

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL, ADMINISTRATION & HIGHER EDUCATION

DATE: MAY 21, 2021

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS BRAYMER
GERAGHTY
DRISCOLL
CONOVER

OUTSIDE COUNSEL FOR THE COUNTY:
LARRY PALTROWITZ, BARTLETT, PONTIFF, STEWART & RHODES, P.C.
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
PATRICIA NENNINGER, PERSONNEL OFFICER
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR MAGOWAN

RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS BEATY
BRUNO
DIAMOND
DICKINSON
FRASIER
HOGAN
LEGGETT
MCDEVITT
MERLINO
SHEPLER
SMITH
STROUGH
WILD

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the May 21, 2021 meeting of the Personnel, Administration & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were physically present.

Ms. Braymer called the meeting of the Personnel, Administration & Higher Education Committee to order at 9:14 a.m.

Copies of the meeting agenda were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website; a copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Driscoll, seconded by Mr. Conover and carried unanimously to approve the minutes of the prior Committee meeting, subject to correction by the Clerk of the Board.

Ms. Braymer apprised they would commence the agenda review with Item 1, which concerned an update regarding the CSEA (*Civil Service Employees Association*) negotiations that would need to be handled in executive session. She called for a motion to enter into an executive session; the necessary motion was made by Mr. Geraghty, seconded by Mr. Conover and carried unanimously to enter into to enter into an executive session to discuss collective negotiations pursuant to Section 105(1)(e) of the Public Officer's Law.

Executive session was held from 9:15 a.m. until 9:48 a.m.

Upon reconvening, Ms. Braymer requested without objection that they address Agenda Item 3 concerning a change in the policy to adjust deadline for employees to use vacation carryover from 2020. She stated they had the option to adjust the deadline to the end of the 2021 or they could take no action and continue to remind anyone impacted by this to use their carryover time before the deadline. Mr. Geraghty asked if there was a policy in place concerning this and Ms. Braymer responded the current policy required employees to forfeit their time if they did not use it by the deadline which was the end of May.

A discussion ensued, following which a motion was made by Mr. Geraghty, seconded by Mr. Driscoll and carried unanimously to authorize an extension of the deadline for use of earned leave time hours carried over from 2020, with all of the leave time to be used during 2021 and the necessary resolution was authorized for the May 21st Board Meeting.

Ms. Braymer resumed the agenda review with Agenda Item 2 regarding an update on litigation and she called for a motion to enter into an executive session to discuss the following litigation: Dickinson v. Warren County; Morgan v. Warren County; Barton/McKenna Frank v. Warren County; John David Smith v. Warren County and others; Questor French v. Derrick Williams and others including Warren County; and Maxam v. Warren County. The necessary motion was made by Mr. Geraghty, seconded by Mr. Conover and carried unanimously to enter into an executive session to discuss pending litigation pursuant to Section 105(1)(d) of the Public Officer's Law.

Executive session was held from 9:54 a.m. until 10:02 a.m.

Upon reconvening, Ms. Braymer announced no action was taken during the executive session. She asked Don Lehman, *Director of Public Affairs*, if any comments from the public had been received through Youtube or email and Mr. Lehman replied in the negative.

There being no further business to come before the Personnel, Administration & Higher Education Committee, on motion made by Mr. Geraghty, seconded by Mr. Driscoll and carried unanimously, Ms. Braymer adjourned the meeting at 10:03 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board