

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: SEPTEMBER 20, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DRISCOLL
FRASIER
SHEPLER
SMITH

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER
JULIE MONTERO, FISCAL MANAGER
AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
REPRESENTING THE OFFICE OF COMMUNITY SERVICES
ROB YORK, DIRECTOR

COMMITTEE MEMBER ABSENT:

SUPERVISOR: MAGOWAN

HARRY CARLSON, DEPUTY DIRECTOR-FISCAL
DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER (VIA ZOOM)
DIAMOND
CONOVER
HOGAN
LEGGETT
MCDEVITT
STROUGH
WILD
WAYNE LAMOTHE, COUNTY PLANNER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the September 20, 2021 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present.

Mr. Driscoll called the meeting of the Human Services Committee to order at 10:51 a.m.

Copies of the agendas were distributed to those in attendance; copies of these agendas are on file with the meeting minutes.

Motion was made by Mrs. Frasier, seconded by Ms. Smith and carried unanimously to approve the minutes of the

previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Driscoll indicated Denise DiResta, *Director, Veterans' Services*, was not in attendance and Rob York, *Director, Office of Community Services*, was in attendance to speak regarding the Veterans' Peer to Peer program along With Ryan Moore, *County Administrator*, who included information about the program.

Mr. Moore reviewed the Veterans' Services 2022 Budget request and answered questions posed by the Committee. *A copy of the Budget is on file with the minutes.*

Privilege of the floor was extended to Amy McByrne, *Director, Countryside Adult Home*, who commenced review of the Countryside Adult Home agenda by presenting a request to fill the vacant position of Institutional Aide #18, Part-Time, *Grade 3, Base Annual Salary \$29,603*, due to promotion.

Motion was made by Ms. Shepler, seconded by Mrs. Frasier and carried unanimously to approve the request as outlined above and to refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Ms. McByrne reviewed the Information for Discussion portion of the agenda which included an overview of the Census and Overtime reports which were included in the agenda packet.

There being no further Countryside Adult Home business to discuss, privilege of the floor was extended to Christian Hanchett, *Commissioner, Department of Social Services*, who commenced review of the Department of Social Services agenda by presenting the following requests:

1. To fill the vacant position of Caseworker #35, *Grade 6, Base Annual Salary \$45,831*, due to resignation.

Motion was made by Mrs. Frasier, seconded by Ms. Smith and carried unanimously to approve the request as outlined above and to refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. To amend the County Budget to increase expenses and revenue to reflect receipt of an allocation received by NYS OCFS (*New York Office of Children & Family*), in the amount of \$10,894, for the Adult Protective Services grant.

Motion was made by Ms. Smith, seconded by Ms. Shepler and carried unanimously to approve the request as outlined above and to refer same to the Finance Committee. *A copy of the request to Amend County Budget form is on file with the minutes.*

3. To amend the County Budget to increase expenses and revenue to reflect receipt of TANF (*Temporary Assistance for Needy Families*) from NYS OCFS, in the amount of \$25,000, for non-residential domestic violence services for 2021-2022.

Motion was made by Mrs. Frasier, seconded by Ms. Shepler and carried unanimously to approve the request as outlined above and to refer same to the Finance Committee. *A copy of the request to Amend County Budget form is on file with the minutes.*

4. To authorize submission of the 2021 Resource Allocation Plan to the New York State Office of Children & Family Services and to continue agreements with the Towns and Municipalities within the County, to reimburse a portion of costs for recreational programs and associated community youth service programs for outlined programs for 2021.

Motion was made by Ms. Shepler, seconded by Ms. Smith and carried unanimously to approve the request as outlined above and the necessary resolutions were authorized for the October 15th Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

5. To authorize a contract with the Council for Prevention of Alcohol & Substance Abuse, Inc. for a Youth Court program for 2021, in amount not to exceed \$60,000, commencing January 1, 2021 and terminating December 31, 2021.

Motion was made by Ms. Shepler, seconded by Ms. Smith and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 15th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was extended to Julie Montero, *Fiscal Manager*, who reviewed the 2022 Budget requests for DSS and Countryside Adult Home and answered questions posed by the Committee. *A copy of the Budget request is on file with the minutes.*

Concluding, Mr. Hanchett spoke regarding youth programs, explaining he was acting as the Youth Bureau Director, indicating they were partnering with Washington County to develop a dual Youth Bureau.

As there was no further business to come before the Human Services Committee, on motion made by Ms. Shepler, seconded by Mrs. Frasier and carried unanimously, Mr. Driscoll adjourned the meeting at 11:32 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist