

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: APRIL 19, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DIAMOND
MAGOWAN
BRAYMER
FRASIER
SHEPLER

OTHERS PRESENT:

REPRESENTING THE OFFICE OF EMERGENCY SERVICES:
ANN MARIE MASON, DIRECTOR
REPRESENTING THE SHERIFF'S OFFICE:
JAMES LAFARR, SHERIFF
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
BRAYMER
DRISCOLL
GERAGHTY
LEGGETT
MERLINO
SMITH
STROUGH
WILD
REPRESENTING THE TOURISM DEPARTMENT:
JOANNE CONLEY, DIRECTOR
TANYA BRAND, GROUP TOUR PROMOTER
PAUL TACKETT, ASSISTANT TOURISM COORDINATOR
LEISA GRANT, PRINCIPAL ACCOUNT CLERK
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the April 19, 2021 meeting of the Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were physically present.

Mr. Diamond called the meeting of the Public Safety Committee to order at 9:26 a.m.

Copies of the Office of Emergency Services (OES) and Sheriff agendas were distributed to those in attendance. Copies of the agendas are on file with the meeting minutes.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Commencing the Office of Emergency Services (OES) agenda review, Mr. Diamond presented the following requests:

- 1) To award bid and authorize a new contract with Contingency Management Consulting Group, LLC for the provision of assistance in emergency planning, training and exercise pursuant to the terms and provisions of the specifications (WC 17-21) and proposal for a term commencing June 19, 2021 and terminating December 31, 2021 with the possibility of four

calendar-year extensions.

Motion was made by Mrs. Frasier, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was approved for the May 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To award bid and authorize contract with DebrisTech, LLC for assistance in emergency response, debris monitoring and cost recovery on an as-needed basis pursuant to the terms and provisions of the bid specifications and proposal (WC 18-21) for a term commencing June 19, 2021 and terminating December 31, 2021 with the possibility of four calendar-year extensions.

Motion was made by Mr. Magowan, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the May 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Information for Discussion/Review portion of the agenda, privilege of the floor was extended to Ann Marie Mason, *Director, Office of Emergency Services*, who apprised she had a met with the Hazmat Consortium and they were working on a plan to coordinate a functional exercise. She stated her office continued to receive resumes for the Emergency Services Coordinator position.

There being no further OES business to discuss, Mr. Diamond commenced review of the Sheriff agenda, presenting the following requests:

- 1) To authorize a new contract with Great Escape Theme Park for reimbursement of dedicated on-site police services for a term commencing upon execution and terminating December 31, 2021.

Motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the May 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with the Village of Lake George for reimbursement of dedicated police services in the Village of Lake George for a term commencing upon execution and terminating December 31, 2021.

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize a new contract with Chic's Marina for routine service and emergency repairs to patrol vessels in an amount pursuant to the agreement for a term commencing upon execution and terminating December 31, 2021.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the May 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To authorize an Intermunicipal agreement with the Town of Schroon and the Essex County Sheriff's Department to provide marine law enforcement services on Schroon Lake in an amount not to exceed \$4,000 for a term commencing upon execution and terminating December 31, 2021.

Motion was made by Mrs. Frasier, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the May 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 5) To authorize an Intermunicipal agreement with the Town of Horicon to provide marine law enforcement services on Schroon Lake in an amount not to exceed \$2,500 for a term commencing upon execution and terminating December 31, 2021.

Motion was made by Ms. Braymer, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the May 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 6) To rescind Resolution No. 87 of 2021 for contract with MCI Communications Services, LLC (d/b/a Verizon Business Services) for internet services.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the May 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 7) To amend the Table of Organization and Salary Schedule to create and fill the new position of Patrol Officer- Part-Time, *Hourly Rate \$20.3716*, intended to process and submit fingerprints for pistol permit applicants.

A brief discussion ensued, following which a motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the request and forward same to the Personnel, Administration & Higher Education Committee. *Copies of the resolution request form and Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 8) To fill the vacant position of Patrol Officer #TBD, *Annual Salary \$42,373*, due to retirement.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Continuing to the Items for Discussion portion of the agenda, Mr. Diamond stated he requested Sheriff LaFarr explain the Standard of Professional Conduct Policy for both the Sheriff's Department and the Corrections Department. Jim LaFarr, *Sheriff*, apprised ethics, integrity and fair treatment were core principals of the Sheriff's Department and the Standard of Professional Conduct Policy outlined the expectations of the employees while on and off duty. Mr. Diamond informed at the April 16th Board meeting he indicated he would mention at today's meeting the suggestion of a review by the Personnel, Administration & Higher Education Committee of Section 16 (Nepotism) from the Warren County Ethics and Disclosure Law and possible revisions. He said he felt it was very restrictive and the Civil Service program was effective at preventing nepotism. He said he had done research on fifty-nine other Counties policies and found nine Counties whose policies spoke to nepotism, but were not as restrictive as Warren County. He stated the Warren County Ethics and Disclosure Law which spoke to nepotism was last revised in 2014, but he was unable to locate the purpose of the revision. He said the purpose for reviewing the policy was for Warren County Civil Service applicants have the opportunity to competitively compete for open positions.

Motion was made by Mr. Magowan, seconded by Ms. Braymer and carried unanimously to refer the matter to the Personnel, Administration & Higher Education Committee for further discussion.

There being no further business to come before the Public Safety Committee, on motion made by Ms. Braymer, seconded by Ms. Shepler and carried unanimously, Mr. Diamond adjourned the meeting at 9:49 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board

