS, the Director of Public Health/Patient Services is requesting a renewal amendment agreement with Strategic Healthcare Programs, LLC to provide benchmarking and consumer assessment of health care providers and systems for an annual lump sum of Eight Thousand One Hundred Ninety-Five Dollars and Seventy-Seven Cents (\$8,195.77) and a fee of One Dollar and Ninety-Five Cents (\$1.95) per HH-CAHPS survey paid quarterly, for a term commencing July 1, 2015 and terminating June 30, 2016, which agreement shall automatically renew on an annual basis unless terminated by either party upon thirty (30) days written notice, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a renewal amendment agreement with Strategic Healthcare Programs, LLC to provide benchmarking and consumer assessment of health care providers and systems for an annual lump sum of Eight Thousand One Hundred Ninety-Five Dollars and Seventy-Seven Cents (\$8,195.77) and a fee of One Dollar and Ninety-Five Cents (\$1.95) per HH-CAHPS survey paid quarterly, for a term commencing July 1, 2015 and terminating June 30, 2016, which agreement shall automatically renew on an annual basis unless terminated by either party upon thirty (30) days written notice, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 428 Health Services, Data Processing & Internet Fees.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services

DATE: June 21, 2021

- (a) **Purpose of Amendment:** To amend the 2021 budget to reflect both the Revenue and Expenses related to Department code (A.4193) for COVID-COMMCARE. It is Health Services–COVID-COMMCARE and reflects ADDITIONAL funds given from Health Research Inc. to support the current expenses related to the Coronavirus (COVID19) of \$50,000.
- (b) Appropriation Code (with title), Object Code (with title) and Amount:
- | | |
|---|-------------|
| A.4193.120 Public Health-COVID COMMCARE-Overtime Salaries | \$ 3,000.00 |
| A.4193.130 Public Health-COVID COMMCARE-Part Time Salaries | \$43,000.00 |
| A.4193.423 Public Health-COVID COMMCARE-Telephone Exp | \$ 481.00 |
| A.4193.830 Public Health-COVID COMMCARE-Social Security Exp | \$ 2,852.00 |
| A.4193.831 Public Health-COVID COMMCARE-Medicare Expense | \$ 667.00 |

Revenue Code (with title), and Amount:

A.4193.4408 Public Health-COVID COMMCARE- Revenue \$50,000.00

***Note:** Warren County Health Services was notified by HRI on 6/1/2021 that additional funding will be given to Warren County for \$50,000 and the date extended to (7/1/20-3/31/23 from 6/30/22) for COVID-19(Coronavirus) expenses. Listed above are estimated additional expenses we are anticipating for 1/1/21-12/31/21. These reflect primarily Salaries and Fringe benefits related to those working with Contact Tracing, Documentation, Testing and Home checks on those quarantined.

ATTACHMENT #5

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds FOR 2021

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

TRANSFERS FOR 2020 BUDGET

DATE: June 21, 2021

SIGNED: _____

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A04054.0060.130	Early Intervention-Part Time Salaries	A.4054.0060.110	Early Intervention-Full Time Salaries	\$27,714.00
2.	A.4018.0020.110	Family Health-Full Time Salaries	A.4018.0030.110	Disease Program-Full Time Salaries	\$20,000.00
	A.4018.0020.810	Family Health-Retirement Expense	A.4018.0030.810	Disease Program-Retirement Expense	\$2,000.00
	A.4018.0020.830	Family Health-Social Security Expense	A.4018.0030.830	Disease Program-Social Security Expense	\$1,240.00
	A.4018.0020.831	Family Health-Medicare Expense	A.4018.0030.831	Disease Program-Medicare Expense	\$290.00

Total Transfers **\$51,244.00**

1. To Reclass Part time salaries to Full time salaries for EI Coordinator that went from PT to FT status. This is for May 24-Dec 31 2021. No changes to fringe at this time.
2. To Reclass estimated 4 months of salary and benefits Family Health Nurse to Disease Program. Nurse is assisting Disease program during COVID activities and not MCH at this time.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

Salaries - Overtime	\$ 104,000.00	\$88,046.32
Salaries - Part Time	\$539,785.00	\$239,518.17
100's PERSONAL SERVICES	\$3,352,191.00	\$1,190,867.83
200's EQUIPMENT	\$63,090.50	\$34,520.14
400's CONTRACTUAL	\$6,219,470.12	\$1,279,266.82
800's EMPLOYEE BENEFITS	\$1,482,743.00	\$521,508.51
TOTALS	\$11,117,494.62	\$3,026,163.30

REVENUES

2021 BUDGETED	2021 YTD ACTUAL
\$8,731,890.00	\$1,246,599.79

Note: Above please find the financials YTD as of 6/8/2021. We are currently working on closing May for the CHHA. Totals above also include ex COVID 19 activities. Salaries for Overtime and Part time reflect those hours for staffing the current COVID Immunization Clinics along with exper Tracers. Also included is an accrual for the EI Grant 1-3 2021 for \$6,623.

