

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: HEALTH SERVICES

DATE: JUNE 21, 2021

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS FRASIER  
MCDEVITT  
CONOVER  
HOGAN  
STROUGH

**OTHERS PRESENT:**

DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING  
REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:  
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES  
TAWN DRISCOLL, FISCAL MANAGER  
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD  
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BRAYMER  
DRISCOLL  
LEGGETT  
MAGOWAN  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the June 21, 2021 meeting of the Health Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*

<https://warrencountyny.gov/mma>

***Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". Supervisors Frasier, Conover and Hogan were physically present, while Supervisors McDevitt and Strough attended virtually.***

Mrs. Frasier called the meeting of the Health Services Committee to order at 11:40 a.m.

Copies of the Office for the Aging and Public Health meeting agendas were distributed to those in attendance, those participating virtually accessed the agendas via the Warren County website. Copies of the agendas are on file with the meeting minutes.

Motion was made by Ms. Hogan, seconded by Mr. McDevitt and carried unanimously to approve the minutes of the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Deanna Park, *Director, Office for the Aging (OFA)*, who proceeded with a review of the OFA agenda, presenting the following requests:

- 1) To authorize submission of an application to the New York State Office for the Aging for NY Connects grant funding in an amount not to exceed \$203,636 for the term of April 1, 2021 - March 31, 2022.

Motion was made by Mr. Conover, seconded by Mr. McDevitt and carried unanimously to approve the request and the necessary resolution was authorized for the July 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To fill the position of Meal Site Cook #4, *Grade 2, Base Annual Salary \$27,438 (35hr/week)*, due to promotion.

Motion was made by Mr. Conover, seconded by Ms. Hogan and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Ms. Park apprised an Annual Report for 2020 had been developed to show what the department had done and was distributed to the Committee members prior to the meeting for their review.

There being to further OFA business to discuss, privilege of the floor was extended to Ginelle Jones, *Director, Public Health/Patient Services*, who commenced review of the Public Health agenda, presenting the following requests:

- 1) To amend the existing grant agreement with NYSDOH/(HRI) Health Research Inc. to reflect the extension of the termination date for ELC COVID-19 Enhanced Detection funding to March 31, 2023 and to authorize the Chair of the Board to sign any and all documentation regarding further extensions.

Motion was made by Mr. Conover, seconded by Ms. Hogan and carried unanimously to approve the request and the necessary resolution was authorized for the July 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize submission of a grant application to the NYSDOH/HRI for ELC grant funding in an amount not to exceed \$1,730,012 for the term July 1, 2021 - July 31, 2022 for the purpose of enabling Warren County School Districts and Daycare Centers to establish COVID-19 testing and screening in order to maintain in-person learning.

Following a brief discussion, motion was made by Ms. Hogan, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the July 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To extend prior authorization to fill the position of Senior Account Clerk #1, Grade 7, Base Annual Salary \$33,600.

Motion was made by Mr. Conover, seconded by Ms. Hogan and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Position form is on file with the minutes.*

- 4) To authorize renewing and amending the contract with Strategic Healthcare Programs, LLC to reflect an increase in the annual fee from \$8,195 to \$8,440 and authorizing future annual renewals as long as the contract expenses does not increase by more than 5%.

Motion was made by Mr. Conover, seconded by Ms. Hogan and carried unanimously to approve the request and the necessary resolution was authorized for the July 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

Tawn Driscoll, *Fiscal Manager*, presented the following requests:

- 5) To amend the 2021 County Budget in the amount of \$50,000 to reflect receipt of grant funding received

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from New York State Department of Health/Health Research, Inc. for the purpose of supporting the current expenses related to the Coronavirus.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 6) To authorize a transfer of funds amongst various budget codes totaling \$51,244 to cover a shortage in salaries.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to approve the request and refer same to the Finance Committee. A copy of the resolution request form is on file with the minutes.

A review of the Information for Discussion/Review portion of the agenda proceeded with a review of the following:  
Report of Expenditures, Revenues, Overtime and Per Diem Use for 2021;  
Revenue and Expense Comparison Report for 2020 vs 2021;  
Status of Referrals;  
Emergency Response and Preparedness;  
Rabies Program Report; and  
COVID-19 Update.

There being no further business to come before the Health Services Committee, on motion made by Mr. Conover, seconded by Ms. Hogan and carried unanimously, Mrs. Frasier adjourned the meeting at 12:12 p.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board