

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: SEPTEMBER 20, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER
MCDEVITT
CONOVER
HOGAN
STROUGH

OTHERS PRESENT:

REPRESENTING THE OFFICE OF COMMUNITY SERVICES:

ROB YORK, DIRECTOR
HARRY CARLSON, DEPUTY DIRECTOR - FISCAL

REPRESENTING THE OFFICE FOR THE AGING:

DEANNA PARK, DIRECTOR

REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:

GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES

TAWN DRISCOLL, FISCAL MANAGER

RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD

RYAN MOORE, COUNTY ADMINISTRATOR

AMANDA ALLEN, CLERK OF THE BOARD

ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY

FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS BRAYMER (VIA ZOOM)

DRISCOLL

GERAGHTY

LEGGETT

WAYNE LAMOTHE, COUNTY PLANNER

ETHAN GADDY, ASSISTANT COUNTY PLANNER

LIZA OCHSENDORF, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the September 20, 2021 meeting of the Health Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All the Committee Members in attendance were physically present.

Mrs. Frasier called the meeting of the Health Services Committee to order at 11:36 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Conover and carried unanimously to approve the minutes from the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Office of Community Services, Office for the Aging and Public Health meeting agendas were distributed to the Committee members; *copies of the agendas are on file with the meeting minutes.*

The Committee began with a review of the Office of Community Services agenda, which included a request to authorize a transfer of funds amongst various budget codes totaling \$9,800 to cover a portion of mandated chargeback expenses for court-

ordered NYS CPL 730 competency examination and restoration expenses and an additional \$4,000 from the contingent account to cover expenses incurred for the month of June.

Motion was made by Mr. Conover and seconded by Ms. Hogan to bring the item to the floor for discussion.

A brief discussion ensued following which a motion was made by Mr. Conover, seconded by Mr. McDevitt and carried unanimously to approve the transfer of funds in the amount of \$9,800 as requested and to authorize the appropriation of funds in the amount of \$110,000 from the General Fund Unappropriated Surplus to Budget Code A.4390 435, *Psychiatric Exp./Criminal, Medical Fees*, to cover the cost of mandated chargeback expenses for court-ordered NYS CPL 730 competency examinations and restorations for the remainder of 2021 and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

A review of the Discussion Items section of the agenda commenced with an overview of the 2022 Office of Community Services Budget request. An update was also provided on the Joseph P. Dwyer Peer-to-Peer Program and the Office of Community Services involvement.

There being no further Office of Community Services business to discuss, the Committee moved on to review the Office for the Aging (OFA) agenda, which included a request to fill the vacant position of Meal Site Cook #7, *Grade 2, Base Annual Salary \$18,113 (25hr/week)*.

Motion was made by Mr. Strough, seconded by Ms. Hogan and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

A review of the Discussion Items section of the agenda commenced with review of the following:

- a. Authorization for Hanna Hall, Cathy Bearor and Catherine Keating-Staunch to virtually attend the ACUU conference September 21 - 22, 2021, in the amount of \$155/each.
- b. 2022 Budget Request Review.

In regards to the Referrals/Pending Items portion of the agenda, Deanna Park, *Director, Office for the Aging*, informed she had advertised the vacant meal site positions on social media and a campaign with The Chronicle was planned, as well as a campaign with local radio stations. Mrs. Frasier said she and other Committee members would like to meet with Ms. Park to discuss what would be taking place at the meal sites.

There being no further OFA business to discuss, the Committee moved on to review the Public Health agenda which included the following requests:

- 1) To authorize a new contract with Laura Sullivan, Occupational Therapist, dba Laura Sullivan to provide occupational services to children eligible for Committee on Preschool Special Education Services (CPSE) and the Early Intervention Programs for a term commencing October 15, 2021 with automation renewal unless rate increase is over 5% or unless termination is requested by either party upon thirty days written notice.

Motion was made by Ms. Hogan, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the October 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To fill the vacant position of Senior Account Clerk #2, *Grade 7, Base Annual Salary \$35,491*, due to resignation.

Motion was made by Mr. Strough, seconded by Mr. McDevitt and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 3) To accept donations totaling \$225 for care provided to patients.

Motion was made by Ms. Hogan, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the October 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To amend the 2021 County Budget in the amount of \$225 to reflect receipt of donations received.

Motion was made by Ms. Hogan, seconded by Mr. McDevitt and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 5) To authorize a transfer of funds amongst various budget codes totaling \$21,179 to cover COVID salaries.

Motion was made by Ms. Hogan, seconded by Mr. Strough and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda proceeded with an overview of the following documents included in the agenda packet:

- Report of Expenditures, Revenues, Overtime and Per Diem Use for 2021;
- Revenue and Expense Comparison Report for 2020 vs 2021;
- Status of Referrals;
- Emergency Response and Preparedness; and
- Rabies Program Report and Rabies Clinics 2021 Schedule.

Certificate of completion of the Skilled Training & Effective Team Management Leadership Essentials & Conflict Resolution Training was presented to Ginelle Jones, *Director, Public Health/Patient Services*, on behalf of Jody Brynes, *Supervising PHN*.

A review of the 2022 Budget Request was provided.

There being no further business to come before the Health Services Committee, on motion made by Mr. McDevitt, seconded by Ms. Hogan and carried unanimously, Mrs. Frasier adjourned the meeting at 12:37 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board