

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: FEBRUARY 22, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DRISCOLL

FRASIER

MAGOWAN

SMITH

CHRISTIAN HANCHETT, COMMISSIONER, DEPARTMENT OF SOCIAL SERVICES

AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME

RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD

RYAN MOORE, COUNTY ADMINISTRATOR

MARY ELIZABETH KISSANE, COUNTY ATTORNEY

AMANDA ALLEN, CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DICKINSON

SUPERVISORS BEATY

BRAYMER

DIAMOND

GERAGHTY

HOGAN

MERLINO

STROUGH

WILD

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

WILLIAM VANNESS, COMMISSIONER OF THE BOARD OF ELECTIONS (R)

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

TOSHA BROWNELL, HELP DESK TECHNICIAN

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the, February 22, 2021 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed" Supervisors Driscoll, Frasier and Magowan were physically present, while Supervisor Smith participate remotely.

Mr. Driscoll called the meeting of the Human Services Committee to order at 12:30 p.m.

Copies of the Countryside Adult Home agendas were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *a copy of the agenda is on file with the meeting minutes.*

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Amy McByrne, *Director, Countryside Adult Home*, who commenced the agenda review with a request to fill the vacant position of Food Service Helper-Full Time, *Grade 2, Base Annual Salary \$27,438*, do to retirement.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried unanimously to approve the request as outlined above and to refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Next, Ms. McByrne introduced a request to fill the vacant position of Institutional Aide #2 Part-time, *Grade 3, Base Annual Salary \$28,026*, due to resignation.

Motion was made by Mr. Magowan, seconded by Ms. Smith and carried unanimously to approve the request as outlined above and to refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Ms. McByrne then presented a request to extend the contract with Jennifer Linehan for dietician services at an hourly rate of \$42 (*annual maximum not to exceed \$4,032*) for the term commencing March 1, 2021 and terminating March 1, 2023.

Motion was made by Mrs. Frasier, seconded by Ms. Smith and carried unanimously to approve the request as presented and the necessary resolution was authorized for the March 19, 2021 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Finally, Ms. McByrne addressed the Discussion Item portion of the agenda, apprising their occupancy censes remained at thirty-three because there was one death and two residents that required further care. She noted overtime expenses were higher than this time last year and she informed all residents and most of the staff had been vaccinated against COVID-19.

Messrs. Magowan and Driscoll thanked Ms. McByrne for her hard work.

Christian Hanchett, *Commissioner, Department of Social Services*, notified they had made progress with the Capital Plan for Countryside Adult Home and he thanked the Board of Supervisors for their assistance.

Mr. Driscoll asked if there was any public comment and Don Lehman, *Director of Public Affairs*, replied in the negative.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Magowan and seconded by Mrs. Frasier, Mr. Driscoll adjourned the meeting at 12:40 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist