

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: FEBRUARY 22, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DIAMOND
MAGOWAN
BRAYMER
FRASIER
SHEPLER

OTHERS PRESENT:

REPRESENTING THE SHERIFF'S OFFICE:
JAMES LAFARR, SHERIFF
TERRY COMEAU, UNDERSHERIFF
REPRESENTING THE OFFICE OF EMERGENCY SERVICES:
ANN MARIE MASON, DIRECTOR
JAY OGDEN, COUNTY FIRE COORDINATOR
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
DRISCOLL
GERAGHTY
HOGAN
LEGGETT
SMITH
WILD
BILL VANNESS, COMMISSIONER (R), BOARD OF ELECTIONS
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TOSHA BROWNELL, COMPUTER HELP DESK TECHNICIAN
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the February 22, 2021 meeting of the Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". Supervisors Diamond, Magowan, Frasier and Shepler were physically present, while Supervisor Braymer participated remotely.

Mr. Diamond called the meeting of the Public Safety Committee to order at 9:31 a.m.

Copies of the Sheriff and Office of Emergency Services (OES) agendas were distributed to those in attendance, those participating remotely accessed the agendas via the Warren County website. Copies of the agendas are on file with the meeting minutes.

Privilege of the floor was extended to James LaFarr, *Sheriff*, who commenced review of the Sheriff's agenda with a detailed overview of the Warren County Sheriff Department's Police Reform Plan distributed to the Committee

in advance of the meeting; discussion ensued during and after the review.

Next, Sheriff LaFarr presented the following requests:

- 2) To amend the 2021 County Budget in the amount of \$10,826.40 to carry over unused 2018 FY-18 SLETPP grant funds.
- 3) To amend the 2021 County Budget in the amount of \$19,994 to carry over unused 2019 FY-19 SLETPP grant funds.
- 4) To amend the 2021 County Budget in the amount of \$19,093 to carry over unused 2020 FY-20 State Homeland Security Program grant funds.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to approve the requests as outlined above and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

- 5) To authorize a new contract with MCI Communications Services LLC (*dba Verizon Business Services*), in an amount not to exceed \$870.20 per month (*and a \$25 connection fee*) to provide Ethernet E-Line fiber optic connection at the Hague radio tower site for a term commencing upon execution and terminating in 36 months.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the March 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 6) To fill the vacant position of Communications Officer #6, *Annual Salary \$41,740*, due to resignation.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 7) To fill the vacant position of Investigator #9, *Annual Salary \$72,561*, due to retirement.

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 8) To fill the vacant position of Patrol Officer #TBD, *Annual Salary \$42,373*, due to promotion.

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Ryan Moore, *County Administrator*, apprised it was required by law to adopt the Police Reform prior to April 1st. He explained the process required two weeks for public comment starting the day the draft was posted which would be today, the week of March 8th public comment could be incorporated into the draft and updated, the draft could be reviewed the week of March 15th and then scheduled for adoption by the Board of Supervisors at the March 19th Board meeting where additional comments were welcome.

There being no further Sheriff business to discuss, privilege of the floor was extended to Ann Marie Mason, *Director, Office of Emergency Services*, who commenced review of the OES agenda, presenting the following request:

- 1) To delete the position of County Fire Coordinator - Temporary, *Annual Salary \$45.6093/hour*, effective March 22, 2021.

Motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the request and refer the same to the Personnel, Administration and Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Proceeding to the Information for Discussion portion of the agenda, Ms. Mason noted she would be evaluating the OES Table of Organization to make a determination on how to fill the recent vacancy in the position of Emergency Services Coordinator, along with what was required from current grants before requesting changes.

A brief discussion ensued in regards to creating and merging positions.

There being no further business to come before the Public Safety Committee, on motion made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously, Mr. Diamond adjourned the meeting at 10:39 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board