

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: DECEMBER 2, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MCDEVITT
CONOVER
HOGAN (VIA ZOOM)
STROUGH

COMMITTEE MEMBER ABSENT:

SUPERVISOR FRASIER

OTHERS PRESENT:

ROB YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES
DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING
REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
TAWN DRISCOLL, FISCAL MANAGER
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
BRUNO (VIA ZOOM)
DRISCOLL
LEGGETT
MAGOWAN
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
PATRICIA NENNINGER, PERSONNEL OFFICER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the December 2, 2021 meeting of the Health Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present aside from Ms. Hogan, who attended virtually.

In the absence of Committee Chair Frasier, Supervisor McDevitt, as Vice-Chairman, called the meeting of the Health Services Committee to order at 8:36 a.m.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the minutes from the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Office of Community Services, Office for the Aging and Health Services meeting agendas were distributed to those in attendance; those participating virtually accessed the agendas via the Warren County website. Copies of the agendas are on file with the meeting minutes.

The Committee began with a review of the Office of Community Services agenda, which included the following

requests:

1. To authorize appointments and re-appointments to the Warren County Community Services Board (CSB) for a term commencing January 1, 2022 and terminating December 31, 2025.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

2. To authorize contracts to provide community mental health, addiction/recovery and developmental disability services pursuant to provisions of NYS Mental Hygiene Law, Article 41, in an amount not to exceed those provided in Schedule A (*included in the meeting agenda*) for a term commencing January 1, 2022 and terminating December 31, 2022.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize contracts to provide specialized mental health crisis and planned respite services for youth in an amount not to exceed those provided in Schedule A (*included in the meeting agenda*) for a term commencing January 1, 2022 and terminating December 31, 2022.

Motion was made by Mr. Conover, seconded by Ms. Hogan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

4. To amend the 2021 County Budget in the amount of \$12,675 to allow pass through of 100% State Aid funding from New York State Office of Mental Health designated for Behavioral Health Services North.

Motion was made by Ms. Hogan, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

5. To authorize an appropriation of funds in the amount of \$75,000 from the General Fund unappropriated surplus, to Budget Code A.4390 435, *Psychiatric Expense/Criminal*, to cover the cost of court-ordered NYS CPL 730 competency examination and restoration expenses.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items section of the agenda commenced with a review of the following:

1. RFP issued for the Adk Peer-to-Peer Program, a Joseph P. Dwyer Veterans' Peer Support Program.
2. NYS OASAS State Aid funding for jail-based addiction-related services.

There being no further Office of Community Services business to discuss, the Committee commenced with a review of the Office for the Aging agenda, which included the following requests:

- 1) To authorize renewal of a contract with Cedars (Summit Properties) for meal services for an amount not to exceed \$15,845 in 2022 and \$16,320 in 2023 for a term commencing January 1, 2022 and terminating December 31, 2023 with automatic one year renewals after 2023 unless there is an increase in the amount.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize renewal of a contract with Countryside Adult Home for meal supplies for the Chestertown, Warrensburg and Lake George area seniors in the amount of \$4.50 per meal for a total amount not to exceed \$140,000 for a term commencing November 29, 2021 and terminating December 31, 2022 with annual renewal unless there are changes to the contract.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To amend the EISEP contract with Greater Adirondack Home Aides, Inc., to reflect the increase in personal care level 1 (PCI) and personal care level 2 (PCII) to \$26/hour in an amount not to exceed \$225,000 for a term commencing April 2, 2022 and terminating March 31, 2023 with annual renewal unless there is an increase in the amount.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To amend the Title III E contract with Greater Adirondack Home Aides, Inc., to reflect the increase of personal care level 1 (PCI) and personal care level 2 (PCII) to \$26/hour in an amount not to exceed \$35,000 for a term commencing January 1, 2022 and terminating December 31, 2022 with annual renewal unless there is an increase in the amount.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 5) To authorize the submission to NYSOFA (New York State Office for the Aging) for the MIPPA (Medicare Improvements for Patients and Providers Act) grant in an amount not to exceed \$28,349 for a term commencing September 1, 2021 and terminating August 31, 2022.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 6) To delete the position of Meal Site Manager #5, (Cedars Meal Site), *Grade 2, Base Annual Salary \$18,113 (25 hr/week).*
- 7) To amend the Table of Organization and Salary Schedule to create the position of Meal Site Cook #, Cedars, *Grade 2, Base Annual Salary \$21,736 (30hr/week), effective December 20, 2021.*
- 8) To fill the position of Meal Site Cook #, Cedars, *Grade 2, Base Annual Salary \$21,736 (30hr/week), effective December 20, 2021.*

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to refer same to the

Personnel, Administration & Higher Education Committee. *Copies of the resolution request forms and Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 9) To amend the Table of Organization and Salary Schedule to create the position of Services Assistant - Office for the Aging #3, Grade 7, Base Annual Salary \$33,600, effective December 20, 2021.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- 10) To fill the position of Services Assistant - Office for the Aging #3, Grade 7, Base Annual Salary \$33,600, effective December 20, 2021.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the resolution request form is on file with the minutes.*

Deanna Park, *Director, Office for the Aging*, noted she had an additional request that was not included on the agenda concerning authorizing a Memorandum of Understanding with the Independent Living Center of Hudson Valley for use of office space in the Human Services Building.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting.

In regards to the Referrals/Pending Items portion of the agenda, Ms. Park informed she hoped meal delivery would return to five days a week with volunteers in January.

There being no further Office for the Aging business to discuss, the Committee moved on to review the Health Services agenda which included the following requests:

- 1) To amend the Table of Organization and Salary Schedule to create and fill the position of Public Health Educator #2, Grade 14, Base Annual Salary \$44,384, effective January 1, 2022.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request and Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 2) To amend the Table of Organization and Salary Schedule to create and fill the position of Registered Professional Nurse # TBA, Grade 19, Base Annual Salary \$51,502, effective January 1, 2022.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to approve the requests and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form and Notice of Intent to Fill Vacant Position form are on file with the minutes.*

- 3) To authorize the extension of the current 2021 Notice of Intent to Fill Vacant Position forms and authorize filling the vacancies in Attachment #3 (*included in the meeting agenda*).

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to approve the requests and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the resolution request forms and Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 4) To authorize filling the newly created positions in Attachment #4 (*included in the meeting agenda*).

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the requests and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 5) To amend the 2021/2022 County Budget in the amount of \$2,000 to reflect receipt of additional funding from Health Research Inc. to support current expenses associated with the Bioterrorism grant.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Larry Elmen, *County Attorney*, apprised the Committee of the amended contract the County Attorney's Office had received with regard to signing the amended agreement with Quadrant Biosciences, Inc., and he explained the changes made in detail.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to ratify the actions of the Chair of Board in execution of the amended contract and the necessary resolution was authorized for the December 17th Board meeting. *Note: Subsequent to the meeting the County Attorney determined a resolution was not required for this action.*

A review of the Information for Discussion/Review portion of the agenda proceeded with an overview of the following documents included in the agenda packet:

- Report of Expenditures, Revenues, Overtime and Per Diem Use for 2021;
- Revenue and Expense Comparison Report for 2020 vs 2021;
- Status of Referrals;
- Emergency Response and Preparedness;
- Rabies Program Report; and
- Meeting/Conference Authorizations.

There being no further business to come before the Health Services Committee, on motion made by Mr. Strough, seconded by Mr. Conover and carried unanimously, Mr. McDevitt adjourned the meeting at 9:57 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board
As transcribed by Leslie Lovelace, Secretary to the Clerk of the Board