

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: MAY 24 , 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DRISCOLL
FRASIER
MAGOWAN
SMITH

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER
JULIE MONTERO, FISCAL MANAGER
AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR

COMMITTEE MEMBER ABSENT:

SUPERVISOR: SHEPLER

ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS BRAYMER

DIAMOND

GERAGHTY

HOGAN

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the May 24, 2021 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were physically present.

Mr. Driscoll called the meeting of the Human Services Committee to order at 12:02 p.m.

Copies of the Countryside Adult Home and the Department of Social services agendas were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *copies of the agenda are on file with the meeting minutes.*

Motion was made by Mrs. Frasier, seconded by Ms. Smith and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Amy McByrne, *Director, Countryside Adult Home*, who commenced review of the Countryside Adult Home agenda by presenting a request to amend the Table of Organization and Salary Schedule to delete the position of Part-Time Case Manager and to create and fill the new position of Case Manager, *Grade 14, Base Annual Salary \$40,954*. She indicated she had been unable to fill the part-time position.

Motion was made by Mrs. Frasier, seconded by Ms. Smith and carried unanimously to approve the request as outlined above and to refer same to the Personnel, Administration & Higher Education Committee. *A copy of the Notice of Intent to Fill Vacant Position and the Resolution Request forms are on file with the minutes.*

Next, Ms. McByrne introduced a request to amend the service agreement with Hudson Headwaters Health Network previously authorized by Resolution No. 555 of 2019, to include all requirements for employees set forth by the New York State Department of Health, OSHA, etc. for new hires and continued employment, to commence January 1, 2020 and terminate December 31, 2021.

Motion was made by Mr. Magowan, seconded by Ms. Frasier and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the June 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. McByrne spoke regarding the census, notifying as of the last day of April there were thirty-five residents, adding they were continuing to admit residents. She commented individuals were excited to go to Countryside Adult Home because there had not been any cases of COVID-19. She explained overtime use was up due to three vacancies. Ms. Hogan asked if she had reached out to the Employment and Training Administration and Ms. McByrne replied affirmatively adding she had also taken a webinar about employment retention.

There being no further Countryside Adult Home business to discuss, privilege of the floor was extended to Christian Hanchett, *Commissioner, Department of Social Services*, who commenced review of the department of Social services agenda by presenting the following requests:

- To fill the vacant position of Caseworker #13, *Grade 16, Base Annual Salary \$43,390*, due to resignation; and
- To fill the vacant position of Caseworker #34, *Grade 16, Base Annual salary \$43,390*, due to termination.

Motion was made by Ms. Frasier, seconded by Ms. Smith and carried unanimously to approve the requests as outlined above and refer the same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Mr. Hanchett spoke regarding Countryside Adult Home, informing they had received two different grants which would improve the facility and enrich the lives of the residents, as well as increase the census.

Privilege of the floor was extended to Julie Montero, *Fiscal Manager*, who apprised the County had received the good financial news, that the County's share of Medicaid which normally increased would be less than projected. She reported the savings to the County would be \$190,000. She said the revenues were coming in because the State was returning a portion of the 20% reimbursement of expenses that were held back during the pandemic which equaled 15%.

As there was no further business to come before the Human Services Committee, on motion made by Mrs. Frasier, seconded by Ms. Smith and carried unanimously, Mr. Driscoll adjourned the meeting at 12:19 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist