

Human Services Committee
Warren County Department of Social Services
COMMITTEE MEETING AGENDA
August 23, 2021

Committee Members: Supervisors Driscoll, Frasier, Magowan, Shepler, and Smith.

I. Committee meeting called to order by Chair

II. Motion to approve minutes of prior Committee meeting

III. Action Agenda/New Business

1. Personnel Requests:

-Request to Create position of Caseworker/Full-Time, Grade 16, Base Salary \$45,831, to serve in a rotating capacity, and delete position of Caseworker part-time.

-Notice of Intent to Fill the newly created position of Caseworker, Full Time.

Rationale: This position is a rotating position designed for training to support recruitment and retention efforts for anticipated vacancies or leaves or absences. Caseworker training takes up to one year before the CW is able to work independently. The department has been recruiting heavily to fill current vacancies, and to prepare for anticipated vacancies in 2022. This position would support the current caseworkers.

-Notice of Intent to Fill the position of Caseworker #23 (Grade 16-Step 1), Base Salary \$45,831, in the Child Protective Services Unit, due to resignation July 31, 2021.

-Notice of Intent to fill the position of Caseworker #19, (Grade 16, Step 0), Base Salary \$45,831, in the Child Protective Services Unit, due to resignation effective July 16, 2021.

Rationale: The positions are mandated and reimbursed.

PLEASE SEE ATTACHMENT(s) #1

IV. Information for Discussion and/or Review

Chris Hanchett, Commissioner

-Commissioner's Report of Activities & Updates; (Previously distributed by Committee Chairman Driscoll)

Julie Montero, Fiscal Manager

-Monthly Reports: Revenue, Expenditures and Overtime.

PLEASE SEE ATTACHMENT #2

V. Referrals/Pending Items: None

VI. Privilege of the Floor and public comment (please allow 15 second delay on live stream meetings)

VII. Motion to Adjourn

ATTACHMENTS:

-Request to Create and Fill position of Caseworker FT/Rotating, and Delete Caseworker PT

-Notice of Intent to Fill Caseworker #23, CPS Unit, due to resignation

-Notice of Intent to Fill Caseworker #19, CPS Unit, due to resignation

-Monthly Revenue and Expenditures Reports; Overtime Report

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Social Services

DATE: 8/23/2021

- (a) Title of Requested Position: Caseworker, Full Time
- (b) Annual Base Salary (and Grade if Applicable): \$45,831 - Grade 16
- (c) Effective Date for New Position:* September 20, 2021
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
Caseworker - PT
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:
A6010-110
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
Yes
- (g) Is this a mandated position? If so, please explain:
- (h) Is there expected revenue from this position? If so, please explain:

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01
Title of Position: Caseworker #TBD Base Salary of Position: 45,831 Grade: 16
Filling at Step # (If Known):
Budget code and title: Salaries-Regular A6010 110 Union [X] Non-Union []
This position is vacated due to: [] Retirement [] Resignation [] Termination [] Promotion [X] Other Creation
Employee No./Last Name: Date of Vacancy: 09/20/21
Is this position mandated? [X] Yes [] No Is the position reimbursable? [X] Yes [] No
Source of reimbursement: [] Federal 50% [X] State 25% [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [X] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed.

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature Date 8/17/21

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Date 8/17/21

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee
[] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Date 08/25/21

CASEWORKER

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class renders casework services to adults, children and families to enhance their ability to cope with and resolve emotional, social, environmental and economic problems. The work requires the exercise of sound judgment in assessing the strengths and weaknesses of adults, children and families, identifying problem areas and developing and implementing an appropriate service plan. Incumbents must be emotionally mature, able to make decisions and able to work in stressful situations particularly those requiring crisis intervention. The work is generally performed under the direct supervision of an experienced Caseworker or other supervisor or administrative staff. Incumbents receive ongoing in-service training in social casework practices and procedures, including training in applicable laws and regulations.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Formulates and carries out plans to meet the needs of the individual or family;
Interviews clients to assess the need for social services;
Makes investigations to determine protective services for children and adults, verifies intake information and ascertains needs;
Provides counseling to motivate the individual or family to increase their own capacity and confidence in their ability to handle problems;
Finds, studies and evaluates family homes for the placement of children and adults;
Recommends foster homes and day care homes for certification;
Determines whether a child's or an adult's needs can best be met in an institution or foster home;
Supervises children/adults placed in foster homes or an institution;
Supervises foster parents in certified homes;
Makes appropriate referrals to support, paternity, fraud, medical service units, as well as outside resources;
Evaluates and helps to meet the needs of the child, the surrendering parent(s), and the adopting parent(s) in an adoption proceeding;
Coordinates and develops a treatment plan and goal for the reunion of families;
Reviews cases periodically to determine changes in clients' situations affecting eligibility and need for services;
Makes referrals to Family Court for protective services, as well as voluntary placement in foster care;
Prepares petitions, affidavits, court summaries and additional paper work as required for Family Court, Surrogate Court and Supreme Court;
Maintains case records;
Prepares letters and reports as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of federal, state and local laws and programs relating to public welfare and the care of children; ability to establish and maintain cooperative relationships with others; ability to prepare and maintain records and reports; ability to express ideas clearly, both orally and in writing; ability to understand and follow oral and written directions; good powers of observation and analysis; initiative; tact; good judgment; emotional maturity.

