

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE

DATE: MARCH 22, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: LEGGETT
SHEPLER
STROUGH
DIAMOND
DRISCOLL

OTHERS PRESENT:

MARCY FLORES, PUBLIC DEFENDER
JOY LAFOUNTAIN, ASSIGNED COUNSEL ADMINISTRATOR
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN E. MOORE, COUNTY ADMINISTRATOR
MARY E. KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS MAGOWAN
MERLINO
SMITH
WILD
TAMMIE DELorenzo, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TOSHA BROWNELL, HELP DESK TECHNICIAN
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the March 22, 2020 meeting of the Criminal Justice Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were in attendance aside from Supervisor Strough who participated remotely.

Mr. Leggett called the meeting of the Criminal Justice Committee to order at 9:02 a.m.

Motion was made by Ms. Shepler, seconded by Mr. Diamond and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Assigned Counsel and Public Defender agendas were distributed to those in attendance and those participating virtually accessed the agendas via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Privilege of the floor was extended to Joy LaFountain, *Assigned Counsel Administrator*, who commenced her agenda review with the following requests:

- 1) To authorize continuation of the agreement with Legal Aid Society of NENY, Inc. in an amount not to exceed \$145,400 per year (or \$290,800 for the two-year contract term) for Family Court Conflict Cases over the term commencing May 1, 2021 and terminating April 30, 2023.

Motion was made by Mr. Driscoll, seconded by Mr. Diamond and carried unanimously to approve the request and the necessary resolution was authorized for the April 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with the Legal Aid Society of NENY, Inc. in an amount not to exceed \$54,514 for paralegal case management support services for indigent persons in the Warren County Family Court for the term commencing retroactive to January 1, 2018 and terminating upon exhaustion of grant funds under NYSOILS (*New York State Office of Indigent Legal Services*) Contract #C800052.

Motion was made by Ms. Shepler, seconded by Mr. Driscoll and carried unanimously to approve the request and the necessary resolution was authorized for the April 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize new contract with the Legal Aid Society of NENY, Inc. in the amount not to exceed \$45,000 for paralegal case management support services for indigent persons in the Warren County Family Court for the term commencing January 1, 2020 and terminating upon exhaustion of grant funds under NYSOILS contract #C100052.

Motion was made by Mr. Driscoll, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the April 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To amend Resolution 494 of 2019, which authorized an agreement with a Supervising Attorney for the Assigned Counsel Office to include language pertaining to reimbursement of expenses. Ms. LaFountain explained the fees in question related to professional dues and notary fees; she apprised there was no cost to the County for this contract as it was funded by a grant.

Motion was made by Mr. Diamond, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the April 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Assigned Counsel business to discuss, privilege of the floor was extended to Marcy Flores, *Public Defender*, who presented the following requests:

- 1) To amend the agreement with LexisNexis in the amount of \$1,700 to allow for research use above and beyond the scope of the current contract with the additional costs to be covered by NYSOILS grant funds.

Motion was made by Mr. Diamond, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the April 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize extension of the agreement with New York State Defender's Association, Inc. in the amount of \$5,500 for use of the Public Defense Case Management System over the term commencing April 13, 2021 and terminating April 12, 2022 with the increase in cost to be covered by NYSOILS grant funding.

Motion was made by Ms. Shepler, seconded by Mr. Diamond and carried unanimously to approve the request and the necessary resolution was authorized for the April 16th Board Meeting. *A copy of the resolution request form is*

on file with the minutes.

Regarding the Discussion Items portion of the agenda, Ms. Flores notified that four of her attorneys attended five days of trial training provided by New York State Defender's Metropolitan Trainer which taught them how to prepare for a trial. She informed the \$4,000 cost of the training was funded by a NYSOILS grant. She apprised the training made them better attorneys.

Ms. Flores informed ILS (*Indigent Legal Services*) grant funding claims were \$5,000.

Concluding her agenda review, Ms. Flores spoke regarding record storage, explaining files had to be held for eighty years, and noting she had purchased a scanner and computer to start to digitize her files; she conveyed criminal cases had to be held for six years. She explained she was interested in attending the County Facilities Committee meeting tomorrow to discuss using a portion of the basement of the Municipal Center for record storage, informing she would require a secretary to scan the files which would be funded by a NYSOILS grant. It was consensus of the Committee to authorize Ms. Flores to attend the County Facilities Committee Meeting to make her request for record storage space.

Mr. Leggett asked if there were any public comments and Don Lehman, *Director of Public Affairs*, replied in the negative.

As there was no further business to come before the Criminal Justice Committee, on motion made by Mr. Diamond, seconded by Ms. Shepler, and carried unanimously Mr. Leggett adjourned the meeting at 9:22 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist

Human Services Committee
Warren County Department of Social Services
COMMITTEE MEETING AGENDA
March 22, 2021

Committee Members: Supervisors Driscoll, Frasier, Magowan, Dickinson, and Smith.

I. Committee meeting called to order by Chair

II. Motion to approve minutes of prior Committee meeting

III. Action Agenda/New Business

1. **Personnel Requests:**

-Notice of Intent to Fill the Vacant Position of Social Welfare Examiner #21, in the Temporary Assistance Unit (Grade 8, Step 1), Base Salary \$34,988, due to promotion effective January 19, 2021.

-Notice of Intent to Fill the Vacant Position of Caseworker #15, in the Child Protective Services Unit (Grade 16, Step 8), Base Salary \$43,390, due to resignation effective February 19, 2021.

Rationale: The positions are mandated and reimbursed.

PLEASE SEE ATTACHMENT #1

2. **Request Resolution:**

- Request to Amend the County Budget, to increase revenue and appropriations in the amount of \$6,500, to cover the costs for aging out of Foster Care.

Rationale: The allocation for Warren County increased by \$6,500; to cover essential services pertaining to Aging Out for Foster Care.

PLEASE SEE ATTACHMENT #2

3. **Request Resolution:**

- Request to Amend the County Budget, to increase revenue and appropriations in the amount of \$20,000, to reflect the receipt of gift monies from the Children's Committee of Warren County.

Rationale: These monies are used to cover the salary of the Community Services Assistant in the Foster Care Unit.

PLEASE SEE ATTACHMENT #3

4. **Request Resolutions:**

-Request authorization to Appoint and/or Re-Appoint various members to the Warren County Youth Board for 2021.

Rationale: The Youth Board is comprised of members from each municipality within Warren County.

PLEASE SEE ATTACHMENT #4

IV. Information for Discussion and/or Review

Chris Hanchett, Commissioner

-Commissioner's Activities & Updates Report;

-*April is Child Abuse Prevention Awareness Month*

Julie Montero, Fiscal Manager

-Monthly Revenue & Expenditures, and Overtime Reports;

PLEASE SEE ATTACHMENT #5

V. Referral/Pending Items: None

VI. Privilege of the Floor and public comment (please allow 15 second delay on live stream meetings)

VII. Motion to Adjourn

ATTACHMENTS:

1. -Notice of Intent to Fill Position of Caseworker #15; Child Protective Services
-Notice of Intent to Fill Position of Social Welfare Examiner #21; Temporary Assistance
2. -Request to Amend Budget; \$6,500 to cover Aging Out Foster Care
3. -Request to Amend Budget; \$20,000 to reflect the receipt of gift monies from the Children's Committee of Warren County
4. -Request Authorization to Appoint Various members to the Warren County Youth Board for 2021
5. -Monthly Revenue and Expenditures Reports; Overtime Report

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.12
Title of Position: Social Welfare Examiner #21 Base Salary of Position: \$34,988 (2019) Grade: 8
Filling at Step # (If Known): _____
Budget code and title: A6010 110 - Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 11427/Palermo Date of Vacancy: 01/20/21
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50 % State 25 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. pa 3/12/21

Human Resources Director has approved this form when initialed. 12 3/12/21

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date: 3/12/21

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 3/13/21

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature B. Discoll approved by email. [Signature] Date 3/22/21

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01
Title of Position: Caseworker #15 Base Salary of Position: \$43,390 (2019) Grade: 16
Filling at Step # (If Known): _____
Budget code and title: A6010 110 - Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 12268/Cahill Date of Vacancy: 02/22/21
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50 % State 25 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. 2/23/21
Human Resources Director has approved this form when initialed. AP 3/12/21

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 3/12/21

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 3/15/21

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services
 The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature B. Driscoll approved by email. [Signature] Date 3/22/21

RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

ATTACHMENT #2

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 3/8/2021

- (a) Purpose of Amendment: To increase both revenue & expense accounts due to an allocation from OCFS for youth aging out of the foster care program.

