

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PARK O&M

DATE: APRIL 20, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MERLINO
MAGOWAN
GERAGHTY
HOGAN (ALTERNATE)

COMMITTEE MEMBER ABSENT:

SUPERVISOR DICKINSON

OTHERS PRESENT:

VOTING MEMBERS:

ROBERT BLAIS, MAYOR OF THE VILLAGE OF LAKE GEORGE
KEITH LANFEAR, SUPERINTENDENT OF PUBLIC WORKS, VILLAGE
OF LAKE GEORGE

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
LEISA GRANT, PRINCIPAL ACCOUNT CLERK, TOURISM
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS BRAYMER
BRUNO
DRISCOLL
FRASIER
LEGGETT
MCDEVITT
SHEPLER
SMITH
STROUGH
WILD

LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
ETHAN GADDY, ASSISTANT COUNTY PLANNER
WAYNE LAMOTHE, COUNTY PLANNER
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the April 20, 2021 meeting of the Park Operations & Management (O&M) Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were physically present.

Mr. Merlino called the meeting of the Park Operations and Management (O&M) Committee to order at 10:48 a.m.

Copies of the meeting agenda were distributed to those present; those participating remotely accessed the agenda via the Warren County website. *A copy of the agenda is on file with the meeting minutes.*

Motion was made by Mr. Magowan, seconded by Mr. Geraghty and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Merlino informed there had been ongoing issues with the fees for event use at the Charles R. Wood Park and as a result a meeting had taken place between himself, Robert Blais, *Mayor, Village of Lake George*, Mr. Geraghty and Kathy Muncil on April 12th during which they developed a fee schedule they would like to propose to the Committee.

Privilege of the floor was extended to Mayor Blais, who apprised he was on vacation in South Carolina and did not have the information with him to review and deferred the fee schedule proposal to Kevin Hajos, *Superintendent of Public Works*. Mr. Hajos advised he was also in attendance at the April 12th meeting during which the fees had been decided. He explained organizations had requested reduced rates for various reasons and the group had discussed taking into consideration the amount of time the space was used, as well as non-profit organizations utilizing the space. He reviewed the list of proposed rates in detail, a copy of which is on file with the minutes. Leisa Grant, *Principal Account Clerk*, inquired if a security deposit would be charged for single day use and Mayor Blais replied affirmatively, adding the deposit fee had been inadvertently left off of the proposal sheet.

Mr. Magowan remarked he hoped a future event would not rent the space for over ten days in order to receive the discounted rate for an event that would only take place for seven days. Ryan Moore, *County Administrator*, suggested a stipulation be included that for events over ten days the space must be used actively on all days scheduled. Mayor Blais apprised the intent of the over ten day fee was for admission of the event rather than set up or tear down days.

Mr. Merlino called for a motion. The necessary motion was made by Mr. Magowan, seconded by Mr. Geraghty and carried unanimously to approve the request to authorize a fee schedule for event use of the Charles R. Wood Park and the necessary resolution was authorized for the May 21st Board meeting.

Commencing the Referral/Pending Items portion of the agenda, Mr. Hajos apprised he planned to schedule a meeting with the owners of the Tiki Resort property to discuss a resolution on the deteriorating wall next week.

Mayor Blais apprised he had extreme difficulty this spring booking the festival space with events as a result of the uncertainty of the occupancy tax awards. He said the Estra Tow Show had intended to cancel as a result of the questionable awards, but he was able to provide them funds from a balance the Village of Lake George had to allow the event to continue as originally planned. He said many past events were questioning the availability of awards for their events and he knew the Committee had been working hard to make a determination on the amount of the awards. He stated he had expressed his concerns to Mr. Geraghty, but he wanted to bring it to the attention of the other Supervisors as two events had already been lost as a result. He advised the sooner a decision could be made in regards to how past events would be supported it would assist him in giving the events an answer and book future events. Mr. Geraghty replied both the Village of Lake George and Town of Lake George had funds left from 2020 to use to start events and major events should apply to the County. He added he would not want an event to cancel on the basis of award funding. Mayor Blais apprised the events had been booked in January and the event date was fast approaching while the events were waiting for finalization on the award amounts. He suggested in the future the deadline be moved up for a decision, as had been done in past years, in order to allow organizers to know the amount well in advance of the events. He said he understood this year was an exception, as the money had to be collected first.

Leisa Grant, *Principal Account Clerk*, informed the Adirondack Wine & Food Festival had paid the County \$3,750

in 2019 for the 2020 event and requested the money be held for the 2022 event.

There being no further business to come before the Committee, on motion made by Mr. Magowan, seconded by Mr. Geraghty and carried unanimously, Mr. Merlino adjourned the meeting at 11:16 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board