MINIMUM QUALIFICATIONS:

- A. Graduation from a regionally accredited or New York State registered four year college or university with a Bachelor's Degree in Social Work, Child Family Services, Psychology, Sociology, Criminal Justice, Education, Counseling or a closely related field; OR
- B. Graduation from a regionally accredited or New York State registered four year college or university with a Bachelor's Degree plus 2 years paid experience involving 1) direct service social casework in a public or private agency or 2) as an Examiner, Community Service Worker or child care worker in a social welfare or community services organization.

SPECIAL REQUIREMENTS:

- 1. Incumbent must be available to assume after-hours Protective Casework assignments as required. Assignments may be weeknights, weekends and holidays.
- 2. Certain assignments made to employees in this class will require access to transportation to meet field requirements made in the ordinary course of business in a timely and efficient manner.

Amended, Warren County Civil Service: 7/15/10, 2/12/17
JC: Competitive

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01
Title of Position: Caseworker #23 Base Salary of Position: 45,831 Grade: 16
Filling at Step # (If Known):
Budget code and title: Salaries-Regular A6010 110 Union [X] Non-Union []
This position is vacated due to: [] Retirement [X] Resignation [] Termination [] Promotion [] Other []
Employee No./Last Name: 13424/C Williams Date of Vacancy: 07/31/21
Is this position mandated? [X] Yes [] No Is the position reimbursable? [X] Yes [] No
Source of reimbursement: [] Federal 50% [X] State 25% [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [X] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [Signature] 8/13/21

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- [X] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 8/17/21

BUDGET OFFICER COMPLETES THIS SECTION

- [X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 8/17/21

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

- Name of Committee
[] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 08/25/2021

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

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DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01
Title of Position: Caseworker #19 Base Salary of Position: 45,831 Grade: 16
Filling at Step # (If Known):
Budget code and title: Salaries-Regular A6010 110 Union [checked] Non-Union []
This position is vacated due to: [] Retirement [checked] Resignation [] Termination [] Promotion [] Other []
Employee No./Last Name: 13529/Jones Date of Vacancy: 07/16/21
Is this position mandated? [checked] Yes [] No Is the position reimbursable? [checked] Yes [] No
Source of reimbursement: [] Federal 50% [checked] State 25% [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [checked] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [initials] 8/16/21

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[checked] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.
Administrator Signature [signature] Date 8/17/21

BUDGET OFFICER COMPLETES THIS SECTION

[checked] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.
Budget Officer Signature [signature] Date 8/17/21

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee
[] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.
Ranking Committee Member Signature [signature] Date 08/25/2021

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01
Title of Position: Caseworker #31 Base Salary of Position: 45,831 Grade: 16
Filling at Step # (If Known):
Budget code and title: Salaries-Regular A6010 110 Union [X] Non-Union []
This position is vacated due to: [] Retirement [X] Resignation [] Termination [] Promotion [] Other []
Employee No./Last Name: 13253/Ackermann Date of Vacancy: 09/6/21
Is this position mandated? [X] Yes [] No Is the position reimbursable? [X] Yes [] No
Source of reimbursement: [] Federal 50% [X] State 25% [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [X] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [Signature] 8/23/21

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 8/23/21

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 8/24/21

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee
[] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Bennett F. Dussall Date 08/25/2021

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR JULY 2021

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2021 BUDGETED	JULY 2021 EXP	JULY 2020 EXP	2021 YTD ACTUAL	2020 Prior Year Totals
110 Salaries - Regular	\$6,830,796.00	\$591,973.04	\$488,999.69	\$3,579,716.00	\$6,398,281.74
120 Salaries - Overtime	\$75,222.00	\$10,441.75	\$7,561.54	\$63,165.34	\$115,728.69
130 Salaries - Part Time	\$212,911.00	\$11,711.96	\$9,293.85	\$79,885.65	\$137,807.23
100's PERSONAL SERVICES Total	\$7,118,929.00	\$614,126.75	\$505,855.08	\$3,722,766.99	\$6,651,817.66
200's EQUIPMENT	\$56,396.79	\$712.76	\$21,016.94	\$58,253.91	\$114,338.70
400's CONTRACTUAL	\$22,638,295.00	\$1,565,079.28	\$1,791,679.93	\$10,626,209.12	\$21,497,426.17
800's EMPLOYEE BENEFITS	\$3,516,199.00	\$230,234.43	\$250,400.01	\$1,763,205.27	\$3,291,221.64
TOTALS	\$33,329,819.79	\$2,410,153.22	\$2,568,951.96	\$16,170,435.29	\$31,554,804.17

REVENUES	2021 BUDGETED	JULY 2021 REVENUE	JULY 2020 REVENUE	2021 YTD ACTUAL	2020 Prior Year Totals
	\$15,415,207.00	\$2,217,111.99	\$495,756.68	\$12,090,737.37	\$14,375,930.87

ATTACHMENT #2

Expense Budget Performance Report

Fiscal Year to Date 07/31/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	6,002,306.00	.00	6,002,306.00	513,344.33	.00	3,102,236.40	2,900,069.60	52	5,561,090.20
120	Salaries - Overtime	49,222.00	.00	49,222.00	6,986.48	.00	42,175.57	7,046.43	86	67,954.73
130	Salaries - Part Time	59,767.00	.00	59,767.00	289.80	.00	23,218.84	36,548.16	39	44,716.36
<i>Personal Services Totals</i>		\$6,111,295.00	\$0.00	\$6,111,295.00	\$520,620.61	\$0.00	\$3,167,630.81	\$2,943,664.19	52%	\$5,673,761.29
<i>Equipment</i>										
210	Furniture/Furnishings	2,000.00	.00	2,000.00	.00	.00	851.46	1,148.54	43	28,484.66
220	Office Equipment	4,000.00	2,746.79	6,746.79	60.10	2,908.00	3,405.71	433.08	94	9,555.26
220.1	Office Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	29,864.62
<i>220 - Totals</i>		\$4,000.00	\$2,746.79	\$6,746.79	\$60.10	\$2,908.00	\$3,405.71	\$433.08	94%	\$39,419.88
230	Automotive Equipment	.00	37,650.00	37,650.00	.00	.00	37,650.00	.00	100	17,363.00
230.1	Automotive Equipment - Reserve	.00	12,550.00	12,550.00	.00	.00	12,550.00	.00	100	5,787.00
<i>230 - Totals</i>		\$0.00	\$50,200.00	\$50,200.00	\$0.00	\$0.00	\$50,200.00	\$0.00	100%	\$23,150.00
<i>Equipment Totals</i>		\$6,000.00	\$52,946.79	\$58,946.79	\$60.10	\$2,908.00	\$54,457.17	\$1,581.62	97%	\$91,054.54
<i>Contractual Expense</i>										
410	Supplies	55,000.00	(8,666.80)	46,333.20	369.96	9,234.05	22,286.29	14,812.86	68	48,478.64
411	Rent-Building/Property	650,000.00	.00	650,000.00	54,166.67	.00	379,166.65	270,833.35	58	650,000.00
418	Ins-General Liability	32,858.00	1,334.80	34,192.80	.00	.00	33,524.80	668.00	98	27,844.03
422	Repair/Maint-Equipment	.00	.00	.00	.00	.00	.00	.00	+++	249.90
423	Telephone	20,000.00	.00	20,000.00	557.08	.00	9,835.31	10,164.69	49	18,791.01
424	Postage	27,500.00	.00	27,500.00	2,298.07	.00	12,037.95	15,462.05	44	26,963.13
426	Subscriptions	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
427	Memberships & Dues	5,000.00	113.00	5,113.00	.00	.00	5,113.00	.00	100	4,964.00
428	Data Processing & Internet Fees	5,000.00	.00	5,000.00	296.98	1,527.00	2,321.23	1,151.77	77	2,920.57
432	Special Project Supply	95,000.00	.00	95,000.00	.00	.00	7,298.00	87,702.00	8	129,563.00
435	Medical Fees	500.00	1,000.00	1,500.00	268.43	.00	824.02	675.98	55	(1,287.09)
436	Advertising Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	397.98
439	Misc Fees & Expenses	7,000.00	25,000.00	32,000.00	752.69	1,100.49	24,261.17	6,638.34	79	18,549.18
440	Legal/Transcript Fees	10,000.00	.00	10,000.00	250.00	.00	3,955.00	6,045.00	40	414.00
441	Auto-Supplies & Repair	6,000.00	.00	6,000.00	162.42	.00	1,232.28	4,767.72	21	2,535.26
442	Automotive - Gas & Oil	7,000.00	.00	7,000.00	.00	.00	2,866.79	4,133.21	41	3,442.72
443	Auto Rental	.00	.00	.00	.00	.00	.00	.00	+++	177.28
444	Travel/Education/Conference	12,000.00	(113.00)	11,887.00	22.88	.00	2,080.24	9,806.76	18	4,911.64
469	Other Payments/Contributions	2,000.00	.00	2,000.00	.00	.00	1,000.00	1,000.00	50	3,000.00
470	Contract	424,124.00	76,500.00	500,624.00	8,986.62	183,656.90	89,361.06	227,606.04	55	457,131.62
<i>Contractual Expense Totals</i>		\$1,360,232.00	\$95,168.00	\$1,455,400.00	\$68,131.80	\$195,518.44	\$597,163.79	\$662,717.77	54%	\$1,399,046.87

