

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: PUBLIC SAFETY**

**DATE: OCTOBER 18, 2021**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: DIAMOND  
MAGOWAN  
BRAYMER  
FRASIER  
SHEPLER

**OTHERS PRESENT:**

REPRESENTING THE SHERIFF'S OFFICE:

JAMES LAFARR, SHERIFF  
TERRY COMEAU, UNDERSHERIFF  
RACHEL E. SEEGER, CHAIRWOMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS DRISCOLL  
GERAGHTY  
HOGAN  
MCDEVITT  
SMITH  
STROUGH  
WILD

TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the October 18, 2021 meeting of the Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

***Note: Pursuant to New York State Legislation (S.50001/A.40001): "Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed." All of the Committee members in attendance were physically present.***

Mr. Diamond called the meeting of the Public Safety Committee to order at 9:20 a.m.

Copies of the Sheriff's agenda were distributed to those in attendance; those participating virtually accessed the agenda via the Warren County website. A copy of the agenda is on file with the meeting minutes.

Motion was made by Mrs. Frasier, seconded by Ms. Shepler and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The Committee began with a review of the Sheriff's agenda, which included the following requests:

1. To amend the 2021 County Budget in the total amount of \$170,750 to reflect the appropriate revenue and expense codes for the first half of the School Resource Officer contracts with various school districts.

Ms. Braymer entered the meeting at 9:22 a.m. and Mr. Magowan entered the meeting at 9:23 a.m.

Motion was made by Mrs. Frasier, seconded by Ms. Shepler and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize an increase of \$11,667.79 to the agreement with Queensbury Union Free School District for their 2020 - 2021 SRO agreement (increased to a total of \$98,667.79).

Motion was made by Mrs. Frasier, seconded by Ms. Shepler and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the November 19<sup>th</sup> Board meeting. *A copy of the resolution request is on file with the minutes.*

3. To authorize a transfer of funds amongst various budget codes totaling \$11,667.79 to cover a shortage in expenditures.

Motion was made by Ms. Shepler, seconded by Mrs. Frasier and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

4. To amend the 2021 County Budget in the amount of \$44,562.17 to reflect the appropriate revenue and expense codes for the Queensbury Union Free School District and Johnsbury Central School District Resource Officers relating to the recording of 2020 salary and fringe in 2021.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

5. To authorize a new contract with the New York State Division of Criminal Justice Services to establish an escrow account for pistol permit fingerprint payments in an amount not to exceed \$300 commencing upon execution and remaining in effect unless amended by mutual agreement.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and the necessary resolution was approved for the November 19<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

The Items for Discussion portion of the agenda was reviewed, as follows:

1. Non-Bargaining Unit Employee 2022 salary requests - extensive discussion was held regarding the salary for the Undersheriff position and the 2022 request. No action was taken.
2. Approval to create and fill Investigative Sergeant #1, *Base Annual Salary \$84,503 (includes deletion of Investigative Sergeant)*.
3. Approval to create and fill Investigative Sergeant #2, *Base Annual Salary \$84,503 (includes deletion of Investigator #3)* - Sheriff LaFarr discussed the requests to approve creation of the two Investigative Sergeant positions together, explaining that two other positions would be deleted as part of this action.

Motion was made by Ms. Shepler, seconded by Mr. Magowan and carried unanimously to amend the Table of Organization and Salary Schedule and create the positions of Investigative Sergeant #1 and #2, as outlined above,

and refer same to the Personnel, Administration & Higher Education Committee. *Copies of the resolution request forms and Notices of Intent to Fill Vacant position forms are on file with the minutes.*

There being no further business to come before the Public Safety Committee, on motion made by Mrs. Frasier, seconded by Mr. Magowan and carried unanimously, Mr. Diamond adjourned the meeting at 9:55 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board