- (b) Appropriation Code, Object Code, Full Title and Amount:
A 6010 439 Miscellaneous Expense - \$6,500

- (c) Revenue Code (with title), and Amount:
A 6010 3610 Social Services Admin - \$6,500

Allocations for Youth Aging Out for 3/1 to 12/31/2020 and 1/1 to 3/31/2021

New counties for 1/1/2021 are in bold

County	Jan. 1, 2021 – March 31, 2021 # of Youth	Prior # of youth March 1, 2020 – Dec. 31, 2020	Total # of Youth March 1, 2020 – March 31, 2021	Funding Allocation
Albany	0	3	3	19,500
Broome	2	0	2	13,000
Cattaraugus	0	1	1	6,500
Chautauqua	0	1	1	6,500
Chenango	0	1	1	6,500
Clinton	1	1	2	13,000
Columbia	0	2	2	13,000
Cortland	0	1	1	6,500
Dutchess	2	6	8	52,000
Erie	6	15	21	136,500
Genesee	0	1	1	6,500
Greene	1	0	1	6,500
Herkimer	0	1	1	6,500
Madison	0	1	1	6,500
Monroe	8	4	12	78,000
Nassau	3	7	10	65,000
Niagara	2	5	7	45,500
Oneida	0	4	4	26,000
Onondaga	3	9	12	78,000
Ontario	0	1	1	6,500
Orange	3	6	9	58,500
Otsego	0	1	1	6,500
Rockland	3	2	5	32,500
St. Lawrence	0	1	1	6,500
Saratoga	0	1	1	6,500
Schenectady	0	5	5	32,500
Seneca	1	0	1	6,500
Steuben	0	2	2	13,000
Suffolk	4	10	14	91,000
Sullivan	3	3	6	39,000
Warren	0 <i>+1</i>	2	2	13,000 <i>+6,500</i>
Westchester	1	11	12	78,000
Upstate Totals	43	108	151	981,500
NYC	86	400	486	1,577,070
Statewide	129	508	637	2,558,570

Montero, Julie (DFA)

From: Breen, Tammy (DFA)
Sent: Monday, March 08, 2021 9:07 AM
To: Montero, Julie (DFA)
Subject: FW: FFTA

From: Barber, Kerri (OCFS) <Kerri.Barber@ocfs.ny.gov>
Sent: Wednesday, February 10, 2021 4:01 PM
To: Breen, Tammy (DFA) <Tammy.Breen@dfa.state.ny.us>
Subject: RE: FFTA

Sorry about the allocation not being updated, don't worry about that part. And yes the same time frame to spend the funds for all youth identified from 3/1/20 to 3/31/21

From: Breen, Tammy (DFA) <Tammy.Breen@dfa.state.ny.us>
Sent: Wednesday, February 10, 2021 9:53 AM
To: Barber, Kerri (OCFS) <Kerri.Barber@ocfs.ny.gov>
Subject: FFTA

Good morning Kerri,
Attached please find the updated FFTA spreadsheet for Warren Co. I noticed the PDF with the allocation amounts still hasn't been updated for Warren. Also, is the 3/31/21 date to use the funds the same for the new youth added?

Thanks.

Tammy Breen
Warren Co. DSS
Supervisor of Children's Services
518-761-6287
tammy.breen@dfa.state.ny.us

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 *please do not print this e-mail unless necessary*

Montero, Julie (DFA)

From: Breen, Tammy (DFA)
Sent: Friday, December 18, 2020 11:38 AM
To: Taylor, Maureen (DFA); DuRose, Rachael (DFA); Montero, Julie (DFA); Binder, Tobie (DFA); Murray, Tina (DFA); Berry, Lauren (DFA)
Subject: Fwd: Young adults aging out of care claiming and extension
Attachments: FFTA Aging Out Claiming Detail 2020.xlsx; Allocations for Youth Aging Out March 1, 2020- March 31, 2021 .pdf; FFTA Aging Out 2020 Claiming Instructions December 2020 update.pdf

FYI-

Current allocations have been extended and we will receive an additional \$6500 to be used for Michael Davenport.

OCFS will be updating the allocation amounts and send it out in a separate email.

Tammy Breen
Supervisor of Children's Services

From: Aledort, Nina (OCFS) <Nina.Aledort@ocfs.ny.gov>
Sent: Thursday, December 17, 2020 6:06:40 PM
To: moira.manning@albanycountyny.gov <moira.manning@albanycountyny.gov>; Turano, Anthony (DFA) <Anthony.Turano@dfa.state.ny.us>; Phillips, Evonne (DFA) <EVONNE.PHILLIPS@dfa.state.ny.us>; Schuyler, Christine (EXT-DFA1-A06) <SchuyleC@co.chautauqua.ny.us>; Auwarter, Daniel T (DFA) <Daniel.Auwarter@dfa.state.ny.us>; Beers, Elizabeth M (DFA) <Elizabeth.Beers@dfa.state.ny.us>; Redden, John (DFA) <John.Redden@dfa.state.ny.us>; Peters, Christine (DFA) <Christine.Peters2@dfa.state.ny.us>; Monroe, Kristen (DFA) <Kristen.Monroe@dfa.state.ny.us>; Korona-Wilson, Alicia (OCFS) <Alicia.Korona-Wilson@ocfs.ny.gov>; Mahoney, Colleen (DFA) <COLLEEN.Mahoney@dfa.state.ny.us>; Michelle.Dowe@albanycountyny.gov <Michelle.Dowe@albanycountyny.gov>; Marzouka, Sabrina (DFA) <Sabrina.Marzouka@dfa.state.ny.us>; Bonnerwith, Debra (DFA) <Debra.Bonnerwith@dfa.state.ny.us>; Cannon, Marie (ERIE) <marie.cannon@erie.gov>; Gavin, Catherine (ERIE) <catherine.gavin@erie.gov>; Rumsey, David A (DFA) <David.Rumsey2@dfa.state.ny.us>; Dennis, Ben (DFA) <Ben.Dennis2@dfa.state.ny.us>; Seymour, Timothy (DFA) <Timothy.Seymour@dfa.state.ny.us>; Burdick, Lisa (DFA) <Lisa.Burdick@dfa.state.ny.us>; Fitzgerald, Michael (DFA) <Michael.Fitzgerald@dfa.state.ny.us>; Prievo, Jesica (DFA) <Jesica.Prievio@dfa.state.ny.us>; Wright, Thalia (DFA) <Thalia.Wright@dfa.state.ny.us>; Natale-McConnell, Amy (DFA) <Amy.Natale-McConnell@dfa.state.ny.us>; Nunziata, Nancy (HHSNASSAUCOUNTYNY) <Nancy.Nunziata@hhsnassaucountyny.us>; McGuinness, Theresa (HHSNASSAUCOUNTYNY) <Theresa.McGuinness@hhsnassaucountyny.us>; Lutz, Meghan (DFA) <Meghan.Lutz@dfa.state.ny.us>; Tylec, Billie (DFA) <Billie.Tylec@dfa.state.ny.us>; Marshall, Burt (DFA) <Burt.Marshall@dfa.state.ny.us>; Brognano, James (DFA) <James.Brognano@dfa.state.ny.us>; Fahy-Box, Colleen (EXT-DFA3-A30) <cbox@ocgov.net>; Gasiorowski, Richard (DFA) <Richard.Gasiorowski@dfa.state.ny.us>; Czarniak, James C (DFA) <James.Czarniak@dfa.state.ny.us>; Tiberio, Eileen M (Ontario Co) <eileen.tiberio@co.ontario.ny.us>; Grant, Matthew J (DFA) <Matthew.Grant@dfa.state.ny.us>; Miller, Darcie M (EXT) <DAMiller@OrangeCountyGov.com>; Sailer, Maureen (DFA) <Maureen.Sailer@dfa.state.ny.us>; Bouboulis, Eve (DFA) <Eve.Bouboulis@dfa.state.ny.us>; Waters, Mary (DFA) <Mary.Waters@dfa.state.ny.us>; Silvestri, Joan (DFA) <Joan.Silvestri@dfa.state.ny.us>; Gavin, Barbara (DFA) <Barbara.Gavin@dfa.state.ny.us>; Potter, Tina (DFA) <TINA.POTTER@dfa.state.ny.us>; Hmura, Concetta (DFA) <CONCETTA.HMURA@dfa.state.ny.us>; Brady, Paul J (DFA) <Paul.Brady2@dfa.state.ny.us>; Colamarino, Aurelia (DFA) <Aurelia.Colamarino@dfa.state.ny.us>; Tstever@SteubenCountyNY.gov <Tstever@SteubenCountyNY.gov>; KMuller@SteubenCountyNY.gov <KMuller@SteubenCountyNY.gov>; Pierre, Frances (SUFFOLK Co) <frances.pierre@suffolkcountyny.gov>; Clavin, Mark (DFA) <Mark.Clavin@dfa.state.ny.us>; Liddle, John (EXT) <John.Liddle@co.sullivan.ny.us>; Moon2, William R (DFA)