Expense Budget Performance Report

Fiscal Year to Date 07/31/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Employee Benefits</i>										
810	Retirement	840,973.00	.00	840,973.00	63,083.59	.00	423,868.05	417,104.95	50	700,220.30
830	Social Security	378,911.00	.00	378,911.00	30,252.04	.00	182,895.75	196,015.25	48	327,036.34
831	Medicare Contribution	88,618.00	.00	88,618.00	7,074.98	.00	42,773.86	45,844.14	48	76,484.40
860	Hospitalization	1,382,096.00	.00	1,382,096.00	98,453.65	.00	768,086.00	614,010.00	56	1,324,589.01
865	Dental Insurance	23,496.00	.00	23,496.00	1,654.05	.00	12,742.33	10,753.67	54	19,340.44
<i>Employee Benefits Totals</i>		\$2,714,094.00	\$0.00	\$2,714,094.00	\$200,518.31	\$0.00	\$1,430,365.99	\$1,283,728.01	53%	\$2,447,670.49
<i>Other Benefits</i>										
840	Workmen's Compensation	30,520.00	.00	30,520.00	.00	.00	30,519.22	.78	100	39,605.51
850	Unemployment Insurance	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	276.00
855	Disability	6,000.00	.00	6,000.00	.00	.00	1,414.46	4,585.54	24	785.03
861	Retirees Hospitalization	232,477.00	.00	232,477.00	.00	.00	53,763.62	178,713.38	23	261,031.62
862	Health Insurance Cost Reimbursement	4,500.00	.00	4,500.00	.00	.00	1,447.60	3,052.40	32	3,097.29
<i>Other Benefits Totals</i>		\$283,497.00	\$0.00	\$283,497.00	\$0.00	\$0.00	\$87,144.90	\$196,352.10	31%	\$304,795.45
EXPENSE TOTALS		\$10,475,118.00	\$148,114.79	\$10,623,232.79	\$789,330.82	\$198,426.44	\$5,336,762.66	\$5,088,043.69	52%	\$9,916,328.64
Department 6010 - Social Services Totals		(\$10,475,118.00)	(\$148,114.79)	(\$10,623,232.79)	(\$789,330.82)	(\$198,426.44)	(\$5,336,762.66)	(\$5,088,043.69)	52%	(\$9,916,328.64)
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	828,490.00	.00	828,490.00	78,628.71	.00	477,479.60	351,010.40	58	837,191.54
120	Salaries - Overtime	26,000.00	.00	26,000.00	3,455.27	.00	20,989.77	5,010.23	81	47,773.96
130	Salaries - Part Time	153,144.00	.00	153,144.00	11,422.16	.00	56,666.81	96,477.19	37	93,090.87
<i>Personal Services Totals</i>		\$1,007,634.00	\$0.00	\$1,007,634.00	\$93,506.14	\$0.00	\$555,136.18	\$452,497.82	55%	\$978,056.37
<i>Equipment</i>										
210	Furniture/Furnishings	5,000.00	(4,130.00)	870.00	.00	.00	.00	870.00	0	13,848.00
220	Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	1,321.90
220.1	Office Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	7,530.00
220 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$8,851.90
260	Other Equipment	.00	4,230.00	4,230.00	652.66	.00	3,796.74	433.26	90	216.51
270	Lawn & Landscaping	350.00	.00	350.00	.00	.00	.00	350.00	0	367.75
<i>Equipment Totals</i>		\$5,350.00	\$100.00	\$5,450.00	\$652.66	\$0.00	\$3,796.74	\$1,653.26	70%	\$23,284.16
<i>Contractual Expense</i>										
410	Supplies	38,000.00	(127.38)	37,872.62	978.96	16,106.07	16,254.43	5,512.12	85	35,966.17
413	Repair & Maint.-Bldg/Property	20,000.00	10,000.00	30,000.00	269.08	6,938.17	12,789.66	10,272.17	66	17,938.16
415	Electricity	25,000.00	(1,000.00)	24,000.00	2,296.62	.00	11,423.84	12,576.16	48	25,388.33
416	Oil & Gas-Heating	24,000.00	.00	24,000.00	.00	.00	12,791.66	11,208.34	53	19,246.17
417	Water/Sewer/Taxes	9,000.00	.00	9,000.00	2,443.57	.00	6,752.61	2,247.39	75	10,388.70

