

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL, ADMINISTRATION & HIGHER EDUCATION

DATE: SEPTEMBER 24, 2021

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS BRAYMER  
GERAGHTY  
DRISCOLL

OTHERS PRESENT:

RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISOR HOGAN (VIA ZOOM)  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

COMMITTEE MEMBERS ABSENT:

SUPERVISORS CONOVER  
MAGOWAN

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

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Please note, the following contains a summarization of the September 24, 2021 meeting of the Personnel, Administration & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

*Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present, aside from Supervisor Geraghty who attended remotely.*

Ms. Braymer called the meeting of the Personnel, Administration & Higher Education Committee to order at 9:06 a.m.

Copies of the meeting agenda were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website; a copy of the agenda is on file with the meeting minutes.

Ms. Braymer advised the purpose of the meeting was to conduct interviews of candidates for positions on Board of Ethics and she called for a motion to enter into executive session to discuss personnel matters. The necessary motion was made by Mr. Driscoll, seconded by Mr. Geraghty and carried unanimously to enter into an executive session pursuant to Section 105(1)(f) of the Public Officer’s Law.

Executive session was held from 9:07 a.m. until 1:24 p.m; Mr. Geraghty exited the meeting during the executive session at which point quorum of the Committee was made by Chairwoman Seeber as an Ex-Officio member.

Upon reconvening Ms. Braymer advised no action was taken during the executive session. She noted the Committee would be presenting a recommendation regarding proposed appointments at their next meeting on September 30<sup>th</sup>.

There being no further business to come before the Personnel, Administration & Higher Education Committee, on motion made by Mr. Driscoll, seconded by Chairwoman Seeber and carried unanimously, Ms. Braymer adjourned the meeting at 1:25 p.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board