<William.Moon2@dfa.state.ny.us>; Hanchett, Christian (DFA) <Christian.Hanchett@dfa.state.ny.us>; Breen, Tammy (DFA) <Tammy.Breen@dfa.state.ny.us>; McGuire, Kevin (DFA) <Kevin.McGuire@dfa.state.ny.us>; Befus, John (Westchester) <JAB6@westchestergov.com>; nancy.williams@broomecounty.us <nancy.williams@broomecounty.us>; Barry, Barbara (DFA) <Barbara.Barry@dfa.state.ny.us>; Pospesal, Kira (DFA) <Kira.Pospesal@dfa.state.ny.us>; Hall, Daniel (DFA) <Daniel.Hall@dfa.state.ny.us>; tvanvleck@co.seneca.ny.us <tvanvleck@co.seneca.ny.us>; Major, Mae (SENECA Co) <mmajor@co.seneca.ny.us>
Cc: Barber, Kerri (OCFS) <Kerri.Barber@ocfs.ny.gov>; Geohagen-Pratt, Gail (OCFS) <Gail.Geohagen-Pratt@ocfs.ny.gov>; Ghartey Ogundimu, Lisa (OCFS) <Lisa.GharteyOgundimu@ocfs.ny.gov>; Bagstad, Bryan (OCFS) <Bryan.Bagstad2@ocfs.ny.gov>; Holtzclaw, Derek J (OCFS) <Derek.Holtzclaw@ocfs.ny.gov>; Bach, David (OCFS) <David.Bach@ocfs.ny.gov>; Clinton, Shonna (OCFS) <Shonna.Clinton@ocfs.ny.gov>; Bruno, Christopher M (OCFS) <Christopher.Bruno@ocfs.ny.gov>; Chang, Sheletha (OCFS) <Sheletha.Chang@ocfs.ny.gov>; Darling, Amanda (OCFS) <Amanda.Darling@ocfs.ny.gov>; Fuchs, Ronni (OCFS) <Ronni.Fuchs@ocfs.ny.gov>; Green-Flood, Barbara (OCFS) <Barbara.Green-Flood@ocfs.ny.gov>; Lockwood, John (OCFS) <John.Lockwood@ocfs.ny.gov>; Simon, Sara (OCFS) <Sara.Simon@ocfs.ny.gov>; Mahaffey, Monica (OCFS) <Monica.Mahaffey@ocfs.ny.gov>
Subject: Young adults aging out of care claiming and extension

Dear Commissioners and Directors of Services:

This summer, OCFS made funding available to counties who had youth aging out of foster care at age 21 during the pandemic to pilot the extension of Chafee support for youth over the age of 21. Over the last few months you and your staff have worked hard to ensure that those young adults received the assistance, resources and services they need to maintain their stability.

OCFS is pleased to share additional Family First Transition Act allocations to support youth who will be aging out of care at 21 between January 1 through March 31, 2021. In addition, OCFS is extending the use of the current allocations for youth who aged out at 21 between March 1, 2020 through December 31, 2020 until March 31, 2021 as well. The claiming deadline for both is June 30, 2021.

Counties are required to report for each youth receiving these dollars, the services or items purchased and the outcomes of providing this additional support using the attached claiming detail spreadsheet at intervals as requested by OCFS.

County data will be sent in a separate e-mail and calls will be set up with any new county to discuss the details of this program. Please feel free to reach out with any additional questions to Kerri Barber at Kerri.Barber@ocfs.ny.gov

This is also a reminder that Chafee allocations can and should be used to help all youth ages 14-20 prepare to thrive as adults prior to age 21.

Wishing you all a safe holiday season.

Best,
N

Nina Aledort, PhD
Deputy Commissioner
Division of Youth Development and Partnerships for Success
Pronouns: she/her/hers
NYS Office of Children and Family Services
W: 518-473-4714
C: 646-784-6355

RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

ATTACHMENT #3

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 3/8/2021

- (a) Purpose of Amendment: To increase both revenue & expense accounts due to a gift from the Children's Committee of Warren County. This will pay the wages/benefits for a Community Services Assistant working with our Foster Care children & families.

- (b) Appropriation Code, Object Code, Full Title and Amount:

TE 6010 110 - Salaries	\$18,525
TE 6010 830 - Social Security	\$1,206
TE 6010 831 - Medicare	\$269

- (c) Revenue Code (with title), and Amount: \$20,000.

TE 6010 2401 Interest & Earnings	
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To: Montero, Julie (DFA) <Julie.Montero@dfa.state.ny.us>
 Subject: RE: Trust Account

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi Julie – yes, you need to go to committee to accept the funds.

Robert V. Lynch II, CPA
 Deputy Treasurer
 Warren County Treasurer Depa
 1340 State Route 9
 Lake George, NY 12845
 Phone: (518) 761-6380

CHILDREN'S COMMITTEE
 OF WARREN COUNTY

2443
 50-255/213
 2

Date 02/19/2021

Pay to the Order of Warren County Department of Social Services \$ 20,000⁰⁰
twenty thousand & no/100 Dollars

Glens Falls National QUEENSBURY OFFICE
Bank and Trust Company 898 UPPER GLEN STREET
 QUEENSBURY, NY 12804

For Community Services Assistant Andrea E. Matte

From: Montero, Julie (DFA) <Julie.Montero@dfa.state.ny.us>
 Sent: Tuesday, February 23, 2021
 To: Lynch, Rob <lynchr@warren.ny.us>
 Subject: Trust Account

Hi Rob,

I received the check from Children's Committee. It has been quite a while, I think I need to go to Committee for permission to accept these funds? This is how we pay for the Community Services worker in our Foster Care program & we are running low on funding so if you would let me know the correct procedure so we can get this into our TE fund as soon as possible, it would be greatly appreciated!

Thanks!

Julie Montero
 Fiscal Manager
 Warren Co. DSS
 (518) 761-7645

	<u>Exp</u>	
TE	6010	
Salaries	110	18,525
Social Sec.	830	1,206
Medicare	831	269
		20,000

	<u>Rev</u>
TE	6010 2401
	Int. & Earnings
	20,000

RESOLUTION REQUEST FORM NO. 1

*Request to Appoint or Reappoint Member of Committee, Board or Agency**

**If more than one person is being appointed, please attach additional sheets*

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 03.22.21

- (a) Name of Appointee: **Wendy Burkowski**
- (b) Is this a Reappointment? **Yes** If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title
WC Youth Board-Town of Bolton Recreation Commissioner Board Mbr
- (e) Address of Appointee: **Town of Bolton, 875 Trout Lake Rd, Bolton Landing, NY 12814**
- (f) Title of Appointment:
Member-Warren County Youth Board
- (g) Effective Date of Appointment:
01.01.21
- (h) Termination Date of Appointment:
12.31.21
- (i) Name of Person Being Replaced (if applicable):
- (j) Reason for Replacement:

RESOLUTION REQUEST FORM NO. 1

*Request to Appoint or Reappoint Member of Committee, Board or Agency**

**If more than one person is being appointed, please attach additional sheets*

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 03.22.21

- (a) Name of Appointee: **Jill Metcalf**
- (b) Is this a Reappointment? **Yes** If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title
Youth Counselor - Warren County Employment & Training
- (e) Address of Appointee: **333 Glen St, Glens Falls, NY 12801**
- (f) Title of Appointment:
Member-Warren County Youth Board
- (g) Effective Date of Appointment:
01.01.21
- (h) Termination Date of Appointment:
12.31.21
- (i) Name of Person Being Replaced (if applicable):
- (j) Reason for Replacement:

RESOLUTION REQUEST FORM NO. 1

*Request to Appoint or Reappoint Member of Committee, Board or Agency**

**If more than one person is being appointed, please attach additional sheets*

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 03.22.21

- (a) Name of Appointee: **Cathy O'Brien**
- (b) Is this a Reappointment? **Yes** If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title
Director - Lake George Youth Commission
- (e) Address of Appointee: **Town of Lake George, 20 Old Post Rd,
Lake George, NY 12845**
- (f) Title of Appointment:
Member-Warren County Youth Board
- (g) Effective Date of Appointment:
01.01.21
- (h) Termination Date of Appointment:
12.31.21
- (i) Name of Person Being Replaced (if applicable):
- (j) Reason for Replacement:

RESOLUTION REQUEST FORM NO. 1

*Request to Appoint or Reappoint Member of Committee, Board or Agency**

**If more than one person is being appointed, please attach additional sheets*

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 03.22.21

- (a) Name of Appointee: **Lorrie O'Shaughnessy**
- (b) Is this a Reappointment? **Yes** If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title
Assistant Director - Queensbury Parks & Recreation
- (e) Address of Appointee: **Town of Queensbury, 742 Bay Rd, Queensbury, NY
12804**
- (f) Title of Appointment:
Member-Warren County Youth Board
- (g) Effective Date of Appointment:
01.01.21
- (h) Termination Date of Appointment:
12.31.21
- (i) Name of Person Being Replaced (if applicable):
- (j) Reason for Replacement:

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR FEBRUARY 2021

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2021 BUDGETED	FEB 2021 EXP	FEB 2020 EXP	2021 YTD ACTUAL	2020 Prior Year Totals
110 Salaries - Regular	\$6,830,796.00	\$248,796.01	\$483,474.56	\$769,551.20	\$6,398,281.74
120 Salaries - Overtime	\$75,222.00	\$4,995.23	\$12,179.77	\$18,964.26	\$115,728.69
130 Salaries - Part Time	\$212,911.00	\$8,066.66	\$13,611.23	\$24,038.67	\$137,807.23
100's PERSONAL SERVICES Total	\$7,118,929.00	\$261,857.90	\$509,265.56	\$812,554.13	\$6,651,817.66
200's EQUIPMENT	\$11,350.00	\$200.03	\$33,849.61	\$440.06	\$114,338.70
400's CONTRACTUAL	\$22,651,641.79	\$1,186,988.89	\$1,356,397.14	\$2,147,422.83	\$20,319,376.71
800's EMPLOYEE BENEFITS	\$3,516,199.00	\$142,101.23	\$257,561.65	\$472,917.42	\$3,291,221.64
TOTALS	\$33,298,119.79	\$1,591,148.05	\$2,157,073.96	\$3,433,334.44	\$30,376,754.71

REVENUES	2021 BUDGETED	FEB 2021 REVENUE	FEB 2020 REVENUE	2021 YTD ACTUAL	2020 Prior Year Totals
	\$15,415,207.00	\$1,171,333.65	\$1,570,067.77	\$1,782,092.90	\$12,052,519.77

ATTACHMENT #5

Expense Budget Performance Report

Fiscal Year to Date 02/28/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	6,002,306.00	.00	6,002,306.00	217,388.61	.00	669,103.39	5,333,202.61	11	5,561,090.20
120	Salaries - Overtime	49,222.00	.00	49,222.00	3,132.51	.00	9,593.05	39,628.95	19	67,954.73
130	Salaries - Part Time	59,767.00	.00	59,767.00	3,518.68	.00	11,144.46	48,622.54	19	44,716.36
<i>Personal Services Totals</i>		\$6,111,295.00	\$0.00	\$6,111,295.00	\$224,039.80	\$0.00	\$689,840.90	\$5,421,454.10	11%	\$5,673,761.29
<i>Equipment</i>										
210	Furniture/Furnishings	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	28,484.66
220	Office Equipment	4,000.00	746.79	4,746.79	.00	1,072.79	240.03	3,433.97	28	9,555.26
220.1	Office Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	29,864.62
220 - Totals		\$4,000.00	\$746.79	\$4,746.79	\$0.00	\$1,072.79	\$240.03	\$3,433.97	28%	\$39,419.88
230	Automotive Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	23,150.00
230 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$23,150.00
<i>Equipment Totals</i>		\$6,000.00	\$746.79	\$6,746.79	\$0.00	\$1,072.79	\$240.03	\$5,433.97	19%	\$91,054.54
<i>Contractual Expense</i>										
410	Supplies	55,000.00	(666.80)	54,333.20	5,654.38	13,377.60	10,053.95	30,901.65	43	48,478.64
411	Rent-Building/Property	650,000.00	.00	650,000.00	54,166.67	.00	108,333.30	541,666.70	17	650,000.00
418	Ins-General Liability	32,858.00	1,334.80	34,192.80	.00	.00	33,524.80	668.00	98	27,844.03
422	Repair/Maint-Equipment	.00	.00	.00	.00	.00	.00	.00	+++	249.90
423	Telephone	20,000.00	.00	20,000.00	563.10	.00	1,126.20	18,873.80	6	18,791.01
424	Postage	27,500.00	.00	27,500.00	.00	.00	740.00	26,760.00	3	26,963.13
426	Subscriptions	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
427	Memberships & Dues	5,000.00	113.00	5,113.00	.00	.00	5,113.00	.00	100	4,964.00
428	Data Processing & Internet Fees	5,000.00	.00	5,000.00	326.55	2,712.00	386.57	1,901.43	62	2,920.57
432	Special Project Supply	95,000.00	.00	95,000.00	.00	.00	.00	95,000.00	0	.00
435	Medical Fees	500.00	.00	500.00	(45.63)	.00	89.37	410.63	18	(1,462.09)
436	Advertising Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	397.98
439	Misc Fees & Expenses	7,000.00	.00	7,000.00	89.00	.00	2,731.88	4,268.12	39	15,695.10
440	Legal/Transcript Fees	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	414.00
441	Auto-Supplies & Repair	6,000.00	.00	6,000.00	36.89	.00	106.34	5,893.66	2	2,535.26
442	Automotive - Gas & Oil	7,000.00	.00	7,000.00	.00	.00	292.28	6,707.72	4	3,442.72
443	Auto Rental	.00	.00	.00	.00	.00	.00	.00	+++	177.28
444	Travel/Education/Conference	12,000.00	(113.00)	11,887.00	.00	.00	1,230.80	10,656.20	10	4,911.64
469	Other Payments/Contributions	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,000.00
470	Contract	424,124.00	90,000.00	514,124.00	1,866.67	140,850.59	1,866.67	371,406.74	28	431,992.34
<i>Contractual Expense Totals</i>		\$1,360,232.00	\$90,668.00	\$1,450,900.00	\$62,657.63	\$156,940.19	\$165,595.16	\$1,128,364.65	22%	\$1,240,315.51

