

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: AUGUST 23, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DIAMOND
MAGOWAN
BRAYMER
FRASIER
SHEPLER

OTHERS PRESENT:

REPRESENTING THE SHERIFF'S OFFICE:
JIM LAFARR, SHERIFF

REPRESENTING THE OFFICE OF EMERGENCY SERVICES:
ANN MARIE MASON, DIRECTOR
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS DRISCOLL
GERAGHTY
HOGAN
LEGGETT
STROUGH
WILD

TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
WAYNE LAMOTHE, COUNTY PLANNER
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, ASSISTANT COUNTY PLANNER
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the August 23, 2021 meeting of the Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Diamond called the meeting of the Public Safety Committee to order at 9:53 a.m.

Copies of the Office of Emergency Services (OES) and Sheriff agendas were distributed to those in attendance. Copies of the agendas are on file with the meeting minutes.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The Committee began with a review of the Office of Emergency Services agenda, which included the following requests:

- 1) To authorize a new contract with Grounded on Glen Street to provide stress management classes for first responders working in Warren County at a rate of \$150 per class, not to exceed \$3,600 per year, for a term commencing upon execution and terminating December 31, 2021, with the possibility of two annual extensions.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with Emergency Vehicle Upfitters to provide vehicle equipment installation services for the Office of Emergency Services at a rate of \$90 per hour, not to exceed \$5,000 per year, for a term commencing upon execution and terminating December 31, 2021, with the possibility of two annual extensions.

Motion was made by Mrs. Frasier, seconded by Ms. Shepler and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize a new contract with Capital Digitronics, Inc. to provide communications equipment repair and maintenance services for the Office of Emergency Services at a rate of \$100 per hour, not to exceed \$5,000 per year, for a term commencing upon execution and terminating December 31, 2021, with the possibility of two annual extensions.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Braymer entered the meeting at 9:58 a.m.

- 4) To authorize a transfer of funds amongst various budget codes totaling \$83,630 to correct the appropriation of the OES Director's Salary and fringe benefits from Fire Prevention & Control to Civil Defense to cover budget deficits.

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 5) To authorize a transfer of funds amongst various budget codes totaling \$10,000 to cover a projected budget deficit prior to the end of the year.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

The Items for Discussion portion of the agenda was reviewed which included updates on the following:

1. Review prior month travel authorization which included 2021 NYS Public Safety UAS Summit in Oriskany, NY (July 28, 2021). Executed Travel Authorization Form included as agenda attachment.
2. Development of Community Emergency Response Team (CERT) - documentation provided as agenda attachment.
3. Proposed Amendment to Local 2 of 2021, (*establishing the Office of Emergency Services for Warren County*), to be discussed at the next Committee meeting. Draft revision included as agenda attachment.

The Committee moved on to review the Sheriff's agenda which included the following requests:

- 1) To authorize a new contract with Bolton Central District for school resource officers in an amount not to exceed \$33,500 for the 2021-2022 school year.
- 2) To authorize a new contract with Hadley-Luzerne School District for school resource officers in an amount not to exceed \$87,000 for the 2021-2022 school year.
- 3) To authorize a new contract with Johnsbury Central School District for school resource officers in an amount not to exceed \$33,500 for the 2021-2022 school year.
- 4) To authorize a new contract with Lake George Central School District for school resource officers in an amount not to exceed \$67,000 for the 2021-2022 school year.
- 5) To authorize a new contract with North Warren Central School District for school resource officers in an amount not to exceed \$33,500 for the 2021-2022 school year.
- 6) To authorize a new contract with Queensbury Union Free School District for school resource officers in an amount not to exceed \$87,000 for the 2021-2022 school year.

Motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the requests as outlined above and the necessary resolutions were approved for the September 17th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

- 7) To authorize a new contract with PrimeCare Medical of New York, Inc. in an amount not to exceed \$5,070,161.83 (2022 Annual \$1,640,351.30 - \$136,695.94/month; 2023 Annual \$1,689,561.84 - \$140,796.82/month; 2024 Annual \$1,740,248.69 - \$145,020.72/month) for a term commencing January 1, 2022 and terminating December 31, 2024.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the September 17th Board meeting. *A copy of the resolution request form on file with the minutes.*

- 8) To ratify the actions of the Sheriff in submitting a grant application to the New York State Governor's Traffic Safety Committee for the Child Passenger Safety Program (child safety seats) and authorizing the Chair of the Board to execute the necessary grant agreement for funding in an amount not to exceed \$1,250, as well as to amend the 2021 County Budget to reflect receipt of said funding.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried unanimously to approve the request; the necessary resolution was authorized for the September 17th Board meeting and the budget amendment was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

- 9) To remove Chairwoman Seeber and appoint Don Lehman as member of the Warren County Traffic Safety Board for a term retroactive to January 1, 2021 and terminating December 31, 2022.

Motion was made by Ms. Shepler and seconded by Mrs. Frasier to approve the request as outlined above.

A discussion ensued, following which a second motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to appoint Mr. Lehman as an additional member of the Traffic Safety Board for a term retroactive to January 1, 2021 and terminating December 31, 2021 and the necessary resolution was authorized for the September 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 10) To fill the vacant position of STOP DWI Coordinator - Part-time, *Annual Salary \$20.3716/hr*, extending prior authorization.

Motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 11) To fill the vacant position of Patrol Sergeant #11, *Annual Salary \$78,519*, extending prior authorization.

Motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 12) To authorize the extension of contract with Nemer, Chrysler, Jeep, Dodge, Ram of Queensbury to perform proprietary dealer only repairs for various Dodge, Chrysler and Jeep Sheriff's Office vehicles in a total amount not to exceed \$8,536 for a term commencing October 1, 2021 and terminating September 30, 2022.

Motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the September 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

The Items for Discussion portion of the agenda was reviewed which included updates on inmate population and the possibility of reduction of correction officers.

Ms. Braymer requested an executive session to discuss personnel issues.

Motion was made by Ms. Braymer, seconded by Mr. Magowan and carried unanimously to enter into an executive session pursuant to Section 105(f) of the Public Officer's Law.
Executive session was held from 10:38 a.m until 10:48 a.m.

Upon reconvening, Mr. Diamond announced that no action had been taken during the executive session.

Mr. Diamond pointed out there was still a motion on the floor regarding removing Chairwoman Seeber from the Traffic Safety Board and he requested Ms. Shepler and Mrs Frasier rescind their motions, which they did.

Sheriff LaFarr provided an updated in regards to Sheriff patrol availability during the three large upcoming events in the County which included the Adirondack Balloon Festival, Americade and the Adirondack Nationals Car Show, indicating Fire Police had volunteered to work at the Adirondack Balloon Festival, which allowed about a dozen Patrol Officers that would typically work this event to be reassigned in the Village of Lake George and he confirmed the Warren County Sheriff's Office was prepared for the crowds for all three events.

There being no further business to come before the Public Safety Committee, on motion made by Ms. Braymer, seconded by Mr. Magowan and carried unanimously, Mr. Diamond adjourned the meeting at 10:52 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board