

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: APRIL 19,2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL
FRASIER
MAGOWAN
SMITH

COMMITTEE MEMBER ABSENT:

SUPERVISOR DICKINSON

OTHERS PRESENT:

AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS BRAYMER
CONOVER
HOGAN
LEGGETT
STROUGH
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
ERIKA PATTON, HUNTER EDUCATION TEACHER
JOHN BOWE, CORNELL COOPERATIVE EXTENSION
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the April 19, 2021 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Note: As per Governor Cuomo’s Executive Order 202.1: “Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. Supervisors Driscoll, Frasier and Magowan were physically present, while Supervisor Smith attended virtually.

Mr. Driscoll called the meeting of the Human Services Committee to order at 12:12 p.m.

Mr. Driscoll extended his appreciation to Mrs. Frasier for chairing the last two Human Services Committee meetings in his absence and stated he had a prior commitment which he would need to leave early for and requested Supervisor Frasier, as Vice-Chair, chair today’s meeting.

A copy of the Countryside Adult Home meeting agenda was distributed to those in attendance, those participating virtually accessed the agenda via the Warren County website. A copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Magowan, seconded by Ms. Smith and carried unanimously to approve the minutes of the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Commencing the Countryside Adult Home agenda review, Mrs. Frasier presented the following requests:

- 1) To fill the vacant position of Senior Aide #1, *Grade 7, Base Annual Salary \$33,600*, due to retirement.

Motion was made by Mr. Magowan, seconded by Ms. Smith and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To fill the vacant position of Institutional Aide #8, *Grade 3, Base Annual Salary \$28,026*, due to retirement.

Motion was made by Mr. Magowan, seconded by Ms. Smith and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Amy McByrne, *Director, Countryside Adult Home*, reviewed the Census Report apprising the number of residents for the month of March was 34, adding another resident would be admitted tomorrow, and increase their figure to 35. She informed the process of admitting residents took two weeks and she had been admitting a resident every two weeks. Next, she provided a review of the Overtime Report stating the overtime remained high as compared to last year which she attributed to staff being quarantined as a result of COVID. She noted there was no overtime for the last pay period in March. Copies of both reports are on file with the minutes.

Mr. Magowan congratulated Ms. McByrne on her award of Employee of the Month at the April 16th Board meeting and commended her for the work she had done to make Countryside Adult Home a safe and happy home for the residents. Mr. Driscoll added he appreciated and enjoyed the communication with Ms. McByrne in preparation for the Committee meetings along with the other Department Heads he had the pleasure of working with.

There being no further business to come before the Human Services Committee, on motion made by Mr. Magowan, seconded by Ms. Smith and carried unanimously, Mrs. Frasier adjourned the meeting at 12:21 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board