Expense Budget Performance Report

Fiscal Year to Date 02/28/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
Employee Benefits										
810	Retirement	840,973.00	.00	840,973.00	28,259.54	.00	111,576.76	729,396.24	13	715,756.17
830	Social Security	378,911.00	.00	378,911.00	12,810.69	.00	40,506.21	338,404.79	11	327,036.34
831	Medicare Contribution	88,618.00	.00	88,618.00	2,996.09	.00	9,473.18	79,144.82	11	76,484.40
860	Hospitalization	1,382,096.00	.00	1,382,096.00	52,018.68	.00	205,760.00	1,176,336.00	15	1,324,589.01
865	Dental Insurance	23,496.00	.00	23,496.00	869.92	.00	3,436.28	20,059.72	15	19,340.44
<i>Employee Benefits Totals</i>		\$2,714,094.00	\$0.00	\$2,714,094.00	\$96,954.92	\$0.00	\$370,752.43	\$2,343,341.57	14%	\$2,463,206.36
Other Benefits										
840	Workmen's Compensation	30,520.00	.00	30,520.00	30,519.22	.00	30,519.22	.78	100	39,605.51
850	Unemployment Insurance	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	8,774.43
855	Disability	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	785.03
861	Retirees Hospitalization	232,477.00	.00	232,477.00	.00	.00	.00	232,477.00	0	261,031.62
862	Health Insurance Cost Reimbursement	4,500.00	.00	4,500.00	249.47	.00	279.54	4,220.46	6	3,097.29
<i>Other Benefits Totals</i>		\$283,497.00	\$0.00	\$283,497.00	\$30,768.69	\$0.00	\$30,798.76	\$252,698.24	11%	\$313,293.88
EXPENSE TOTALS		\$10,475,118.00	\$91,414.79	\$10,566,532.79	\$414,421.04	\$158,012.98	\$1,257,227.28	\$9,151,292.53	13%	\$9,781,631.58
Department 6010 - Social Services Totals (\$10,475,118.00) (\$91,414.79) (\$10,566,532.79) (\$414,421.04) (\$158,012.98) (\$1,257,227.28) (\$9,151,292.53) 13% (\$9,781,631.58)										
Department 6030 - Countryside Adult Home										
EXPENSE										
Personal Services										
110	Salaries - Regular	828,490.00	.00	828,490.00	31,407.40	.00	100,447.81	728,042.19	12	837,191.54
120	Salaries - Overtime	26,000.00	.00	26,000.00	1,862.72	.00	9,371.21	16,628.79	36	47,773.96
130	Salaries - Part Time	153,144.00	.00	153,144.00	4,547.98	.00	12,894.21	140,249.79	8	93,090.87
<i>Personal Services Totals</i>		\$1,007,634.00	\$0.00	\$1,007,634.00	\$37,818.10	\$0.00	\$122,713.23	\$884,920.77	12%	\$978,056.37
Equipment										
210	Furniture/Furnishings	5,000.00	(3,130.00)	1,870.00	.00	.00	.00	1,870.00	0	13,848.00
220	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	1,321.90
220.1	Office Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	7,530.00
<i>220 - Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$8,851.90
260	Other Equipment	.00	3,130.00	3,130.00	200.03	2,630.00	200.03	299.97	90	216.51
270	Lawn & Landscaping	350.00	.00	350.00	.00	.00	.00	350.00	0	367.75
<i>Equipment Totals</i>		\$5,350.00	\$0.00	\$5,350.00	\$200.03	\$2,630.00	\$200.03	\$2,519.97	53%	\$23,284.16
Contractual Expense										
410	Supplies	38,000.00	(27.38)	37,972.62	1,477.68	9,534.30	1,931.57	26,506.75	30	35,966.17
413	Repair & Maint.-Bldg/Property	20,000.00	10,000.00	30,000.00	348.77	10,823.24	356.76	18,820.00	37	17,938.16
415	Electricity	25,000.00	.00	25,000.00	1,105.92	.00	1,105.92	23,894.08	4	25,388.33
416	Oil & Gas-Heating	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0	19,246.17
417	Water/Sewer/Taxes	9,000.00	.00	9,000.00	.00	.00	1,746.60	7,253.40	19	10,388.70

Expense Budget Performance Report

Fiscal Year to Date 02/28/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Contractual Expense</i>										
418	Ins-General Liability	10,149.00	56.38	10,205.38	.00	.00	10,176.38	29.00	100	8,419.51
422	Repair/Maint-Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	11,110.27
423	Telephone	3,000.00	.00	3,000.00	230.13	.00	463.29	2,536.71	15	3,228.22
424	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	174.00
426	Subscriptions	400.00	.00	400.00	.00	.00	.00	400.00	0	478.99
427	Memberships & Dues	1,400.00	.00	1,400.00	1,344.00	.00	1,344.00	56.00	96	1,344.00
428	Data Processing & Internet Fees	2,000.00	.00	2,000.00	211.96	.00	211.96	1,788.04	11	2,544.69
434	Allowances	15,000.00	.00	15,000.00	1,300.00	.00	1,300.00	13,700.00	9	18,800.00
435	Medical Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	4,267.00
437	Consulting Fees	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
439	Misc Fees & Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	605.25
441	Auto-Supplies & Repair	2,000.00	.00	2,000.00	.00	.00	.00	1,000.00	0	1,141.67
442	Automotive - Gas & Oil	2,000.00	.00	2,000.00	.00	.00	19.28	1,980.72	1	1,542.43
444	Travel/Education/Conference	2,000.00	.00	2,000.00	.00	.00	167.96	1,832.04	8	180.00
445	Foods	166,580.00	.00	166,580.00	5,945.86	28,560.24	.00	1,101.00	45	136,453.77
451	Medical Supply Expense	4,000.00	.00	4,000.00	42.48	1,857.52	42.48	2,100.00	48	3,592.72
453	Uniforms & Clothing	200.00	.00	200.00	.00	.00	.00	200.00	0	169.95
470	Contract	48,000.00	.00	48,000.00	234.16	28,314.84	319.66	19,365.50	60	34,739.30
<i>Contractual Expense Totals</i>		<i>\$388,829.00</i>	<i>\$10,029.00</i>	<i>\$398,858.00</i>	<i>\$12,240.96</i>	<i>\$79,989.14</i>	<i>\$32,840.40</i>	<i>\$286,028.46</i>	<i>28%</i>	<i>\$337,719.32</i>
<i>Employee Benefits</i>										
810	Retirement	132,450.00	.00	132,450.00	4,491.32	.00	18,977.97	113,472.03	14	119,890.89
830	Social Security	62,477.00	.00	62,477.00	2,221.49	.00	7,325.05	55,151.95	12	57,442.63
831	Medicare Contribution	14,610.00	.00	14,610.00	519.54	.00	1,713.12	12,896.88	12	13,434.11
860	Hospitalization	182,462.00	.00	182,462.00	7,017.83	.00	28,071.32	154,390.68	15	182,323.32
865	Dental Insurance	3,192.00	.00	3,192.00	127.44	.00	515.30	2,676.70	16	2,877.71
<i>Employee Benefits Totals</i>		<i>\$395,191.00</i>	<i>\$0.00</i>	<i>\$395,191.00</i>	<i>\$14,377.62</i>	<i>\$0.00</i>	<i>\$56,602.76</i>	<i>\$338,588.24</i>	<i>14%</i>	<i>\$375,968.66</i>
<i>Other Benefits</i>										
840	Workmen's Compensation	14,764.00	.00	14,764.00	.00	.00	14,763.47	.53	100	18,427.03
850	Unemployment Insurance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	11,471.71
855	Disability	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
861	Retirees Hospitalization	86,464.00	.00	86,464.00	.00	.00	.00	86,464.00	0	96,309.16
862	Health Insurance Cost Reimbursement	750.00	.00	750.00	.00	.00	.00	750.00	0	86.20
<i>Other Benefits Totals</i>		<i>\$111,978.00</i>	<i>\$0.00</i>	<i>\$111,978.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$14,763.47</i>	<i>\$97,214.53</i>	<i>13%</i>	<i>\$126,294.10</i>
EXPENSE TOTALS		\$1,908,982.00	\$10,029.00	\$1,919,011.00	\$64,636.71	\$82,619.14	\$227,119.89	\$1,609,271.97	16%	\$1,841,322.61
Department 6030 - Countryside Adult Home Totals		(\$1,908,982.00)	(\$10,029.00)	(\$1,919,011.00)	(\$64,636.71)	(\$82,619.14)	(\$227,119.89)	(\$1,609,271.97)	16%	(\$1,841,322.61)