Expense Budget Performance Report

Fiscal Year to Date 07/31/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Contractual Expense</i>										
418	Ins-General Liability	10,149.00	56.38	10,205.38	.00	.00	10,176.38	29.00	100	8,419.51
422	Repair/Maint-Equipment	5,000.00	.00	5,000.00	200.00	.00	200.00	4,800.00	4	11,110.27
423	Telephone	3,000.00	.00	3,000.00	1.79	.00	1,613.63	1,386.37	54	3,228.22
424	Postage	100.00	.00	100.00	3.71	.00	65.60	34.40	66	174.02
426	Subscriptions	400.00	.00	400.00	.00	.00	.00	400.00	0	478.99
427	Memberships & Dues	1,400.00	.00	1,400.00	.00	.00	1,344.00	56.00	96	1,344.00
428	Data Processing & Internet Fees	2,000.00	.00	2,000.00	.00	.00	1,070.80	929.20	54	2,544.69
434	Allowances	15,000.00	.00	15,000.00	1,350.00	.00	9,650.00	5,350.00	64	18,800.00
435	Medical Fees	2,000.00	.00	2,000.00	400.00	.00	574.50	1,425.50	29	4,267.00
436	Advertising Fees	.00	500.00	500.00	295.00	.00	295.00	205.00	59	.00
437	Consulting Fees	8,000.00	(500.00)	7,500.00	.00	.00	.00	7,500.00	0	.00
439	Misc Fees & Expenses	1,000.00	.00	1,000.00	.00	.00	408.00	592.00	41	605.25
441	Auto-Supplies & Repair	2,000.00	1,000.00	3,000.00	.00	.00	2,684.64	315.36	89	1,141.67
442	Automotive - Gas & Oil	2,000.00	.00	2,000.00	.00	.00	1,156.12	843.88	58	1,542.43
444	Travel/Education/Conference	2,000.00	.00	2,000.00	.00	.00	1,557.79	442.21	78	180.00
445	Foods	166,580.00	.00	166,580.00	5,627.76	28,012.67	81,863.79	56,703.54	66	136,453.77
451	Medical Supply Expense	4,000.00	.00	4,000.00	25.28	1,905.40	494.60	1,600.00	60	3,592.72
453	Uniforms & Clothing	200.00	.00	200.00	.00	.00	.00	200.00	0	169.95
470	Contract	48,000.00	.00	48,000.00	519.80	7,811.74	32,837.76	7,350.50	85	34,739.30
<i>Contractual Expense Totals</i>		\$388,829.00	\$9,929.00	\$398,758.00	\$14,411.57	\$60,774.05	\$206,004.81	\$131,979.14	67%	\$337,719.32
<i>Employee Benefits</i>										
810	Retirement	132,450.00	.00	132,450.00	10,246.26	.00	64,841.65	67,608.35	49	105,598.15
830	Social Security	62,477.00	.00	62,477.00	5,552.55	.00	32,874.61	29,602.39	53	57,442.63
831	Medicare Contribution	14,610.00	.00	14,610.00	1,298.56	.00	7,688.40	6,921.60	53	13,434.11
860	Hospitalization	182,462.00	.00	182,462.00	12,375.00	.00	98,727.78	83,734.22	54	182,323.32
865	Dental Insurance	3,192.00	.00	3,192.00	243.75	.00	1,883.85	1,308.15	59	2,877.71
<i>Employee Benefits Totals</i>		\$395,191.00	\$0.00	\$395,191.00	\$29,716.12	\$0.00	\$206,016.29	\$189,174.71	52%	\$361,675.92
<i>Other Benefits</i>										
840	Workmen's Compensation	14,764.00	.00	14,764.00	.00	.00	14,763.47	.53	100	18,427.03
850	Unemployment Insurance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	.00
855	Disability	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
861	Retirees Hospitalization	86,464.00	.00	86,464.00	.00	.00	21,395.97	65,068.03	25	96,309.16
862	Health Insurance Cost Reimbursement	750.00	.00	750.00	.00	.00	.00	750.00	0	86.20
<i>Other Benefits Totals</i>		\$111,978.00	\$0.00	\$111,978.00	\$0.00	\$0.00	\$36,159.44	\$75,818.56	32%	\$114,822.39
EXPENSE TOTALS		\$1,908,982.00	\$10,029.00	\$1,919,011.00	\$138,286.49	\$60,774.05	\$1,007,113.46	\$851,123.49	56%	\$1,815,558.16
Department 6030 - Countryside Adult Home Totals		(\$1,908,982.00)	(\$10,029.00)	(\$1,919,011.00)	(\$138,286.49)	(\$60,774.05)	(\$1,007,113.46)	(\$851,123.49)	56%	(\$1,815,558.16)

Expense Budget Performance Report

Fiscal Year to Date 07/31/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6050 - Public Facil. For Children										
EXPENSE										
<i>Contractual Expense</i>										
469	Other Payments/Contributions	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	4,515.56
	<i>Contractual Expense Totals</i>	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0%	\$4,515.56
	EXPENSE TOTALS	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0%	\$4,515.56
	Department 6050 - Public Facil. For Children Totals	(\$15,000.00)	\$0.00	(\$15,000.00)	\$0.00	\$0.00	\$0.00	(\$15,000.00)	0%	(\$4,515.56)
Department 6055 - Daycare										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	1,000,000.00	.00	1,000,000.00	44,481.65	.00	188,355.56	811,644.44	19	475,051.83
	<i>Contractual Expense Totals</i>	\$1,000,000.00	\$0.00	\$1,000,000.00	\$44,481.65	\$0.00	\$188,355.56	\$811,644.44	19%	\$475,051.83
	EXPENSE TOTALS	\$1,000,000.00	\$0.00	\$1,000,000.00	\$44,481.65	\$0.00	\$188,355.56	\$811,644.44	19%	\$475,051.83
	Department 6055 - Daycare Totals	(\$1,000,000.00)	\$0.00	(\$1,000,000.00)	(\$44,481.65)	\$0.00	(\$188,355.56)	(\$811,644.44)	19%	(\$475,051.83)
Department 6070 - Services for Recipients										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	350,000.00	.00	350,000.00	8,509.21	.00	111,579.73	238,420.27	32	347,176.58
	<i>Contractual Expense Totals</i>	\$350,000.00	\$0.00	\$350,000.00	\$8,509.21	\$0.00	\$111,579.73	\$238,420.27	32%	\$347,176.58
	EXPENSE TOTALS	\$350,000.00	\$0.00	\$350,000.00	\$8,509.21	\$0.00	\$111,579.73	\$238,420.27	32%	\$347,176.58
	Department 6070 - Services for Recipients Totals	(\$350,000.00)	\$0.00	(\$350,000.00)	(\$8,509.21)	\$0.00	(\$111,579.73)	(\$238,420.27)	32%	(\$347,176.58)
Department 6100 - Medicaid										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	11,423,165.00	(15,000.00)	11,408,165.00	845,260.00	.00	5,612,427.00	5,795,738.00	49	11,038,795.00
	<i>Contractual Expense Totals</i>	\$11,423,165.00	(\$15,000.00)	\$11,408,165.00	\$845,260.00	\$0.00	\$5,612,427.00	\$5,795,738.00	49%	\$11,038,795.00
	EXPENSE TOTALS	\$11,423,165.00	(\$15,000.00)	\$11,408,165.00	\$845,260.00	\$0.00	\$5,612,427.00	\$5,795,738.00	49%	\$11,038,795.00
	Department 6100 - Medicaid Totals	(\$11,423,165.00)	\$15,000.00	(\$11,408,165.00)	(\$845,260.00)	\$0.00	(\$5,612,427.00)	(\$5,795,738.00)	49%	(\$11,038,795.00)
Department 6101 - Medical Assistance										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,704.99
	<i>Contractual Expense Totals</i>	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$1,704.99
	EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$1,704.99
	Department 6101 - Medical Assistance Totals	(\$1,000.00)	\$0.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0%	(\$1,704.99)
Department 6109 - Aid To Dependent Children										
EXPENSE										
<i>Contractual Expense</i>										
470	Contract	1,700,000.00	.00	1,700,000.00	188,127.35	.00	904,047.10	795,952.90	53	1,429,973.60

Expense Budget Performance Report

Fiscal Year to Date 07/31/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6109 - Aid To Dependent Children	EXPENSE									
	<i>Contractual Expense Totals</i>	\$1,700,000.00	\$0.00	\$1,700,000.00	\$188,127.35	\$0.00	\$904,047.10	\$795,952.90	53%	\$1,429,973.60
	EXPENSE TOTALS	\$1,700,000.00	\$0.00	\$1,700,000.00	\$188,127.35	\$0.00	\$904,047.10	\$795,952.90	53%	\$1,429,973.60
Department 6109 - Aid To Dependent Children Totals		(\$1,700,000.00)	\$0.00	(\$1,700,000.00)	(\$188,127.35)	\$0.00	(\$904,047.10)	(\$795,952.90)	53%	(\$1,429,973.60)
Department 6119 - Child Care	EXPENSE									
	<i>Contractual Expense</i>									
470 Contract		4,500,000.00	.00	4,500,000.00	303,603.89	.00	2,490,951.19	2,009,048.81	55	4,479,010.37
	<i>Contractual Expense Totals</i>	\$4,500,000.00	\$0.00	\$4,500,000.00	\$303,603.89	\$0.00	\$2,490,951.19	\$2,009,048.81	55%	\$4,479,010.37
	EXPENSE TOTALS	\$4,500,000.00	\$0.00	\$4,500,000.00	\$303,603.89	\$0.00	\$2,490,951.19	\$2,009,048.81	55%	\$4,479,010.37
Department 6119 - Child Care Totals		(\$4,500,000.00)	\$0.00	(\$4,500,000.00)	(\$303,603.89)	\$0.00	(\$2,490,951.19)	(\$2,009,048.81)	55%	(\$4,479,010.37)
Department 6123 - Juvenile Delinquent Care	EXPENSE									
	<i>Contractual Expense</i>									
470 Contract		.00	15,000.00	15,000.00	.00	.00	3,176.53	11,823.47	21	80,473.79
	<i>Contractual Expense Totals</i>	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$3,176.53	\$11,823.47	21%	\$80,473.79
	EXPENSE TOTALS	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$3,176.53	\$11,823.47	21%	\$80,473.79
Department 6123 - Juvenile Delinquent Care Totals		\$0.00	(\$15,000.00)	(\$15,000.00)	\$0.00	\$0.00	(\$3,176.53)	(\$11,823.47)	21%	(\$80,473.79)
Department 6129 - State Training School	EXPENSE									
	<i>Contractual Expense</i>									
470 Contract		125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	351,492.00
	<i>Contractual Expense Totals</i>	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0%	\$351,492.00
	EXPENSE TOTALS	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0%	\$351,492.00
Department 6129 - State Training School Totals		(\$125,000.00)	\$0.00	(\$125,000.00)	\$0.00	\$0.00	\$0.00	(\$125,000.00)	0%	(\$351,492.00)
Department 6140 - Home Relief	EXPENSE									
	<i>Contractual Expense</i>									
470 Contract		1,500,000.00	.00	1,500,000.00	92,469.81	.00	512,844.81	987,155.19	34	1,460,401.03
	<i>Contractual Expense Totals</i>	\$1,500,000.00	\$0.00	\$1,500,000.00	\$92,469.81	\$0.00	\$512,844.81	\$987,155.19	34%	\$1,460,401.03
	EXPENSE TOTALS	\$1,500,000.00	\$0.00	\$1,500,000.00	\$92,469.81	\$0.00	\$512,844.81	\$987,155.19	34%	\$1,460,401.03
Department 6140 - Home Relief Totals		(\$1,500,000.00)	\$0.00	(\$1,500,000.00)	(\$92,469.81)	\$0.00	(\$512,844.81)	(\$987,155.19)	34%	(\$1,460,401.03)
Department 6141 - Fuel Crisis Assistance	EXPENSE									
	<i>Contractual Expense</i>									
470 Contract		30,000.00	.00	30,000.00	84.00	.00	257.52	29,742.48	1	16,846.77
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$84.00	\$0.00	\$257.52	\$29,742.48	1%	\$16,846.77
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$84.00	\$0.00	\$257.52	\$29,742.48	1%	\$16,846.77