**Warren County Health Services
Salaries Comparison
2021 v 2020**

	<u>YTD 2021</u>	<u>YTD 2020</u>	<u>YTD 21v20</u>	<u>% Change</u>
Total of All Depts				
Regular Salaries	\$863,303.34	\$924,606.49	(\$61,303.15)	-6.63%
Overtime Salaries	\$88,046.32	\$43,218.31	\$44,828.01	103.72%
Part Time Salaries	\$239,518.17	\$113,861.41	\$125,656.76	110.36%
TOTALS	\$1,190,867.83	\$1,081,686.21	\$109,181.62	10.09%
% current YTD Salary to Total Budget	35.53%	38.44%		

*Source: Detail G/L report for all Salary Category from 1/1/21-5/23/21.

COVID Clinics began 1/2/2021.

Overall, total salaries are \$109,181.62 or 10.09% over 2020 Salaries . Regular salaries are under 2020 due primarily to positons that remain open in both the CHHA and WIC progra and Overtime salaries are over last year primarily due to the Public Health Assistants that were hired to assist in COVID tracking and for related time spent in duties such as COVID Immunization Clinics. Salaries related to COVID activities are Part time salaries of \$150,598.32 or 62.88% of the total Part time salary and Overtime is \$51,042.90 or 57.97% of the total YTD. For COVID CLINICS ONLY Overtime is \$23,624.76 and Part time is \$82,973.74. Salaries are currently 35.53%

Revenue and Expense Comparison 2021 vs 2020
as of 6/8/21

EXPENSES	2021 YTD Actual as of 6/8/21 G/L	2020 YTD as of 6/6/20 G/L	Variance
Salaries - Regular	\$863,303.34	\$924,606.49	(\$61,303.15)
Salaries - Overtime	\$88,046.32	\$43,218.31	\$44,828.01
Salaries - Part Time	\$239,518.17	\$113,861.41	\$125,656.76
100's PERSONAL SERVICES	\$1,190,867.83	\$1,081,686.21	\$109,181.62
200's EQUIPMENT	\$34,520.14	\$32,746.55	\$1,773.59
400's CONTRACTUAL	\$1,279,266.82	\$1,483,614.22	(\$204,347.40)
800's EMPLOYEE BENEFITS	\$521,508.51	\$583,190.77	(\$61,682.26)
TOTALS	\$3,026,163.30	\$3,181,237.75	(\$155,074.45)

REVENUES	2021 YTD ACTUAL	2020	
	\$1,246,599.79	\$1,216,971.79	\$29,628.00

Comments:

Salaries: (please see previous page) overall are \$109,181.62 or 10.09% above 2020 as of 5/23/21 payroll. Salaries for 2021 are 35.53% of the budget YTD. As stated, due to COVID activities, Per Diem and Part Time staff are now being utilized in the Public Health Department as COVID clinics have started as of the first of the year. To also note, both the Overtime and Part time categories reflect the the Public Health hours paid for COVID related activities which total \$201,947.62 year to date or 61.65% of the total Overtime and Part time salaries. This includes all Contact Tracers, Staff for COVID clinics, and additional staff hours needed to cover daily COVID related activities.

Equipment: The primary purchases within both years are two vehicles.

Contractual Expenses: These are under 2020 due to timing of invoices primarily still within the Preschool Program.

Employee Benefits: Employee benefits remain under 2020 due to savings in salaries within programs.

Revenues: Revenues for 2021 reflect the YTD billings to April for CHHA, while for 2020 only reflects to March. Based on 2020 totals, we estimate we are approximately \$145,000 less in Revenues for the CHHA in 2021. As we are aware, COVID was just hitting the communities hard about this time last year, therefore less referrals. Due to COVID activities, there are no clinics being held for Rabies and other Immunizations or Travel clinic, therefore, no revenues at this time. There are also no revenues for 2021 related to our Family Health Program (Maternal Child Health) due to COVID and we are not making any home visits at this time.

Warren County Health Services
Patient Referrals (May or May not have become Patients)
CHHA Division

CATEGORY	01/2020	02/2020	03/2020	04/2020	05/2020	06/2020	07/2020	08/2020	09/2020	10/2020	11/2020	12/2020	
SN Referral	97	88	97	58	70	80	75	85	81	94	76	74	
PRI	0	3	0	1	0	1	1	0	0	4	0	0	
SN Referrals per month	97	91	97	59	70	81	76	85	81	98	76	74	
PT Referral	49	45	42	31	30	60	51	56	68	60	53	50	
PT only	12	6	7	3	4	9	12	12	10	11	12	6	
Total Referrals per month	109	97	104	62	74	90	88	97	91	109	88	80	1089
19 vs 20 (%)	-4	-13	-21	-19	-21	-55	-10	-50	-29	-46	-12	-6%	

CATEGORY	01/2021	02/2021	03/2021	04/2021	05/2021	06/2021	07/2021	08/2021	09/2021	10/2021	11/2021	12/2021	
SN Referral	55	54	73	57									
PRI	1	0	0	1									
SN Referrals per month	56	54	73	58	0	0	0	0	0	0	0	0	
PT Referral	40	39	50	47									
PT only	9	11	12	9									
Total Referrals per month	65	65	85	67	0	0	0	0	0	0	0	0	282
20 vs 21 (%)	-40	-33	-18	8									

VISITS	01/2020	02/2020	03/2020	04/2020	05/2020	06/2020	07/2020	08/2020	09/2020	10/2020	11/2020	12/2020
SN visits	630	548	746	643	678	772	792	730	690	870	813	706
LPN visits	72	62	59	70	52	69	89	97	67	63	87	55
PT visits	326	289	254	190	205	347	364	290	363	351	332	339
OT visits	50	42	61	58	61	44	61	65	61	66	45	46
Speech visits	0	1	4	1	4	9	15	9	8	15	43	37
Total visits per month	1078	942	1124	962	1000	1241	1321	1191	1189	1365	1320	1183

VISITS	01/2021	02/2021	03/2021	04/2021	05/2021	06/2021	07/2021	08/2021	09/2021	10/2021	11/2021	12/2021
SN visits	573	561	686	668								
LPN visits	57	68	76	76								
PT visits	270	309	358	310								
OT visits	54	61	56	29								
Speech visits	32	44	37	26								
Total visits per month	986	1043	1213	1109	0	0	0	0	0	0	0	0

Numbers current as of 06/07//2021

Warren County Health Services
Patient Served by Town
CHHA Division

Town	01/2020	02/2020	03/2020	04/2020	05/2020	06/2020	07/2020	08/2020	09/2020	10/2020	11/2020	12/2020
Adirondack	0	0	0	0	0	2	3	3	1	4	4	4
Athol	2	3	2	2	4	2	1	1	0	1	2	1
Bakers Mills	1	1	1	0	1	1	2	2	2	2	1	1
Bolton Landing	6	6	6	6	5	4	5	5	7	5	6	3
Brant Lake	6	3	4	1	4	3	7	5	4	6	5	7
Chestertown	8	7	8	10	10	10	11	8	9	9	6	7
Cleverdale	1	0	0	0	0	0	0	2	3	10	0	0
Diamond Point	2	6	7	3	1	0	2	0	4	5	5	3
Glens Falls	57	48	49	34	37	36	44	46	51	48	41	34
Hague	0	1	0	1	2	2	1	9	4	6	7	6
Johnsburg	3	3	2	2	2	3	3	5	5	4	4	4
Kattskill Bay	1	1	1	1	1	1	1	1	1	1	1	1
Lake George	13	13	11	11	13	12	18	17	16	25	27	22
Lake Luzerne	13	11	10	10	9	9	11	12	11	9	7	9
North Creek	3	3	3	4	1	2	2	1	0	0	0	0
North River	1	2	2	1	1	1	1	1	0	0	0	1
Olmstedville	0	0	0	1	1	1	1	1	2	2	2	2
Pottersville	11	8	5	4	3	4	5	7	4	5	3	4
Queensbury	90	84	92	63	61	66	66	67	66	79	82	72
Riparius	0	0	0	0	0	0	0	0	0	0	0	0
Silver Bay	0	0	0	0	1	2	2	1	0	0	1	2
Stony Creek	0	0	1	1	2	1	1	2	2	0	1	1
Warrensburg	15	17	17	15	16	25	22	20	24	26	18	22
Wevertown	1	1	0	0	0	1	0	0	0	0	1	2
Total	234	218	221	170	175	188	209	216	216	247	224	208

Town	01/2021	02/2021	03/2021	04/2021	05/2021	06/2021	07/2021	08/2021	09/2021	10/2021	11/2021	12/2021
Adirondack	3	4	3	3								
Athol	0	0	4	4								
Bakers Mills	1	1	1	1								
Bolton Landing	3	5	2	2								
Brant Lake	3	1	2	3								
Chestertown	6	6	9	8								
Cleverdale	0	1	2	0								
Diamond Point	5	2	3	2								
Glens Falls	42	46	47	51								
Hague	6	3	2	3								
Johnsburg	4	4	2	5								
Kattskill Bay	0	0	0	0								
Lake George	15	14	15	14								
Lake Luzerne	8	7	7	7								
North Creek	2	3	2	2								
North River	0	0	0	0								
Olmstedville	1	2	2	4								
Pottersville	2	1	2	4								
Queensbury	59	60	76	67								
Riparius	0	0	0	0								
Silver Bay	1	1	1	0								
Stony Creek	1	1	1	0								
Warrensburg	16	20	20	16								
Wevertown	2	1	2	2								
Total	180	183	205	198	0	0	0	0	0	0	0	0

BT ACTIVITY SHEET
BP1 (new) - 7/1/20 - 6/30/21

Page 1

Topic Color Codes

Red/Chempack; Green/SNS; Blue/Mass Fatality; Black/Training;
 Purple/Special Needs; Orange/Drill; Black/Pan Flu

5/3	In person	School based COVID-19 vaccination clinics	Nancy Parsons and Vaccination team	Response
5/12 & 5/19	In Person	2 nd Dose Moderna Clinics	Nancy Parsons and Vaccination team	Response
6/1	In Person	2 nd dose clinic Moderna	Dana Hall	Response
6/7	In Person	Vaccine Promotion at the Pines for N.H. Staff	Ginelle Jones	Response
6/8	Webex Meeting	Monthly Regional Public Health BT Coordinators Meeting	Dan Durkee	Planning/Networking
6/10	In Person	Abbott ID Now PCR Testing Machine training for Double H Medical Staff	Dan Durkee	Planning/response
6/10	In Person	Community meeting with Glens Falls Rotary	Ginelle Jones	Response
6/14	In Person	Attend the Adirondack Balloon Festival Meeting to help formulate an Incident Action Plan	Dan Durkee	Planning
6/18	WebEx	Attend Mandatory State Health Emergency Preparedness Coalition Quarterly Meeting	Dan Durkee	Planning/Response

BT ACTIVITY SHEET
BP1 (new) - 7/1/20 - 6/30/21

Page 2

Topic Color Codes

Red/Chempack; Green/SNS; Blue/Mass Fatality; Black/Training;
Purple/Special Needs; Orange/Drill; Black/Pan Flu

June	In Person	School based COVID-19 clinics	Tammy Harvey and Vaccination team	Response
6/30		EPR Grant BP2 Closes		
Ongoing	Office	COVID-19 Response	Most Office staff	Response

Warren County Public Health Rabies Program May 2021

Town	Different Address Owner/Victim <small>*Follow up by Town ACO</small>				Same Address Owner/Victim <small>* Follow up by Public Health</small>				Out of Town Owner <small>*Follow Up by Public Health</small>				Strays Follow Up by Public Health • Vet's Office • Victim Watching • Victim Treated Rabies PEP • Euthanized Follow Up by ACO Animal needs to be captured and taken to Animal Hospital. Public Health to check after confinement					
	Cats		Dogs		Cats		Dogs		Cats		Dogs		Vet	Victim Watched	Treated with PEP	Refused PEP	Euthanized	ACO Capture
	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD						
Bolton																		
Chester				1														
Glens Falls				1		1	1				2			1				
Hague							1											
Horicon																		
Johnsburg								2	2		1							
Lake George												1	1		1			
Lake Luzerne			1															
Queensbury			2	1		2	2											
Stony Creek																		
Thurman																		
Warrensburg																		
Totals			3	3		3	6	2		1	3	1			2			

*UTD- Up to date

*PEP- Post exposure prophylaxis

Total Bites for May – 24

Specimens tested for rabies this month- 5

Positive specimens for rabies- 0

People pre-approved for rabies post exposure treatment- 8

Rabies Clinics this month- 0

Next Rabies Clinic- To be determined