

HUMAN SERVICES COMMITTEE MEETING
VETERANS' SERVICES ~ PEER-TO-PEER AGENDA
MARCH 22, 2021

COMMITTEE MEMBERS: Supervisors DRISCOLL, Frasier, Magowan, Dickinson, Smith

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Request to increase credit card balance from \$500 to \$1000
Rationale: The current Peer-to-Peer credit card balance is not supporting the program effectively
- IV. Discussion Items:

Veterans' Services

 1. Claims status update from 10/19/20 to present
 2. Review PH Law Article 41, Title VII, Section 4173

Peer-to-Peer

 3. Program Coordinator interview status
 4. Request to Update Travel, Education and Vehicle Use Policy. Allowing mileage reimbursement for the Program Coordinator and Volunteer Mentors.
 5. Events
 - i. Virtual Paint Lessons (23 participants) - the first lesson was on 3/4/21
 - ii. NYS Fishing License - schedule for 3/25/21 from 4p-7p at Dick's Sporting Goods
 - iii. Virtual Book Club – Have a POC who will organize this event
- V. Referrals/Pending Items: None
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments:

Claims status update from 10/19/20 to present (1-pg)
Review PH Law Article 41, Title VII, Section 4173 (2-pgs)
Resolution 49 of 2021 (page 2) Travel, Education and Vehicle Use Policy
Let's Go Fishing Event Flyer (1-pg)

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Veteran's Services - Peer-to-Peer Support Services

DATE: March 16, 2021

- (a) Purpose of Request: **Update Credit Card Policy**
- (b) Details: **The credit card earmarked for P2P use has a limit of \$500 and with events being conducted more frequently the remaining balance is not sufficient to cover multiple events simultaneously.**
- (c) Previous Resolution Number: **#72 of 2020**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.6510 0125**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

**Warren County
Veterans' Services
March 22, 2021**

Claims:

YEAR	#CLAIMS	CURRENT AMT	NEW AMOUNT	DIFFERENCE	RETRO
2019 (complete)	148	35,549.92	80,812.92	47,220.69	339,236.40
2020	95	20,292.73	54,897.76	35,098.38	381,382.82
2021	13	10,538.58	5,117.65	291.88	1,837.43

Transportation:

There is no status update to report with regards to transportation to and from the VAMC in Albany but my expectation is that we should be ready to resume our 5-day weekly schedule by no later than May 1st, if not sooner.

Veterans Health Administration:

The Albany VA Medical Center and Community Based Outpatient Clinics are operational with limited services.

Vaccination scheduling: We are currently contacting VA patients who are 55-years-of-age and older to schedule COVID-19 vaccine appointments, but occasionally may offer pop-up vaccination events that provides for additional availability, allowing us to accept more Veterans in order to minimize any waste and maximize vaccination availability. If you haven't been contacted yet, and would like to know if your eligible for the vaccine yet, please contact your Primary Care Team (PACT) or our Call Center at: (518) 626-7228 then press option 2. For those with appointments, please arrive no earlier than 15 minutes prior to your appointment in order to maintain safe distancing. If you have already received the vaccine or have an appointment to receive a vaccine from the Stratton VA, there is nothing further you need to do. If you received your vaccine from an outside provider, please let your PACT team know so we can notate it in your VA Medical Record. Please note that the Stratton VA is also currently planning Rural Health vaccination availability and will provide updates and announcements as they become available.

- **VA CoVax Age Change 3/16/2021:** Effective immediately and until further notice, the minimum age threshold for vaccinating Veterans enrolled in VA healthcare is now age 40.

Public Health Law Article 41, Title VII, Section 4173

§ 4173. Records; transcripts and certifications by registrars; fees

1. Upon request, a certification of birth or of death or a certified copy or certified transcript of a birth or death record shall be issued by the registrar under regulations prescribed by the commissioner.

2. A certified copy or certified transcript of a birth record shall be issued only upon order of a court of competent jurisdiction or upon a specific request therefor by the person, if eighteen years of age or more, or by a parent or other lawful representative of the person to whom the record of birth relates.

3. The registrar shall be entitled to a fee of ten dollars, except in the county of Chemung and the county of Monroe and the county of Onondaga and the county of Tompkins whereby such fee shall be set by the county health commissioner and in the city of Oswego whereby such fee shall be set by the Oswego common council, up to the amount charged by the commissioner as prescribed in subdivision two of section forty-one hundred seventy-four of this title for each certification of birth or death or for each certified copy or certified transcript of any record of a birth or of a death or for a certification that a search discloses no record of a birth or of a death, furnished by him to an applicant, except that no fee shall be charged for a search, certification of birth or death or certified copy or certified transcript of a birth or a death record to be used for school entrance, employment certificate or for purposes of public relief or government compensation or when required by the veterans administration to be used in determining the eligibility of any person to participate in the benefits made available by the veterans administration, provided, however, that if such registrar is a city clerk, town clerk or village clerk, he shall collect such fees for and on behalf of the city, town or village in which he serves, provided, however, that an amount equivalent to the sum of such fees shall be paid at least monthly by such city, town or village to such city clerk, town clerk or village clerk entitled to receive fees as a registrar of vital statistics.

Domestic Relations Law Article 3, Section 19

§ 19. Records to be kept by town and city clerks

1. Each town and city clerk hereby empowered to issue marriage licenses shall keep a book supplied by the state department of health in which such clerk shall record and index such information as is required therein, which book shall be kept and preserved as a part of the public records of his office. Whenever an application is made for a search of such records the city or town clerk, excepting the city clerk of the city of New York, may make such search and furnish a certificate of the result to the applicant upon the payment of a fee of five dollars for a search of one year and a further fee of one dollar for the second year for which such search is requested and fifty cents for each additional year thereafter, which fees shall be paid in advance of such search. Whenever an application is made for a search of such records in the city of New York, the city clerk of the city of New York may make such search and furnish a certificate of the result to the applicant upon the payment of a fee of five dollars for a search of one year and a further fee of one dollar for the second year for which search is requested and fifty cents each additional year thereafter. Notwithstanding any other provision of this article, no fee shall be charged for any search or certificate when required by the veterans administration or by the division of veterans' services of the state of New York to be used in determining the eligibility of any person to participate in the benefits made available by the veterans administration or by the state of New York.

RESOLUTION NO. 49 OF 2021

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Services while continuing to use fleet vehicles as much as possible given the operation of that particular Department.

- 4) Section D above shall not apply to limit the maximum reimbursement rate where the lodging and/or meals are provided as a facility that is the host of an approved conference, training or meeting or is chosen because of its location proximate to the event and where the reimbursement is less than \$100 above the maximum daily GSA rate and where the employee or officer receives approval for the increased reimbursement above GSA rate as detailed on his or her "Authorization to Attend Meeting or Convention" request form.
- 5) The County Treasurer & County Clerk or their designee shall be excepted from the requirement of use of County vehicles and may use personal vehicles when performing departmental banking functions.
- 6) **The Peer to Peer Program Coordinator in the Veterans' Services Department and any volunteer Mentors shall be exempt from the requirement to use County vehicles and may use personal vehicles with mileage reimbursement to be paid by the County when performing functions for the Peer to Peer Program.**

II. COUNTY MOTOR VEHICLE USE RULES

The following rules shall apply to the use of County owned, leased, or borrowed vehicles by those driving for County business.

- A. Only authorized employees who hold a valid New York State driver's license shall drive County vehicles. Authorized employees shall be:
 - 1) 18 years and older;
 - 2) Any employee who regularly or at times operates a County vehicle as part of the employee's usual and/or customary County job function;
 - 3) An employee who is authorized to operate the vehicle by:
 - a) The County Administrator; or
 - b) The County Department Head to whom the vehicle has been assigned;
 - 4) Those who agree to provide their driver license number to the County for inclusion in the NYS Department of Motor Vehicle License Event Notification Service (*The LENS program provides the County with notifications of driver license infractions and suspensions*);
 - 5) Those who agree to the fact that the County has a right to request information relating to a change in driver license status of all authorized users described above;
 - 6) Those who have signed the acknowledgment (Schedule **E B**) at the end of this Policy;
 - 7) Those who maintain a valid NYS drivers license, excluding conditional or restricted licenses
 - a) Any suspension or revocation of ones driver's license will result in immediate loss of the employee's status as an authorized County driver. Status as an authorized driver will be automatically reinstated upon restoration of unconditional license;
 - 8) Those who have been involved in an at fault incident(s) with a County vehicle where no convictions were issued *but* the incident(s) resulted in damage in excess of \$2,500 from a single incident or multiple incidents within a 12 month period will no longer be considered authorized drivers and must be reviewed by the Risk Management Steering Committee who will provide a recommendation to the Department Head. The Department Head will then determine the employee's status as an authorized driver of County vehicles or their own vehicle on County



LET'S GO FISHING....

FREE FISHING LICENSE

Open to all Active Service Members & Veterans
(regardless of character of discharge)

Dick's Sporting Goods at Aviation Mall

March 25th, from 4pm – 7pm

1. NYS Photo ID (proof of NYS residency is required)
 - Driver's License or other official photo document
2. Proof of Service
 - Active Duty ID (to include National Guard/Reservist) or;
 - DD Form 214 or;
 - Veteran's ID Card
 - Retired Service Member ID
 - NYS Driver's License (with Veterans status indicated)
 - County Veteran's Card ~ Return the "FAVOR" Card
 - Veterans Health Administration ID
 - Correspondence from VA w/photo ID (address matching)

For additional information, please call: 518/760-2056 OR
email veteranspeertopeer@gmail.com