Expense Budget Performance Report

Fiscal Year to Date 07/31/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
	Department 6141 - Fuel Crisis Assistance Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$84.00)	\$0.00	(\$257.52)	(\$29,742.48)	1%	(\$16,846.77)
	Department 6142 - Emergency Aid For Adults									
	EXPENSE									
	Contractual Expense									
470	Contract	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	4,073.95
	Contractual Expense Totals	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0%	\$4,073.95
	EXPENSE TOTALS	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0%	\$4,073.95
	Department 6142 - Emergency Aid For Adults Totals	(\$35,000.00)	\$0.00	(\$35,000.00)	\$0.00	\$0.00	\$0.00	(\$35,000.00)	0%	(\$4,073.95)
	Department 7311 - Youth Bureau									
	EXPENSE									
	Contractual Expense									
410	Supplies	187.00	.00	187.00	.00	.00	.00	187.00	0	.00
424	Postage	.00	.00	.00	.00	.00	.00	.00	+++	4.65
470	Contract	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	928.00
	Contractual Expense Totals	\$2,187.00	\$0.00	\$2,187.00	\$0.00	\$0.00	\$0.00	\$2,187.00	0%	\$932.65
	Other Benefits									
861	Retirees Hospitalization	11,439.00	.00	11,439.00	.00	.00	2,859.66	8,579.34	25	12,458.64
	Other Benefits Totals	\$11,439.00	\$0.00	\$11,439.00	\$0.00	\$0.00	\$2,859.66	\$8,579.34	25%	\$12,458.64
	EXPENSE TOTALS	\$13,626.00	\$0.00	\$13,626.00	\$0.00	\$0.00	\$2,859.66	\$10,766.34	21%	\$13,391.29
	Department 7311 - Youth Bureau Totals	(\$13,626.00)	\$0.00	(\$13,626.00)	\$0.00	\$0.00	(\$2,859.66)	(\$10,766.34)	21%	(\$13,391.29)
	Department 7312 - Special Delinquency Prev.									
	EXPENSE									
	Contractual Expense									
410	Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	103.72
424	Postage	40.00	.00	40.00	.00	.00	10.07	29.93	25	4.89
427	Memberships & Dues	275.00	.00	275.00	.00	.00	50.00	225.00	18	175.00
444	Travel/Education/Conference	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
470	Contract	33,070.00	.00	33,070.00	.00	.00	.00	33,070.00	0	59,727.00
	Contractual Expense Totals	\$34,785.00	\$0.00	\$34,785.00	\$0.00	\$0.00	\$60.07	\$34,724.93	0%	\$60,010.61
	EXPENSE TOTALS	\$34,785.00	\$0.00	\$34,785.00	\$0.00	\$0.00	\$60.07	\$34,724.93	0%	\$60,010.61
	Department 7312 - Special Delinquency Prev. Totals	(\$34,785.00)	\$0.00	(\$34,785.00)	\$0.00	\$0.00	(\$60.07)	(\$34,724.93)	0%	(\$60,010.61)
	Department 7313 - Youth Court									
	EXPENSE									
	Contractual Expense									
470	Contract	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	60,000.00
	Contractual Expense Totals	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0%	\$60,000.00
	EXPENSE TOTALS	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0%	\$60,000.00
	Department 7313 - Youth Court Totals	(\$60,000.00)	\$0.00	(\$60,000.00)	\$0.00	\$0.00	\$0.00	(\$60,000.00)	0%	(\$60,000.00)
	Fund A - General Totals	\$33,171,676.00	\$158,143.79	\$33,329,819.79	\$2,410,153.22	\$259,200.49	\$16,170,435.29	\$16,900,184.01		\$31,554,804.17

WARREN COUNTY

Receipts by G/L Distribution Report - Summary

From Date: 07/01/2021 - To Date: 07/31/2021

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount	
Fund: A - General							
Account: 400.00 - State&Federal,Social Services							
	07/08/2021			1	\$0.00	\$291,884.00	
	07/13/2021			1	\$0.00	\$53,942.00	
	07/21/2021			2	\$0.00	\$109,962.00	
	07/28/2021			1	\$0.00	\$797.00	
	07/29/2021			3	\$0.00	\$444,061.00	
	07/30/2021			2	\$0.00	\$1,161,738.00	
Account Total: State&Federal,Social Services					10	\$0.00	\$2,062,384.00
Fund Total: General						\$0.00	\$2,062,384.00
Grand Total:					10	\$0.00	\$2,062,384.00

Fed / State
+
Local

154,727.99

TOTAL Revenue
July 2021

2,217,111.99

8/4/2021

myReports

07/13/2021	1	\$0.00	\$906.60
07/14/2021	1	\$0.00	\$69.00
07/15/2021	1	\$0.00	\$1,561.50
07/30/2021	1	\$0.00	\$6,990.28

Account Total: Repay of Home Relief

6	\$0.00	\$10,566.78
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Department Total: Home Relief

\$0.00	\$10,566.78
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Fund Total: General

\$0.00	\$154,727.99
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Grand Total:

19	\$0.00	\$154,727.99
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TOTAL Local
July 2021