Expense Budget Performance Report

Fiscal Year to Date 02/28/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6050	Public Facil. For Children									
	EXPENSE									
	Contractual Expense									
469	Other Payments/Contributions	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	1,015.56
	Contractual Expense Totals	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0%	\$1,015.56
	EXPENSE TOTALS	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0%	\$1,015.56
	Department 6050 - Public Facil. For Children Totals	(\$15,000.00)	\$0.00	(\$15,000.00)	\$0.00	\$0.00	\$0.00	(\$15,000.00)	0%	(\$1,015.56)
Department 6055	Daycare									
	EXPENSE									
	Contractual Expense									
470	Contract	1,000,000.00	.00	1,000,000.00	20,344.13	.00	20,344.13	979,655.87	2	433,773.48
	Contractual Expense Totals	\$1,000,000.00	\$0.00	\$1,000,000.00	\$20,344.13	\$0.00	\$20,344.13	\$979,655.87	2%	\$433,773.48
	EXPENSE TOTALS	\$1,000,000.00	\$0.00	\$1,000,000.00	\$20,344.13	\$0.00	\$20,344.13	\$979,655.87	2%	\$433,773.48
	Department 6055 - Daycare Totals	(\$1,000,000.00)	\$0.00	(\$1,000,000.00)	(\$20,344.13)	\$0.00	(\$20,344.13)	(\$979,655.87)	2%	(\$433,773.48)
Department 6070	Services for Recipients									
	EXPENSE									
	Contractual Expense									
470	Contract	350,000.00	.00	350,000.00	7,053.90	.00	7,053.90	342,946.10	2	302,740.38
	Contractual Expense Totals	\$350,000.00	\$0.00	\$350,000.00	\$7,053.90	\$0.00	\$7,053.90	\$342,946.10	2%	\$302,740.38
	EXPENSE TOTALS	\$350,000.00	\$0.00	\$350,000.00	\$7,053.90	\$0.00	\$7,053.90	\$342,946.10	2%	\$302,740.38
	Department 6070 - Services for Recipients Totals	(\$350,000.00)	\$0.00	(\$350,000.00)	(\$7,053.90)	\$0.00	(\$7,053.90)	(\$342,946.10)	2%	(\$302,740.38)
Department 6100	Medicaid									
	EXPENSE									
	Contractual Expense									
470	Contract	11,423,165.00	(15,000.00)	11,408,165.00	523,014.00	.00	1,269,860.00	10,138,305.00	11	11,038,795.00
	Contractual Expense Totals	\$11,423,165.00	(\$15,000.00)	\$11,408,165.00	\$523,014.00	\$0.00	\$1,269,860.00	\$10,138,305.00	11%	\$11,038,795.00
	EXPENSE TOTALS	\$11,423,165.00	(\$15,000.00)	\$11,408,165.00	\$523,014.00	\$0.00	\$1,269,860.00	\$10,138,305.00	11%	\$11,038,795.00
	Department 6100 - Medicaid Totals	(\$11,423,165.00)	\$15,000.00	(\$11,408,165.00)	(\$523,014.00)	\$0.00	(\$1,269,860.00)	(\$10,138,305.00)	11%	(\$11,038,795.00)
Department 6101	Medical Assistance									
	EXPENSE									
	Contractual Expense									
470	Contract	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	572.42
	Contractual Expense Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$572.42
	EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$572.42
	Department 6101 - Medical Assistance Totals	(\$1,000.00)	\$0.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0%	(\$572.42)
Department 6109	Aid To Dependent Children									
	EXPENSE									
	Contractual Expense									
470	Contract	1,700,000.00	.00	1,700,000.00	114,661.65	.00	167,301.57	1,532,698.43	10	1,322,526.02

Expense Budget Performance Report

Fiscal Year to Date 02/28/21
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6109	Aid To Dependent Children									
	EXPENSE									
	Contractual Expense Totals	\$1,700,000.00	\$0.00	\$1,700,000.00	\$114,661.65	\$0.00	\$167,301.57	\$1,532,698.43	10%	\$1,322,526.02
	EXPENSE TOTALS	\$1,700,000.00	\$0.00	\$1,700,000.00	\$114,661.65	\$0.00	\$167,301.57	\$1,532,698.43	10%	\$1,322,526.02
Department 6109	Aid To Dependent Children Totals	(\$1,700,000.00)	\$0.00	(\$1,700,000.00)	(\$114,661.65)	\$0.00	(\$167,301.57)	(\$1,532,698.43)	10%	(\$1,322,526.02)
Department 6119	Child Care									
	EXPENSE									
	Contractual Expense									
470	Contract	4,500,000.00	.00	4,500,000.00	392,416.17	.00	389,599.64	4,110,400.36	9%	4,170,744.60
	Contractual Expense Totals	\$4,500,000.00	\$0.00	\$4,500,000.00	\$392,416.17	\$0.00	\$389,599.64	\$4,110,400.36	9%	\$4,170,744.60
	EXPENSE TOTALS	\$4,500,000.00	\$0.00	\$4,500,000.00	\$392,416.17	\$0.00	\$389,599.64	\$4,110,400.36	9%	\$4,170,744.60
Department 6119	Child Care Totals	(\$4,500,000.00)	\$0.00	(\$4,500,000.00)	(\$392,416.17)	\$0.00	(\$389,599.64)	(\$4,110,400.36)	9%	(\$4,170,744.60)
Department 6123	Juvenile Delinquent Care									
	EXPENSE									
	Contractual Expense									
470	Contract	.00	15,000.00	15,000.00	.00	.00	3,176.53	11,823.47	21%	75,808.46
	Contractual Expense Totals	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$3,176.53	\$11,823.47	21%	\$75,808.46
	EXPENSE TOTALS	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$3,176.53	\$11,823.47	21%	\$75,808.46
Department 6123	Juvenile Delinquent Care Totals	\$0.00	(\$15,000.00)	(\$15,000.00)	\$0.00	\$0.00	(\$3,176.53)	(\$11,823.47)	21%	(\$75,808.46)
Department 6129	State Training School									
	EXPENSE									
	Contractual Expense									
470	Contract	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0%	.00
	Contractual Expense Totals	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0%	\$0.00
	EXPENSE TOTALS	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0%	\$0.00
Department 6129	State Training School Totals	(\$125,000.00)	\$0.00	(\$125,000.00)	\$0.00	\$0.00	\$0.00	(\$125,000.00)	0%	\$0.00
Department 6140	Home Relief									
	EXPENSE									
	Contractual Expense									
470	Contract	1,500,000.00	.00	1,500,000.00	54,516.45	.00	91,497.67	1,408,502.33	6%	1,368,228.98
	Contractual Expense Totals	\$1,500,000.00	\$0.00	\$1,500,000.00	\$54,516.45	\$0.00	\$91,497.67	\$1,408,502.33	6%	\$1,368,228.98
	EXPENSE TOTALS	\$1,500,000.00	\$0.00	\$1,500,000.00	\$54,516.45	\$0.00	\$91,497.67	\$1,408,502.33	6%	\$1,368,228.98
Department 6140	Home Relief Totals	(\$1,500,000.00)	\$0.00	(\$1,500,000.00)	(\$54,516.45)	\$0.00	(\$91,497.67)	(\$1,408,502.33)	6%	(\$1,368,228.98)
Department 6141	Fuel Crisis Assistance									
	EXPENSE									
	Contractual Expense									
470	Contract	30,000.00	.00	30,000.00	84.00	.00	103.83	29,896.17	0%	16,846.77
	Contractual Expense Totals	\$30,000.00	\$0.00	\$30,000.00	\$84.00	\$0.00	\$103.83	\$29,896.17	0%	\$16,846.77
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$84.00	\$0.00	\$103.83	\$29,896.17	0%	\$16,846.77

Expense Budget Performance Report

Fiscal Year to Date 02/28/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
	Department 6141 - Fuel Crisis Assistance Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$84.00)	\$0.00	(\$103.83)	(\$29,896.17)	0%	(\$16,846.77)
	Department 6142 - Emergency Aid For Adults									
	EXPENSE									
	Contractual Expense									
470	Contract	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	4,073.95
	Contractual Expense Totals	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0%	\$4,073.95
	EXPENSE TOTALS	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0%	\$4,073.95
	Department 6142 - Emergency Aid For Adults Totals	(\$35,000.00)	\$0.00	(\$35,000.00)	\$0.00	\$0.00	\$0.00	(\$35,000.00)	0%	(\$4,073.95)
	Department 7310 - Youth Program 4-H Camp									
	EXPENSE									
	Contractual Expense									
470	Contract	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
	Contractual Expense Totals	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%	\$0.00
	EXPENSE TOTALS	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%	\$0.00
	Department 7310 - Youth Program 4-H Camp Totals	(\$25,000.00)	\$0.00	(\$25,000.00)	\$0.00	\$0.00	\$0.00	(\$25,000.00)	0%	\$0.00
	Department 7311 - Youth Bureau									
	EXPENSE									
	Contractual Expense									
410	Supplies	187.00	.00	187.00	.00	.00	.00	187.00	0	.00
424	Postage	.00	.00	.00	.00	.00	.00	.00	+++	4.65
470	Contract	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	928.00
	Contractual Expense Totals	\$2,187.00	\$0.00	\$2,187.00	\$0.00	\$0.00	\$0.00	\$2,187.00	0%	\$932.65
	Other Benefits									
861	Retirees Hospitalization	11,439.00	.00	11,439.00	.00	.00	.00	11,439.00	0	12,458.64
	Other Benefits Totals	\$11,439.00	\$0.00	\$11,439.00	\$0.00	\$0.00	\$0.00	\$11,439.00	0%	\$12,458.64
	EXPENSE TOTALS	\$13,626.00	\$0.00	\$13,626.00	\$0.00	\$0.00	\$0.00	\$13,626.00	0%	\$13,391.29
	Department 7311 - Youth Bureau Totals	(\$13,626.00)	\$0.00	(\$13,626.00)	\$0.00	\$0.00	\$0.00	(\$13,626.00)	0%	(\$13,391.29)
	Department 7312 - Special Delinquency Prev.									
	EXPENSE									
	Contractual Expense									
410	Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	103.72
424	Postage	40.00	.00	40.00	.00	.00	.00	40.00	0	4.89
427	Memberships & Dues	275.00	.00	275.00	.00	.00	50.00	225.00	18	175.00
444	Travel/Education/Conference	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
470	Contract	33,070.00	.00	33,070.00	.00	.00	.00	33,070.00	0	5,000.00
	Contractual Expense Totals	\$34,785.00	\$0.00	\$34,785.00	\$0.00	\$0.00	\$50.00	\$34,735.00	0%	\$5,283.61
	EXPENSE TOTALS	\$34,785.00	\$0.00	\$34,785.00	\$0.00	\$0.00	\$50.00	\$34,735.00	0%	\$5,283.61
	Department 7312 - Special Delinquency Prev. Totals	(\$34,785.00)	\$0.00	(\$34,785.00)	\$0.00	\$0.00	(\$50.00)	(\$34,735.00)	0%	(\$5,283.61)

Expense Budget Performance Report

Fiscal Year to Date 02/28/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 7313 - Youth Court										
	EXPENSE									
	Contractual Expense									
470	Contract	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	.00
	<i>Contractual Expense Totals</i>	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0%	\$0.00
	EXPENSE TOTALS	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0%	\$0.00
Department 7313 - Youth Court Totals		(\$60,000.00)	\$0.00	(\$60,000.00)	\$0.00	\$0.00	\$0.00	(\$60,000.00)	0%	\$0.00
Fund A - General Totals		\$33,196,676.00	\$101,443.79	\$33,298,119.79	\$1,591,148.05	\$240,632.12	\$3,433,334.44	\$29,624,153.23		\$30,376,754.71
Grand Totals		\$33,196,676.00	\$101,443.79	\$33,298,119.79 ✓	\$1,591,148.05 ✓	\$240,632.12	\$3,433,334.44 ✓	\$29,624,153.23		\$30,376,754.71

Fed/State

WARREN COUNTY Receipts by G/L Distribution Report - Summary

From Date: 01/01/2021 - To Date: 02/28/2021

G/L Account Number	G/L Date	Due To/From Fund Project	Transactions	Debit Amount	Credit Amount
Fund: A - General					
Account: 400.00 - State&Federal,Social Services					
	01/06/2021		2	\$0.00	\$240,957.00
	01/07/2021		3	\$0.00	\$252,539.00
	01/13/2021	596,129	1	\$0.00	\$10,851.00
	01/28/2021		3	\$0.00	\$91,782.00
	02/03/2021		2	\$0.00	\$465,469.00
	02/11/2021		6	\$0.00	\$185,533.00
	02/19/2021	1,035,718	3	\$0.00	\$50,845.00
	02/24/2021		2	\$0.00	\$3,673.00
	02/25/2021		2	\$0.00	\$142,190.00
	02/28/2021		1	\$0.00	\$188,008.00
Account Total: State&Federal,Social Services			25	\$0.00	\$1,631,847.00
Fund Total: General				\$0.00	\$1,631,847.00
Grand Total:					
		Fed -/State	25	\$0.00	\$1,631,847.00
		Local			150,245
		TOTAL YTD			1,782,092.90

Local pg 1

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 01/01/2021 - To Date: 02/28/2021

G/L Account Number	G/L Date	Due To/From Fund Project	Transactions	Debit Amount	Credit Amount
Fund: A - General					
Department: 6010 - Social Services					
Account: 1810 - Administration					
	02/16/2021		1	\$0.00	\$1,827.93
Account Total: Administration			1	\$0.00	\$1,827.93
Account: 1811 - Medical Incentive Earning					
	02/09/2021		1	\$0.00	\$218.20
	02/16/2021		1	\$0.00	\$3,834.00
Account Total: Medical Incentive Earning			2	\$0.00	\$4,052.20
Department Total: Social Services				\$0.00	\$5,880.13
Department: 6030 - Countryside Adult Home					
Account: 1830 - Repay - Adult Care, Pub Inst					
	01/29/2021		1	\$0.00	\$6,625.50
	02/17/2021		1	\$0.00	\$57,198.17
	02/26/2021		1	\$0.00	\$6,625.50
Account Total: Repay - Adult Care, Pub Inst			3	\$0.00	\$70,449.17
Department Total: Countryside Adult Home				\$0.00	\$70,449.17
Department: 6101 - Medical Assistance					
Account: 1801 - Repay of Medical Assist					
	02/16/2021		1	\$0.00	\$2,592.10
	02/17/2021		1	\$0.00	\$28,422.60
Account Total: Repay of Medical Assist			2	\$0.00	\$31,014.70
Department Total: Medical Assistance				\$0.00	\$31,014.70
Department: 6109 - Aid To Dependent Children					
Account: 1809 - Repay of Aid to A.D.C.					
	02/16/2021		3	\$0.00	\$24,646.02
	02/17/2021		1	\$0.00	\$537.34
Account Total: Repay of Aid to A.D.C.			4	\$0.00	\$25,183.36
Department Total: Aid To Dependent Children				\$0.00	\$25,183.36
Department: 6119 - Child Care					
Account: 1819 - Repay of Child Care					
	02/16/2021		1	\$0.00	\$5,272.05
Account Total: Repay of Child Care			1	\$0.00	\$5,272.05
Department Total: Child Care				\$0.00	\$5,272.05
Department: 6140 - Home Relief					
Account: 1840 - Repay of Home Relief					
	01/11/2021		1	\$0.00	\$2,334.65

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01/14/2021	1	\$0.00	\$5,180.10
01/15/2021	1	\$0.00	\$92.00
01/27/2021	1	\$0.00	\$398.00
02/16/2021	1	\$0.00	\$1,553.38
02/17/2021	1	\$0.00	\$2,888.36

Account Total: Repay of Home Relief

6	\$0.00	\$12,446.49
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Department Total: Home Relief

\$0.00	\$12,446.49
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Fund Total: General

Jan = 14,630.25

\$0.00	\$150,245.90
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Grand Total:

Feb 135,615.65

19	\$0.00	\$150,245.90 ✓
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JAN = 610,759.25

Feb = 1,171,333.65

HUMAN SERVICES COMMITTEE MEETING
VETERANS' SERVICES ~ PEER-TO-PEER AGENDA
MARCH 22, 2021

COMMITTEE MEMBERS: Supervisors DRISCOLL, Frasier, Magowan, Dickinson, Smith

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Request to increase credit card balance from \$500 to \$1000
Rationale: The current Peer-to-Peer credit card balance is not supporting the program effectively
- IV. Discussion Items:

Veterans' Services

 1. Claims status update from 10/19/20 to present
 2. Review PH Law Article 41, Title VII, Section 4173

Peer-to-Peer

 3. Program Coordinator interview status
 4. Request to Update Travel, Education and Vehicle Use Policy. Allowing mileage reimbursement for the Program Coordinator and Volunteer Mentors.
 5. Events
 - i. Virtual Paint Lessons (23 participants) - the first lesson was on 3/4/21
 - ii. NYS Fishing License - schedule for 3/25/21 from 4p-7p at Dick's Sporting Goods
 - iii. Virtual Book Club – Have a POC who will organize this event
- V. Referrals/Pending Items: None
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments:

Claims status update from 10/19/20 to present (1-pg)
Review PH Law Article 41, Title VII, Section 4173 (2-pgs)
Resolution 49 of 2021 (page 2) Travel, Education and Vehicle Use Policy
Let's Go Fishing Event Flyer (1-pg)

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Veteran's Services - Peer-to-Peer Support Services

DATE: March 16, 2021

- (a) Purpose of Request: **Update Credit Card Policy**
- (b) Details: **The credit card earmarked for P2P use has a limit of \$500 and with events being conducted more frequently the remaining balance is not sufficient to cover multiple events simultaneously.**
- (c) Previous Resolution Number: **#72 of 2020**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.6510 0125**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

**Warren County
Veterans' Services
March 22, 2021**

Claims:

YEAR	#CLAIMS	CURRENT AMT	NEW AMOUNT	DIFFERENCE	RETRO
2019 (complete)	148	35,549.92	80,812.92	47,220.69	339,236.40
2020	95	20,292.73	54,897.76	35,098.38	381,382.82
2021	13	10,538.58	5,117.65	291.88	1,837.43

Transportation:

There is no status update to report with regards to transportation to and from the VAMC in Albany but my expectation is that we should be ready to resume our 5-day weekly schedule by no later than May 1st, if not sooner.

Veterans Health Administration:

The Albany VA Medical Center and Community Based Outpatient Clinics are operational with limited services.

Vaccination scheduling: We are currently contacting VA patients who are 55-years-of-age and older to schedule COVID-19 vaccine appointments, but occasionally may offer pop-up vaccination events that provides for additional availability, allowing us to accept more Veterans in order to minimize any waste and maximize vaccination availability. If you haven't been contacted yet, and would like to know if your eligible for the vaccine yet, please contact your Primary Care Team (PACT) or our Call Center at: (518) 626-7228 then press option 2. For those with appointments, please arrive no earlier than 15 minutes prior to your appointment in order to maintain safe distancing. If you have already received the vaccine or have an appointment to receive a vaccine from the Stratton VA, there is nothing further you need to do. If you received your vaccine from an outside provider, please let your PACT team know so we can notate it in your VA Medical Record. Please note that the Stratton VA is also currently planning Rural Health vaccination availability and will provide updates and announcements as they become available.

- **VA CoVax Age Change 3/16/2021:** Effective immediately and until further notice, the minimum age threshold for vaccinating Veterans enrolled in VA healthcare is now age 40.

Public Health Law Article 41, Title VII, Section 4173

§ 4173. Records; transcripts and certifications by registrars; fees

1. Upon request, a certification of birth or of death or a certified copy or certified transcript of a birth or death record shall be issued by the registrar under regulations prescribed by the commissioner.

2. A certified copy or certified transcript of a birth record shall be issued only upon order of a court of competent jurisdiction or upon a specific request therefor by the person, if eighteen years of age or more, or by a parent or other lawful representative of the person to whom the record of birth relates.

3. The registrar shall be entitled to a fee of ten dollars, except in the county of Chemung and the county of Monroe and the county of Onondaga and the county of Tompkins whereby such fee shall be set by the county health commissioner and in the city of Oswego whereby such fee shall be set by the Oswego common council, up to the amount charged by the commissioner as prescribed in subdivision two of section forty-one hundred seventy-four of this title for each certification of birth or death or for each certified copy or certified transcript of any record of a birth or of a death or for a certification that a search discloses no record of a birth or of a death, furnished by him to an applicant, except that no fee shall be charged for a search, certification of birth or death or certified copy or certified transcript of a birth or a death record to be used for school entrance, employment certificate or for purposes of public relief or government compensation or when required by the veterans administration to be used in determining the eligibility of any person to participate in the benefits made available by the veterans administration, provided, however, that if such registrar is a city clerk, town clerk or village clerk, he shall collect such fees for and on behalf of the city, town or village in which he serves, provided, however, that an amount equivalent to the sum of such fees shall be paid at least monthly by such city, town or village to such city clerk, town clerk or village clerk entitled to receive fees as a registrar of vital statistics.

Domestic Relations Law Article 3, Section 19

§ 19. Records to be kept by town and city clerks

1. Each town and city clerk hereby empowered to issue marriage licenses shall keep a book supplied by the state department of health in which such clerk shall record and index such information as is required therein, which book shall be kept and preserved as a part of the public records of his office. Whenever an application is made for a search of such records the city or town clerk, excepting the city clerk of the city of New York, may make such search and furnish a certificate of the result to the applicant upon the payment of a fee of five dollars for a search of one year and a further fee of one dollar for the second year for which such search is requested and fifty cents for each additional year thereafter, which fees shall be paid in advance of such search. Whenever an application is made for a search of such records in the city of New York, the city clerk of the city of New York may make such search and furnish a certificate of the result to the applicant upon the payment of a fee of five dollars for a search of one year and a further fee of one dollar for the second year for which search is requested and fifty cents each additional year thereafter. Notwithstanding any other provision of this article, no fee shall be charged for any search or certificate when required by the veterans administration or by the division of veterans' services of the state of New York to be used in determining the eligibility of any person to participate in the benefits made available by the veterans administration or by the state of New York.

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- Services while continuing to use fleet vehicles as much as possible given the operation of that particular Department.
- 4) Section D above shall not apply to limit the maximum reimbursement rate where the lodging and/or meals are provided as a facility that is the host of an approved conference, training or meeting or is chosen because of its location proximate to the event and where the reimbursement is less than \$100 above the maximum daily GSA rate and where the employee or officer receives approval for the increased reimbursement above GSA rate as detailed on his or her "Authorization to Attend Meeting or Convention" request form.
 - 5) The County Treasurer & County Clerk or their designee shall be excepted from the requirement of use of County vehicles and may use personal vehicles when performing departmental banking functions.
 - 6) **The Peer to Peer Program Coordinator in the Veterans' Services Department and any volunteer Mentors shall be exempt from the requirement to use County vehicles and may use personal vehicles with mileage reimbursement to be paid by the County when performing functions for the Peer to Peer Program.**

II. COUNTY MOTOR VEHICLE USE RULES

The following rules shall apply to the use of County owned, leased, or borrowed vehicles by those driving for County business.

- A. Only authorized employees who hold a valid New York State driver's license shall drive County vehicles. Authorized employees shall be:
 - 1) 18 years and older;
 - 2) Any employee who regularly or at times operates a County vehicle as part of the employee's usual and/or customary County job function;
 - 3) An employee who is authorized to operate the vehicle by:
 - a) The County Administrator; or
 - b) The County Department Head to whom the vehicle has been assigned;
 - 4) Those who agree to provide their driver license number to the County for inclusion in the NYS Department of Motor Vehicle License Event Notification Service (*The LENS program provides the County with notifications of driver license infractions and suspensions*);
 - 5) Those who agree to the fact that the County has a right to request information relating to a change in driver license status of all authorized users described above;
 - 6) Those who have signed the acknowledgment (Schedule **E B**) at the end of this Policy;
 - 7) Those who maintain a valid NYS drivers license, excluding conditional or restricted licenses
 - a) Any suspension or revocation of ones driver's license will result in immediate loss of the employee's status as an authorized County driver. Status as an authorized driver will be automatically reinstated upon restoration of unconditional license;
 - 8) Those who have been involved in an at fault incident(s) with a County vehicle where no convictions were issued *but* the incident(s) resulted in damage in excess of \$2,500 from a single incident or multiple incidents within a 12 month period will no longer be considered authorized drivers and must be reviewed by the Risk Management Steering Committee who will provide a recommendation to the Department Head. The Department Head will then determine the employee's status as an authorized driver of County vehicles or their own vehicle on County



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FREE FISHING LICENSE

**Open to all Active Service Members & Veterans
(regardless of character of discharge)**

Dick's Sporting Goods at Aviation Mall

March 25th, from 4pm – 7pm

1. **NYS Photo ID (proof of NYS residency is required)**
 - **Driver's License or other official photo document**
2. **Proof of Service**
 - **Active Duty ID (to include National Guard/Reservist) or;**
 - **DD Form 214 or;**
 - **Veteran's ID Card**
 - **Retired Service Member ID**
 - **NYS Driver's License (with Veterans status indicated)**
 - **County Veteran's Card ~ Return the "FAVOR" Card**
 - **Veterans Health Administration ID**
 - **Correspondence from VA w/photo ID (address matching)**

**For additional information, please call: 518/760-2056 OR
email veteranspeertopeer@gmail.com**